

REGULAR SCHOOL BOARD MEETING

GADSDEN COUNTY SCHOOL BOARD
MAX D. WALKER ADMINISTRATION BUILDING
35 MARTIN LUTHER KING, JR. BLVD.
QUINCY, FLORIDA

March 24, 2015

6:00 P.M.

This meeting was opened to the public and electronically recorded.

The following Board members were present: Mrs. Audrey D. Lewis, Chairwoman; Mr. Isaac Simmons; Mr. Roger P. Milton; Mr. Charlie D. Frost; and Mr. Steve Scott. Also present were Mr. Reginald C. James, Superintendent and Secretary to the Board; Ms. Ashley Daniels, Attorney for the Board; and others.

1. CALL TO ORDER

The meeting was called to order by the Chairwoman, Mrs. Audrey D. Lewis, at 6:00 p.m.

2. OPENING PRAYER

The opening prayer was led by Rev. Henry Flores.

3. PLEDGE OF ALLEGIANCE

Recited in unison.

4. RECOGNITIONS

Mr. Scott commended Mr. Shepard for doing a great job overseeing the Havana Middle School project. He also commended Mr. James and staff for doing a great job.

Mrs. Lewis thanked the Board and staff for their acts of kindness shown during her time of sorrow.

ITEMS FOR CONSENT

Mrs. Lewis entertained a motion to approve the remaining consent agenda. The motion was made by Mr. Roger P. Milton, seconded by Mr. Isaac Simmons and carried unanimously.

5. REVIEW OF MINUTES

- a. February 17, 2015, 10:00 a.m. – Special School Board Meeting/Workshop
- b. February 24, 2015, 4:30 p.m. – School Board Workshop
- c. February 24, 2015, 6:00 p.m. – Regular School Board Meeting
- d. March 3, 2015, 6:00 p.m. – Student Hearing

ACTION REQUESTED: The Superintendent recommended approval.

7. BUDGET AND FINANCIAL TRANSACTIONS

a. Budget Amendment Number Three

Fund Source: 434 (RTTT) Funds
Amount: N/A

ACTION REQUESTED: The Superintendent recommended approval.

c. Budget Amendment Number Five

Fund Source: 420 (Federal) Fund
Amount: \$19,666.86

ACTION REQUESTED: The Superintendent recommended approval.

d. School Board Truth In Millage (TRIM) Timetable

Fund Source: N/A
Amount: N/A

ACTION REQUESTED: The Superintendent recommended approval.

8. AGREEMENT/CONTRACT/PROJECT APPLICATIONS

a. 2015 – 16 Letter of Agreement for Participation in the Power Buying Group (PBG)

Fund Source: 410 Food Service
Amount: Savings on commodities and other food service supplies

ACTION REQUESTED: The Superintendent recommended approval.

b. Contract between Gadsden County Schools and Sivic Solutions Group, LLC

Fund Source: General Fund Medicaid Revenues
Amount: Minimal – claiming service fixed quarterly price of \$175 per quarter with a maximum yearly cost of \$700; Fee For Service has a monthly price of \$400 for yearly reimbursements to the District of up to \$50,000.

ACTION REQUESTED: The Superintendent recommended approval.

c. Professional Consulting Services on two contracts

Fund Source: General Fund
Amount: \$11,603.80 – HRSA Grant
\$16,534.00 – Magnet School Initiative

ACTION REQUESTED: The Superintendent recommended approval.

e. Crossroad Academy Charter School's Student Population

Fund Source: N/A
Amount: N/A

ACTION REQUESTED: The Superintendent recommended approval.

- f. The School Board of Gadsden County, Contract with Independent Contractor Lanicia Arnwine
 Fund Source: IDEA dollars
 Amount: \$45.00 (per hour for actual hours worked)
 ACTION REQUESTED: The Superintendent recommended approval.
- h. Affiliation Agreement with Tallahassee Memorial Hospital
 Fund Source; N/A
 Amount: N/A
 ACTION REQUESTED: The Superintendent recommended approval.
- i. E-RATE and Technology Services Contracts for Funding YR 2015-16
 Fund Source: N/A
 Amount: N/A
 ACTION REQUESTED: The Superintendent recommended approval.

9. STUDENT MATTERS

- a. Student Transfer Request – See back-up material
 ACTION REQUESTED: The Superintendent did not recommend approval.
- b. Student Expulsion – See back-up material
 Case #61-1415-0051
 ACTION REQUESTED: The Superintendent recommended approval.
- f. Student Expulsion – See back-up material
 Case #66-1415-0051
 ACTION REQUESTED: The Superintendent recommended approval.
- n. Student Expulsion – See back-up material
 Case #75-1415-0231
 ACTION REQUESTED: The Superintendent recommended approval.
- q. Student Expulsion – See back-up material
 Case #78-1415-0051
 ACTION REQUESTED: The Superintendent recommended approval.
- r. Student Expulsion – See back-up material
 Case #83-1415-0211
 ACTION REQUESTED: The Superintendent recommended approval.

11. EDUCATIONAL ISSUES

- a. School Field Trip Requests (Out-of-State) Havana Elementary School
Fund Source: N/A
Amount: N/A

ACTION REQUESTED: The Superintendent recommended approval.
- b. School Field Trip Requests (Out-of-State) James A. Shanks Middle School
Fund Source: N/A
Amount: N/A

ACTION REQUESTED: The Superintendent recommended approval.
- c. School Field Trip Requests (Out-of-State) St. John Elementary School
Fund Source: N/A
Amount: N/A

ACTION REQUESTED: The Superintendent recommended approval.
- e. Teacher Evaluation Model 2014 – 2015
Fund Source: N/A
Amount: N/A

ACTION REQUESTED: The Superintendent recommended approval.
- f. Principal/Assistant Principal and Non-Classroom Instructional Staff
Evaluation Tool 2014 – 2015
Fund Source: N/A
Amount: N/A

ACTION REQUESTED: The Superintendent recommended approval.

ITEMS FOR DISCUSSION

Items preceded by an asterisk (*) were removed from the CONSENT agenda at the beginning of the meeting and acted upon during the DISCUSSION portion of the agenda.

- *6. PERSONNEL MATTERS (resignations, retirements, recommendations, leaves of absence, terminations of services, volunteers, and job descriptions)
 - a. Personnel 2014 – 2015

Mrs. Lewis requested that employee Josie Rivera be removed from the personnel agenda.

Following discussion, Mr. Roger P. Milton made a motion to amend the Superintendent's recommendation to remove employee Josie Rivera from the personnel agenda. The motion was seconded by Mr. Isaac Simmons and carried unanimously.

ACTION REQUESTED: The Superintendent recommended approval.

The Board deviated from the norm and addressed agenda item #9.

*9. STUDENT MATTERS

c. Student Expulsion – See back-up material

Case #62-1415-0051

The mother of student #62-1415-0051 addressed the Board to request a hearing.

Following discussion, Mr. Isaac Simmons made a motion to defer action on agenda item #9c until a hearing was held. The motion was seconded by Mr. Roger P. Milton and carried unanimously.

ACTION REQUESTED: The Superintendent recommended approval.

d. Student Expulsion – See back-up material

Case #63-1415-0051

The mother of student #63-1415-0051 addressed the Board to request a hearing.

Following discussion, Mr. Roger P. Milton made a motion to defer action on agenda item #9d until a hearing was held. The motion was seconded by Mr. Charlie D. Frost and carried unanimously.

ACTION REQUESTED: The Superintendent recommended approval.

e. Student Expulsion – See back-up material

Case #64-1415-0051

The mother of student #64-1415-0051 addressed the Board to request a hearing.

Following discussion, Mr. Roger P. Milton made a motion to defer action on agenda item #9e until a hearing was held. The motion was seconded by Mr. Isaac Simmons and carried unanimously.

ACTION REQUESTED: The Superintendent recommended approval.

g. Student Expulsion – See back-up material

Case #67-1415-0051

The mother of student #67-1415-0051 addressed the Board to request a hearing.

Following discussion, Mr. Isaac Simmons made a motion to defer action on agenda item #9g until a hearing was held. The motion was seconded by Mr. Roger P. Milton and carried unanimously.

ACTION REQUESTED: The Superintendent recommended approval.

- h. Student Expulsion – See back-up material

Case #68-1415-0051

The mother of student #68-1415-0051 addressed the Board to request a hearing.

Following discussion, Mr. Steve Scott made a motion to defer action on agenda item #9h until a hearing was held. The motion was seconded by Mr. Isaac Simmons and carried unanimously.

ACTION REQUESTED: The Superintendent recommended approval.

- i. Student Expulsion – See back-up material

Case #70-1415-0051

The mother of student #70-1415-0051 addressed the Board to request a hearing.

Following discussion, Mr. Isaac Simmons made a motion to defer action on agenda item #9i until a hearing was held. The motion was seconded by Mr. Steve Scott and carried unanimously.

ACTION REQUESTED: The Superintendent recommended approval.

- j. Student Expulsion – See back-up material

Case #71-1415-0051

The mother of student #71-1415-0051 addressed the Board to request a hearing.

Following discussion, Mr. Isaac Simmons made a motion to defer action on agenda item #9j until a hearing was held. The motion was seconded by Mr. Roger P. Milton and carried unanimously.

ACTION REQUESTED: The Superintendent recommended approval.

- k. Student Expulsion – See back-up material

Case #72-1415-0051

The mother of student #72-1415-0051 addressed the Board to request a hearing.

Following discussion, Mr. Roger P. Milton made a motion to defer action on agenda item #9k until a hearing was held. The motion was seconded by Mr. Charlie D. Frost and carried unanimously.

ACTION REQUESTED: The Superintendent recommended approval.

- l. Student Expulsion – See back-up material

Case #73-1415-0051

The mother of student #73-1415-0051 addressed the Board to request a hearing.

Following discussion, Mr. Roger P. Milton made a motion to defer action on agenda item #9l until a hearing was held. The motion was seconded by Mr. Isaac Simmons and carried unanimously.

ACTION REQUESTED: The Superintendent recommended approval.

- m. Student Expulsion – See back-up material

Case #74-1415-0051

The mother of student #74-1415-0051 addressed the Board to request a hearing.

Following discussion, Mr. Roger P. Milton made a motion to defer action on agenda item #9m until a hearing was held. The motion was seconded by Mr. Isaac Simmons and carried unanimously.

ACTION REQUESTED: The Superintendent recommended approval.

- o. Student Expulsion – See back-up material

Case #76-1415-0051

The mother of student #76-1415-0051 addressed the Board to request a hearing.

Following discussion, Mr. Roger P. Milton made a motion to defer action on agenda item #9o until a hearing was held. The motion was seconded by Mr. Isaac Simmons and carried unanimously.

ACTION REQUESTED: The Superintendent recommended approval.

- p. Student Expulsion – See back-up material

Case #77-1415-9102

The mother of student #77-1415-9102 addressed the Board to request a hearing.

Following discussion, Mr. Isaac Simmons made a motion to defer action on agenda item #9p until a hearing was held. The motion was seconded by Mr. Steve Scott and carried unanimously.

ACTION REQUESTED: The Superintendent recommended approval.

Mr. Charlie D. Frost made a motion to accept the Superintendent's recommendation to approve the remaining items on agenda #9. The motion was seconded by Mr. Isaac Simmons and carried unanimously.

*7. BUDGET AND FINANCIAL TRANSACTIONS

- b. Budget Amendment Number Four

Fund Source: 410 School Food Service

Amount: \$207,391.58 NSLP Equipment Assistance Grant
\$35,702.32 from fund balance

In response to Mr. Simmons' request for an explanation of budget amendment number four, Mrs. Ferree stated that budget amendment number four adjusts the budget by function and object based on actual expenditures. She stated that it also establishes budget for the National School Lunch Program Equipment Assistance Grant - \$207,391.58.

Following discussion, Mr. Isaac Simmons made a motion to accept the Superintendent's recommendation to approve agenda item #7b. The motion was seconded by Mr. Charlie D. Frost and carried unanimously.

ACTION REQUESTED: The Superintendent recommended approval.

e. Resolution 14-10 Implementation of GASB 54 Provisions

Fund Source: N/A

Amount: N/A – procedural issue

Following the reading of Resolution 14-01 Implementation of GASB 54 Provisions by Mrs. Audrey D. Lewis, Mr. Roger P. Milton made a motion to accept the Superintendent's recommendation to approve agenda item #7e. The motion was seconded by Mr. Isaac Simmons and carried unanimously.

ACTION REQUESTED: The Superintendent recommended approval.

*8. AGREEMENT/CONTRACT/PROJECT APPLICATIONS

d. Federal Programs Purchase Orders

Fund Source: Federal

Amount: \$454,244.75

In response to Mr. Simmons' concern regarding the contract or bidding process used for the federal program purchase orders, Mrs. Raynak stated that the contract bidding was for two years, and every year for five years was the renewal contract. She stated that the Dell Marketing LPs were on state contract.

Following discussion, Mr. Isaac Simmons made a motion to accept the Superintendent's recommendation to approve agenda item #8d. The motion was seconded by Mr. Charlie D. Frost and carried unanimously.

ACTION REQUESTED: The Superintendent recommended approval.

g. Energy Conservation Consulting Services

Fund Source: N/A

Amount: \$19,200 monthly

Mr. Milton requested the Board defer action on agenda item #8g in order to have ample time to further review and consult with the Facilities Director and the Superintendent.

Following discussion, Mr. Roger P. Milton made a motion to defer action on agenda item #8g. The motion was seconded by Mr. Isaac Simmons and carried unanimously.

ACTION REQUESTED: The Superintendent recommended approval.

*10. SCHOOL FACILITY/PROPERTY

- a. HRSA Grant – Modular Buildings for Health Clinics

Fund Source: HRSA Grant

Amount: \$283,941.00

In response to Mrs. Lewis' request for an update on the HRSA Grant, Mr. Shepard stated that Board approval was needed to purchase two modular buildings to be used as Health Clinics, one at George W. Munroe and one at Havana Middle School. He stated that the Health Clinics will be ready for operation in August.

Following discussion, Mrs. Audrey D. Lewis made a motion to accept the Superintendent's recommendation to approve agenda item #10a. The motion was seconded by Mr. Isaac Simmons and carried unanimously.

ACTION REQUESTED: The Superintendent recommended approval.

*11. EDUCATIONAL ISSUES

- d. PreK – 12 Adopted Courses

Fund Source: N/A

Amount: N/A

Mr. Simmons requested an update of changes to the PreK – 12 Adopted Courses.

Mrs. Mathews-Nellons stated that there are no major course changes to the PreK – 12 Adopted Courses. She stated that FSA standards are addressed throughout the courses, and are aligned with the Department of Education standards.

Following discussion, Mr. Isaac Simmons made a motion to accept the Superintendent's recommendation to approve agenda item #11d. The motion was seconded by Mr. Steve Scott and carried unanimously.

ACTION REQUESTED: The Superintendent recommended approval.

*12. CONSIDERATION, PROPOSAL, AND/OR ADOPTION OF ADMINISTRATIVE RULES AND RELATED MATTERS

- a. Request to Advertise – Notice of Intent to Amend a Policy

Fund Source: N/A

Amount: N/A

In response to Mr. Simmons' concern regarding the new Budget Director position being highly qualified, Mrs. Ferree stated that the Budget Director position is a highly qualified position.

Mr. James stated that the position titles will be aligned with the tasks.

In response to Mr. Milton's concern whether there will be any cost associated with the new title positions, Mr. James responded there will be no salary increases.

Following discussion, Mr. Isaac Simmons made a motion to accept the Superintendent's recommendation to approve agenda item #12a. The motion was seconded by Mr. Roger P. Milton and carried unanimously.

ACTION REQUESTED: The Superintendent recommended approval.

13. FACILITIES UPDATE

Mr. Shepard shared with the Board the following facilities updates: 1) Pre-K wing at Havana Middle School is not readily complete. He stated that the move from Havana Elementary School will begin at the end of the school year; 2) a Boiler is due next week for James A. Shanks Middle School; and 3) the Department of Transportation Sidewalk Project construction has been pushed down to 2016. He stated that DOT has an offer to purchase the Gretna property for the sidewalk. He stated that there is a possibility that the construction date will be moved up.

14. EDUCATIONAL ITEMS BY THE SUPERINTENDENT

Mr. James stated that the writing tests went very well. He commended the technology department for their hard work. He announced that Deputy Superintendent Rosalyn Smith will be inducted into the FAMU College of Education Hall of Fame on Friday, April 10, 2015 at 7:00 p.m.

15. SCHOOL BOARD REQUESTS AND CONCERNS

Mr. Frost stated that students need mentoring. He encouraged everyone to become mentors.

Mrs. Carolyn Bowen-Deshazier addressed the Board with the concern of receiving a letter from Human Resource regarding her job.

Mr. James requested Mrs. Bowen-Deshazier schedule a meeting with him to further discuss her concern.

Ms. Melissa McGriff addressed the Board with concerns regarding Havana Elementary School. She stated that she needed answers regarding the capital from the sale of the property, will there be a new principal, or can new candidates apply? She asked will the school be adequately staff, will there be a diversity of students and teachers according to the magnet grant? Why were there no schools closing in Quincy?

Following discussion, Mr. James requested Ms. McGriff schedule an appointment with him to further discuss and address her concerns.

Mrs. Lewis thanked Ms. McGriff for her expressions. She stated that she wanted a top quality school in Havana. She stated that she takes public servant hood seriously. She stated that she wants the best for the Havana community. She stated that she appreciates the parents and the unity they have.

Mr. Milton requested the student hearings be scheduled for Tuesday, March 31, 2015 between the hours of 10:00 a.m. and 4:00 p.m.; and Wednesday, April 1, 2015 between the hours of 10:00 a.m. and 4:00 p.m.

Mrs. Lorraine Bridges addressed the Board in regards to her son being bullied at East Gadsden High School. She requested the Board do something about the situation. She also requested an investigation be held. She stated that she wants her son to be safe at school.

Mrs. Lewis stated that interventions are put in place regarding bullying.

16. The meeting adjourned at 7:40 p.m.