

SCHOOL BOARD WORKSHOP

GADSDEN COUNTY SCHOOL BOARD
MAX D. WALKER ADMINISTRATION BUILDING
35 MARTIN LUTHER KING, JR. BLVD.
QUINCY, FLORIDA

September 27, 2016

4:30 P.M.

This workshop was open to the public and electronically recorded.

The following Board members were present: Mr. Roger P. Milton, Chairman; Mr. Isaac Simmons; Mr. Charlie D. Frost; and Mr. Steve Scott. Also present were Mr. Reginald C. James, Superintendent and Secretary to the Board; Mrs. Deborah Minnis, Attorney for the Board; and others.

1. Call to Order

The workshop was called to order by the Chairman, Mr. Roger P. Milton, at 4:30 p.m.

2. Financial Information

Mr. Kauffman stated that reports from a recent audit finding with Gadsden Technical Institute revealed that Gadsden Technical Institute owes the district for not reporting fees collected from students.

Following discussion of the issue regarding Gadsden Technical Institute not reporting fees collected from students to the district, the Board requested the Superintendent instruct Dr. Jackson to report fees collected from students to the district.

Dr. Hightower stated that it was a violation of Florida Statute for Gadsden Technical Institute to not report fees collected by students and to spend monies at their leisure.

In response to Mr. Scott's concern regarding the district's next step provided funds collected by students at Gadsden Technical Institute are not reported, Dr. Hightower stated that the Board can demand that action be taken at the district level for insubordination.

3. Discussion Items

- a. List of contractors and notification to Board regarding vendors with total payments greater than \$15,000 and other payment issues.

- b. Informational Title I Purchase Orders
- c. Finance office update and status
- d. Other – agenda items:

Mr. Kauffman stated that Crossroad Academy Financial Annual Report looked very good. He stated that the district did not receive an Annual Financial Report from Galloway Academy Charter School. He stated that a 6% pay increase was given to teachers and a 3% pay increase was given to non-instructional staff.

4. School Board Requests and Concerns

In response to Mr. Simmons concern whether the district was in compliance with working with Galloway Academy Charter School, Mr. Kauffman stated yes.

Mr. Milton commended the finance department and Dr. Hightower for working with Galloway Academy Charter School.

Mr. Simmons requested Mr. Mays share with the Board an overview of the district's budget status.

Mr. Mays stated that the district's budget is on target. He stated that budget revisions will be shared with the Board at next month's meeting. He stated that he wanted to ensure that adjustments are in line with the budget. He stated that he is working to make sure the district is headed in a good direction.

Mr. James introduced Ms. Karen Wells with Financial Educational Services (ING), and Ms. Dorothy Thomas, Youth Financial Literacy.

Ms. Wells shared with the Board information regarding credit restoration. Ms. Thomas shared with the Board information regarding youth financial literacy.

Following discussion of the credit restoration and youth financial literacy programs, it was the consensus of the Board to move forward with the Youth Literacy Program, and have Ms. Wells meet with the finance department regarding employees who wished to participate in the Financial Literacy Program.

5. The workshop adjourned at 5:40 p.m.