



Acceptable Use Policy for Computers, Networks and the Internet

Introduction

Glen Rose Independent School District operates a wide-area network that provides the staff and students with access to a multitude of administrative and instructional resources from both local and global repositories of electronically stored information. The Internet allows teachers and students to communicate with other schools and organizations throughout the world. It is the intention of Glen Rose Independent School District to: (a) prevent user access over its computer network to, or transmission of, inappropriate material via Internet, electronic mail, or other forms of direct electronic communications; (b) prevent unauthorized access and other unlawful online activity; (c) prevent unauthorized online disclosure, use, or dissemination of personal identification information of minors; and (d) comply with the Children's Internet Protection Act [Pub. L. No. 106-554 and 47 USC 254(h)].

The District wide-area network will be used by staff and students to perform research and communicate with others in a manner that is consistent with the District goals.

Staff and students will be allowed access to Internet resources with the understanding that some material that can be accessed on the Internet is inappropriate, inaccurate or deemed contrary to prevailing community standards and is inappropriate for classroom use, and that access of such resources will not be permitted.

Access to Inappropriate Material

The District will provide a computer interface to Internet services that staff and students should use to access instructional and reference material on the Internet. This interface will be designed so that objectionable materials are not easily available; however, the Internet is designed in such a manner that all materials contained within it are accessible using various search and retrieval tools. Students and parents must be informed that inappropriate materials could be encountered during students' research required to achieve valid instructional objectives, and that if such

inappropriate material is inadvertently encountered, it shall be disengaged from immediately. Students must be instructed in the necessary evaluation procedures of information resources as part of their ongoing education for life in modern society. Specifically, as required by the Children's Internet Protection Act, blocking shall be applied to visual depictions of material deemed obscene or child pornography, or to any material deemed harmful to minors. Subject to staff supervision, technology protection measures may be disabled for adults or, in the case of minors, minimized only for bona fide research or other lawful purposes.

Inappropriate Network Usage

To the extent practical, steps shall be taken to promote the safety and security of users of the Glen Rose Independent School District online computer network when using electronic mail, chat rooms, instant messaging, and other forms of direct electronic communications.

Specifically, as required by the Children's Internet Protection Act, prevention of inappropriate network usage includes: (a) unauthorized access, including so-called 'hacking,' and other unlawful activities; and (b) unauthorized disclosure, use, and dissemination of personal identification information regarding minors.

The following practices using District wide-area networks shall be prohibited:

- any use for political or commercial purposes;
- the use of the Internet in any manner that is contrary to District policy;
- the use of profanity or inappropriate language in Internet communications;
- any use that disrupts the educational and administrative goals of the District;
- any use of a District account by anyone but the authorized owner of the account;
- any reproduction of copyrighted material without explicit permission of the owner;
- access of material that has been deemed inappropriate for school use.

The following steps have been taken to minimize any activities that do not have an educational purpose or do not fit within the scope of the District goals.

- a. The District will employ the best practices on Internet filtering and blocking. Parents should understand that this system will not block all inappropriate material.
- b. Students will not have access to District Email, News (NNTP), File Transfer Protocol (FTP), Chat Rooms (IRC) or any other Internet services that do not meet the goals of the District.
- c. All student network and Internet activities will be monitored electronically.

The following are guidelines to prevent the loss of network privileges:

Privacy

Network administrators may review files and communications to maintain system integrity that will insure that students are using the system responsibly.

Storage capacity

Users are expected to remain within allocated disk space and delete any material that may take up excessive storage space.

Illegal copying

Students should never download or install any commercial software, shareware, or freeware onto network drives or disks, unless they have written permission from the Network Administrator. Students should never copy other people's work or intrude into other people's files.

Inappropriate materials or language

No profane, abusive or impolite language should be used to communicate electronically nor should materials be accessed that are not in line with the rules of the District. A good rule to follow is never view, send, or access materials that you would not want your teachers and parents to see. Should students encounter such material by accident, they should report it their teacher immediately.

Education, Supervision and Monitoring

It shall be the responsibility of all members of the Glen Rose Independent School District staff to educate, supervise and monitor appropriate usage of the online computer network and access to the Internet in accordance with this policy, the Children's Internet Protection Act, the Neighborhood Children's Internet Protection Act, and the Protecting Children in the 21st Century Act.

Procedures for the disabling or otherwise modifying any technology protection measures shall be the responsibility of Director of Technology or designated representatives.

The Principal or designated representatives will provide age-appropriate training for students who use the District's Internet facilities. The training provided will be designed to promote the District's commitment to:

- a. The standards and acceptable use of Internet services as set forth in the District's Internet Safety Policy;
- b. Student safety with regard to:
 - i. Safety on the Internet;
 - ii. Appropriate behavior while on online, on social networking Web sites, and in chat rooms; and
 - iii. Cyber bullying awareness and response.
- c. Compliance with the E-rate requirements of the Children's Internet Protection Act ("CIPA").

General Guidelines

- Do not use a computer to harm other people or their work.
- Do not damage the computer or the network in any way.
- Do not interfere with the operation of the network by installing any software, shareware, or freeware. Students are permitted to save their files on the network in their personal directory.
- Do not violate copyright laws.
- Do not view, send, or display offensive messages or pictures.
- Do not share your password with another person.
- Do not waste limited resources such as disk space or printing capacity.
- Do not trespass in another's folders, work, or files.
- Do notify an adult immediately, if by accident, you encounter materials that violate the rules of acceptable use.
- BE PREPARED to be held accountable for your actions and for the loss of privileges if the rules of acceptable use are violated.

Acceptable Use Policy for Computers, Networks and the Internet Acceptance Form

CAMPUS _____ GRADE _____

STUDENT NAME: LAST _____ FIRST _____

PARENT PERMISSION FORM and USER AGREEMENT

As a parent or guardian of a student at Glen Rose Independent School District, I have read the above information regarding the acceptable use of computers at school. I understand this agreement will be kept on file at the school. (Questions should be directed to the principal for clarification.)

(CHOOSE ONE)

My child may use the District network and Internet while at school according to the rules outlined.

OR

I would prefer that my child not use the District network and Internet while at school.

PARENTS' PERMISSION FOR THE PUBLICATION OF STUDENT WORK/PICTURES

I understand that from time-to-time the school may wish to publish examples of student projects, photographs of students, and other work on the District's Internet accessible World Wide Web server. (www.grisd.net)

Please check all that apply

My child's work can be published on the Internet. This does not apply to closed access, school related internet services.

My child's photographs can be published. This does not apply to closed access, school related internet services

Parent Name (print) _____

Parent Signature _____

DATE: _____

As a user of the District computer network, I agree to comply with the above stated rules and to use the network in a constructive manner.

Student Name (print) _____

Student Signature _____

DATE: _____