

## SCHOOL BOARD WORKSHOP

GADSDEN COUNTY SCHOOL BOARD  
MAX D. WALKER ADMINISTRATION BUILDING  
35 MARTIN LUTHER KING, JR. BLVD.  
QUINCY, FLORIDA

October 27, 2015

4:30 P.M.

This workshop was open to the public and electronically.

The following Board members were present: Mrs. Audrey D. Lewis, Chairwoman; Mr. Isaac Simmons; Mr. Charlie D. Frost; Mr. Roger P. Milton; and Mr. Steve Scott. Also present were Mr. Reginald C. James, Superintendent and Secretary to the Board; Mrs. Deborah Minnis, Attorney for the Board; and others.

1. Call to order

The workshop was called to order by the Chairwoman, Mrs. Audrey D. Lewis, at 4:30 p.m.

Mrs. James introduced Ms. Ashley Smith, Editor with the Gadsden County Times. He stated that Ms. Smith will be covering the School Board Meetings.

2. Financial Data Report

3. Discussion Items

- a. List of contractors and notification to Board regarding vendors with total payments greater than \$15,000 and other payment issues.
- b. Miscellaneous finance department items:

Mrs. Ferree stated that the Food Service Contract with Heart to Heart Christian Academy needed to be added to the regular meeting agenda. She state that the request was for the Board to provide reimbursed school lunches for school aged children in the district and help ensure that students in the community are receiving proper nutrition during the school day.

In reference to Mr. Simmons' concern regarding the impact to the district if meals were provided for the students at Heart to Heart Christian Academy, Mrs. Ferree stated that Heart to Heart Christian Academy will pay the district for their meals.

Mr. Simmons requested the Board be mindful of other charter vendors. He stated that he was not in support of providing outside vendors with food services.

Mr. Frost stated that he did not wish to outsource food services because the district staff is currently overworked.

Mrs. Ferree also requested that the It's About Time Bid Award be added to the regular meeting agenda.

Mr. Calvin Trombley shared with the Board an overview of the It's About Time Bid Award. He stated that the bid award provides teacher training on a STEM grant. He stated that the total cost was \$35,695.57 from Title II funds. He stated that the It's About Time Bid Award targets students in grades K-6.

- i. Receipt of Galloway Academy Charter School's Financial Recovery Plan and Corrective Action Plan. Sponsor review and approval plan was submitted to the Florida Department of Education by October 24, 2015, as required by Statute, for their review and approval. The District is pending the notification from FDOE regarding their approval of the plan.
- ii. Miscellaneous verbal updates on finance office activities.

Mrs. Ferree stated that the 60-day Legislative session begins in January. She stated that she attended ERATE training last week, and will attend DOE training in November. She stated that Mr. Mays was sending out updated information referencing staffing plans for all schools. She stated that two staff members attended a workshop on storing electronic data.

c. Other – agenda items

- i. Agenda item – Approval of DESF contracts to fulfill the emergency need for 2 teachers at Greensboro Elementary School.
- ii. Agenda item – Sports safety equipment

Mrs. Ferree stated that purchase order #188377 was for the purchase of emergency football safety equipment needed to ensure the student players safety, and also to be in compliance with regulations.

Mr. Scott stated that he was concerned about the safe-keeping of sports safety equipment.

Mr. Frost stated that schools do not have storage space for sporting equipment.

Mr. Mays stated that he was in contact with the Athletic Director at East Gadsden High School. He stated that a plan has been discussed to keep sports equipment safe. He stated that there will be a checklist following each game. He stated that he spoke with Mr. Shepard in reference to finding a secure place to store sports equipment.

- iii. Agenda item – Printer 2015-16 FY purchase orders for the copiers on operating leases with the district. Undergoing a current review of printer locations and contract terms.
- iv. Agenda item – Food Service purchase orders for new cafeteria furniture, for equipment for safety and production, and food stocks.
- v. Agenda item – Contract for food service consultant to provide for students with nutrition and lifestyle sessions.

Mrs. Ferree stated that contract for food service contract with CELESTIAL FARE provides health and nutrition sessions to positively impact students eating and living lifestyles.

Mrs. Lewis stated that one of the items on the Legislative committee platform was food waste. She stated that contractual service with CELESTIAL FARE would be an enrichment for after-school activities.

Mr. James stated that the school food service team has been successful in building their budget. He stated that their menus have been voted nationally.

In response to Mr. Frost's concern about the meaning of flexible spending, Mrs. Ferree stated that flexible spending means having the flexibility to spend funds categorically.

#### 4. School Board Requests and Concerns

None.

#### 5. The workshop adjourned at 5:25 p.m.