

## REGULAR SCHOOL BOARD MEETING

GADSDEN COUNTY SCHOOL BOARD  
MAX D. WALKER ADMINISTRATION BUILDING  
35 MARTIN LUTHER KING, JR. BLVD.  
QUINCY, FLORIDA

July 28, 2015

Immediately Following Tentative Budget Hearing at 6:00 P.M.

This meeting was open to the public and electronically recorded.

The following Board members were present: Mrs. Audrey D. Lewis, Chairwoman; Mr. Isaac Simmons; Mr. Charlie D. Frost; and Mr. Steve Scott. Also present were Mr. Reginald C. James, Superintendent and Secretary to the Board; Mrs. Deborah Minnis, Attorney for the Board; and others. Mr. Roger P. Milton was absent.

1. CALL TO ORDER

The meeting was called to order by the Chairwoman, Mrs. Audrey D. Lewis, at 6:16 p.m.

2. OPENING PRAYER

Omitted.

3. PLEDGE OF ALLEGIANCE

Omitted.

4. RECOGNITIONS

Mrs. Angela Lawson-Martin addressed the Board to present a proposal to do anti-bullying tours at the schools. She stated that MoonStone Enterprises, LLC proposes the opportunity to have signed artists of MoonStone Enterprises to conduct concerts located on school campuses. She stated that in turn MoonStone Enterprises will surrender a portion of the funds raised to the District's Anti-Bullying Program to help support anti-bullying programs for all children K-12. She stated that MoonStone Enterprises would solely be responsible for the funding of the concerts, contents, performances and fundraising. She stated that MoonStone Enterprises would adhere to all rules and regulations agreed to protect the children set by the Gadsden County School District.

The Superintendent and Board recognized the retirees for the 2014 – 2015 school year. Each of the retirees was presented with a certificate and portfolio. The following retirees were present: Ms. Tonya Bradwell, Ms. Cynthia Bryant, Mr. Reginald Forehand, Mr. Judge B. Helms, Jr., Mr. Robert Bethea, Ms. Eva Jackson, Ms. Marie Jackson, Mrs. Peggy Johns, Mr. Homer Knight, Mr. Milton Lanier, Ms. Patricia Mickens, Ms. Joann Moore, Ms. Barbara Sawyer, Ms. Altamease Smith, Ms. Elizabeth Williams, and Ms. Shirley Williams.

Ms. Sherrie Taylor requested the Board's assistance with parental involvement. She stated that the challenge was to get the community more involved. She stated that more parent visibility was needed.

Mrs. Lewis thanked Ms. Taylor and her staff for their hard work.

The Board recessed the meeting at 6:37 p.m. for a short reception with the retirees. The meeting was reconvened at 7:05 p.m.

### ITEMS FOR CONSENT

Mrs. Lewis added to the agenda item #7o – Educational Development Associates, Inc.; and 7p – Capital Selection and Value Selection 2015-16 Health Insurance. She entertained a motion to approve the remaining consent agenda. The motion was made by Mr. Isaac Simmons, seconded by Mr. Charlie D. Frost and carried unanimously.

#### 5. REVIEW OF MINUTES

- a. June 17, 2015, 4:00 p.m. – Special School Board Meeting
- b. June 23, 2015, 4:30 p.m. – School Board Workshop
- c. June 23, 2015, 6:00 p.m. – Regular School Board Meeting
- d. June 30, 2015, 4:00 p.m. – Special School Board Meeting

ACTION REQUESTED: The Superintendent recommended approval.

#### 6. PERSONNEL MATTERS (resignations, retirements, recommendations, leaves of absence, terminations of services, volunteers, and job descriptions)

- a. Personnel 2014 – 2015

ACTION REQUESTED: The Superintendent recommended approval.

- b. Personnel 2015 – 2016

ACTION REQUESTED: The Superintendent recommended approval.

#### 7. AGREEMENT/CONTRACT/PROJECT APPLICATIONS

- b. PAEC Gateway Finance and Payroll Resolution and Contract

Fund Source: General Funds  
Amount: \$21,019.12

ACTION REQUESTED: The Superintendent recommended approval.

- f. Contract with Soliant Health

Fund Source: FEFP  
Amount: \$59.00 per hour

ACTION REQUESTED: The Superintendent recommended approval.

- h. Approval of Agreement with Lamier Technical Services

Fund Source: Title I  
Amount: \$50,000.00

ACTION REQUESTED: The Superintendent recommended approval.

- i. GPS Monitoring Services with First Communications, Inc.  
 Fund Source: 110  
 Amount: \$19,890.00  
 ACTION REQUESTED: The Superintendent recommended approval.
- j. Contract Between Gadsden County School Board and K12 Florida, LLC  
 Fund Source: N/A  
 Amount: N/A  
 ACTION REQUESTED: The Superintendent recommended approval.
- k. Agreement Between the School Board of Gadsden County, FL, Capital Health Plan, Inc., World Class Schools of Leon County, Inc., and Titus Sports Academy, L.L.C.  
 Fund Source: N/A  
 Amount: N/A  
 ACTION REQUESTED: The Superintendent recommended approval.
- l. 2015 – 2016 Dual Enrollment Articulation Agreement  
 Fund Source: N/A  
 Amount: N/A  
 ACTION REQUESTED: The Superintendent recommended approval.
- m. AmeriCorps Gadsden Reads  
 Fund Source: Volunteer Florida and the School Board of Gadsden County  
 Amount: \$320,874 from Volunteer Florida and \$105,543 from the School Board of Gadsden County  
 ACTION REQUESTED: The Superintendent recommended approval.

9. SCHOOL FACILITY/PROPERTY

- a. Continue Grounds Maintenance Agreement with Mike Bryant Lawn Care for the Max D. Walker Building Complex  
 Fund Source: 110  
 Amount: \$6,500.00  
 ACTION REQUESTED: The Superintendent recommended approval.
- b. Continue Grounds Maintenance Agreement with Mark's Lawn Maintenance – East Gadsden High School & West Gadsden High School  
 Fund Source: 110  
 Amount: \$1,965.00 per month – EGHS  
 \$1,965.00 per month – WGHS  
 ACTION REQUESTED: The Superintendent recommended approval.

- e. Continue Contracts with Sonitrol/Redwire  
 Fund Source: 379  
 Amount: \$50,652.72 – Sonitrol  
           \$4,595.16 – Redwire  
  
 ACTION REQUESTED: The Superintendent recommended approval.
- h. Annual Maintenance of Fire Extinguishers – District-Wide  
  
 Fund Source: 110  
 Amount: \$4,440.35  
  
 ACTION REQUESTED: The Superintendent recommended approval.
- i. Continue Agreement with Empire Gas of Donaldsonville for L.P. Gas Purchases  
  
 Fund Source: 110  
 Amount: \$36,000.00  
  
 ACTION REQUESTED: The Superintendent recommended approval.
- j. Solid Waste Collection Agreement Between Gadsden County School and Waste Pro of Florida, Inc.  
  
 Fund Source: 110  
 Amount: \$109,033.20  
  
 ACTION REQUESTED: The Superintendent recommended approval.
- k. Licensure Agreement Between Gadsden County School and School Dude  
  
 Fund Source: 110  
 Amount: \$7,300.00  
  
 ACTION REQUESTED: The Superintendent recommended approval.

10. EDUCATIONAL/MISCELLANEOUS

- a. Medical Physicals 2015 – 2016  
  
 Fund Source: 110 Fund  
 Amount: \$7,000.00  
  
 ACTION REQUESTED: The Superintendent recommended approval.

ITEMS FOR DISCUSSION

Items preceded by an asterisk (\*) were removed from the CONSENT agenda at the beginning of the meeting and acted upon during the DISCUSSION portion of the agenda.

\*7. AGREEMENT/CONTRACT/PROJECT APPLICATIONS

- a. TSA Consulting Group, Inc. Contract Extension  
  
 Fund Source: Payroll funding source for each employee  
 Amount: Immaterial

In response to Mr. Simmons' request for an explanation of the TSA Consulting Group, Inc. contract extension, Mrs. Ferree stated that the contract extension was for the 403(b)/457(b) Plan Administrative Services Contract through June 30, 2016. She stated that the net increase of .03 cents was per eligible employee.

Following discussion, Mr. Isaac Simmons made a motion to accept the Superintendent's recommendation to approve agenda item #7a. The motion was seconded by Mr. Charlie D. Frost and carried unanimously.

ACTION REQUESTED: The Superintendent recommended approval.

c. Small School District Council Consortium

Fund Source: General Funds  
Amount: \$2,850.00

Following discussion, Mrs. Audrey D. Lewis made a motion to accept the Superintendent's recommendation to approve agenda item #7c. The motion was seconded by Mr. Charlie D. Frost and carried unanimously.

ACTION REQUESTED: The Superintendent recommended approval.

d. Various Food Service Commodities Purchase Orders

Fund Source: Food Service Fund 410  
Amount: \$68,000.00

Following discussion, Mrs. Audrey D. Lewis made a motion to accept the Superintendent's recommendation to approve agenda item #7d. The motion was seconded by Mr. Isaac Simmons and carried unanimously.

ACTION REQUESTED: The Superintendent recommended approval.

e. The School Board of Gadsden County, Contract with Independent Contractor Chad Carlisle

Fund Source: General Fund  
Amount: Annual Total Cost \$28,800, prorated at \$2400 monthly

Mrs. Lewis requested that the Mr. Carlisle attend Board meetings. She stated that this was a very good avenue to assist with promoting the district's positive publicity.

Following discussion, Mrs. Audrey D. Lewis made a motion to accept the Superintendent's recommendation to approve agenda item #7e. The motion was seconded by Mr. Isaac Simmons and carried unanimously.

ACTION REQUESTED: The Superintendent recommended approval.

g. Edgenuity

Fund Source: Instructional Materials  
Amount: \$74,500.00

In response to Mrs. Lewis' request for an explanation of Edgenuity, Mrs. Nellons stated that this portion of Edgenuity covers virtual instruction for the district. She stated that previously the Board approved the supplemental portion of Edgenuity.

Following discussion, Mrs. Audrey D. Lewis made a motion to accept the Superintendent's recommendation to approve agenda item #7g. The motion was seconded by Mr. Steve Scott and carried unanimously.

**ACTION REQUESTED:** The Superintendent recommended approval.

- n. Gadsden County School Board Head Start 2015 – 2016 Refunding Application and Program Improvement Plan

Fund Source: Head Start  
Amount: \$2,585,789

Mrs. Lewis requested an overview of the Head Start 2015 Refunding Application and Program Improvement Plan.

Mrs. Carolyn Harden stated that the Head Start Refunding Application was for the 2015 – 2016 school year. She stated that the budget and the Readiness Program for Kindergarten were included in the plan.

Mrs. Lewis applauded Mrs. Harden for sending detailed Head Start/PreK Policy Council Meeting monthly reports to the Board members. She stated that the Midway Head Start facility will remain open.

Following discussion, Mrs. Audrey D. Lewis made a motion to accept the Superintendent's recommendation to approve agenda item #7n. The motion was seconded by Mr. Isaac Simmons and carried unanimously.

**ACTION REQUESTED:** The Superintendent recommended approval.

- o. Educational Development Associates, Inc.

Fund Source: Federal and General Revenue  
Amount: \$233,388.00

Following discussion, Mrs. Audrey D. Lewis made a motion to accept the Superintendent's recommendation to approve agenda item #7o. The motion was seconded by Mr. Isaac Simmons and carried unanimously.

**ACTION REQUESTED:** The Superintendent recommended approval.

- p. Capital Selection and Value Selection 2015 -16 Health Insurance

Fund Source: Tied to the fund employees are paid through  
Amount: Employer cost per employee \$381.33 for Capital Selection and \$273.38 per employee for Value Selection

Mrs. Lewis requested an overview of the Capital Selection and the Value Selection Health Insurance Plans.

Mr. John Pat Thomas stated that the Value Selection Plan was offered to meet the Affordability Health Care Plan. He stated that there still needed to be ways to track the number of hours for the substitute employees.

Following discussion on ways to track the number of hours for substitute hours, the Board instructed Mrs. Smith to report to the Superintendent to commission for a committee to discuss ways to protect substitute employees in accordance with the Affordability Healthcare Plan, and the possibility of a system to centralize securing substitute employees.

Following discussion, Mrs. Audrey D. Lewis made a motion to accept the Superintendent's recommendation to approve agenda item #7p. The motion was seconded by Mr. Steve Scott and carried unanimously.

ACTION REQUESTED: The Superintendent recommended approval.

\*8. STUDENT MATTERS

- a. Student Transfers –See back-up material

Ms. Jacqueline Moore addressed the Board for clarification on the process to transfer a student out of district.

Mr. James stated that the out of district student transfer request must have a recommendation by the Superintendent. He stated that the Superintendent will then submit the recommendation to the School Board for action.

Mr. Dwayne Purifoy addressed the Board to request and out of district transfer for student #\_\_\_\_\_.

Following discussion, Mrs. Audrey D. Lewis made a motion to deny the out of district transfer request for student #072815-02 because the request did not meet School Board Policy. The motion was seconded by Mr. Isaac Simmons and carried unanimously.

ACTION REQUESTED: The Superintendent recommended approval.

\*9. SCHOOL FACILITY/PROPERTY

- c. Continue Agreement of Full Service HVAC/Refrigeration Maintenance & Repair Contract for West Gadsden High School

Fund Source: 110  
Amount: \$59,756.00

In response to Mr. Frost's request for an explanation of the continued agreement of Full Services HVAC/Refrigeration Maintenance & Repair Contract for West Gadsden High School, Mr. Shepard stated that the contract include all maintenance parts and labor.

Mrs. Ferree stated that the funding source will change from the general fund to the capital assets funds.

Following discussion, Mr. Charlie D. Frost made a motion to accept the Superintendent's recommendation to approve agenda item #9c. The motion was seconded by Mr. Steve Scott and carried unanimously.

ACTION REQUESTED: The Superintendent recommended approval.

- d. Continue Agreement of Full Service HVAC/Refrigeration Maintenance & Repair Contract for East Gadsden High School

Fund Source: 110  
Amount: \$76,924.00

Following discussion, Mr. Charlie D. Frost made a motion to accept the Superintendent's recommendation to approve agenda item #9d. The motion was seconded by Mr. Steve Scott and carried unanimously.

ACTION REQUESTED: The Superintendent recommended approval.

- f. Continue Agreement with Professional Pest Management, Inc. of Pest and Weed Control for Athletic Field's District-Wide

Fund Source: 110  
Amount: \$19,519.50

In response to Mr. Frost's request for an explanation of the continued agreement with Professional Pest Management, Inc., Mr. Shepard stated that the continued agreement was with Professional Pest Management, Inc. of Pest and Weed Control for all athletic fields district-wide.

Following discussion, Mr. Charlie D. Frost made a motion to accept the Superintendent's recommendation to approve agenda item #9f. The motion was seconded by Mr. Isaac Simmons and carried unanimously.

ACTION REQUESTED: The Superintendent recommended approval.

- g. Continue Agreement with McCall Service for Pest Control – District-Wide

Fund Source: 110  
Amount: \$22,000.00

Following discussion, Mr. Charlie D. Frost made a motion to accept the Superintendent's recommendation to approve agenda item #9g. The motion was seconded by Mr. Isaac Simmons and carried unanimously.

ACTION REQUESTED: The Superintendent recommended approval.

## 11. CONSIDERATION, PROPOSAL, AND/OR ADOPTION OF ADMINISTRATIVE RULES AND RELATED MATTERS

- a. Approval of School Board Policies 4111 (Designation of a New Position), number 4600 (Job Descriptions)

Fund Source: N/A  
Amount: N/A

Following the reading of the script for School Board Policies 4111 (Designation of a New Position), number 4600 (Job Descriptions), Mr. Steve Scott made a motion to accept the Superintendent's recommendation to approve agenda item #11a.

In response to Ms. Mandela's question whether the Director of Human Resources; and Coordinator of Assessment and Related Student Services positions were new, Mr. James responded, no, the positions were only title changes.

The motion was seconded by Mr. Isaac Simmons and carried unanimously.

ACTION REQUESTED: The Superintendent recommended approval.

## 12. EDUCATIONAL ITEMS BY THE SUPERINTENDENT

Dr. Hightower shared with the Board the committee's review of a process for tracking working hours for substitutes in order to be compliant with the Affordability Healthcare Plan. He stated that the committee proposed the Board consider limiting the number of hours for substitutes. He stated that the Human Resource Department will be responsible for tracking the number working hours for substitutes.



Mr. James stated that he had not received a formal recommendation in regards to security. He stated that there is a preliminary indication of receiving a lesser contract. He thanked Mr. Finley Cook for the refreshments provided for the retirees. He stated that the Back to School Rally was scheduled for Wednesday, August 12<sup>th</sup>, 10:00 a.m. at East Gadsden High School. He stated that Chancellor Lyons will be the speaker. He also announced that the summer graduation was scheduled for Monday, August 3<sup>rd</sup>, 6:00 p.m. in the Board room. He stated that he was excited about the preliminary graduation rate.

13. SCHOOL BOARD REQUESTS AND CONCERNS

Mr. Frost stated that he wanted to ensure that all schools were safe. He stated that safety is a priority for all students and staff.

Mr. Scott commended Mrs. Smith, Mrs. Thomas, and Mrs. Raynak for responding to his questions regarding the Board agenda. He thanked Mrs. Smith for the invitation to the New Employee Orientation. He stated that he met with Mr. Mills, the new principal at West Gadsden High School, and he and his staff have met with over 300 students and parents. He thanked Mr. Mills for reaching out to the community.

Mr. Simmons stated that this year was a tight year for the budget. He stated that the district has an obligation to educate students. He stated that safety is the Board's number one priority. He stated that budget amendments may be needed in order to shift things around to make things work. He stated that the Board needs to be more actively involved.

Mrs. Lewis stated that she attended the health services meeting, which went very well. She stated that she was pleased with the person of contact for health services. She thanked Mrs. Rolanda Jackson and a representative from the ESE department for attending the health services meeting. She stated that she was very proud of the health centers. She gave kudos to Mrs. Ferree. She stated that the summer feeding programs generated \$90,000.00.

14. The meeting adjourned at 8:40 p.m.