

THE CARMEN COX SCHOLARSHIP TRUST

Background

The Greeneville City Board of Education serves as trustees for the Carmen Cox Scholarship Fund. The trust was established in 1996 through a bequest from the estate of T. Elmer Cox in memory of his wife, Carmen Cox. The trust exists to provide scholarship assistance for post-secondary education to outstanding business students in each of the high schools located in Greene County. The number of awards and their amounts are determined annually by the trustees.

Eligibility Guidelines

Students applying for a Carmen Cox Scholarship must be matriculating seniors in the spring of the application date. Awards will be made to students who are planning a program of study, which leads to a degree or certificate in business or a business related field. The Carmen Cox Scholarship is awarded solely on merit and is not based on financial need.

The scholarship award is good for the academic year immediately following the award. Students who do not enroll during the academic year following their graduation will forfeit their claim to the scholarship. Scholarship funds may be used for educational related expenses, including tuition, books, room, board, fees, or any other charges allowable under Federal/state student assistance guidelines. Funds not expended during the first academic year may be applied to future academic years utilizing the same guidelines in this document as long as the student remains in good academic standing at the institution.

Selection Process

The Award Selection Committee appointed by the Trustees screens and rates all applications. After completion of the evaluation of the applications, the Award Selection Committee brings its recommendations to the Trustees for consideration. At that time, the Trustees will make the final determination regarding the scholarship awards.

Application Deadline

The scholarship applications must be postmarked by **April 17th** during the application year. Late applications will not be considered. Applications should be mailed to:

Greeneville City Board of Education
P.O. Box 1420
Greeneville, Tennessee 37744-1420
ATTN: Carmen Cox Scholarship Application

GUIDELINES

CARMEN COX SCHOLARSHIP

General Guidelines:

1. Scholarship funds may be used for educational related expenses, including tuition, books, room, board, fees, or any other charges allowable under Federal/state student assistance guidelines.
2. Recipients must be enrolled in an accredited post-secondary institution.
3. Recipients must be enrolled in a program of study, which leads to a degree or certificate in business or a business related field. In cases where a specific program of study cannot be identified, recipients shall have declared business or a business related field as their major or minor.
4. The Carmen Cox Scholarship is awarded solely on merit and is not based on financial need.
5. Funds for the scholarship will be sent to the post-secondary institution of the recipient when the post-secondary institution confirms enrollment by the recipient. Checks will be made payable to the post-secondary institution and the recipient, and mailed to the financial aid office of the post-secondary institution.
6. The scholarship award is good for the academic year immediately following the award. Students who do not enroll during the academic year following their graduation will forfeit their claim to the scholarship.
7. Funds not expended during the first academic year may be applied to future academic years utilizing the same guidelines in this document as long as the student remains in good academic standing at the institution.
8. All applications must be typed and must be postmarked by **April 17th** and mailed to:
Greeneville City Board of Education
PO Box 1420
Greeneville, TN 37744-1420
ATTN: Carman Cox Scholarship

CARMEN COX SCHOLARSHIP APPLICATION

An official transcript of course work, two letters of recommendation from high school teachers (one business teacher and one other teacher) and one letter of recommendation from a community member must accompany this application. Applicants selected for interviews will be notified in advance.

Name:

Last

First

Middle

Permanent Address:

Social Security Number:

Telephone:

Father's Name:

Mother's Name:

Address:

Address:

Name of High School:

Business Courses GPA:

Overall GPA:

Class Rank:

List awards, honors received, offices held during high school:

List extracurricular activities in which you have participated:

List church, community and volunteer activities:

List business courses taken:

List work experience:

Employer	Position Held	Dates Employed	Supervisor
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At what institution(s) do you plan to pursue your post-secondary education?
Institution(s) Applied (Yes or No) Accepted (Yes or No)

What is your intended major?

Please write a brief description of your goals and aspirations, and how your plans to pursue your education in a business or business related field would allow you to attain those goals. (Descriptions should not exceed two pages.)