

Greeneville City Schools
Coordinated School Health
Fall Registration Health Information

MEDICATIONS

Sometimes children require medication while at school. It is encouraged that all medication be given at home if at all possible. However, in the event your child may need to take medication while at school, certain steps must be completed before school personnel can assist your child with any medication.

1. A Medication Administration Form must be completed and returned to the school office. No medication will be given unless the correct form is completed. It is available from all school offices and on the website www.gcschools.net under District Forms and Documents on the right hand side. Go to Coordinated School Health and click on the appropriate form. Here is a list of the 4 types of forms:
 - Regular prescription and nonprescription drugs provided for an individual student's use by the parent/guardian. This form is titled: Regular Prescription and Non-prescription Medications
 - Parents/guardians who choose to participate in our over the counter stock medication program must pay a \$3.00 fee to their school **and** fill out the form entitled: OTC Stock Medication Program
 - Parents/Guardians of students who have prescriptions for epinephrine must have their physician to complete the form entitled: Allergy Action Plan
 - Parents/Guardians of students who have permission from the parent and physician and will permit their student to carry and self administer inhalers must complete the form entitled: Inhaler Self-medication
2. Medication must be brought to the school office by a parent. Do not send it in with your child.
3. Any prescription medication must be in the original pharmacy bottle with the student's name and instructions on the label.
4. Non-prescription medication must be in the manufacturer's original packaging. No pills sent in Ziploc bags will be given.
5. For the convenience of our students and parents we also offer a voluntary program that will allow our parents to request that their student be given certain nonprescription medications from a school stock supply. There is a \$3 fee to participate in this program and it does require parental consent. Please contact your school office for more detailed information on this program.

FOOD ALLERGIES

If your child suffers from a food allergy or intolerance please notify your school nurse. There is a separate set of guidelines we have developed to manage food allergies within the school system. You will need to provide documentation from your child's healthcare provider that outlines the care your student needs while at school. Depending on the severity of your child's allergy you may be asked to meet with a group of school staff to develop a plan that addresses the needs of your child.

HEALTH ISSUES

If your child has a health issue that you would like to discuss with the school, please notify the school office/school nurse. We will be happy to meet with you and discuss any concerns you may have. We can develop a health plan to help keep your child safe while at school. Information is confidential and shared only with the staff that is caring for your child. You may contact the Coordinated School Health Supervisor at 423-823-2916.

HEALTH INSURANCE

The Greeneville City School System is a TennCare partner. We have information regarding TennCare for students and families. The school office, school nurse or family resource personnel can provide you with information. An information sheet is attached in the beginning of the year packet. COVERKIDS is another state program for families that do not have health insurance but do not qualify for TennCare. Information for this program is also in the beginning of the year packet as well as the website www.gcschools.net under under District Forms and Documents on the right hand side. Go to Coordinated School Health, click on Cover Kids or TennCare and download the document you need.

Greeneville City Schools
P.O. Box 1420
Greeneville, TN 37744

To: Parents/Guardian of Students with Food Allergies

From: Jeannie Woolsey, RN
Coordinated School Health Supervisor

Frankie Norton
Nutrition Services Coordinator

Re: Food Allergy

If your child has a food allergy we are going to need information from your child's healthcare provider so that we can plan for his/her care in an appropriate manner. A new state law was passed in Tennessee that will impact how each school system responds to students with food allergies. Based on guidelines from the state Department of Education and Department of Health, each school system is required to develop an Emergency Allergy Response Plan that promotes the safety of these children.

Under this plan the school nurse develops an individualized health care plan (IHCP) for the student that includes an allergy action plan (AAP). This information will be shared with staff on a "need-to-know" basis only. The nurse will also coordinate the training of key school personnel in use of an injectable epinephrine, recognizing food allergies and strategies to prevent exposure for those staff having close contact to the child.

The Emergency Allergy Response plan includes the following:

- A menu is available so that you know what is being served each week in your child's cafeteria allowing the opportunity for food substitutions.
- An allergy free table **may be** available in the cafeteria for your child's use, if they choose to sit there
- The names of students needing an Epi-Pen are on file in close proximity to the emergency first responder box.
- Classroom teachers, or the school nurse, will share information (do's and don'ts about food) with substitute teachers and with the class about your child's food allergy with your permission.
- You always have the option of sending your child's lunch and snack to school with them if you prefer.

Please contact me before classes begin to give so I will have the opportunity to address the needs of your child. This will give me the opportunity to identify the food allergy based on documentation from your physician, share this information with the appropriate staff, obtain the Epi-Pen from you, and start formulating a plan of action if an allergic reaction should occur. The law does require that our school system must receive a written statement on a student with food allergies that is signed by your child's healthcare provider.

Information regarding allergies must be resubmitted at the start of every school year. This is required because we want to make sure we have the correct information in our system to make the school as safe as possible for your student. If you list a food allergy on your child's record, we will need a statement from your physician outlining how we as a school system need to handle this. Please check with us if you are not sure what forms must be completed.

We consider it a privilege to work with your children. If you have questions please call to discuss them. My phone number is 423-823-2916.

Jeannie Woolsey, RN
Coordinated School Health Supervisor