

AGENDA

SPECIAL SCHOOL BOARD MEETING

GADSDEN COUNTY SCHOOL BOARD  
MAX D. WALKER ADMINISTRATION BUILDING  
35 MARTIN LUTHER KING, JR. BLVD.  
QUINCY, FLORIDA

May 27, 2022

5:00 P.M.

THIS MEETING IS OPEN TO THE PUBLIC

1. CALL TO ORDER
2. OPENING PRAYER
3. PLEDGE OF ALLEGIANCE
4. PERSONNEL MATTERS (resignations, retirements, recommendations, leaves of absence, terminations of services, volunteers, and job descriptions) – **SEE PAGE #3**
  - a. Personnel 2022 – 2023  
ACTION REQUESTED: The Superintendent recommends approval.
5. AGREEMENTS/CONTRACTS
  - a. Purchase of School Buses – **SEE PAGE #10**  
Fund Source: Capital Outlay  
Amount: \$455,516.00  
ACTION REQUESTED: The Superintendent recommends approval.
6. EDUCATIONAL ISSUES
  - a. Gadsden County High School Football Team Out-of-State Field Trip  
**SEE PAGE #12**  
Fund Source: N/A  
Amount: N/A  
ACTION REQUESTED: The Superintendent recommends approval.
7. SCHOOL FACILITY/PROPERTY
  - a. NEW K-8 SCHOOL  
ACTION REQUESTED: The Superintendent recommends approval.

## ITEMS FOR DISCUSSION

8. EDUCATIONAL ITEMS BY THE SUPERINTENDENT
9. SCHOOL BOARD REQUESTS AND CONCERNS
10. ADJOURNMENT

# THE SCHOOL BOARD OF GADSDEN COUNTY

4a



35 Martin Luther King, Jr. Blvd  
Quincy, Florida 32351  
Main: (850) 627-9651 or Fax: (850) 627-2760  
www.gadسدenschools.org

**Elijah Key, Jr.**  
*Superintendent*  
keye@gcpsmail.com

*"Putting Children First"*

May 27, 2022

The School Board of  
Gadsden County, Florida  
Quincy, Florida 32351

Dear School Board Members:

**I am recommending that the attached list of personnel actions be approved, as indicated. I further recommend that all appointments to grant positions be contingent upon funding.**

### Item 4A Instructional and Non-Instructional Personnel 2022-2023

The following reflects the total number of full-time employees in this school district for the 2022-2023 school term, as of May 27, 2022.

<u>Description Per DOE Classification</u>	<u>DOE Object#</u>	<u>#Employees May 2022</u>
Classroom Teachers and Other Certified	120 & 130	321.00
Administrators	110	55.00
Non-Instructional	150, 160, & 170	360.00
		<u>736.00</u>
Part Time Instructional		6.00
Part Time Non Instructional		8.00
Total		<u>14.00</u>
100% Grant Funded		154.00
Split Grant Funded		23.00
Total Grant Funded of 736 Employees		<u>177.00</u>

Sincerely,

Elijah Key, Jr.  
Superintendent of Schools

Cathy S. Johnson  
DISTRICT NO. 1  
Havana, FL 32333  
Midway, FL 32343

Steve Scott  
DISTRICT NO. 2  
Quincy, FL 32351  
Havana, FL 32333

Leroy McMillan.  
DISTRICT NO. 3  
Chattahoochee, FL 323324  
Greensboro, FL 32330

Charlie D. Frost  
DISTRICT NO. 4  
Gretna, FL 32332  
Quincy, FL 32352

Karema D. Dudley  
DISTRICT NO. 5  
Quincy, FL 32351

*"The Gadsden County School District does not discriminate against any person on the basis of sex (including transgender status, gender nonconforming, and gender identity), marital status, sexual orientation, race, religion, ethnicity, national origin, age, color, pregnancy, disability, or genetic information."*

**AGENDA ITEM 4A, INSTRUCTIONAL AND NON INSTRUCTIONAL 2022-2023**

**District**

Anderson, Millie	ESE	Program Specialist
Baker, Kavontaye	ESE	Physical Therapist
Bascom, Chinita	ESE	Program Specialist
Brown-Byrd, Stephanie	Business and Finance	Account Clerk
Butler, Martha	Administration	Administrative Assistant
Byrd, Lakeisha	ESE	School Psychologist
Chavers, Lisa	School Food Service	Account Clerk
Dawkins, Shekinah	Business and Finance	Account Clerk
Daniels, Anitria	Media/Technology	Administrative Assistant
Davis, Mary	Administration	Administrative Assistant
Fields, Eureka	District	Program Assistant
Frost-Lawson, Andrea	Business and Finance	Account Clerk
Francis, Carolyn	District	Volunteer Coordinator
Geathers, Amanda	ESE	School Psychologist
Hale, Desmona	Media/Technology	System Support Specialist
Hall, Laurel	Business and Finance	Account Clerk
Henry, Felita	ESE	School Psychologist
Herring, Regina	ESE	Computer Operator
Israel, Elijah	Media/Technology	Computer Programmer
Jackson, Hilda	ESE	Program Specialist
Jackson, Rolanda	District	Visiting Teacher
Johnson, Vicki	District	Parent Resource Coordinator
Kent, Joseph	Media/Technology	Technology Training Specialist
Lanier, Mary	District	Receptionist
Maples, Jerome	District	Coor, Community Affairs/PR
Parker, Jesse	Media/Technology	Computer Network Specialist
Robinson, Calvin	Federal Programs	Math Specialist
Robinson, Crystal	Human Resources	Staff Assistant
Robinson, Sandra	Human Resources	Human Resources Specialist
Sierra, Nancy	Human Resources	Administrative Assistant
Suber, Angela	ESE	Computer Operator
Thomas Johnny	Media/Technology	Network Coordinator
Ward, Kevin	District	Inventory Intake Specialist
Watkins, Robin	District	Secretary
Youmans, Darlean	Media/Technology	Coordinator, Technology

**District NA**

Akins, Cedric	Media/Technology	Technician
Gammon, Odis	School Food Service	Warehouse Worker/Driver
Hinson, Thomas	Media/Technology	Technician
Jenkins, Robert	Media/Technology	Technician
Stevens, James	District	Custodian

**District NP**

Riggins, Larissa	Media/Technology	Technician
------------------	------------------	------------

**INSTRUCTIONAL AND NON INSTRUCTIONAL 2022/2023**

**PS INSTRUCTIONAL**

Hutley-Figgers, Latisha  
Weeks, Dawn

**AC INSTRUCTIONAL**

Agama, Nyesha  
Alderman, Morgan  
Alexander, Kieara  
Alexander, Maresha  
Ali, Rosita  
Allen, Sabrina  
Alls, Deondra  
Anderson, Jennifer  
Asiemoah, Prince  
Bailey, Renita  
Baker, Carlicia  
Battles, Linda  
Battles, Lucretia  
Bell, Naomi  
Bradley, Jihan  
Bradley, Terry  
Bradwell, James  
Brinson, William  
Brown, James  
Brown, Joy  
Brown, Kimberly  
Brown, Michael Ashley  
Brown, Nailah  
Brown, Willie  
Bullock, Gino  
Burns, Patricia  
Carter, Joycelyn  
Chandler, Tamaria  
Cherry, Avondika  
Cinous, Michelle  
Clarke-Smith, Sanga  
Commodore, Shirley  
Copeland, Robert  
Critelli, Susan  
Dallas, Katherine  
Daniels, Yakesia  
Dantley, Dominique  
Dasher, Laportia  
Dawkins, Tamara  
Davis, Jasmine  
Davis, Javad  
Davis, Latheria  
Davis, Lynda  
Davis, Stephan  
Davis, Vincent  
Davis-Sweet, Eva  
Denton, April

Dowdell, Shannon  
Edwards, Akeyria  
Estelle, Randall  
Evans, Lee  
Francis, Linda  
Frost, Diane  
Gardiner, Grace  
Garrett, Blake  
Gee, Wendy  
Gibbs, Kim  
Gilcrease, Dana  
Goldfarb, Andrea  
Gonzalez, Charlotte  
Goodson, Sandra  
Gray, Valarie  
Griffin, Ashley  
Griffin, Deanna  
Grimsley, Alesia  
Hardy, Austin  
Hargrett, Bianca  
Harley, Angelina  
Hairston, Tunisia  
Hart, Janice  
Heaven, Keith  
Hendley, Natasha  
Highman, Keshandra  
Hinson, Doris  
Hinson, Ruth  
Holston, Johnathan  
Holt, Jamaal  
House, Lauren  
Howard, Abdual  
Howard Jr., Darell  
Hughes, Katanga  
Israel, Sarah  
Jackson, Tamica  
James, Pearlean  
Jiles, Sonya  
Johnson, Ni'Jah  
Jones, Gamocha  
Jones, Heather  
Jones, Shalandria  
Joseph, Deandrea  
Kauffman, Megan  
Kemp, Charles  
Kenon, Aayana  
Knight, Nishani  
Knight, Shirley  
LaCount, Portia  
Lawrence, Kaya

Lawrence, Lillie  
Lee, Sharron  
Lewis, Pierre  
Leland, Latara  
Linden, Evelyn  
Livingston, Lori  
Long, Azure  
Martin, Charlene  
Mason, Brenda  
Matos, Gloria  
McCray, Stephanie -  
McMillan, Brittany  
McMillan, Sandra  
McMillon, Tamita  
McNeal, Kimberly  
McNealy, Eleanor  
McPhaul, David  
Mejia Portillo, Diana  
Miller, Sierra  
Moore, H. Gerard  
Moss, Johnika  
Murray, Wanda  
Murray-McMillon, Shannon  
Murphy, Sallie  
Nelson, Rena  
Nia, Tia  
Ouko, Julius  
Peoples, Twyla  
Pierrese, Carl Jean  
Pierre, Nadine  
Polite, Blair  
Pringle, Meishikia  
Pringley, Brandi  
Randolph, Jalia  
Ray, Michael  
Ravi, Shereelatha  
Read, Angela  
Richardson, Shareese  
Roberts, Natalie  
Robinson, Laquitta  
Rodier, Christopher  
Russ, Gary  
Sanon, Tracey  
Schaum, Jeffrey  
Scott, Andre  
Sellers, Terri  
Sheals, Maurice  
Shields, Erin  
Simmons, Venetta  
Simpkins, Alonzetta

Sinsurin, Karl  
Snelling, Tiani  
Smith, Brenton  
Smith, Kaloma  
Stephenson, Ciara  
Stoll, Rebecca  
Summerwell, Rochelle  
Sully, Michael  
Taylor, Audrey  
Taylor, Michelle  
Thomas, Marvin  
Thames, Shemiah  
Thomas, Britanca  
Thomas, Raneceia  
Thomas, Shirlean  
Thomas, Tarrie  
Thompson-Wilson, Ingrid  
Toussaint, Eric  
Toussaint, John  
Uchebo, Ashley  
Uribe, Ruben  
Van Amburg, Sarah  
Vickers, Annette  
Walker, Kyshada  
Washington, Latonya  
Weeks, James  
West, Pauline  
White, Burnell  
White, Christopher  
Wiggins, Cleanita  
Wiggins, Mellany  
Williams, Aaliyah  
Williams, Charles  
Williams, Jade  
Williams, Kiara  
Williams, Marshall  
Williams, Omeka  
Wilson-Lewis, Sonja  
Winters, Victor  
Yates, Wendy  
Young, Ro Anna

**NON-INSTRUCTIONAL**  
**PERMANENT NP**

**Educational Paraprofessionals**

Bouie, Veronica  
Bush, Thahaya  
Brown, Vernita  
Childress, Melinda  
Clark, Clarine  
Davis, Sharon  
Faison, Evelyn  
Fields, Sandra  
Kincy, Carol  
Munroe, Sonja  
McSwain, Gloria  
Thompson, Felicia  
Tsigbey, Jennifer  
Wynn, Vira  
Wright, Shandra

**Custodians**

Betsey, Antwan  
Gordon, Stenet  
Jones, Marshall  
Kirkland, Juan  
Lee, Willie  
McCall, Barbara  
McCloud, Estella  
Oliver, Clifford  
Robinson, Lamar  
Seymore, David  
Wimbush, Ronald

**Custodial Assistants**

Alexander, Estelle  
Hobbs, Carolyn  
Favors, John  
Reed, Willie  
Shannon, Keysha  
Walker, Cedric  
Williams, Sharon  
Woods, Terell

**School Food Service Workers**

Carroll, April  
Coster, Earnestine  
Deshaizer, Toby  
Jones, Morhonda  
Mitchell, Jennifer  
Reglin, Earnestine  
Sanders, Sylvia  
Williams, Pamela

**Bus Drivers**

Akery, Jennifer  
Austin, Tony  
Bostick, Amos  
Brewington, Earnestine  
Coster, Linda  
Fluker, Stephanie  
Goldwire, Cynthia  
Goldwire, Lalisa  
Holloman, Sharon  
Jackson, Patricia  
Jackson, Rosemary  
Jessie, Cassandra  
Jones, Regina  
Lanier, Tron  
Lewis, Sheila  
Mabry, Velyetta  
Maynor, Charlie  
McCray, Wanzella  
McNealy, Nathaniel  
Paul, Charleston  
Shaw, Jacqueline

**Bus Aide**

Brown-Winbush, Latoya  
Harris, Darlean  
Jackson, Sharon  
Scott, Hope  
Wilson-Mitchell, Renesia

**Transportation**

Lewis, Rogers  
Rodriguez, Carlos

**Maintenance**

Harris, Terry  
Johnson, William  
McCall, Isaac  
Pride, Michael  
Yon, Dennis

**NON-INSTRUCTIONAL**  
**ANNUAL NA**

**Educational Paraprofessionals**

Addison, Erica  
Baker, Carla  
Barnes, Jana  
Bradley, Kathy  
Brady, Dorine  
Burgos, Keith  
Brown, Daphne  
Brown, Frances W.  
Burk, Andrea  
Carroll, Alonza  
Carter, Arlene  
Donald, Lakisha  
Eason, Diane  
Esland, Sheronda  
Ford, Nedra  
Frazier, Thomas  
Green, Erica  
Griffin, Beverly  
Hatcher, Terry  
Henderson, Alaysha  
Hightower, Richard  
Jackson-Clark, Priscilla  
James, Ronterrius  
Jordan, Linda  
Kensey, Laterrica  
Lane, Theodore  
Mason, Ke'Ambernique  
Massock, MBU Susan  
Mathews, Lawanda  
Moye, Dennis  
Murphy, Shendora  
Paz, Xochitl  
Powell, Carolyn  
Quinteros, Amanda  
Redding, Carlos  
Roberts, Jerry  
Shaw, Ahmiyah  
Simmons, Shakelia  
Walker, Victor  
Warren, Tia  
Washington, Ruby  
Williams, Catina  
Williams, Rickey  
Wilson, Seshawn  
Wood, Brian

**Self Help Assistant**  
Newsome, Chastine

**Custodial Assistants**

Alls, Billy  
Brown, Hazel  
Brown, Joshua  
Cox, Elisa  
Dixon, Anthony  
Eggleton, Alfred  
Gee, Laforest  
Faulk, Jeffie  
Harmon, Valarie  
Hayes, Charles  
Jackson, Derrick  
Jackson, Lillian  
McCloud, Daniel  
Pearson, Betty  
Ward, Dorothy  
Wynn, Cedric

**Custodians**

March, Kelvin  
Riles, Dominique  
Smith, Edrick

**Head Start/ PreK**

Alvarez, Michelle  
Austin, Jimmie  
Battles, Clarissa  
Bush, Tierra  
Carter, Dominica  
Johnson, Charsie  
Moore, Michelle  
Popoca-Leonides, Neida  
Popoca-Leonides, Patricia  
Wright, Shanda  
Crittenden, Charles

**School Food Service Managers**

Brinkley, Patricia  
Brown, Debra  
Butler, Regina  
Chestnut, Adrianna  
Fitzgerald, Brenda  
Hurchins, Felix  
Jackson, Renesha  
Sailor, Chrishaunda  
Smith, Machel

**School Food Service Workers**

Banks, Tunya  
Battles, Barry  
Betsey, Vanessa  
Baker, Romeko  
Copeland, Henry  
Colley, Audrey  
Elias, Sharonda  
Gatlin-Brown, Keslie  
Gunn, Elizabeth  
Harrison, Marietta  
Jackson, Laterica  
James, Ewanya  
Johnson, Annie  
McCloud, Albert  
Milton, Carolyn  
Parker, Markeith  
Pounsel, Cynthia  
Scott, Keshia  
Scurry, Debra  
Smith, Emma  
Stephens, Farah  
Sutton, Elisha  
Thigpen, Dexter  
Todd, Patricia  
Williams, Jeanice  
Williams, Vilie  
Winbush, Sadrick  
Youmas, Deborah



**Bus Drivers**

Boddie, Desiree  
 Borden, Cynthia  
 Brown, Dorothy Gavin  
 Causey, Brenda  
 Cole, Jermaine  
 Coombs, Tammy  
 Cummings, Bernice  
 Davis, Tyrone  
 Ivory, Sandra  
 Jackson, Amy  
 Jones, Jarrett  
 Jones, Marlon  
 Lanier, Milton  
 McGhee, Jennifer  
 McMillon, Eric  
 Mitchell, Jerome  
 Myrick, Michael  
 Perkins, Judith  
 Scott, Franklin  
 Starks, Edwin  
 Turner, Pierre  
 Walker, Anthony  
 Williams, Martha

**Bus Aides**

Aikens, Sabrina  
 Blocker, Sharon  
 Bridges, Minnie  
 Brown, Frances  
 Coster, Eula  
 Gee-Goldwire, Lucinda  
 Glover, Mattie  
 Horne, Angeline  
 Jackson, Doris  
 Jones, Marion  
 Knight, Rose  
 Miller, Rosa  
 Sailor, Johnny  
 Sailor, Marie  
 Scott, Pamela  
 Smith, Robert  
 Wilson, Alfronia  
 Wilson, Gwendolyn  
 Wright, Debra

**Transportation NA**

Battles, Anthony  
 Edwards, Mary Ann  
 Horrell, Justin  
 Jefferson, Gregory

**Maintenance**

Arnold, Brad  
 Campbell, Justa  
 Commodore, Kyle  
 Lewis, Kimmie  
 O'Donnell, Amy  
 Riley, Johnny  
 Roberts, Angela  
 Sherman, Ricky  
 Williams, Corey

**NON-INSTRUCTIONAL  
ANNUAL ZZ****Office Managers, Secretaries****Clerical**

Andreo-Garcia, Brenda  
 Antrobus, Skylar  
 Barnes, Ericka  
 Baxter, Lakacha  
 Bibb-Mitchell, Dahlia  
 Brown, Ashley  
 Clark, Tenesia  
 Cloud, Katrina  
 Curry, Andreka  
 Green, Floria  
 Hall, Amelia  
 Harrell, Frances  
 Harris, Gekettia  
 James, Felicia  
 Lawson, Ieshia  
 Pringley, Giselda  
 Quintero, Dolores  
 Rollinson, Bernica  
 Russ-Hutley, Lesa  
 Sanders, Valorie  
 Smith, Linda  
 Spates, Carla  
 Starks, Shalanda  
 Thomas, Tawanda  
 Thurman, Tamika  
 Villegas Jimenez, Rosa  
 Yzaguirre, Rosa

**Attendance**

Cherry, Steve  
 Liles, Mark  
 Moore Jr., Herbert

**Graduation Coach**

Lightfoot, Tomeka

**Social Workers**

Hill, Khelshi  
 Lazarine, Lupe  
 Lee, Keyondio  
 Miller, Mary  
 Richardson, Jessica

**JROTC**

Roberts, Charlie

**Part Time**

Dowdell, Garrett  
 Russ, George  
 Smith, Linda M.  
 Suber, Alfred

**GTI**

Drake, Doris  
 Dupont, Natalie  
 Hines, Rebecca  
 Sapp, Angela  
 Thomas, Tatia

**Transportation**

Rittman-Jackson, Debra  
 Rutten, Mary  
 Taylor, Jimmy  
 Woods, Lucy

**Safety Guardians**

Blocker, Lakeasha  
 Bradwell, Kurk  
 Centeno, Eduardo  
 Evans, Maurnicia  
 Harper, Juan  
 March, Bernard  
 McNealy, Deandrea  
 McNealy, Janyia  
 Palm, Efen  
 Shazer, Markita  
 Yon, K'Dentris

**Head Start/PreK**

Brown, Shannon  
 Bryant, Cametra  
 Goss, Stacey  
 Hills, Kecia  
 Jones, Curtis  
 Pride, Princess  
 Richardson, Natasha  
 Street, Dana  
 Tryman, Erica  
 Watson, Deondra  
 York, Clarissa

SUMMARY SHEET

RECOMMENDATION TO SUPERINTENDENT FOR SCHOOL BOARD AGENDA

**AGENDA ITEM NO.** 5a

**DATE OF SCHOOL BOARD MEETING:** May 27, 2022

**TITLE OF AGENDA ITEM:** Purchase of School Buses

**DIVISION:** Transportation

N/A

\_\_\_\_\_ This is a CONTINUATION of a current project, grant, etc.

**PURPOSE AND SUMMARY OF ITEM:**

The Transportation Department seeks to purchase four Blue Bird 77 passenger buses from Florida Transportation Systems, Inc. at a cost of \$113,879.00 per bus totaling \$455,516.00. These buses will replace buses that have exceeded service-life capacity and need to be removed from the transportation fleet.

**FUND SOURCE:** Capital Outlay

**AMOUNT:** \$455,516.00

**PREPARED BY:** Dr. Sylvia R. Jackson

**POSITION:** Assistant Superintendent for Support Services

---

INTERNAL INSTRUCTIONS TO BE COMPLETED BY PREPARER

\_\_\_\_\_ Number of ORIGINAL SIGNATURES NEEDED by preparer.

SUPERINTENDENT'S SIGNATURE: page(s) numbered \_\_\_\_\_

CHAIRMAN'S SIGNATURE: page(s) numbered \_\_\_\_\_



**FLORIDA  
TRANSPORTATION  
SYSTEMS, INC.**

6041 Orient Road  
Tampa, FL 34610

(800) 282-8617  
(813) 980-0174

FTS4Buses.com

Quote for: Gadsden District Schools -- Andrew Gay	February 10, 2022
FLDOE Contract 2022-01 Type C	77-Capacity DIESEL
Base Bidder	Florida Transportation Systems
Body Make and Model	Blue Bird Vision
Chassis Make and Model	BBCV 3507
Standard Transmission	Allison 2500 PTS 6-Speed
Standard Engine, HP/LB-FT	Cummins B6.7 250/660
Five (5) FTS Inventory #s	11562 - 11566
Blue Bird body #s	F531578 - F531582
Base Bus Price	\$95,230
<b>Chassis Optional Pricing</b>	
[C1A] Front Tow Hooks	\$54
[C1B] Rear Tow Hooks	\$178
[C3] Auto Trans Warranty	7-Years/Unlimited
[C4] 75-100 Gallon Fuel Tank* (100-Gallon)	\$389
[C6] 270 Amp L/N 4864 Alternator (280 Amp L/N)	Included With A/C
[C8] Adjustable Pedals	Standard
[C13] Auto Headlamp System	Standard
<b>Body Optional Pricing</b>	
[B1] Pro Lo Hatch	Standard
[B3] Vandal Box w/Key	Standard
[B4] 76" High Headroom (minimum)	Standard
[B5B] PA with Radio	\$651
[B6] Locking Door at Fuel Tank	\$16
[B13] Bus Lockup System	\$277
[B15] Stainless Steel Mirror System (with non-corrosive brackets & fasteners)	Standard
[B18] Underseat Rear Heater	\$583
[B19] Tailpipe through Bumper	N/C
[B20] Powder-Coated Windows	Standard
<b>Air Conditioning Optional Pricing</b>	
ComfortAire -(2)TM-21-133,700 BTU-1 Dash(Tie-In)+Front In-Wall+Rear in-Wall (2)Evaps-(2)Condensers, inc. 280 AMPL/N	\$9,300
<b>Delivery - Region 2 - Gadsden (Quincy)</b>	\$1,050
<b>Additional Optional Pricing</b>	
Cup holder	\$45
Fan - 6" Driver	\$0
Glove box and LH console storage	\$115
Back-Up Camera in Roscoe Mirror	\$400
Two piece curved windshield	\$116
VGT Engine Brake	Standard
<b>Video &amp; GPS System - AngelTrax</b>	
AT-VULCAN12 - Vulcan 12 DVR 1TB + 1 Camera + GPS	\$2,600
AT-CAM - ADDITIONAL INTERIOR CAMERA - SIX (6) x \$425	\$2,550
AT-CP4 MONITOR - Touch Screen Monitor	\$325
<b>Total Delivered Bus Price</b>	<b>\$113,879</b>

Quoted By: Ross Rayner, Sales Consultant  
Florida Transportation Systems, Inc.



SCHOOL & COMMERCIAL

SUMMARY SHEET

RECOMMENDATION TO SUPERINTENDENT FOR SCHOOL BOARD AGENDA

**AGENDA ITEM NO. 6a**

**Date of School Board Meeting:** May 27, 2022

**TITLE OF AGENDA ITEM:** GCHS Football Team Out of State Field Trip

**DIVISION:** Secondary Education

\_\_\_\_\_ This is a CONTINUATION of a current project, grant, etc.

**PURPOSE AND SUMMARY OF ITEM:**

(Type and Double Space)

According to School Board Policy 2340 (Field and Other District-Sponsored Trips), all out-of-state field trips must be approved by the School Board. Gadsden County High School Football Team is requesting approval for an out-of-state field trip to Macon, GA. Please see attached documentation.

**FUND SOURCE:** N/A

**AMOUNT:** N/A

**PREPARED BY:** Tammy McGriff 

**POSITION:** Assistant Superintendent, Academic Services PreK-12

-----  
INSTRUCTIONS TO BE COMPLETED BY PREPARER

\_\_\_\_\_ Number of ORIGINAL SIGNATURES NEEDED by preparer.

SUPERINTENDENT'S SIGNATURE: page(s) numbered \_\_\_\_\_

CHAIRMAN'S SIGNATURE: page(s) numbered \_\_\_\_\_

**\*FORM MUST BE RECEIVED IN DISTRICT OFFICE 2 WEEKS PRIOR TO TRIP\***

MAY 23 2022

## FIELD TRIP REQUEST

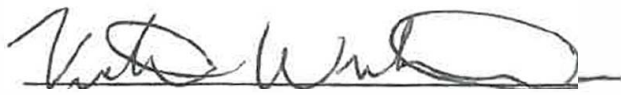
DATE OF REQUEST: 5/16/2022	SCHOOL: Gadsden County High	CONTACT FOR FIELD TRIP: Victor Winters 850-345-4671
-------------------------------	--------------------------------	---

DATE OF TRIP: 6/1/2022	WHO IS ATTENDING: (grade/organization) Members of the Football Team
---------------------------	--


LOCATION: Mercer Univ. Macon, GA	TRAVELING BY: <input checked="" type="checkbox"/> Van School Bus <input type="checkbox"/> Charter Bus
--	---

**PURPOSE:**  
To attend and participate in Mercer's football mega camp and to visit the university.

<b>SCHOOL BUS -Required items for approval:</b> <ol style="list-style-type: none"><li>1. Principal's signature</li><li>2. Complete list of participants and chaperones</li><li>3. Complete final itinerary</li><li>4. Documentation showing correlation of the Florida Standards or benchmark to the field trip request</li></ol>	<b>CHARTER BUS-Required items for approval:</b> <ol style="list-style-type: none"><li>1. Principal's signature</li><li>2. Complete list of participants and chaperones</li><li>3. Complete final itinerary</li><li>4. Copy of charter bus contract with signatures</li><li>5. Proof of Insurance showing either district or school as insured</li></ol>
---	---

  
Signature of Person Requesting Trip

  
Approval of Principal (Signature required)

<input checked="" type="checkbox"/> APPROVED	<input type="checkbox"/> DENIED
 Superintendent/Designee	5/23/22 Date

Please forward completed form via district mail or fax:

Mrs. Euruka Fields, Program Assistant for Instructional Services

Fax: (850) 627-3530 Email: fieldse@gcpsmail.com

UPDATED: 2/28/2022

To: District Office of Gadsden County Schools

From: Coach Victor Winters

Re: Field Trip Request

Date: 05/21/2022

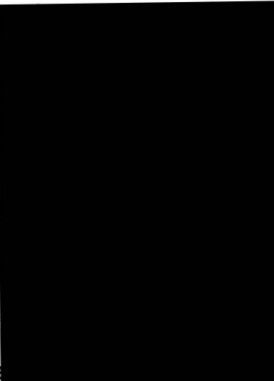
Gadsden County Schools,

This is Coach Victor Winters of the Gadsden County Football Team. I am making a field trip request for members of the Gadsden County Football Team to participate in the Mercer University Mega Football Camp on June 1, 2022. I am writing you this letter to give documentation showing the participants for the field trip:

Chaperones

- 
- Jeff Schaum
- ...

Players/Attendees

- T
  - C
  - D
  - K
  - K
  - C
  - S
  - J
- 

4

The list size may change (shrink) because each participant is responsible for paying for the camp. Please contact me if you have any questions or concerns. Thanks!

  
Victor L. Winters.

To: District Office of Gadsden County Schools

From: Coach Victor Winters

Re: Field Trip Request

Date: 05/11/2022

Gadsden County Schools,

This is Coach Victor Winters of the Gadsden County Football Team. I am making a field trip request for members of the Gadsden County Football Team to participate in the Mercer University Mega Football Camp on June 1, 2022. I am writing you this letter to give documentation showing how the requested field trip aligns with the Florida State Standards. The following table will detail the correlation between the state standards and what will happen on the field trip:

Table 1 - Correlation

Standard	Standard Def	Correlation
<b>PE. 912M</b>	Movement Competency	Students will engage in physical activities designed to see whether they can get to the proper location in a specific amount of time
<b>PE. 912C</b>	Cognitive Abilities	Students will prove whether they have an understanding of how to play the sport of Football.
<b>PE.912 L</b>	Lifetime Fitness <ul style="list-style-type: none"><li>Participate in regular fitness activity</li></ul>	Students will participate in a sport (football) related activity.
<b>SS.912.S.2</b>	Culture/Examine the influence individual groups and the way culture is transmission is accomplish	Students will get a tour of the campus, receive teaching on the importance of HCBUs, and see the role HCBUs have on society.

The table above should alleviate any future concerns about the field trip.

  
Victor I. Winters

To: District Office of Gadsden County Schools  
 From: Coach Victor Winters  
 Re: Field Trip Request  
 Date: 05/21/2022

Gadsden County Schools,

This is Coach Victor Winters of the Gadsden County Football Team. I am making a field trip request for members of the Gadsden County Football Team to participate in the Mercer University Football Camp on June 1, 2022. I am writing you this letter to give documentation illustrating the trip's itinerary.

<b>Time</b>	<b>Activity</b>
<b>7:45 AM</b>	Players assemble at the field house to get the necessary equipment
<b>8:00 AM</b>	Everyone Departs
<b>9:30 AM</b>	Arrive at McDonalds in Albany, GA
<b>10:00 AM</b>	Depart for Mercer Univ
<b>11:30 AM</b>	Arrive at Mercer
<b>11:30 AM-12:00 PM</b>	Tour the campus
<b>12:00 PM</b>	Check in for the camp
<b>1:00 PM - 5:00 PM</b>	Participate in the camp's activities
<b>5:20 PM</b>	Depart for McDonald's in Albany, GA
<b>6:50 PM</b>	Arrive at McDonald's in Albany, GA
<b>7:30 PM</b>	Depart for Gadsden County High School
<b>8:55 PM</b>	Arrive back at Gadsden County High School
<b>* Departure time may vary</b>	

The table above should alleviate any future concerns about the field trip.

  
 Victor Winters