

# *Shoreline Secretary*

Georgetown County Association Of Educational Office Professionals

## Newsletter

*Every great dream begins with a dreamer. Always remember, you have within you the strength, the patience, and the passion to reach for the stars to change the world.*



*Harriet Tubman*

**Welcome back to another great year.**

**Thank you for electing me to be your 2016-2017 GCAEOP President. It is my endeavor to strive to be the president you elected me to be and with your help, I believe it can happen. Great things can happen when we come together as one. We may not all agree on the same thing but we can be agreeable. I am looking forward to working with this awesome group of ladies. I know it has been a busy start for us all but hopefully we can make time to make some things happen for GCAEOP. As you all know, our next SCAEOP president will be our very own, Mrs. Tina Gilliard-Rice and we would like to stand proud as she takes her office in 2017. Let's come together and represent our district like no other. I am willing to assist with whatever is within reason.**

**Ladies, once again WELCOME TO ANOTHER GREAT YEAR FOR GCAEOP!!!!**

***Great Constellation Aspiring and Envisioning Opportunities Possible***

***"REACHING FOR THE STARS"***

*GCAEOP 2016-2017 Administrator of the Year*  
*Mrs. Karen Wilson*



Karen Wilson a 1978 Graduate of Pleasant Hill High School, is the Transportation Manager for Georgetown County School District; this coming June of 2016, will make Thirty Nine Years being employed with the district. Karen is responsible for the daily transporting of over 5,000 students to and from schools, with an average of 5,957.9 miles per day, Field Trips, Athletic Events, and all Special Programs and classes; she is also a Third Party Tester and Safety Officer for Commercial Drivers Licenses through Driver Improvement out of Columbia South Carolina, for 24 years. Karen has been nominated for SCAPT, South Carolina Association Pupil Transportation Board.

Mrs. Wilson is the recipient of the Humanitarian Award 2014 for Exemplary Support and Services throughout Georgetown County and Recognition from the State of South Carolina House of Representatives on Motion of Representative Carl L Anderson Members of the House of Representatives Honor and Commend, being honored as one of the LEGENDS of OUR TIME.

# GCAEOP 2016-2017

## Officers, Board Members, and Committee Chairperson

President.....	Janet Herman
President-Elect.....	Shanika Stafford
Immediate Past President.....	Judy Cooper
Vice President.....	Aliska Brown
Secretary.....	Donna Britton
Treasurer.....	Alicia Mercer, CEOE
Membership Recorder.....	Alicia Mercer, CEOE
Chaplain.....	Crystal Franklin
Historian.....	Sydney Rice
Parliamentarian.....	Clarice McKnight, CEOE
Area 15 Director.....	Jackie Zuraw

## Committee Chairpersons

Administrator of the Year.....	Shantelle Gore
Budget & Finance .....	Crystal Franklin
By-Laws.....	Clarice McKnight, CEOE & Tina Gilliard-Rice, CEOE
Community Service.....	Linda Nelson & Sherilynn Williams
Door Prize.....	Sandra Smalls, & Zelda Odom
Newsletter.....	Sydney Rice
Nominating .....	Yolanda Bradford
Office Professional of the Year.....	Linda Bradford
Professional Standards Program .....	Tina Gilliard-Rice, CEOE
Ways & Means.....	Earnestine Moultrie, CEOE & Jestine Coffield
Webpage.....	Kathleen Elmore & Daphne Smith

## NAEOP Briefings Committee

Hello Ladies of GCAEOP,

As we are well into the first nine weeks of the 2016-2017 school year, I hope things are progressing nicely. The SCAEOP AND NAEOP annual conferences are approaching fast. I have been selected to co-chair the Briefings Committee at the National Conference in Greenville, SC in July 2017 and **I need your help**. Briefings are 90 minutes sessions offered to attendees for the purpose of giving them basic information regarding a specific topic. They are similar to the sessions held at the SCAEOP conferences. I am seeking members to introduce and assist the speakers, monitor the sign in sheets and hand out certificates at the end of the session.

If you are making plans to attend the National Conference and would like to serve on this committee, please contact me as soon as possible. We have some really interesting briefings planned for the 2017 NAEOP conference and this is a great way to get your name circulating at the national level.

**We Need You!**

Submitted by Claudia S. Cohen

## Retirees Message

Summer time is one of the most enjoyable seasons of the year. I hope you had an opportunity to spend quality time with your family.

If you are retiring at the end of this year or next year, I hope you will consider joining our retirees group for the lifelong friendship you will make.

Tena Ponteau, CEOE  
SCAEOP-R, President 2016-17

## Mid-Atlantic Scholarship Winner

Aaliyah Rice, daughter of Sydney and Rodney Rice, is a Business Major attending Coastal Carolina University. Aaliyah is currently a senior and plans to graduate in the spring of 2017 with a Bachelor's of Science in Business Management and a Bachelor's of Science in Business Marketing. Aaliyah has been fortunate enough to have had the honor of being the recipient of the Mid-Atlantic Scholarship two years in a row. After graduation, her plans are to attend Winthrop University where she will pursue her goal in becoming a successful Marketing Manager at a major corporation.





Remember to send your local membership dues and renewal form to Alicia Mercer. Your membership is very important.

### DATE FOR GCAEOP MEETING

Meeting for GCAEOP will be held on Thursday September 29 at 4:00 in the new HR conference room. Looking forward to seeing all of you there.

Janet Herman, President

### Community Service

As chair of our community services, I am asking each member to help support us in collecting can goods for the Salvation Army and toys for our Sherriff Department Toys for Tots. Ladies, if you have anything else in mind please feel free to get with me or Sherilyn and we would move forward with it.

Linda G. Nelson, CEOE, Chair

Sherilynn Williams, Co-Chair

### Approaching Deadlines

#### PSP Filing Deadlines

**January 15    May 15    September 15**

### Up Coming Events

Mid-Atlantic Professional Development Days—**Nov. 3-4, 2016** Myrtle Beach SC

SCAEOP Annual Conference— **March 2-5, 2017** Myrtle Beach SC

NAEOP Annual Conference **July 12-15, 2017** Greenville SC



# Member News

All local affiliates are encouraged to take advantage of our field service program. Field Service request forms can be found on our website at [scaeop.org](http://scaeop.org). Follow the instructions provided and submit to me at least sixty days prior to event. This will also serve as an opportunity to earn PSP credits. All members who would like to learn more about this process are encouraged to contact me. Last year we were elated to have four members to earn the distinction of CEOE. I am excited of the expectation to surpass that amount this year.

NAEOP once again is offering Webinar Series entitled “Enhancing the Skills of the Educational Office Professionals” beginning September 22, 2016 through May 18, 2017 on the 3<sup>rd</sup> Wednesday, of each month. For more information visit our website at [www.naeop.org](http://www.naeop.org). You will receive six credits hours toward your PSP.

Don’t forget that South Carolina will be hosting the 2017 National Conference in Greenville, SC. Please let Claudia, Jackie, Clarice, or Tina know if you would like to serve on a committee.

Professional Development Days and Annual Conferences prepares each of us on our path to success. There will be Dynamic Presenters each day including our very own **Mr. Fedrick Cohens** and **Dr. Marthena Grate Morant**. Please plan to attend. Early Bird registration ends on October 1st. Registration information can be found on the Mid-Atlantic or SCAEOP websites, or you may contact me for more information. You will receive Education Credit for attending these sessions!

# *“Reaching for the STARS”*

## **District Office**

Yolanda Bradford  
Tabitha Brown  
Jestine Coffield  
Sherilynn Williams  
Crystal Franklin  
Shantelle Gore  
Janice Harrelson  
Clarice McKnight, CEOE  
Alicia Mercer, CEOE  
Jackie Zuraw

## **Andrews Area**

Judy Cooper  
Linda Cumbie  
Linda Dorsey  
Kathleen Elmore  
Janet Herman  
Annie Mae Lawrence  
Ruby Moultrie  
Ntozake Miller  
Sydney Rice  
Zelda Odom

## **Carvers Bay Area**

Claudia Cohen, CEOE  
Melissa Grier  
Pamela Lance, CEOE  
Novella White

## **Georgetown Area**

Marthena Coleman-Small  
Earnestine Moultrie, CEOE  
Tina G. Rice, CEOE  
Shanika Stafford  
Daphne Smith

## **Waccamaw Area**

Donna Britton  
Aliska Brown  
Linda Nelson, CEOE  
Samantha Simmons  
Sandra Smalls

## **Retirees**

Helen Deas, CEOE  
Tena Ponteau, CEOE

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