

# *GCAEOP Times*

Georgetown County Association Of Educational Office Professionals

Newsletter



*The Purpose of the Georgetown County Association of Educational Office Professionals is to promote recognition of the contributions of office personnel to the educational programs of Georgetown County School District. We are to elevate the standards of educational office personnel within our area thereby, improving the quality of service to our schools and community.*

# Message from the President



**Hello GCAEOP members-**

**It is indeed a privilege for me to serve as GCAEOP's President for the 2017-2018 year. I have chosen as a theme: *Imagine, Believe, and Achieve.***

**Imagine-form a mental imaged of (something not present)**

**As we endeavor, to be more proficient, creative, and advance our skill-set -let us envision a world in which we are the shining light in a realm of darkness—Let your inner light shine in your professional careers, personal lives, and to all you encounter. Shine as bright as the stars in the night. Imagine- daylight is coming... the light will diminish the darkness.**

**Believe accept (something) as true; feel sure of the truth.**

**All things are possible. We can do all things through Christ who strengthens us. The only limits on us are the limits we set. Let us live in today, hope for tomorrow, and look forward to the future. Eradicate the limits and work towards impacting the world in a positive light!**

**Achieve-successfully bring about or reach (a desired objective, level, or result) by effort, skill, or courage.**

**When we work together, success is the end result. The world will be a better place because of your inner light. The goal/result you imagined can become the reality one day.**

**So, may this moment in time challenge you to IBA...image, believe, and achieve all the days you will embrace in your future.**

**Thank you,  
Clarice McKnight, CEOE**

# *GCAEOP 2017-2018 Seventeenth Annual Installation Ceremony*



On October 19, 2017, GCAEOP (Georgetown County Association of Educational Office Professionals) had their seventeenth installation ceremony at the Georgetown County School District in Georgetown, South Carolina. There were 11 GCAEOP Executive Board members installed and 12 Committee Chairmen installed. The guest speaker of the evening was Myrtle Milton, Director of Support Staff and Employee Programs in the Office of Human Resources. The evening was filled with laughs, fun, love, and support for the GCAEOP members.

# Greetings from Tina Gilliard-Rice, CEOE

I am so grateful to have the opportunity to serve as President of the South Carolina Association of Educational Office Professionals!

Georgetown County AEOP have great leadership and members, therefore, we are confident this is going to be a very productive year, for GCAEOP.

The year has flown by and our annual conference is vastly approaching. Our conference chairmen are diligently working to plan a conference which will prove to be a major return on your investment. I hope you are using the tools to **Light your Path to Excellence** while being **Energized, Encouraged, and Inspired**. We should take every opportunity to continue our growth efforts and surround ourselves with positive people who are accomplishing positive things and inspiring us to be our personal best. Let's continue to make a positive impact on our schools' communities.

I am so elated to share time and space with each of you! You are each valued more than you could imagine. You play such an integral role in the success of your various offices, GCAEOP and GCSd is so fortunate to have you.

Continue your growth efforts and surround yourselves with positive people who are accomplishing positive things and inspiring you to be your personal best.

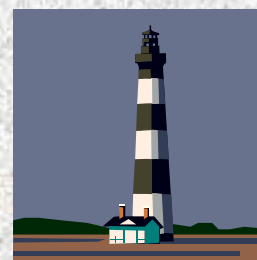
If you have not registered for our annual conference to be held on March 1 -4, please do so prior to January 26<sup>th</sup>. Our final PSP filing date before the conference is January 15<sup>th</sup>. Please remember to support our community service by bringing or sending school supplies to our conference.

Do not hesitate to contact me with any questions or concerns.

Yours in Service,

*Tina Gilliard-Rice, CEOE*

[Tgilliard-rice@gcsd.k12.sc.us](mailto:Tgilliard-rice@gcsd.k12.sc.us)



## Mid-Atlantic Scholarship Winner

Congratulations to the 2017 Mid-Atlantic Scholarship Recipients:  
Hannah S. Sims and Andrew Peeler!

*Hannah S. Sims* is from Virginia and will be attending St. John's University in Queens, NY. The scholarship will be used to support her academic dreams of becoming a Forensic Pathologist.

*Andrew Peeler* is a student from North Carolina. The scholarship will be used to support his academic dreams of becoming an Engineer.





GCAEOP had the opportunity to participate in several outreach experiences over the holidays.

We pulled our resources together and were able to bless two (2) separate families with Thanksgiving meals, and two (2) additional families received a Christmas meal in December. Each GCAEOP member had the opportunity to submit the name of a family who could benefit from these two (2) separate blessings. Once the names were received by the deadline, our President, Mrs. Clarice McKnight, drew the names from the pool submitted. She drew two (2) names before the Thanksgiving break and two (2) more before the Christmas break. The funds were given to these four (4) families by purchasing Wal-Mart gift cards in the amount of \$50.00 each for Thanksgiving and \$55 each for Christmas.

The selected families were elated and overwhelmed with gratitude at our kindness. GCAEOP members were so excited to be a part of these wonderful outreach experiences and we look forward to our next community outreach ventures.

***"We make a living by what we get, but we make a life by what we give." "Only a life lived for others is a life worthwhile."***



# What's Happening

## DATE FOR GCAEOP MEETING

The next GCAEOP meeting will be held on January 16, 2018. Looking forward to seeing all of you there.

Clarice McKnight, President

## Just a Friendly Reminder

\*If anyone is interested in a yellow/gold t-shirt (size Small) with the GCAEOP logo on it, please see Sydney Rice.

\*Please remember to support the community service project of SCAEOP by sending in school supplies. Supplies can be sent to the Georgetown County School District or to Aliska Brown at Waccamaw Middle School.

\*Remember to send your local membership dues and renewal form to Alicia Mercer. Your membership is very important.

## PSP Filing Deadlines

January 15    May 15    September 15

### Approaching Deadlines

**SCAEOP Annual Conference– March 1-4, 2018** Myrtle Beach SC. **The deadline to submit your registration packet is January 26, 2018.**

### Upcoming Events

**NAEOP Annual Conference** will be in Bloomington, MN. See [www.naeop.org](http://www.naeop.org) for more information.

# GCAEOP 2017-2018

## Officers, Board Members, and Committee Chairperson

|                               |                           |
|-------------------------------|---------------------------|
| President.....                | Clarice McKnight          |
| President-Elect.....          | Aliska Brown              |
| Immediate Past President..... | Janet Herman              |
| Vice President.....           | Daphne Smith              |
| Secretary.....                | Sherilynn Williams        |
| Treasurer.....                | Alicia Mercer, CEOE       |
| Membership Recorder.....      | Alicia Mercer, CEOE       |
| Chaplain.....                 | Earnestine Moultrie, CEOE |
| Historian.....                | Sydney Rice               |
| Parliamentarian.....          | Linda Nelson, CEOE        |
| Area 15 Director.....         | Yolanda Bradford          |

## Committee Chairpersons

|                                      |   |
|--------------------------------------|---|
| Administrator of the Year.....       | Tina Gilliard-Rice, CEOE                          |
| Budget & Finance .....               | Crystal Franklin                                  |
| By-Laws.....                         | Clarice McKnight, CEOE & Tina Gilliard-Rice, CEOE |
| Community Service.....               | Crystal Franklin                                  |
| Newsletter.....                      | Sherilynn Williams                                |
| Nominating .....                     | Yolanda Bradford                                  |
| Office Professional of the Year..... | Pamela Lance, CEOE                                |
| Professional Standards Program ..... | Claudia Cohens, CEOE                              |
| Ways & Means.....                    | Judy Cooper, CEOE & Sandra Smalls                 |
| Webpage.....                         | Sydney Rice and Kathleen Elmore                   |







**District Office**

Yolanda Bradford  
 Tabitha Brown  
 Jestine Coffield  
 Sherilynn Williams  
 Crystal Franklin  
 Janice Harrelson  
 Clarice McKnight, CEOE  
 Alicia Mercer, CEOE  
 Judy Cooper, CEOE

**Andrews Area**

LaShanna Cooper  
 Linda Dorsey  
 Kathleen Elmore  
 Janet Herman  
 Annie Mae Lawrence  
 Jessica Morris  
 Ruby Moultrie  
 Sydney Rice

**Carvers Bay Area**

Claudia Cohen, CEOE  
 Melissa Grier  
 Pamela Lance, CEOE  
 Novella White  
 Donna Britton  
 Calanda Linen

**Georgetown Area**

Marthena Coleman-Small  
 Earnestine Moultrie, CEOE  
 Tina G. Rice, CEOE  
 Shanika Stafford  
 Daphne Smith

**Waccamaw Area**

Aliska Brown  
 Linda Nelson, CEOE  
 Samantha Simmons  
 Sandra Smalls  
 Sharon McLean

**Retirees**

Helen Deas, CEOE  
 Tena Ponteau, CEOE  
 Jackie Zuraw, CEOE

**Georgetown County  
 A E O P  
 Members**

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Web Masters  
 Kathleen Elmore

