

REGULAR SCHOOL BOARD MEETING

GADSDEN COUNTY SCHOOL BOARD
MAX D. WALKER ADMINISTRATION BUILDING
35 MARTIN LUTHER KING, JR. BLVD.
QUINCY, FLORIDA

June 24, 2014

6:00 P.M.

This meeting was open to the public and electronically recorded.

The following Board members were present: Mr. Roger P. Milton, Chairman; Ms. Audrey D. Lewis; Mr. Charlie D. Frost; Mr. Judge B. Helms; and Mr. Isaac Simmons. Also present were Mr. Reginald C. James, Superintendent and Secretary to the Board; Mrs. Deborah Minnis, Attorney for the Board; and others.

1. CALL TO ORDER

The meeting was called to order by the Chairman, Mr. Roger P. Milton, at 6:10 p.m.

2. OPENING PRAYER

The opening prayer was led by Elder Calvin Robinson, Pastor of Blessed Hope Missionary Church.

3. PLEDGE OF ALLEGIANCE

Recited in unison.

4. RECOGNITIONS

Mr. James thanked everyone for attending the Roast & Toast Event. He stated that all proceeds were for a good cause to support the Gadsden Education Foundation and the Homeless Foundation.

Ms. Lewis applauded the seniors who recently pass the ACT Test.

Mr. Milton expressed his sympathy to Ms. Rose Raynak in the loss of her mother.

Mr. Milton replaced agenda item #'s 6a & b - Personnel, and added information to agenda item #8c - Affordable Health Care Act. He entertained a motion to approve the remaining consent agenda. The motion was made by Mr. Judge B. Helms, seconded by Mr. Charlie D. Frost and carried unanimously.

ITEMS FOR CONSENT

5. REVIEW OF MINUTES

- a. May 27, 2014, 4:30 p.m. – School Board Workshop
- b. May 27, 2014, 6:00 p.m. - Regular School Board Meeting
- c. June 3, 2014, 4:00 p.m. – Student Hearing
- d. June 3, 2014, 5:00 p.m. – Student Hearing
- e. June 3, 2014, 6:00 p.m. – Student Hearing

ACTION REQUESTED: The Superintendent recommended approval.

6. PERSONNEL MATTERS (resignations, retirements, recommendations, leaves of absence, terminations of services, volunteers, and job descriptions)

- a. Personnel 2013 – 2014

ACTION REQUESTED: The Superintendent recommended approval.

- b. Personnel 2014 – 2015

ACTION REQUESTED: The Superintendent recommended approval.

7. BUDGET AND FINANCIAL TRANSACTIONS

- a. Budget Amendment Number Thirteen

Fund Source: 420 (Federal) Funds

Amount: \$825.68

ACTION REQUESTED: The Superintendent recommended approval.

- b. Budget Amendment Number Fourteen

Fund Source: 391 (Capital Outlay Other) Funds

Amount: \$71,700.00

ACTION REQUESTED: The Superintendent recommended approval.

8. AGREEMENT/CONTRACT/PROJECT APPLICATIONS

- a. First 12 Month Extension on Capital City Bank Construction Loan

Fund Source: Capital Funds

Amount: Two bi-annual payments due November 1, 2014 and
May 1, 2015 totaling \$371,543.67

ACTION REQUESTED: The Superintendent recommended approval.

- b. Food Service Purchases with vendor greater than \$15,000
Fund Source: 410 Food Service
Amount: Increase the purchase order by another \$4,500
ACTION REQUESTED: The Superintendent recommended approval.
- d. New Optional Employee Benefits
Fund Source: Not applicable – cost is bore by the employee
Amount: Information for employee selection amounts is included in the attached vendor
ACTION REQUESTED: The Superintendent recommended approval.
- g. Agreement Between Cumberland Therapy Services, LLC and Gadsden County School Board
Fund Source: IDEA
Amount: \$61.00 per hour
ACTION REQUESTED: The Superintendent recommended approval.
- h. Contracted Services with Speech/Language Pathologist Joy Scharein & The Gadsden County School Board
Fund Source: FEFP dollars
Amount: \$50.00 per hour
ACTION REQUESTED: The Superintendent recommended approval.
- j. Agreement Between the Gadsden County Public Schools and Milestones Occupational Therapy Services, LLC; Makesha Bush, OTR/L
Fund Source: FEFP dollars
Amount: \$58.00 (per hour for actual hours worked)
ACTION REQUESTED: The Superintendent recommended approval.
- k. Cooperative Agreement for Inter-County Transfer of Exceptional Students Between Leon County School Board and Gadsden County School Board
Fund Source: State FTE Funds
Amount: (determined by formula)
ACTION REQUESTED: The Superintendent recommended approval.
- l. Agreement Between The School Board of Gadsden County Public Schools and INVO Healthcare Associates, Inc.
Fund Source: FEFP dollars
Amount: \$58.00 (per hour for actual hours worked)
ACTION REQUESTED: The Superintendent recommended approval.

- m. Agreement Between The School Board of Gadsden County and The School Board of Seminole County (Medicaid Administrative Claiming)
 - Fund Source: Medicaid
 - Amount: \$9.00 per random sampling form
 - ACTION REQUESTED: The Superintendent recommended approval.
 - n. Agreement Between State of Florida Department of Education, Division of Vocational Rehabilitation (DOE/DVR) and Gadsden County School District
 - Fund Source: DOE/DVR/General Funds
 - Amount: \$62,960.00 (not to exceed)
 - ACTION REQUESTED: The Superintendent recommended approval.
9. STUDENT MATTERS
- a. Student Expulsion – See back-up material
 - Case #70-1314-0051
 - ACTION REQUESTED: The Superintendent recommended approval.
 - b. Student Transfers – See back-up material
 - ACTION REQUESTED: The Superintendent recommended approval.
10. BIDS / SCHOOL FACILITY/PROPERTY
- a. 2014 Fuel Bid for 2014 – 2015 School Year – Bid #1415-01
 - Fund Source:Transportation Department
 - Amount: \$800,000.00
 - ACTION REQUESTED: The Superintendent recommended approval.
 - b. Architect Contract – James A. Shanks School Clinic
 - Fund Source:HRSA Grant
 - Amount: \$17,800.00
 - ACTION REQUESTED: The Superintendent recommended approval.
 - c. Architect Proposal – George Munroe Elementary Modular Health Building
 - Fund Source:HRSA Grant
 - Amount: \$9,095.00
 - ACTION REQUESTED: The Superintendent recommended approval.
 - d. Architect Proposal – Havana Middle School Modular Health Building
 - Fund Source:HRSA Grant
 - Amount: \$9,095.00
 - ACTION REQUESTED: The Superintendent recommended approval.

- e. Full Service HVAC/Refrigeration Maintenance & Repair Contract for East Gadsden High School
 Fund Source:110
 Amount: \$76,924.00
 ACTION REQUESTED: The Superintendent recommended approval.
- f. Full Service HVAC/Refrigeration Maintenance & Repair Contract for West Gadsden High School
 Fund Source:110
 Amount: \$59,756.00
 ACTION REQUESTED: The Superintendent recommended approval.
- g. Continuation of Bid #1213-19 Grounds Maintenance Group #5
 Fund Source:110
 Amount: \$18,400.00
 ACTION REQUESTED: The Superintendent recommended approval.
- h. Continuation of Agreement with McCall Service for Pest Control
 Fund Source:110
 Amount: \$22,000.00
 ACTION REQUESTED: The Superintendent recommended approval.

ITEMS FOR DISCUSSION

Items preceded by an asterisk (*) were removed from the CONSENT agenda at the beginning of the meeting and acted upon during the DISCUSSION portion of the agenda.

* 7. BUDGET AND FINANCIAL TRANSACTIONS

- c. School Board Truth In Millage (TRIM) Timetable

Fund Source: N/A
 Amount: N/A

Mr. Helms stated that the date change for the tentative budget hearing was July 29th instead of July 31st.

Following discussion, Mr. Judge B. Helms made a motion to accept the Superintendent's recommendation to approve agenda item #7c with the date change of July 29th for the tentative budget hearing. The motion was seconded by Mr. Isaac Simmons and carried unanimously.

ACTION REQUESTED: The Superintendent recommended approval.

*8. AGREEMENT/CONTRACT/PROJECT APPLICATIONS

c. Health Insurance Contract for 2014 - 2015

Fund Source: All Funds with Payroll
Amount: Varies by Type of Coverage

In response to Mr. Helms' concern regarding the health insurance rate changes, Mr. Craig McMillian stated that there was a slight rate increase of 3.08% (\$3.48) for employees with Capital Health Plan Insurance.

Following discussion, Ms. Audrey D. Lewis made a motion to accept the Superintendent's recommendation to approve agenda item #8c. The motion was seconded by Mr. Isaac Simmons and carried unanimously.

ACTION REQUESTED: The Superintendent recommended approval.

e. Rate Increase for NEOLA

Fund Source: General Revenue
Amount: As Invoiced

In response to Mr. Frost's concern regarding the rate increase for NEOLA, Mrs. Smith stated that the semi-annual regular updates increased from \$1,250 to \$1,450. She stated that the reimbursable rates for meals associated with visits also were increased. She stated that the hourly rate for additional consulting was in effect and reduced from \$250 per hour for 2 associates and \$150 per hour for one.

Following discussion, Mr. Charlie D. Frost made a motion to accept the Superintendent's recommendation to approve agenda item #8e. The motion was seconded by Mr. Judge B. Helms and carried unanimously.

ACTION REQUESTED: The Superintendent recommended approval.

f. Letter of Agreement Between GCCTA and GESPA and GCSB

Fund Source: N/A
Amount: N/A

Following discussion, Mr. Judge B. Helms made a motion to accept the Superintendent's recommendation to approve agenda item #8f. The motion was seconded by Mr. Isaac Simmons and carried unanimously.

ACTION REQUESTED: The Superintendent recommended approval.

i. The School Board of Gadsden County, Contract with Independent Contractor Janice M. Gilchriest

Fund Source: IDEA dollars
Amount: \$40.00 (per hour for actual hours worked)

Following discussion, Mr. Judge B. Helms made a motion to accept the Superintendent's recommendation to approve agenda item #8i. The motion was seconded by Mr. Charlie D. Frost and carried unanimously.

ACTION REQUESTED: The Superintendent recommended approval.

*9. STUDENT MATTERS

b. Student Transfers – See back-up material

Ms. Lewis requested clarification on the approval for the student transfer requests. She stated that the student transfer requests complied with School Board Rule 5.20 for transfer.

Following discussion, Ms. Lewis made a motion to amend the Superintendent’s recommendation to approve the student transfer requests because they were in compliance with School Board Rule 5.20. The motion was seconded by Mr. Judge B. Helms and carried unanimously.

ACTION REQUESTED: The Superintendent recommended approval.

*10. BIDS / SCHOOL FACILITY/PROPERTY

i. Solid Waste Collection Agreement with Waste Pro

Fund Source: 110
Amount: \$110,697.68

Mrs. Ferree requested the Board amend the fund source for the solid waste collection agreement with Waste Pro to add the 410 food service fund. She stated that the service will be paid by the 110 general fund and the 410 food service fund.

Following discussion, Mr. Judge B. Helms made a motion to accept the Superintendent’s recommendation to add the 410 food service fund to agenda item #10i. The motion was seconded by Mr. Isaac Simmons and carried unanimously.

ACTION REQUESTED: The Superintendent recommended approval.

11. EDUCATIONAL ITEMS BY THE SUPERINTENDENT

Mr. James stated that students who had not completed all graduation requirements have worked hard to pass the ACT test and will be graduating this summer.

Mrs. Rosalyn Smith stated that the graduation committee, the academic team, previous School Board discussions, and the Superintendent have all stated that the district needed to increase graduation. She stated that the Superintendent said students need an expanded opportunity to graduate with a diploma. So, what the district did was employ what we call “means necessary with resources”. Title I dollars were used to purchase services for tutoring and ACT prep vendors. Counselors worked to make sure that all parents and students were given the information on graduation requirements and expanded opportunities. Florida Legislation allows a student who has not successfully met state assessment to use the Statute for Comparative and Concordant Scores such as the ACT, SAT, or the Postsecondary Education Readiness Test (PERT). After graduation at the end of May, a final exit review was conducted to make sure every student was given the opportunity to have those expanded statutes and tutoring. After a thorough review, all students with a five point deficit of passing the FCAT 2.0 were recalculated using the ruling on Statute for Comparative and Concordant Scores for the ACT, SAT and PERT. Therefore, we are elated to present to the Board tonight that we will have a summer graduation for students that are now eligible to receive their high school diploma.

Mr. James congratulated Dr. Sylvia Jackson on her new job as Career and Technical Education Director, Gadsden Technical Institute. He stated that FCAT testing was over and that he predicted positive results that would include Havana Middle School and Chattahoochee Elementary School receiving an “A” letter grade.

Mrs. Smith stated that the EOC exams will be a big challenge for the district. She requested the Board’s assistance with the challenges. She stated that middle school students can take high school courses. She stated that middle school students did very well on the EOC exams. She stated that a math institute was being scheduled in July to offer tutoring services to students. She stated that the middle and high school students will be able to increase their points.

Dr. Jackson stated that students at Havana Middle School had a 100% passing rate for Biology, and East Gadsden High School students had a 90% passing rate in the STRIDE Academy for Biology.

Mr. James commended Mr. Milton for an outstanding summer program.

Ms. Lewis stated that the ETO staff has a great impact with the students.

Mr. James recognized Dr. Eurmon Hervey, Superintendent of Schools, Catapult Learning, who shared with the Board a presentation on Catapult Learning.

Dr. Hervey stated that Catapult Learning was the nation’s largest K-12 educational services provider. He stated that Catapult Learning was founded in 1976 and headquartered in Camden, NJ with 17 regional offices and 51 dropout prevention and recovery centers across the United States. He stated that Catapult was the leading provider of instructional and intervention solutions to more than 200 school district partners nationwide. He stated that Catapult has research-based educational and support services that improve outcomes for students not meeting their potential. He stated that Catapult also have deep relationships with school districts and communities through partnership model. He stated that Catapult Learning has significantly improved effectiveness of recruitment, enrollment, and retention efforts in spring 2014. He stated that Catapult Learning is a leading national provider of professional development, and offers the very best in capacity building teacher support. He stated that Catapult Learning has committed to upgrading the center-based student learning environment and providing access to the most innovative learning materials. He apologized for the actions of the previous vendor, and assured the Board that the issues are currently being addressed.

Mr. James stated that he believes in the process of the Dropout Prevention Program.

Following the request of Mr. Simmons to schedule a workshop to further discuss the agreement with Catapult Learning, the Board scheduled a workshop on Tuesday, July 1st @ 1:30 p.m.

12. SCHOOL BOARD REQUESTS AND CONCERNS

Mr. Frost thanked Dr. Jackson for her hard work and dedication to the district. He stated that customer-friendly focused schools were needed. He stated that the district needed to ensure that there was more coordination between Carter Parramore Academy and the students’ home school. He stated that FAMU Research Development Center wants to form a partnership with the district.

Mr. James invited the Board to the Administrator’s Institute on July 14th and 15th at the DoubleTree Hotel in Tallahassee. He stated that teacher pre-planning was scheduled on August 11th – 15th. He stated that the district’s back to school rally was scheduled on Wednesday, August 13th.

Mr. Helms reminded Board of the Quincy Kiwanis Scholarship Fundraiser with the sale of pork loins. He stated that the pork loins could be picked up on Tuesday, July 1st from 5:00 p.m. – 7:00 p.m. at Thomas Memorial Baptist Church in Quincy.

Mr. Simmons requested that the August 26th Board meeting be rescheduled on August 19th due to Election Day on August 26th. He requested that the financial workshops be moved back to begin at 4:00 p.m. in order to allow ample time to prepare for the regular Board meetings at 6:00 p.m.

Rev. Tony Hannah, SAC Chairperson for Carter Parramore Academy, addressed the Board to request their support with books and supplies for the students. He stated that he would share with the Board the SAC Committee's concerns at a later date.

13. The meeting adjourned at 7:40 p.m.