

## REGULAR SCHOOL BOARD MEETING

GADSDEN COUNTY SCHOOL BOARD  
MAX D. WALKER ADMINISTRATION BUILDING  
35 MARTIN LUTHER KING, JR. BLVD.  
QUINCY, FLORIDA

December 13, 2011

6:00 P.M.

This meeting was open to the public and electronically recorded.

The following Board members were present: Mr. Judge B. Helms, Chairman; Mr. Eric F. Hinson; Mr. Charlie D. Frost; Mr. Roger P. Milton; and Mr. Isaac Simmons. Also present were Mr. Reginald C. James, Superintendent and Secretary to the Board; Mrs. Deborah Minnis, Attorney for the Board; and others.

1. CALL TO ORDER

The meeting was called to order by the Chairman, Mr. Judge B. Helms, at 6:02 p.m.

2. OPENING PRAYER

The opening prayer was led by Mr. Charlie D. Frost.

3. PLEDGE OF ALLEGIANCE

Recited in unison.

4. RECOGNITIONS

Mr. James and the School Board members recognized East Gadsden High School Jaguar Football Team and Coach Corey Fuller for their second year of winnings to the Final Four. He commended Coach Fuller for an outstanding season.

Coach Fuller stated that the East Gadsden High School Football Team was district and regional champions. He recognized Mr. Johnny Beamon, Booster President.

Mr. James recognized Ms. Portia Robinson as an innovative counselor. He stated that Ms. Robinson works very hard with the Havana Middle School Parental Involvement. He stated that the district's graduation rate has increased. He stated that high school grades will be released before the end of the week. He stated that he anticipated no failing schools.

Mr. Frost recognized Carter Parramore Academy After-school Program Drumline. He stated that the students formed an awesome drumline at Carter Parramore Academy. He appreciated Coach Fuller for his great accomplishments with the East Gadsden High School Football Program.

Mr. Milton acknowledged Ms. Rose Raynak, Director of Federal Programs, for her hard work.

Mr. Hinson recognized the Havana Kiwanis Club for providing dictionaries to the PreK students at Havana Elementary School. He stated that he hosted a 3<sup>rd</sup> grade Pizza Party for the students at Havana Elementary School. He also recognized the 4<sup>th</sup> and 5<sup>th</sup> grade students at Havana Elementary School for a remarkable job with the Spelling Bee. He stated that Rainbow Education Services will host “Reading for the Holidays” on Wednesday, December 14<sup>th</sup> at 9:00 a.m. at Havana Middle School. He stated that books will be given away to the 8<sup>th</sup> grade students. He announced that the AKA’s were sponsoring a Western Dance to raise monies for scholarships. He stated that the Alpha Phi Alpha Fraternity visited River Chase Nursing Home to sing Christmas carols.

Mr. Helms stated that the Quincy Kiwanis Club Christmas Party was held earlier today at the First Baptist Church. He stated that 120 students from four schools received gifts.

Ms. Audrey Lewis announced her book signing to be held on Thursday, December 15<sup>th</sup> from 9:30 a.m. to 11:30 a.m. She stated that the title of her book was “Different Levels of Parental Involvement”. She thanked the Board and Superintendent for their support.

### ITEMS FOR CONSENT

Mr. Helms removed from the agenda item #9a – Student Expulsion – Case #26-1112-0071. He entertained a motion to approve the remaining consent agenda. The motion was made by Mr. Roger P. Milton, seconded by Mr. Charlie D. Frost and carried unanimously.

#### 5. REVIEW OF MINUTES

- a. November 22, 2011, 4:30 p.m. – School Board Workshop
- b. November 22, 2011, 5:30 p.m. – School Board Organizational Meeting
- c. November 22, 2011, 6:00 p.m. – Regular School Board Meeting

ACTION REQUESTED: The Superintendent recommended approval.

#### 6. PERSONNEL MATTERS (resignations, retirements, recommendations, leaves of absence, terminations of services, volunteers, and job descriptions)

- b. School Food Service Salary Increase

Fund Source: School Food Service Fund 410  
Amount: Approximately \$60,000.00

ACTION REQUESTED: The Superintendent recommended approval.

#### 7. BUDGET AND FINANCIAL TRANSACTIONS

- a. Budget Amendment Number Eleven

Fund Source: 420 (Federal) Funds  
Amount: \$-16,004.00

ACTION REQUESTED: The Superintendent recommended approval.

8. AGREEMENTS/PROJECT/GRANT APPLICATIONS

a. Contracted Services

Fund Source: CAPE – Race To The Top  
Amount: \$16,025.00

ACTION REQUESTED: The Superintendent recommended approval.

b. Contracted Services

Fund Source: General Fund and Capital Improvements Funds  
Amount: \$15,300.00 from General Fund and \$22,197.50 from Capital Improvements

ACTION REQUESTED: The Superintendent recommended approval.

c. Contractual Agreement Between School Board of Gadsden County, Florida and Capital City Consultants

Fund Source: 21<sup>st</sup> Century  
Amount: \$7,000.00

ACTION REQUESTED: The Superintendent recommended approval.

9. STUDENT MATTERS

b. Student Expulsion – See back-up material

Case #27-1112-0211

ACTION REQUESTED: The Superintendent recommended approval.

10. SCHOOL FACILITY/PROPERTY

a. Comprehensive Safety Inspection

Fund Source: 110  
Amount: \$10,827.89

ACTION REQUESTED: The Superintendent recommended approval.

b. For Board Approval of Lowest and Best Quote for Re-roofing a Portable at Stewart Street Elementary

Fund Source: 394  
Amount: \$10,400.00

ACTION REQUESTED: The Superintendent recommended approval.

c. For Board Approval of Lowest and Best Quote for Re-roofing the Diagnostic Center

Fund Source: 394  
Amount: \$14,800.00

ACTION REQUESTED: The Superintendent recommended approval.

11. EDUCATIONAL ISSUES

- a. CORE K-12 State Benchmark Assessment Items

Fund Source: Project 1104220 – General Revenue  
Amount: \$13,565.00

ACTION REQUESTED: The Superintendent recommended approval.

- b. School Advisory Council Rosters

Fund Source: N/A  
Amount: N/A

ACTION REQUESTED: The Superintendent recommended approval.

ITEMS FOR DISCUSSION

Items preceded by an (\*) asterisk removed from the CONSENT agenda at the beginning of the meeting and acted upon during the DISCUSSION portion of the agenda.

- \*6. PERSONNEL MATTERS (resignations, retirements, recommendations, leaves of absence, terminations of services, volunteers, and job descriptions)

- a. Personnel 2011 - 2012

In response to Mr. Hinson's concern whether personnel had been budgeted for, Mrs. Wood stated, yes.

Mr. Eric F. Hinson made a motion to accept the Superintendent's recommendation to approve agenda item #6a. The motion was seconded by Mr. Isaac Simmons and carried unanimously.

ACTION REQUESTED: The Superintendent recommended approval.

- \*7. BUDGET AND FINANCIAL TRANSACTIONS

- b. School Food Service Write-Off of Student Debts

Fund Source: School Food Service Fund 410  
Amount: \$25,000.00

Mr. Helms stated that the district needed to pursue the issue of universal free lunch for all students.

Following discussion, Mr. Roger P. Milton made a motion to accept the Superintendent's recommendation to approve agenda item #7b. The motion was seconded by Mr. Eric F. Hinson and carried unanimously.

ACTION REQUESTED: The Superintendent recommended approval.

\*8. AGREEMENTS/PROJECT/GRANT APPLICATIONS

d. Contract Between Gadsden County Schools and Joseph Knicely

Fund Source: Federal Programs  
Amount: \$35,000.00

Mr. Frost requested an overview of the contract between Gadsden County Schools and Joseph Knicely.

Mr. James stated that the district was off reimbursement. He stated that a state monitoring review was scheduled in March.

Mr. Hinson stated that he was concerned about the finance department. He stated that the district may need to hire a CPA.

Following discussion, Mr. Charlie D. Frost made a motion to accept the Superintendent's recommendation to approve agenda item #8d. The motion was seconded by Mr. Eric F. Hinson and carried unanimously.

ACTION REQUESTED: The Superintendent recommended approval.

e. Contract for Sale and Purchase with Open Word Worship Center, Inc. for property located at 621 Lonnie Clark Road, Greensboro, Florida 32330

Fund Source: N/A  
Amount: As Per Agreement

Mr. Helms stated that he was concerned and do not approve having a twenty year contract for sale and purchase with Open Word Worship Center, Inc. for property located at 62 Lonnie Clark Road, Greensboro, Florida. He stated that the value of the land will improve in the future if the horse track is approved for the Gretna area.

Mr. Hinson stated that the projections will be if it is advantageous to sell now, and what are the future plans for the property located on 62 Lonnie Clark Road.

Following discussion, Mr. Isaac Simmons made a motion to accept the Superintendent's recommendation to approve agenda item #8e. The motion was seconded by Mr. Eric F. Hinson and carried with Mr. Frost, Mr. Simmons, Mr. Milton and Mr. Hinson voting "aye". Mr. Helms voted "nay".

ACTION REQUESTED: The Superintendent recommended approval.

f. Collective Bargaining Agreement Between The School Board of Gadsden County and Gadsden Educational Staff Professional Association July 2011 – June 2012

Fund Source: N/A  
Amount: N/A

Mr. Milton stated that Board members received a draft version of the Collective Bargaining Agreement Between The School Board of Gadsden County and Gadsden Educational Staff Professional Association July 2011 – June 2012. He asked if the ratification count was final.

Mr. Pace stated that the final ratification count was 192 to 38 with an 85% approval rate. He stated that the changes included a 5% increase for food service workers. He stated that the union representatives agreed to give steps to eligible employees.

Following discussion, Mr. Roger P. Milton made a motion to accept the Superintendent's recommendation to approve agenda item #8f. The motion was seconded by Mr. Isaac Simmons and carried unanimously.

In response to Mr. Milton's concern with removing automatic steps for employees, Mrs. Wood stated that the issue is continuing to be with the bargaining units. She stated that there was a problem with the insurance payments. She stated that the district is working with the attorney to resolve the issue.

**ACTION REQUESTED:** The Superintendent recommended approval.

12. EDUCATIONAL ITEMS BY THE SUPERINTENDENT

None.

13. SCHOOL BOARD REQUESTS AND CONCERNS

Mr. Frost expressed his sentiments with employees who allow their children to attend school in another district. He stated that he do not agree with it. He stated that the Board needed to look closely at who is hired. He stated the public's perception is what we put out. He stated that he wanted to bring the positive perception back to Gadsden County.

Mr. Simmons stated that he agreed with Mr. Frost on the public's perception with our leaders allowing their children to attend school in another district. He stated that the Board needed to have a retreat to discuss the district's future. He encouraged the Chairman to schedule a Board retreat.

Mr. Helms stated that he will schedule a time for the Board's retreat.

Mr. Hinson stated that he wanted to ensure that the district is on top of the heating issue during this holiday season. He wished everyone a beautiful Christmas and a safe and Happy New Year.

The Board agreed to have Mr. Milton serve on the Value Adjustment Board, and Mr. Frost as the alternate. Mr. Simmons will represent the Board on the Planning and Zoning Board and Mr. Helms will serve as the alternate.

Mr. Helms stated that he serves as the Vice Chair of the Small School District Council and will represent the Board as well. He stated that the district's Christmas Luncheon was scheduled on Friday, December 16<sup>th</sup> at 12:00 p.m. He wished everyone a Merry Christmas.

Mr. Simmons stated that Mr. Milton serves as the Board's liaison for Headstart PreK.

14. The meeting adjourned at 7:20 p.m.