

REGULAR SCHOOL BOARD MEETING

GADSDEN COUNTY SCHOOL BOARD
MAX D. WALKER ADMINISTRATION BUILDING
35 MARTIN LUTHER KING, JR. BLVD.
QUINCY, FLORIDA

September 24, 2013

6:00 P.M.

This meeting was open to the public and electronically recorded.

The following Board members were present: Mr. Isaac Simmons, Chairman; Mr. Roger P. Milton; Mr. Charlie D. Frost; Mr. Judge B. Helms; and Ms. Audrey D. Lewis. Also present were Mr. Reginald C. James, Superintendent and Secretary to the Board; Mrs. Deborah Minnis, Attorney for the Board; and others.

1. CALL TO ORDER

The meeting was called to order by the Chairman, Mr. Isaac Simmons, at 6:06 p.m.

2. OPENING PRAYER

The opening prayer was led by Mr. Judge B. Helms.

3. PLEDGE OF ALLEGIANCE

Recited in unison.

4. RECOGNITIONS

None.

ITEMS FOR CONSENT

Mr. Simmons added to the agenda item #6b – Financial Stability Plan – Step 1. He entertained a motion to approve the remaining consent agenda. The motion was made by Mr. Roger P. Milton, seconded by Mr. Judge B. Helms and carried unanimously.

5. REVIEW OF MINUTES

- a. August 27, 2013, 4:30 p.m. – School Board Workshop
- b. August 27, 2013, 6:00 p.m. – Regular School Board Meeting
- d. September 3, 2013, 6:00 p.m. – Final Budget Hearing
- e. September 10, 2013, 4:00 p.m. – Special School Board Meeting
- f. September 10, 2013, 5:00 p.m. – School Board Workshop

ACTION REQUESTED: The Superintendent recommended approval.

7. BUDGET AND FINANCIAL TRANSACTIONS

a. Budget Amendment Number One

Fund Source: 420 (Federal) Fund
Amount: \$0.00

ACTION REQUESTED: The Superintendent recommended approval.

8. AGREEMENTS/PROJECT/GRANT APPLICATIONS

a. Purchase Orders from General Fund

Fund Source: General Fund
Amount: \$42,600.00

ACTION REQUESTED: The Superintendent recommended approval.

b. Purchase Orders from Capital Improvements Fund

Fund Source: Capital Improvements 379 Fund
Amount: \$22,126.66

ACTION REQUESTED: The Superintendent recommended approval.

c. Purchase Order for Race To The Top

Fund Source: Race To The Top
Amount: \$17,059.90

ACTION REQUESTED: The Superintendent recommended approval.

d. Purchase Orders for Federal Program Initiatives with General Fund Support for Non-Title I Eligible School

Fund Source: Federal Projects and General Fund
Amount: \$77,094.01 Federal Projects; \$10,511.99 General Fund

ACTION REQUESTED: The Superintendent recommended approval.

e. Purchase Orders for Federal Programs

Fund Source: Federal Projects
Amount: \$328,800.40

ACTION REQUESTED: The Superintendent recommended approval.

g. Purchase Orders

Fund Source: General Fund
Amount: \$11,168.20

ACTION REQUESTED: The Superintendent recommended approval.

- h. Blanket Purchase Orders for School Food Service Program
Fund Source: School Food Service Fund 410
Amount: \$10,000.00
ACTION REQUESTED: The Superintendent recommended approval.
- i. Purchase Order for Renewal of Accelerated Reader
Fund Source: General Fund 110 Fund
Amount: \$48,621.20 General Fund
ACTION REQUESTED: The Superintendent recommended approval.
- j. Purchase Orders for Student Assessment Tools
Fund Source: Federal Projects 420 Fund and General Fund 110 Fund
Amount \$30,564.37 Title I and \$18,799.89 General Fund
ACTION REQUESTED: The Superintendent recommended approval.
- k. Purchase Orders for Copiers
Fund Source: General Fund 110 Fund and Federal Projects 420 Fund
Amount: \$23,328.24 General Fund and \$13,589.08 Title I
ACTION REQUESTED: The Superintendent recommended approval.
- l. Purchase Orders for Office Supplies
Fund Source: General Fund and Federal Projects Fund
Amount: \$General Fund \$3,062.74 and Federal Projects \$3,091.18
ACTION REQUESTED: The Superintendent recommended approval.
- m. Contracted Service for Dual Enrollment Program
Fund Source: General Fund
Amount: \$21,297.60
ACTION REQUESTED: The Superintendent recommended approval.
- n. Participation in Panhandle Area Educational Consortium
Fund Source: General Fund
Amount: \$20,201.87
ACTION REQUESTED: The Superintendent recommended approval.
- q. Agreement Between Learning Alternative Behaviors Youth and Family Services and the Gadsden County School Board
Fund Source: N/A
Amount: N/A
ACTION REQUESTED: The Superintendent recommended approval.

9. STUDENT MATTERS

- c. Student Expulsion – See back-up material

Case #04-1314-9106

ACTION REQUESTED: The Superintendent recommended approval.

10. SCHOOL FACILITY/PROPERTY

- b. Grounds Maintenance Re-Bid #1314-02

Fund Source: 110

Amount: \$69,350.00

ACTION REQUESTED: The Superintendent recommended approval.

ITEMS FOR DISCUSSION

Items preceded by an asterisk (*) were removed from the CONSENT agenda at the beginning of the meeting and acted upon during the DISCUSSION portion of the agenda.

*9. STUDENT MATTERS

- a. Student Expulsion - See back-up material

Case #01-1314-0231

Ms. Lashaun Travis addressed the Board to request a hearing for student case #01-1314-0231.

Following discussion, Mr. Roger P. Milton made a motion to defer action on student case #01-1314-0231 until a hearing was held on Tuesday, October 1, 2013 at 4:00 p.m. The motion was seconded by Mr. Charlie D. Frost and carried unanimously.

ACTION REQUESTED: The Superintendent recommended approval.

- b. Student Expulsion – See back-up material

Case #02-1314-0231

Mr. Steve McGriff addressed the Board to request a hearing for student case #02-1314-0231.

Following discussion, Mr. Roger P. Milton made a motion to defer action on student case #02-1314-0231 until a hearing was held on Tuesday, October 1, 2013 at 5:00 p.m. The motion was seconded by Mr. Charlie D. Frost and carried unanimously.

ACTION REQUESTED: The Superintendent recommended approval.

*5. REVIEW OF MINUTES

- c. September 3, 2013, 4:00 p.m. – School Board Workshop

Ms. Lewis stated that she had received the organizational chart as requested. She stated that the organizational chart needed to be revised to reflect the alignment of job titles, all filled positions, and remove positions that are not needed.

Following discussion, Ms. Audrey D. Lewis made a motion to accept the Superintendent's recommendation to approve agenda item 5c. The motion was seconded by Mr. Roger P. Milton and carried unanimously.

ACTION REQUESTED: The Superintendent recommended approval.

*6. PERSONNEL MATTERS (resignations, retirements, recommendations, leaves of absence, terminations of services, volunteers, and job descriptions)

a. Personnel 2013 – 2014

Mr. Helms stated that Guidance Counselors and Media Specialists could teach a class if needed.

Mr. Simmons stated that the financial stability plan was one measure that could be used to put the district's financial condition in order. He stated that with a hiring freeze, all positions must have prior approval by the Board. He stated that there may have to be a special call meeting to approve critical needed positions.

Following discussion, Mr. Judge B. Helms made a motion to accept the Superintendent's recommendation to approve agenda item #6a. The motion was seconded by Mr. Roger P. Milton and carried unanimously.

ACTION REQUESTED: The Superintendent recommended approval.

b. Financial Stability Plan – Step 1

Mr. Judge B. Helms made a motion to accept the Superintendent's recommendation to approve agenda item #6b to include a freeze on hiring all employees. The motion was seconded by Mr. Roger P. Milton and carried unanimously.

ACTION REQUESTED: The Superintendent recommended approval.

* 8. AGREEMENTS/PROJECT/GRANT APPLICATIONS

f. Purchase Orders for School Safety

Fund Source: Capital Improvements Fund 379 Fund and General Fund 110 Fund
Amount: \$18,882.00

In response to Ms. Lewis' request for an explanation of purchase order #185634, Mrs. Wood stated that additional security services are needed at East Gadsden High School. She stated that the additional security services were not budgeted for in the original contract.

Following discussion, Ms. Audrey D. Lewis made a motion to accept the Superintendent's recommendation to approve agenda item #8f. The motion was seconded by Mr. Charlie D. Frost and carried unanimously.

ACTION REQUESTED: The Superintendent recommended approval.

o. PAEC Virtual School Agreement

Fund Source: FEFP
Amount: Undetermined – based upon enrollment

Mr. Helms asked if the district could set up a plan to teach virtual school students. He stated that a program needed to be set up to receive all benefits for virtual school students.

Ms. Lewis stated that she was concerned about contracts getting to the Board late. She stated that the district was already into the school year and still receiving contracts. She stated that the district needed to process and plan better.

Dr. Sylvia Jackson stated that some vendors will allow districts to use their service free contingent upon submitting the contract for approval. She stated that the services can be extended for free.

Ms. Lewis requested a data report on the Acaletics Program.

Following discussion, Mr. Judge B. Helms made a motion to accept the Superintendent's recommendation to approve agenda item #8o. The motion was seconded by Ms. Audrey D. Lewis and carried unanimously.

ACTION REQUESTED: The Superintendent recommended approval.

p. K-12 Virtual School Participation Agreement

Fund Source: FEFP

Amount: Undetermined – based upon enrollment

Mr. Judge B, Helms made a motion to accept the Superintendent's recommendation to approve agenda item #8p. The motion was seconded by Ms. Audrey D. Lewis and carried unanimously.

ACTION REQUESTED: The Superintendent recommended approval.

r. Lease Agreement(s) with Liga Regional De Soccer

Fund Source: N/A

Amount: N/A

Mr. Shepard stated the Lease Agreements with Liga Regional De Soccer are continuation agreements with the Board. He stated to the owners of the Liga Regional De Soccer League that School Board properties are free of tobacco, alcohol and drugs.

Mr. Simmons asked the representatives of Liga Regional De Soccer League to adhere to the School Board policy because of liability issues.

Following discussion, Mr. Roger P. Milton made a motion to accept the Superintendent's recommendation to approve agenda item #8f. The motion was seconded by Ms. Audrey D. Lewis.

ACTION REQUESTED: The Superintendent recommended approval.

s. Approval of Galloway Academy Charter School

Fund Source: N/A

Amount: N/A

Mr. Helms requested the Board defer action on the Galloway Academy Charter School because he had several questions. He asked that a workshop be scheduled to further discuss.

Board members scheduled a workshop on Tuesday, October 1st at 6:00 p.m. to further review and discuss the Galloway Academy Charter School.

Following discussion, Mr. Judge B. Helms made a motion to defer action on agenda item #8s. The motion was seconded by Mr. Roger P. Milton and carried unanimously.

ACTION REQUESTED: The Superintendent recommended approval.

***10. SCHOOL FACILITY/PROPERTY**

a. HMS New Classroom Building Layout

Fund Source: N/A
Amount: N/A

In response to Mr. Helms' request for an update on the HMS New Classroom Building Layout, Mr. Shepard stated that the new classroom layout was approved at the September 3rd Board meeting.

Ms. Lewis commended Mr. Shepard for his hard work.

Mr. Simmons stated for a point of clarification, no Board action was needed because the HMS New Classroom Building Layout was previously Board approved. He stated that agenda item #10a was inadvertently placed on the agenda.

ACTION REQUESTED: The Superintendent recommended approval.

11. CONSIDERATION, PROPOSAL, AND/OR ADOPTION OF ADMINISTRATIVE RULES AND RELATED MATTERS

a. Approval of School Board Policies 4111 (Designation of a New Position) and Number 4600 (Job Descriptions)

Fund Source: N/A
Amount: N/A

Following discussion, Mr. Roger P. Milton made a motion to accept the Superintendent's recommendation to approve agenda item #11a. The motion was seconded by Mr. Judge B. Helms and carried unanimously.

ACTION REQUESTED: The Superintendent recommended approval.

12. EDUCATIONAL ITEMS BY THE SUPERINTENDENT

None.

13. SCHOOL BOARD REQUESTS AND CONCERNS

Mrs. Cynthia Davis Holloway addressed the Board and stated that she was concern about the following: a) full-time technician at East Gadsden High School; b) the need for a National Honor Society and/or BETA Club at East Gadsden High School; c) more resources needed at East Gadsden High School; and d) SMART Boards at Gadsden Elementary Magnet School.

Mr. James asked Dr. Jackson to look into the requirements to have a National Honor Society and BETA Club at East Gadsden High School. He stated that there was a full-time technician assigned to East Gadsden High School.

Dr. Jackson stated that she is currently working to get SMART Boards for Gadsden Elementary Magnet School.

Ms. Alma Venisee addressed the Board to ask if there were any questions or concerns that could be answered at this meeting, regarding the Galloway Academy Charter School.

Mr. Helms stated that more time was needed for the Board to review the Galloway Academy Charter School.

Mr. Simmons thanked Mr. Helms for allowing him to be his guest at a recent FSU football game. He stated that he appreciated the fellowship.

14. The meeting adjourned at 7:10 p.m.
15. The Board convened in executive session at 7:20 p.m.; and adjourned at 7:45 p.m.