

**GARWOOD BOARD OF EDUCATION
GARWOOD, NEW JERSEY
REGULAR MEETING AGENDA
SEPTEMBER 20, 2011**

CALL TO ORDER:

The meeting was called to order at 7:30 p.m. by Board President Adele Lewis in the all-purpose room of the Lincoln School.

PRESIDENT'S STATEMENT:

PLEASE TURN OFF CELL PHONES

Adequate notice of this meeting has been provided to *The Chronicle*, the official newspaper for legal ads of the Garwood Board of Education, the *Home News Tribune*, *Courier News*, *Westfield Leader* and *Clark Patriot*. Notice of this meeting was sent to the *Borough Clerk*, and a copy of this meeting notice is posted on the front door of the *Washington* and *Lincoln Schools*.

MOMENT OF SILENCE:

FLAG SALUTE:

ROLL CALL:

___ Mr. R. Graham	___ Miss C. Guerriero	___ Mr. J. Sullivan
___ Mrs. B. Greet	___ Ms. L. Koenig	___ Mr. A. Watkins
___ Mrs. S. Groning	___ Mr. B. McDermott	___ Mrs. A. Lewis

OTHERS PRESENT:

_____ Dr. Teresa Quigley, Superintendent
_____ Mr. John Bolil, Board Secretary
_____ Mr. John Geppert, Board Attorney

CORRESPONDENCE:

Letters sent:	Parents/Guardians	Back to School Night
	Garwood Churches	Life Skills Curriculum
	The Westwood/St. Anne's Church	Shelter Emergency Closing of School
	Parents/Guardians	Emergency Procedures
Letters received:	Garwood Knights of Columbus	Donation
	Dr. Carrick, Cranford Superintendent	Thank you

COMMITTEE ASSIGNMENTS:

Building & Grounds

R. Graham, Chairperson
B. McDermott
A. Lewis

Education

B. Greet, Chairperson
J. Sullivan
A. Watkins

Finance

S. Groning, Chairperson
B. Greet
L. Koenig

Negotiations

J. Sullivan, Chairperson
R. Graham
B. Greet

Policy & Public Relations

B. McDermott, Chairperson
C. Guerriero
A. Watkins

Washington School Ad-Hoc Committee

S. Groning, Chairperson

LIAISON ASSIGNMENTS

Clark Board of Education

C. Guerriero

Education Foundation of Garwood

J. Sullivan/A. Lewis

New Jersey School Board Association

L. Koenig

P.T.A.

S. Groning

Representative to the Borough Council

R. Graham/B. McDermott

School Technology Committee

S. Groning

Students/Staff

A. Watkins

Union County Educational Services Commission

L. Koenig

Union County School Boards Association

L. Koenig

SUPERINTENDENT'S REPORT:

Be it resolved that the Garwood Board of Education accepts the September 2011 Superintendent's report.

HEARING OF CITIZENS:

The following is a summary of the Board's understanding of comments made by members of the public. This is not a verbatim transcript.

FINANCE COMMITTEE:

1. Be it resolved by the Garwood Board of Education, as recommended by the Superintendent of Schools that pursuant to N.J.A.C. (6A:23-2.2), we certify that as of **April 30, 2011** after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. (6A:23-2.12) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year; and be it further resolved that the attached report of the Board Secretary for the month of is hereby approved as submitted.

2. Be it resolved by the Garwood Board of Education, as recommended by the Superintendent of Schools, that the Report of the Treasurer of School Monies (A-149) for **April 30, 2011** is hereby approved as submitted.

Board Secretary's Certification

Date

ROLL CALL:

____ **Mr. R. Graham**
 ____ **Mrs. B. Greet**
 ____ **Mrs. S. Groning**

____ **Miss C. Guerriero**
 ____ **Ms. L. Koenig**
 ____ **Mr. B. McDermott**

____ **Mr. J. Sullivan**
 ____ **Mr. A. Watkins**
 ____ **Mrs. A. Lewis**

3. Be it resolved by the Garwood Board of Education, as recommended by the Superintendent of Schools that pursuant to N.J.A.C. (6A:23-2.2), we certify that as of **May 31, 2011** after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. (6A:23-2.12) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year; and be it further resolved that the attached report of the Board Secretary for the month of is hereby approved as submitted.

4. Be it resolved by the Garwood Board of Education, as recommended by the Superintendent of Schools, that the Report of the Treasurer of School Monies (A-149) for **May 31, 2011** is hereby approved as submitted.

Board Secretary's Certification

Date

ROLL CALL:

____ **Mr. R. Graham**
 ____ **Mrs. B. Greet**
 ____ **Mrs. S. Groning**

____ **Miss C. Guerriero**
 ____ **Ms. L. Koenig**
 ____ **Mr. B. McDermott**

____ **Mr. J. Sullivan**
 ____ **Mr. A. Watkins**
 ____ **Mrs. A. Lewis**

- 5. Be it resolved by the Garwood Board of Education, as recommended by the Superintendent of Schools that pursuant to N.J.A.C. (6A:23-2.2), we certify that as of **June 30, 2011** after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. (6A:23-2.12) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year; and be it further resolved that the attached report of the Board Secretary for the month of is hereby approved as submitted.

- 6. Be it resolved by the Garwood Board of Education, as recommended by the Superintendent of Schools, that the Report of the Treasurer of School Monies (A-149) for **June 30, 2011** is hereby approved as submitted.

Board Secretary's Certification

Date

ROLL CALL:

____ **Mr. R. Graham**
 ____ **Mrs. B. Greet**
 ____ **Mrs. S. Groning**

____ **Miss C. Guerriero**
 ____ **Ms. L. Koenig**
 ____ **Mr. B. McDermott**

____ **Mr. J. Sullivan**
 ____ **Mr. A. Watkins**
 ____ **Mrs. A. Lewis**

FINANCE COMMITTEE:

- 7. Be it resolved that the GBOE, as recommended by the Superintendent of Schools, in cooperation with the SBA/BS, approves the payment of the bills in the amount of \$236,387.67.

ROLL CALL:

___ Mr. R. Graham	___ Miss C. Guerriero	___ Mr. J. Sullivan
___ Mrs. B. Greet	___ Ms. L. Koenig	___ Mr. A. Watkins
___ Mrs. S. Groning	___ Mr. B. McDermott	___ Mrs. A. Lewis

- 8. Be it resolved that the GBOE, as recommended by the Superintendent of Schools, in cooperation with the SBA/BS, approves the attached line item transfers.

ROLL CALL:

___ Mr. R. Graham	___ Miss C. Guerriero	___ Mr. J. Sullivan
___ Mrs. B. Greet	___ Ms. L. Koenig	___ Mr. A. Watkins
___ Mrs. S. Groning	___ Mr. B. McDermott	___ Mrs. A. Lewis

- 9. Be it resolved that the GBOE, as recommended by the Superintendent of Schools, in cooperation with the SBA/BS, approves the attached revised budget for submission to the Union County Executive County Superintendent.

ROLL CALL:

___ Mr. R. Graham	___ Miss C. Guerriero	___ Mr. J. Sullivan
___ Mrs. B. Greet	___ Ms. L. Koenig	___ Mr. A. Watkins
___ Mrs. S. Groning	___ Mr. B. McDermott	___ Mrs. A. Lewis

- 10. Be it resolved that the GBOE, as recommended by the Superintendent of Schools, in cooperation with the SBA/BS, accepts the monetary donation from the Garwood Knights of Columbus for our preschool handicapped program.

ROLL CALL:

___ Mr. R. Graham	___ Miss C. Guerriero	___ Mr. J. Sullivan
___ Mrs. B. Greet	___ Ms. L. Koenig	___ Mr. A. Watkins
___ Mrs. S. Groning	___ Mr. B. McDermott	___ Mrs. A. Lewis

- 11. Be it resolved that the GBOE, as recommended by the Superintendent of Schools, in cooperation with the SBA/BS, approves the renewal contract for the web hosting and domain fee with School in Sites, LLC at an annual fee of \$1,825 for the 2011-2012 school year.

ROLL CALL:

___ Mr. R. Graham	___ Miss C. Guerriero	___ Mr. J. Sullivan
___ Mrs. B. Greet	___ Ms. L. Koenig	___ Mr. A. Watkins
___ Mrs. S. Groning	___ Mr. B. McDermott	___ Mrs. A. Lewis

12. Be it resolved that the GBOE, as recommended by the Superintendent of Schools, in cooperation with the SBA/BS, approves the renewal of the contract with Realtime Information Technology, Inc. for the 2011-2012 school year as follows:

Annual fee for Student Information Basic System	\$5,000.
Special Education Management/IEP Writer	\$2,500.
Grade Books 35 @ \$10.00 per teacher	<u>\$ 350.</u>
Total cost:	\$7,850.

ROLL CALL:

___ Mr. R. Graham	___ Miss C. Guerriero	___ Mr. J. Sullivan
___ Mrs. B. Greet	___ Ms. L. Koenig	___ Mr. A. Watkins
___ Mrs. S. Groning	___ Mr. B. McDermott	___ Mrs. A. Lewis

BUILDING AND GROUNDS COMMITTEE:

1. Be it resolved that the GBOE, as recommended by the Superintendent of Schools, in cooperation with the Supervisor of Buildings and Grounds, approves the use of the facility by the Crestview Education (aka Crestview School), for a facilities usage fee of \$450.00 on Saturday, October 1, 2011, from 10:30 a.m. to 1:30 p.m.

ROLL CALL:

___ Mr. R. Graham	___ Miss C. Guerriero	___ Mr. J. Sullivan
___ Mrs. B. Greet	___ Ms. L. Koenig	___ Mr. A. Watkins
___ Mrs. S. Groning	___ Mr. B. McDermott	___ Mrs. A. Lewis

2. Be it resolved that the GBOE, as recommended by the Superintendent of Schools, in cooperation with the Supervisor of Buildings and Grounds, approves the use of the gym by Mrs. Modero for the 8th grade play on the following Saturday's during the months of September through November 2011 at no additional cost:

September 24	October 1, 8, 15, 22, 29	November 5
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ROLL CALL:

___ Mr. R. Graham	___ Miss C. Guerriero	___ Mr. J. Sullivan
___ Mrs. B. Greet	___ Ms. L. Koenig	___ Mr. A. Watkins
___ Mrs. S. Groning	___ Mr. B. McDermott	___ Mrs. A. Lewis

EDUCATION COMMITTEE:

1. Be it resolved that the GBOE grants approval for the Superintendent of Schools to make application for IDEA Grant for fiscal year 2012 as follows:

Basic - \$117,975.
 Preschool - \$3,543.

ROLL CALL:

___ Mr. R. Graham	___ Miss C. Guerriero	___ Mr. J. Sullivan
___ Mrs. B. Greet	___ Ms. L. Koenig	___ Mr. A. Watkins
___ Mrs. S. Groning	___ Mr. B. McDermott	___ Mrs. A. Lewis

POLICY COMMITTEE:

1. Be it resolved that the GBOE, as recommended by the Superintendent of Schools, approves the first reading of the following:

Policy No. 3240 – Preschool Tuition Income – revised

ROLL CALL:

___ Mr. R. Graham	___ Miss C. Guerriero	___ Mr. J. Sullivan
___ Mrs. B. Greet	___ Ms. L. Koenig	___ Mr. A. Watkins
___ Mrs. S. Groning	___ Mr. B. McDermott	___ Mrs. A. Lewis

2. Be it resolved that the GBOE, as recommended by the Superintendent of Schools, approves the second reading of the following:

Policy No. 5114 – Suspension and Expulsion – revised
 Policy No. 5131 – Conduct/Discipline – revised
 Policy No. 5131.1 – Harassment, Intimidation and Bullying – revised
 Bylaw No. 9111 – Qualifications and Requirements of Board Members – new

ROLL CALL:

___ Mr. R. Graham	___ Miss C. Guerriero	___ Mr. J. Sullivan
___ Mrs. B. Greet	___ Ms. L. Koenig	___ Mr. A. Watkins
___ Mrs. S. Groning	___ Mr. B. McDermott	___ Mrs. A. Lewis

COMMITTEE OF THE WHOLE:

1. Be it resolved that the GBOE, as recommended by the Superintendent of Schools, in cooperation with the Supervisor of Special Services approves the appointment of Katherine Maillet as a part-time special education teacher without benefits on Step 3, MA for the 2011-2012 school year with an anticipated tenure date of 9/7/2014.

ROLL CALL:

___ Mr. R. Graham	___ Miss C. Guerriero	___ Mr. J. Sullivan
___ Mrs. B. Greet	___ Ms. L. Koenig	___ Mr. A. Watkins
___ Mrs. S. Groning	___ Mr. B. McDermott	___ Mrs. A. Lewis

2. Be it resolved that the GBOE, as recommended by the Superintendent of Schools, in cooperation with the Supervisor of Special Services, approves the appointment of Kolene O'Dell as a teacher, Step 3 BA, for one period per day and also appointed as a paraprofessional at an hourly rate of \$10.50 for the 2011-2012 school year.

ROLL CALL:

___ Mr. R. Graham	___ Miss C. Guerriero	___ Mr. J. Sullivan
___ Mrs. B. Greet	___ Ms. L. Koenig	___ Mr. A. Watkins
___ Mrs. S. Groning	___ Mr. B. McDermott	___ Mrs. A. Lewis

3. Be it resolved that the GBOE, as recommended by the Superintendent of Schools, in cooperation with the Lincoln School principal, approves the appointment of Storey Pizzo as a teacher, Step 3, BA for the 2011-2012 school year with an anticipated tenure date of 9/7/2014.

ROLL CALL:

___ Mr. R. Graham	___ Miss C. Guerriero	___ Mr. J. Sullivan
___ Mrs. B. Greet	___ Ms. L. Koenig	___ Mr. A. Watkins
___ Mrs. S. Groning	___ Mr. B. McDermott	___ Mrs. A. Lewis

4. Be it resolved that the GBOE, as recommended by the Superintendent of Schools, approves the following as substitute nurse/teacher for the 2011-2012 school year in accordance with the approved rate of pay pending a criminal background check and mantoux:

Loretta Puhak – substitute nurse Collin Bishop – substitute nurse
 Rebecca Shanker – substitute nurse Christine Connor – substitute teacher
 Diane Schweizer – substitute teacher

ROLL CALL:

___ Mr. R. Graham	___ Miss C. Guerriero	___ Mr. J. Sullivan
___ Mrs. B. Greet	___ Ms. L. Koenig	___ Mr. A. Watkins
___ Mrs. S. Groning	___ Mr. B. McDermott	___ Mrs. A. Lewis

5. Be it resolved that the GBOE, as recommended by the Superintendent of Schools, approves the appointment of the following part-time paraprofessionals without benefits for the 2011-2012 school year at the following hourly rate pending a satisfactory criminal background check and mantoux test:

Julie Staines - \$10.50	Imperio Mormile - \$10.50
Kathryn Bree - \$10.50	Paula Mironski - \$10.50

ROLL CALL:

___ Mr. R. Graham	___ Miss C. Guerriero	___ Mr. J. Sullivan
___ Mrs. B. Greet	___ Ms. L. Koenig	___ Mr. A. Watkins
___ Mrs. S. Groning	___ Mr. B. McDermott	___ Mrs. A. Lewis

- 6. Be it resolved that the GBOE, as recommended by the Superintendent of Schools, approves the appointment of Mrs. Alyssa Hartenstein as a kindergarten volunteer for the 2011-2012 school year.

ROLL CALL:

___ Mr. R. Graham	___ Miss C. Guerriero	___ Mr. J. Sullivan
___ Mrs. B. Greet	___ Ms. L. Koenig	___ Mr. A. Watkins
___ Mrs. S. Groning	___ Mr. B. McDermott	___ Mrs. A. Lewis

- 7. Be it resolved that the GOBE, as recommended by he Superintendent of Schools, approves the following board goals for the 2011-2012 school year:
 - a. To hold a workshop/ training for the Board prior to budget development in the area of finance- audit, budgeting and other financial responsibilities of the board.
 - b. To continue to develop more alternate sources of revenue and cost savings initiatives.

ROLL CALL:

___ Mr. R. Graham	___ Miss C. Guerriero	___ Mr. J. Sullivan
___ Mrs. B. Greet	___ Ms. L. Koenig	___ Mr. A. Watkins
___ Mrs. S. Groning	___ Mr. B. McDermott	___ Mrs. A. Lewis

- 8. Be it resolved that the GBOE, as recommended by the Superintendent of Schools, approves Damian Pizzo as a computer consultant from July 1, 2011 to June 30, 2012 at a rate of \$30.00 per hour.

ROLL CALL:

___ Mr. R. Graham	___ Miss C. Guerriero	___ Mr. J. Sullivan
___ Mrs. B. Greet	___ Ms. L. Koenig	___ Mr. A. Watkins
___ Mrs. S. Groning	___ Mr. B. McDermott	___ Mrs. A. Lewis

- 9. Be it resolved that the GBOE, as recommended by the Superintendent of Schools, in cooperation with the Lincoln School Principal, appoints the following staff member to the extra-curricular position for the 2011-2012 school year to be remunerated in accordance with the negotiated agreement:

Outdoor Education Teacher – Karen Lukacovic

ROLL CALL:

___ Mr. R. Graham	___ Miss C. Guerriero	___ Mr. J. Sullivan
___ Mrs. B. Greet	___ Ms. L. Koenig	___ Mr. A. Watkins
___ Mrs. S. Groning	___ Mr. B. McDermott	___ Mrs. A. Lewis

OLD BUSINESS:

NEW BUSINESS:

EXECUTIVE SESSION:

Be it resolved that the GBOE conducts a closed, executive session concerning the following topic(s) as permitted by the New Jersey Open Public Meeting Act after which time the Board may or may not return to public session to take action:

<u> X </u> personnel matter, staff	___ safety and protection of property
___ personal matter, student	<u> X </u> contract negotiations
___ litigation	___ other permitted by law

Be it further resolved that at such time as it is legally appropriate for the substance of the closed session to be made public that same will be ordered.

Time of vote to enter closed session: p.m.

Time returning to public session: p.m.

ADJOURNMENT:

Motion to adjourn made at p.m.

Moved by:
Seconded by:
Motion carried:

Legend: E = Excused
 P = Present
 M = Moved motion
 S = Seconded motion
 Y = Yes Vote
 N = No Vote
 AB = Abstain
 NP = Not present

Respectfully submitted,

John Bolil, Board Secretary