

GRAINGER COUNTY DEPARTMENT OF EDUCATION

P. O. Box 38
Rutledge, TN 37861

APPLICATION FOR EMPLOYMENT
PLEASE TYPE OR PRINT

Date of Application ____/____/____

Name _____
Last First Middle Maiden

Current Address _____
Street

City State Zip Code

Date of Birth ____/____/____ Social Security Number ____-____-____

E-Mail Address _____ Telephone No. _____

Position Desired _____ Level/Subject _____

If the position *does not* require a valid Tennessee teaching license, please skip to **Educational Background** portion.
Per T.C.A., any employee in a non-certified position is employed as an at-will employee.

If the position *requires* a valid Tennessee teaching license, please complete the following.

Do you hold a valid Tennessee teaching license? (Please include a copy of your teacher license with application.)	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Teaching License Number _____	Expiration Date _____	
Areas of Certification _____		
Have you met the state requirements for Highly Qualified? If so, what areas: _____	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Are you presently under contract with another TN school system?	<input type="checkbox"/> Yes	<input type="checkbox"/> No

EDUCATIONAL BACKGROUND

(If applicable, complete College or University transcript must accompany this application)

Name and Address of Schools	Dates: From/To	Degree/Diploma	Major

WORK EXPERIENCE IN EDUCATION

(List in chronological order, most recent first, your work history in educational settings)

Name and Address of School	Name and Address of Principal or Immediate Supervisor	Dates Employed	Type of Work or Grade/Subject

OTHER WORK EXPERIENCE

(Starting with the most recent, list the last three non-educational jobs held).

Name and Address of Employer	Name, Address and Phone Number of Immediate Supervisor	Dates Employed	Job Responsibilities

REFERENCES

Name and Occupation	Address and Phone Number	How long have you known this person

READ CAREFULLY BEFORE SIGNING

- \$ I certify that all information in this application is complete and correct to the best of my knowledge.
- \$ I agree that if any information changes either before or after employment, I will notify the Central Office immediately.
- \$ I recognize that if I am employed the Board of Education may assign me to a specific position as the need requires.
- \$ I have not been convicted of a misdemeanor or a felony in any state of the United States.
- \$ I have not been dismissed from any previous employment for improper unprofessional conduct, inefficient service, neglect of duty, incompetence or insubordination.
- \$ I do not have any contagious or communicable disease which may endanger the health of school children or other personnel.
- \$ I understand that misrepresentation of any statements may subject me to a fine, loss of an opportunity for employment, and loss of position if employed.

_____/_____/_____
 Signature of Applicant Date

The following is required by Tennessee State Law and the Grainger County Board of Education:

_____ **I AM** related to a member of the school board, the director of schools, an administrator in the system, a county commissioner, or any appointed/elected county official.

_____ **I AM NOT** related to a member of the school board, the director of schools, an administrator in the system, a county commissioner, or any appointed/elected county official.

Printed Name: _____ Signature: _____ Date: ____/____/____

Tennessee State Law, T. C. A. 49-5-413 requires that every employee working in proximity to children must complete a Criminal History Records Check. The check involves fingerprinting and submission of the report to the Tennessee Bureau of Investigation. This procedure is done as a part of the employee=s intake procedure. Employees will bear the cost of the background check. Deficient background checks will terminate employment.

The Grainger County Board of Education does not discriminate on the basis of age, sex, race, color, religion, national origin, or disability in the operation of its educational programs and activities including employment practices.