

AGENDA

SPECIAL SCHOOL BOARD MEETING

GADSDEN COUNTY SCHOOL BOARD
MAX D. WALKER ADMINISTRATION BUILDING
35 MARTIN LUTHER KING, JR. BLVD.
QUINCY, FLORIDA

October 3, 2017

IMMEDIATELY FOLLOWING BOARD WORKSHOP AT 6:00 P.M.

THIS MEETING IS OPEN TO THE PUBLIC

1. CALL TO ORDER
2. INSTRUCTIONAL HOURS (Hurricane Irma) – **SEE PAGE #2**
Fund Source: N/A
Amount: N/A
ACTION REQUESTED: The Superintendent recommends approval.
3. GADSDEN COUNTY HIGH SCHOOL FIELD TRIP REQUEST – **SEE PAGE #5**
Fund Source: N/A
Amount: N/A
ACTION REQUESTED: The Superintendent recommends approval.
4. EDUCATIONAL ITEMS BY THE SUPERINTENDENT
5. SCHOOL BOARD REQUESTS AND CONCERNS
6. ADJOURNMENT

SUMMARY SHEET

RECOMMENDATION TO SUPERINTENDENT FOR SCHOOL BOARD AGENDA

AGENDA ITEM NO. 2

DATE OF SCHOOL BOARD MEETING: October 3, 2017

TITLE OF AGENDA ITEM: Instructional Hours (Hurricane Irma)

DIVISION: Administration

 This is a CONTINUATION of a current project, grant, etc.

PURPOSE AND SUMMARY OF ITEM:
(Type and Double Space)

Request to use November 20 – 21, 2017 as instructional hours as a result of required school closures due to Hurricane Irma.

FUND SOURCE: N/A

AMOUNT: N/A

PREPARED BY: Mr. Roger P. Milton

POSITION: Superintendent

INTERNAL INSTRUCTIONS TO BE COMPLETED BY PREPARER

 Number of ORIGINAL SIGNATURES NEEDED by preparer.

SUPERINTENDENT'S SIGNATURE: page(s) numbered

CHAIRMAN'S SIGNATURE: page(s) numbered



State Board of Education

Marva Johnson, *Chair*
Andy Tuck, *Vice Chair*
Members
Gary Chartrand
Ben Gibson
Tom Grady
Rebecca Fishman Lipsey
Michael Olenick

Pam Stewart
Commissioner of Education

MEMORANDUM

TO: School District Superintendents
FROM: Pam Stewart
DATE: September 19, 2017
SUBJECT: **Instructional Hours**

It has been incredible to see communities coming together all across the state to ensure the safety of our most vulnerable citizens through shelters. Our school facilities and employees played a critical role in the state's response to Hurricane Irma.

The Florida Department of Education (FDOE) has received many questions about instructional hours in the wake of Hurricane Irma. As authorized in section 1011.60(2), Florida Statutes, schools must operate for 180 actual teaching days or the equivalent on an hourly basis to participate in the Florida Education Finance Program. Rule 6A-1.045111, Florida Administrative Code, specifies the hourly equivalent as not less than 720 net instructional hours for kindergarten through grade 3 and not less than 900 hours for grades 4 through 12. Provided that this statutory requirement is met, school boards have the authority to adopt an alternative calendar without authorization or approval by FDOE. This will not affect the district's funding through the Florida Education Finance Program, nor will it affect the survey count of full-time equivalent students.

Florida law gives the Commissioner of Education and the State Board of Education the authority to alter the instructional hours requirement when the loss of instructional hours is caused by a bona fide emergency and when it is not feasible to make up the lost days or hours. As the commissioner, I am authorizing the waiver of up to two days of instructional time as a result of required school closures due to Hurricane Irma.

In the event that a district seeks to waive any additional time, a request must be submitted to FDOE using the attached form. Please see the most relevant portion of Section 1011.60(2), F.S.:

The State Board of Education may prescribe procedures for altering, and, upon written application, may alter, this requirement during a national, state, or local emergency as it may apply to an individual school or schools in any district or districts if, in the opinion of the board, it is not feasible to make up lost days or hours, and the apportionment may, at the discretion of the Commissioner of Education and if the board determines that the reduction of school days or hours is caused by the existence of a bona fide emergency, be reduced for such district or districts in proportion to the decrease in the length of term in any such school or schools.

Rule 6A-1.09533, Florida Administrative Code, provides that the Commissioner will consider requests from district school boards to reduce the length of the school term only if:

no teacher planning days, excluding a maximum of three (3) planning days at the end of the school year, remain in the official school year calendar as approved by the district school board, and no school holidays, other than authorized national or state holidays, remain in the official school year calendar as approved by the district school board.

For all schools that are able to make up the lost instructional time caused by Hurricane Irma, up to and including the two days authorized by this letter, no authorization or approval from FDOE is needed.

For the communities that were hit hardest by Hurricane Irma, it may not be feasible to make up all the hours of lost instruction. Given how critical instructional hours are to the success of each student, districts must make up as many of the lost instructional hours as possible. However, if the school board concludes that it is not feasible, please complete the attached "Application for a Reduction in the Required Instructional Hours." The department will deem a completed application to be a request for the consideration of the Commissioner and the State Board of Education to reduce the required instructional hours, as well as a request for a waiver of Rule 6A-1.09533, Florida Administrative Code, under section 120.542, F.S., to the extent that such a waiver is needed. The deadline for the submission of applications is Monday, October 16, 2017.

PS/mm

Attachment

SUMMARY SHEET

RECOMMENDATION TO SUPERINTENDENT FOR SCHOOL BOARD AGENDA

AGENDA ITEM NO. 3

Date of School Board Meeting: October 3, 2017

TITLE OF AGENDA ITEM: Gadsden County High School

DIVISION: Secondary/Adult Education

_____ This is a CONTINUATION of a current project, grant, etc.

PURPOSE AND SUMMARY OF ITEM:

(Type and Double Space)

According to School Board Policy 2340 (Field and Other District-Sponsored Trips), all out-of-state field trips must be approved by the School Board. Gadsden County High School is requesting approval for an out-of-state field trip to Moultrie, Georgia. Please see attached documentation.

FUND SOURCE: N/A

AMOUNT: N/A

PREPARED BY: Sylvia R. Jackson, Ed.D.



POSITION: Director of Secondary Education/ Director of Adult, Career and Technical Education

INSTRUCTIONS TO BE COMPLETED BY PREPARER

_____ Number of ORIGINAL SIGNATURES NEEDED by preparer.

SUPERINTENDENT'S SIGNATURE: page(s) numbered _____

CHAIRMAN'S SIGNATURE: page(s) numbered _____

FORM MUST BE RECEIVED IN DISTRICT OFFICE 2 WEEKS PRIOR TO TRIP

FIELD TRIP REQUEST

SCHOOL: Gadsden County High	CONTACT FOR FIELD TRIP: Mr. Toussaint / Mr. Richardson
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DATE OF TRIP: October 18, 2017	WHO IS ATTENDING: (grade/organization) Agriculture Education Students
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LOCATION: 290-G Harper Boulevard Moultrie, GA 31788	TRAVELING BY: <input checked="" type="checkbox"/> School bus <input type="checkbox"/> Charter bus
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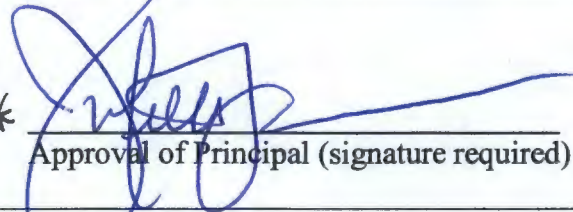
PURPOSE: To attend the Sunbelt Agriculture Expo and expose our students to the Agriculture industry.

- SCHOOL BUS – Required items for approval:**
1. Principal's signature
 2. Complete list of participants and chaperones
 3. Complete final itinerary
 4. Documentation showing correlation of the Florida Standards or benchmarks to the field trip request

- CHARTER BUS – Required items for approval:**
1. Principal's signature
 2. Complete list of participants and chaperones
 3. Complete final itinerary
 4. Copy of charter bus contract with signatures
 5. Proof of Insurance showing either district or school as insured



Signature of Person Requesting Trip

* 

Approval of Principal (signature required)

_____ APPROVED	_____ DENIED
_____ Superintendent/Designee	_____ Date

Please forward completed form via district mail or fax to:
Mrs. Cheryl Ellison
Administrative Assistant for Curriculum & Instruction
Fax: (850) 627-3530 Email: ellisonc@gcpsmail.com

EAST GADSDEN HIGH SCHOOL ACTIVITY REQUEST

1. Requested By: Mr. Toussaint / Mr. Richardson
2. Date of this Request: 9/25/17
3. Date of requested activity: : October 18, 2017
4. Describe requested activity: Students will attend the annual Sunbelt Agriculture Expo in Moultrie, GA
5. Purpose of activity (How does this relate to your classroom assignment: Students enrolled in agriculture education will be exposed to the agriculture industry, and post-secondary education opportunities in this field.
6. Number of student involved: 50 ±
7. Time of Departure: 8:00 a.m. Time of Return: 4:00 p.m.
8. Bus Requested: YES NO (Circle one) Number Needed: 1
9. Eating Arrangements: Students will purchase lunch on site
(If sack lunches are need, it will be the responsibility of the person requesting the activity to contact the lunchroom manager (at least 5 days prior to activity) and make ALL arrangements.)
10. Will substitute(s) be needed: YES NO (Circle one) How many? (If yes, please fill out a leave form (Leave in the line of duty) atleast two weeks prior to the activity)
11. Name of Chaperones: Mr. Toussaint ; Mr. Richardson ; Bus Driver ; Janice Maxwell ; Greg Johnson
12. Chaperones approved by the Principal: YES NO (Circle one)
13. If this is an after school hours activity, name administrative person to supervise: _____ (To be assigned and notified by the Principal)
14. Is a security officer needed: YES NO (Circle one)
15. Approximate cost of the trip: _____
16. Budget balance at the end of the month: _____
17. How will this activity be financed: _____

Approved: Yes NO

Principal Signature: _____ *

You will assume responsibility for all unauthorized expenditures. Authorization must be in writing prior to all purchases.



GADSDEN FFA CHAPTER

27001 Blue Star Memorial Hwy, Havana, FL 32333

Phone: (850) 662-2300

Fax: (850) 539-2863

website: www.gchs.gcps.k12.fl.us



Juliette Fisher-Jackson, Principal
Eric Toussaint, FFA Advisor

Keith Dowdell, Assistant Principal
Roger Milton, Superintendent

Students

RC

ST

LA

JC

BF

JO

JA

MI

LIN

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LU

KE

JL

TIM

EV

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KJ

TY

DI

Chaperones

Eric Toussaint

KEI

JA

Greg Johnson

SH

AS

Curtis Richardson

AH

ST

Janice Maxwell

ZH

KI

Driver

TAI

ST

DI

DA

GL

DC

MA

LL

JA

JA

DE

KF

**Agriculture Biotechnology STEM Academy
Gadsden County High School
27001 Blue Star Memorial Highway
Havana, Florida 32333
Telephone: (850) 662-2300 Fax: (850) 539-2863**

**Mrs. Juliette Fisher-Jackson
Principal**

Sunbelt Ag. Expo / Moultrie, GA

Itinerary

October 18, 2017

8:00 A. M.	Depart East Gadsden High School
10:00 A. M.	Arrive Sunbelt Ag. Expo / Moultrie, GA
10:00 A. M - 12:00 P. M.	Tour Sunbelt Ag. Expo / Moultrie, GA
12:00 P. M - 1:00 P. M.	Lunch @ Sunbelt Ag. Expo / Moultrie, GA
1:00 A. M - 2:00 P. M.	Tour Sunbelt Ag. Expo / Moultrie, GA
2:00 P. M.	Depart Sunbelt Ag. Expo / Moultrie, GA
4:00 P. M.	Arrive East Gadsden High School

Gadsden County High School
Agriculture Education Program
Sunbelt Agriculture Expo
Moultrie, GA
October 18, 2017

State of Florida Standards and Benchmarks

1.0 Describe the history of agriculture

1.01 Investigate the origin and history of agriculture

5.0 Investigate and utilize basic scientific skills and principles in plant science

5.09 Explore career opportunities in plant science

18.0 Analyze the historical, social, cultural and potential applications of biotechnology

18.07 Identify and discuss the emerging technologies in agriculture and production

30.0 Demonstrate methods of plant production

30.02 Describe different production methods