



Phased School Reopening Health and Safety Plan Template

Each school entity must create a Health and Safety Plan which will serve as the local guidelines for all instructional and non- instructional school reopening activities. As with all emergency plans, the Health and Safety Plan developed for each school entity should be tailored to the unique needs of each school and should be created in consultation with local health agencies. Given the dynamic nature of the pandemic, each plan should incorporate enough flexibility to adapt to changing conditions. The templates provided in this toolkit can be used to document a school entity's Health and Safety Plan, with a focus on professional learning and communications, to ensure all stakeholders are fully informed and prepared for a local phased reopening of school facilities. A school entity's Health and Safety Plan must be approved by its governing body and posted on the school entity's publicly available website prior to the reopening of school. School entities should also consider whether the adoption of a new policy or the modification of an existing policy is necessary to effectively implement the Health and Safety Plan.

Each school entity should continue to monitor its Health and Safety Plan throughout the year and update as needed. All revisions should be reviewed and approved by the governing body prior to posting on the school entity's public website.

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This resource draws on a resource created by the Council of Chief State School Officers (CCSSO) that is based on official guidance from multiple sources to include: the Centers for Disease Control and Prevention, the White House, American Academy of Pediatrics, Learning Policy Institute, American Enterprise Institute, Rutgers Graduate School of Education, the World Health Organization, the Office of the Prime Minister of Norway as well as the departments of education/health and/or offices of the governor for Idaho, Montana, New York, Texas and Washington, DC.

Health and Safety Plan: Greenville Area School District

All decision-makers should be mindful that as long as there are cases of COVID-19 in the community, there are no strategies that can completely eliminate transmission risk within a school population. The goal is to keep transmission as low as possible to safely continue school activities. All school activities must be informed by [Governor Wolf's Process to Reopen Pennsylvania](#). The administration has categorized reopening into three broad phases: red, yellow, or green. These designations signal how counties and/or regions may begin easing some restrictions on school, work, congregate settings, and social interactions:

- The Red Phase: Schools remain closed for in-person instruction and all instruction must be provided via remote learning, whether using digital or non-digital platforms Provisions for student services such as school meal programs should continue Large gatherings are prohibited.
- The Yellow Phase and Green Phase: Schools may provide in-person instruction after developing a written Health and Safety Plan, to be approved by the local governing body (eg board of directors/trustees) and posted on the school entity's publicly available website.

Based on your county's current designation (i.e., red, yellow, green) and the best interests of your local community, indicate which type of reopening your LEA has selected by checking the appropriate box in row three of the table below. Use the remainder of the template to document your LEA's plan to bring back students and staff, how you will communicate the type of reopening with stakeholders in your community, and the process for continued monitoring of local health data to assess implications for school operations and potential adjustments throughout the school year.

Depending upon the public health conditions in any county within the Commonwealth, there could be additional actions, orders, or guidance provided by the Pennsylvania Department of Education (PDE) and/or the Pennsylvania Department of Health (DOH) designating the county as being in the red, yellow, or green phase. Some counties may not experience a straight path from a red designation, to a yellow, and then a green designation Instead, cycling back and forth between less restrictive to more restrictive designations may occur as public health indicators improve or worsen. This means that your school entity should account for changing conditions in your local Health and Safety Plan to ensure fluid transition from more to less restrictive conditions in each of the phase requirements as needed.

Type of Reopening

Key Questions

- How do you plan to bring students and staff back to physical school buildings, particularly if you still need social distancing in place?
- How did you engage stakeholders in the type of re-opening your school entity selected?
- How will you communicate your plan to your local community?
- Once you reopen, what will the decision-making process look like to prompt a school closure or other significant modification to operations?

The purpose of this Plan is to outline the District's plans to address social distancing expectations. GASD has distributed multiple surveys to our school families to seek their input on the reopening of our buildings. This Plan will be posted on the District website. The District will continue to communicate with our educational community through website postings, social media, phone calls, emails and video messages. The District will follow guidance from the Pennsylvania Departments of Education and Health as well as the Office of Governor Tom Wolf regarding school closures. Any significant modifications to this Plan will be presented to the GASD board of directors and shared with District stakeholders upon approval.

Based on your county's current designation and local community needs, which type of reopening has your school entity selected?

- Total reopen for all students and staff (but some students/families opt for distance learning out of safety/health concern)
- Scaffolded reopening: Some students are engaged in in-person learning, while others are distance learning (ie, some grade levels in-person, other grade levels remote learning)
- Blended reopening that balances in-person learning and remote learning for all students (ie, alternating days or weeks)
- Total remote learning for all students (Plan should reflect future action steps to be implemented and conditions that would prompt the decision as to when schools will re-open for in-person learning)

Anticipated launch date for in-person learning (i.e., start of blended, scaffolded, or total reopening): August 26, 2020

Pandemic Coordinator/Team

Each school entity is required to identify a pandemic coordinator and/or pandemic team with defined roles and responsibilities for health and safety preparedness and response planning during the phased reopening of schools. The pandemic coordinator and team will be responsible for facilitating the local planning process, monitoring implementation of your local Health and Safety Plan, and continued monitoring of local health data to assess implications for school operations and potential adjustments to the Health and Safety Plan throughout the school year. To ensure a comprehensive plan that reflects the considerations and needs of every stakeholder in the local education community, LEAs are encouraged to establish a pandemic team to support the pandemic coordinator. Inclusion of a diverse group of stakeholders is critical to the success of planning and implementation LEAs are highly encouraged to make extra effort to engage representatives from every stakeholder group (ie, administrators, teachers, support staff, students, families, community health official or other partners), with a special focus on ensuring that the voices of underrepresented and historically marginalized stakeholder groups are prioritized In the table below, identify the individual who will serve as the pandemic coordinator and the stakeholder group they represent in the row marked “Pandemic Coordinator.” For each additional pandemic team member, enter the individual’s name, stakeholder group they represent, and the specific role they will play in planning and implementation of your local Health and Safety Plan by entering one of the following under “Pandemic Team Roles and Responsibilities”:

- **Health and Safety Plan Development:** Individual will play a role in drafting the enclosed Health and Safety Plan;
- **Pandemic Crisis Response Team:** Individual will play a role in within-year decision making regarding response efforts in the event of a confirmed positive case or exposure among staff and students; or
- **Both (Plan Development and Response Team):** Individual will play a role in drafting the plan and within-year decision making regarding response efforts in the event of confirmed positive case

Individual(s)	Stakeholder Group Represented	Pandemic Team Roles and Responsibilities (Options Above)
Mr. Brian S. Tokar	Superintendent	Pandemic Coordinator
Mr. Brandon Mirizio	Business Manager	Both
Mr. Jeffery Keeling	High School Principal	Both
Mr. Mark Karpinski	HS Assistant Principal	Both

Mrs. Jodi Hibbard	Technology Coordinator	Both
Mr. Gene Cianci	Building and Grounds Supervisor	Both
Mrs. Molly Snyder	Director of Food Services	Both
Mrs. Gwen Mariacher	School Nurse	Both
Mrs. Heather White	School Nurse	Both
Mr. Matt Dieter	Elementary Principal	Both
Mrs. Susan Risavi	High School Teacher	Both
Mrs. Kelly Hittle	Elementary Teacher	Both
Ms. Suzanne Ditty	Secretary to the Superintendent	Both

Key Strategies, Policies, and Procedures

Once your LEA has determined the type of reopening that is best for your local community and established a pandemic coordinator and/or pandemic team, use the action plan templates on the following pages to create a thorough plan for each of the requirements outlined in the Pennsylvania Department of Education’s Preliminary Guidance for Phased Reopening of PreK-12 Schools.

For each domain of the Health and Safety Plan, draft a detailed summary describing the key strategies, policies, and procedures your LEA will employ to satisfy the requirements of the domain. The domain summary will serve as the public-facing description of the efforts your LEA will take to ensure health and safety of every stakeholder in your local education community. Thus, the summary should be focused on the key information that staff, students, and families will require to clearly understand your local plan for the phased reopening of schools. You can use the key questions to guide your domain summary.

For each requirement within each domain, document the following:

- **Action Steps under Yellow Phase:** Identify the discrete action steps required to prepare for and implement the requirement under the guidelines outlined for counties in yellow List the discrete action steps for each requirement in sequential order.

- **Action Steps under Green Phase:** Identify the specific adjustments the LEA or school will make to the requirement during the time period the county is designated as green. If implementation of the requirement will be the same regardless of county designation, then type “same as Yellow” in this cell.
- **Lead Individual and Position:** List the person(s) responsible for ensuring the action steps are fully planned and the school system is prepared for effective implementation.
- **Materials, Resources, and/or Supports Needed:** List any materials, resources, or support required to implement the requirement.
- **Professional Development (PD) Required:** In order to implement this requirement effectively, will staff, students, families, or other stakeholders require professional development?

In the following tables, an asterisk (*) denotes a mandatory element of the plan. All other requirements are highly encouraged to the extent possible.

Cleaning, Sanitizing, Disinfecting, and Ventilation

Key Questions

- How will you ensure the building is cleaned and ready to safely welcome staff and students?
- How will you procure adequate disinfection supplies meeting OSHA and [CDC requirements for COVID-19](#)?
- How often will you implement cleaning, sanitation, disinfecting, and ventilation protocols/procedures to maintain staff and student safety?
- What protocols will you put in place to clean and disinfect throughout an individual school day?
- Which stakeholders will be trained on cleaning, sanitizing, disinfecting, and ventilation protocols? When and how will the training be provided? How will preparedness to implement as a result of the training be measured?

Summary of Responses to Key Questions:

The District’s maintenance and custodial staffs have thoroughly cleaned and disinfected our buildings in anticipation of welcoming back students and staff. These personnel will follow a detailed schedule for cleaning that emphasizes high touchpoint areas while using appropriate disinfection materials. Additional cleaning personnel will be assigned during normal school hours of operation to coincide with students’ presence in the buildings.

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
<p>* Cleaning, sanitizing, disinfecting, and ventilating learning spaces, surfaces, and any other areas used by students (i.e, restrooms, drinking fountains, hallways, and transportation</p>	<p>High traffic areas will be sanitized throughout the day.</p> <p>The district will promote hygiene practices such as hand washing and hand sanitization.</p> <p>Intensify cleaning, disinfection, and ventilation</p>	<p>High traffic areas will be sanitized throughout the day</p> <p>The district will promote hygiene practices such as hand washing and hand sanitization.</p>	<p>Gene Cianci – Building and Grounds Supervisor</p>	<p>Soap, disinfectant, hand sanitizer, paper towels, tissues, face coverings, gloves, face coverings, and installation of plexiglas in cafeterias and offices</p>	<p>Train all employee on health and safety protocols</p>
	<p>Sanitize all areas, increased use of mist sanitizer with particular focus on touch surfaces. Implement daily misting of areas during the school day.</p>	<p>Sanitize all areas, increased use of mist sanitizer with particular focus on touch surfaces. Implement daily misting of areas during the school day.</p>	<p>Gene Cianci</p>	<p>As stated above Staff training – Nurse PowerPoint presentation Advance distribution and repeated on first day</p>	<p>As stated above</p>
<p>Other cleaning, sanitizing, disinfecting, and ventilation practices</p>	<p>Increase sanitization stations, close water fountain (bottle fillers remain operational) at HS and ES</p>	<p>Increase sanitization stations, close water fountain (bottle fillers remain operational) at HS and ES</p>	<p>Gene Cianci</p>	<p>Sanitization stations in each room, at each entry way, each shared RR/touch free faucets, at track, stadium entrance and tennis courts</p>	<p>Train all employee on health and safety protocols</p>

Social Distancing and Other Safety Protocols

Key Questions

- How will classrooms/learning spaces be organized to mitigate spread?
- How will you group students with staff to limit the number of individuals who come into contact with each other throughout the school day?
- What policies and procedures will govern use of other communal spaces within the school building?
- How will you utilize outdoor space to help meet social distancing needs?
- What hygiene routines will be implemented throughout the school day?
- How will you adjust student transportation to meet social distancing requirements?
- What visitor and volunteer policies will you implement to mitigate spread?
- Will any of these social distancing and other safety protocols differ based on age and/or grade ranges?
- Which stakeholders will be trained on social distancing and other safety protocols? When and how will the training be provided? How will preparedness to implement as a result of the training be measured?

Summary of Responses to Key Questions:

Building spaces will be arranged to promote social distancing and maximize space in order to mitigate the spread of COVID-19. Students in grades K through 4 will attend at Greenville Elementary School. Students in grades 5 and 6 will now attend classes in the Greenville High School building. On the elementary level, special area class teachers will travel to each classroom to the greatest extent possible. An emphasis will be placed on use of outdoor spaces for physical education and recess, weather permitting. Restrictions and/or limitations on visitors will be implemented.

A significant emphasis on handwashing and the utilization of hand sanitization units will be made with all staff and students.

The Director of Food Services will provide guidance to ensure Child Nutrition Program compliance and requirements are being met. The Director of Food Services, in consultation with the building Principals, will make adjustments in regards to the set-up of the cafeteria spaces in each of the buildings. Salad bars will be removed along with condiment areas.

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
<p>* Classroom/ learning space occupancy that allows for 6 feet of separation among students and staff throughout the day, to the maximum extent feasible</p>	<p>Social distancing guidelines will be utilized. Face coverings will adhere to current DOH expectations</p> <p>Desks/tables will be spread apart and faced in the same direction to the maximum extent feasible</p>	<p>Social distancing guidelines will be utilized. Face coverings will adhere to current DOH expectations</p> <p>Desks/tables will be spread apart and faced in the same direction to the maximum extent feasible</p>	<p>Building Principals</p>	<p>DOH Guidelines</p>	
<p>* Restricting the use of cafeterias and other congregate settings, and serving meals in alternate settings such as classrooms</p>	<p>The district will limit the extent to which students mix with each other, stagger lunch by class, segregate lunch and recess areas , restrict hallway use through homeroom or staggered release of classes.</p> <p>HS students will sit at cafeteria limiting the number of students to the maximum extent feasible and adhering to current DOH and CDC guidelines</p> <p>ELEM: utilize all available gym space for distancing.</p> <p>Utilize flow chart/seating chart</p>	<p>Social distancing guidelines and teach and reinforce healthy hygiene practices</p> <p>HS students will sit at cafeteria limiting the number of students to the maximum extent feasible and adhering to current DOH and CDC guidelines</p> <p>ELEM: utilize all available gym space for distancing</p> <p>Utilize flow chart/seating chart</p>	<p>Molly Snyder</p> <p>Building level staff</p> <p>Gene Cianci</p>	<p>PPE Equipment and cleaning supplies</p>	<p>Train all employee on health and safety protocols</p> <p>Staff: wash/sanitize hands and use of face coverings required</p>

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
* Hygiene practices for students and staff including the manner and frequency of hand-washing and other best practices	<p>High traffic areas will be sanitized throughout the day</p> <p>The District will promote hygiene practices such as hand washing and employees wearing a face covering, as feasible. Intensify cleaning, disinfection, and ventilation</p> <p>2 daytime custodians at HS and Elementary Implement Plexiglas barriers</p>	<p>High traffic areas will be sanitized throughout the day</p> <p>The District will promote hygiene practices such as hand washing and employees wearing a face covering, as feasible. Intensify cleaning, disinfection, and ventilation</p> <p>2 daytime custodians at HS and Elementary Implement Plexiglas barriers</p>	<p>All District Staff</p> <p>Gene Cianci</p>	<p>Soap, disinfectant, hand sanitizers, paper towels, tissues, face coverings, gloves, and installation of Plexiglass barriers in cafeterias and offices</p>	<p>Train all employee on health and safety protocols</p>
* Posting signs, in highly visible locations, that promote everyday protective measures, and how to stop the spread of germs	<p>Signage throughout all buildings Updated information will be posted on the district website</p>	<p>Signage throughout all buildings Updated information will be posted on the district website</p>	<p>Office Staff</p>	<p>CDC Guidelines</p>	<p>Train all employee on health and safety protocols</p>
* Identifying and restricting non-essential visitors and volunteers	<p>Eliminate non-essential visitors Reduce and/or eliminate field trips and assemblies</p> <p>Restrict non-essential visitors, volunteers, and activities that involve other groups</p>	<p>Eliminate non-essential visitors Reduce and/or eliminate field trips and assemblies</p> <p>Restrict non-essential visitors, volunteers, and activities that involve other groups</p>	<p>Office Staff</p>	<p>Identification</p>	<p>Train all employee on health and safety protocols</p>

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
<p>* Handling sporting activities for recess and physical education classes consistent with the CDC Considerations for Youth Sports</p>	<p>Designated areas by class for recess</p> <p>Physical education classes will do outdoor activities when possible</p> <p>Monitor proximity of students, and the length of time that students are close to each other or staff and adhere to CDC guidelines to the maximum extent feasible</p> <p>Monitor and limit necessary touching of shared equipment and gear</p> <p>ELEM: Disinfect equipment and balls</p>	<p>Practice social distancing and promote hygiene practices</p> <p>ELEM: Disinfect equipment and balls</p>	<p>District Staff</p> <p>Building Level staff</p>	<p>CDC Guidelines</p>	<p>Train all employee on health and safety protocols</p>
<p>Limiting the sharing of materials among students</p>	<p>Clean and disinfect shared items between uses</p> <p>Keep each student's belongings separated from others' and in individually labeled containers, cubbies, lockers or other areas</p> <p>Adhere to CDC guidelines to the maximum extent feasible</p>	<p>Clean and disinfect shared items between uses</p> <p>Keep each student's belongings separated from others' and in individually labeled containers, cubbies, lockers or other areas</p> <p>Adhere to CDC guidelines to the maximum extent feasible</p>	<p>Classroom Teachers</p>	<p>Cleaning Supplies</p>	<p>Train employee on health and safety protocols</p>

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
Staggering the use of communal spaces and hallways	<p>Disinfect those areas in between use</p> <p>Stagger classes of students in hallways to limit numbers in hallways at any time</p> <p>HS: Assign lockers to accommodate distancing, .i.e. even/odd, limiting the directions of hallways, establish class exchange limiting number of students in hallways Install signage to direct hallway travel</p> <p>ELEM: bring needed supplies to HR to limit the number of trips to lockers during the day Special teachers travel to classrooms Staggered dismissal</p>	<p>Disinfect those areas in between use</p> <p>Stagger classes of students in hallways to limit numbers in hallways at any time</p> <p>HS: Assign lockers to accommodate distancing, i.e. even/odd, limiting the directions of hallways, establish class exchange limiting number of students in hallways Install signage to direct hallway travel</p> <p>ELEM: bring needed supplies to HR to limit the number of trips to lockers during the day Special teachers travel to classrooms Staggered dismissal</p>	<p>Cleaning Staff for disinfecting</p> <p>Administration for scheduling</p>	<p>Cleaning products</p> <p>Cleaning products</p>	<p>Train employee on health and safety protocol</p>

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
Adjusting transportation schedules and practices to create social distance between students	<p>Placement of one student per seat to the greatest extent possible</p> <p>Routes will be organized to minimize total number of students, students will be spaced to meet CDC guidelines to the greatest extent feasible Seat family members together Face coverings required on bus</p> <p>Parent transport if no face covering, Communicate expectations in advance and on first day</p> <p>Anticipating parent drop off at Elementary and other drop off locations</p>	<p>Placement of one student per seat to the greatest extent possible</p> <p>Routes will be organized to minimize total number of students, students will be spaced to meet CDC guidelines to the greatest extent feasible Seat family members together Face coverings required on bus</p> <p>Parent transport if no face covering, Communicate expectations in advance and on first day</p> <p>Anticipating parent drop off at Elementary and other drop off locations</p>	Bus Drivers Administration		Train employee on health and safety protocol
Limiting the number of individuals in classrooms and other learning spaces, and interactions between groups of students	<p>Distance learning will be utilized by grades 9-12 and for those students K-8 who opt for on-line learning to the greatest extent feasible</p> <p>ELEM: Desks will be spread apart and faced in the same direction</p>	<p>Distance learning will be utilized by grades 9-12 and for those students K-8 who opt for on-line learning to the greatest extent feasible</p> <p>ELEM: Desks will be spread apart and faced in the same direction</p>	Administration	Google classroom	Train employee on health and safety protocol

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
Coordinating with local childcare regarding on site care, transportation protocol changes and, when possible, revised hours of operation or modified school-year calendars	All groups using district facilities will be subject to our plan	All groups using district facilities will be subject to our plan	Administration	GASD Health and Safety Plan as well as CDC Guidelines	Train employee on health and safety protocol
Other social distancing and safety practices	As recommended by CDC and Department of Health	As recommended by CDC and Department of Health	Administration	GASD Health and Safety Plan as well as CDC Guidelines	Train employee on health and safety protocol

Monitoring Student and Staff Health

Key Questions

- How will you monitor students, staff, and others who interact with each other to ensure they are healthy and not exhibiting signs of illness?
- Where, to whom, when, and how frequently will the monitoring take place (e.g. parent or child report from home or upon arrival to school)?
- What is the policy for quarantine or isolation if a staff, student, or other member of the school community becomes ill or has been exposed to an individual confirmed positive for COVID-19?
- Which staff will be responsible for making decisions regarding quarantine or isolation requirements of staff or students?
- What conditions will a staff or student confirmed to have COVID-19 need to meet to safely return to school? How will you accommodate staff who are unable to uncomfortable to return?

- How will you determine which students are willing/able to return? How will you accommodate students who are unable or uncomfortable to return?
- When and how will families be notified of confirmed staff or student illness or exposure and resulting changes to the local Health and Safety Plan?
- Which stakeholders will be trained on protocols for monitoring student and staff health? When and how will the training be provided? How will preparedness to implement as a result of the training be measured?

Summary of Responses to Key Questions:

Staff will self-monitor their health daily. Parents/guardians will screen students prior to sending them to school utilizing the District's guidance documents. Student temperatures will be taken daily upon arrival as well as other designated times using thermal cameras. While visitors will be limited to the extent possible, all visitors will be required to review the self-monitoring guidelines prior to entering the building. The building school nurse and building administration will make determinations regarding all issues of quarantine and isolation requirements. Designated quarantine spaces in the school buildings have been identified. Specific conditions to return to school will be shared with staff, students, and families. Staff who are unable to return are able to use approved leaves. The District will comply with all Department of Health guidelines regarding notification and contact tracing of infectious diseases. If a staff member or student is tested as positive for COVID 19, the District will be officially notified by the Department of Health who will initiate contact-tracing procedures. Upon official notification of the Department of Health, the District will alert the school community, adhering to the established confidentiality guidelines.

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
<p>* Monitoring students and staff for symptoms and history of exposure</p>	<p>Develop a system for home/self screening and reporting procedures</p> <p>Self-monitoring: GASD staff will self-check for Covid-19 like symptoms at home prior to work. If they are not feeling well they will follow current “call off procedures” and will be encouraged to stay home/seek medical advice</p>	<p>Develop a system for home/self screening and reporting procedures</p> <p>Self-monitoring: GASD staff will self-check for Covid-19 like symptoms at home prior to work. If they are not feeling well they will follow current “call off procedures” and will be encouraged to stay home/seek medical advice</p>	<p>School Nurse</p>	<p>CDC Guidelines</p> <p>Department of Health Recommendations</p>	<p>Train employee on health and safety protocols</p>
	<p>GASD students will be checked for Covid-19 like symptoms at home by parents/guardians prior to school. Parents will be provided with the most current CDC/DOH Covid-19 symptoms guidelines via various forms of online platforms (websites, District Facebook page, mass email notifications, mass phone calls). Students will be encouraged to stay home if they are exhibiting symptoms</p>	<p>GASD students will be checked for Covid-19 like symptoms at home by parents/guardians prior to school. Parents will be provided with the most current CDC/DOH Covid-19 symptoms guidelines via various forms of online platforms (websites, District Facebook page, mass email notifications, mass phone calls). Students will be encouraged to stay home if they are exhibiting symptoms</p>	<p>School Nurse</p>	<p>Nurse to prepare a list of testing centers – limited number of PA locations with quick testing/results. Call Physician for directions if asymptomatic. Physician recommendations for immediate quarantine/release from quarantine</p>	

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
	<p>Exposure protocol: Staff/students with history of +Covid-19 exposure will follow the most current CDC/DOH guidelines on self-quarantining at home They will return to work/school with a negative Covid-19 documentation and/or have documentation of 14 days at home isolation (14 days since last worked/attended school as noted on daily attendance records)</p>	<p>Exposure protocol: Staff/students with history of +Covid-19 exposure will follow the most current CDC/DOH guidelines on self-quarantining at home They will return to work/school with a negative Covid-19 documentation and/or have documentation of 14 days at home isolation (14 days since last worked/attended school as noted on daily attendance records)</p>			
<p>* Isolating or quarantining students, staff, or visitors if they become sick or demonstrate a history of exposure</p>	<p>If a GASD staff/student exhibit Covid-19 like symptoms, they will be isolated in the designated health office isolation room until parent/guardian arrives to pick them up They will have a face covering on and maintain social distancing upon leaving the building The designated isolation room will be disinfected by maintenance The DOH will be contacted per most current CDC/DOH guidelines</p> <p>The health offices have been fitted with an Air Filtration/UV light systems</p> <p>There are designated “clean areas” in the health office for students with special needs (Diabetic hygiene issues, medication administration, etc.)</p>	<p>If a GASD staff/student exhibit Covid-19 like symptoms, they will be isolated in the designated health office isolation room until parent/guardian arrives to pick them up They will have a face covering on and maintain social distancing upon leaving the building The designated isolation room will be disinfected by maintenance The DOH will be contacted per most current CDC/DOH guidelines</p> <p>The health offices have been fitted with an Air Filtration/UV light systems</p> <p>There are designated “clean areas” in the health office for students with special needs (Diabetic hygiene issues, medication administration, etc.)</p>	<p>School Nurse</p>	<p>CDC Guidelines</p> <p>Department of Health Recommendations</p>	<p>Train employee on health and safety protocols</p>

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
* Returning isolated or quarantined staff, students, or visitors to school	<p>Refer to most recent DOH guidance on home isolation or quarantine and returning to work/school</p> <p>Disseminate information for sending vs keeping a child home and return to school excuses</p> <p>Students/Staff may return with a Dr. excuse, fever free for at least 72 hours and showing no signs of Covid-19 or any respiratory symptoms</p>	<p>Refer to most recent DOH guidance on home isolation or quarantine and returning to work/school</p> <p>Disseminate information for sending vs keeping a child home and return to school excuses</p> <p>Students/Staff may return with a Dr. excuse, fever free for at least 48 hours and showing no signs of Covid-19 or any respiratory symptoms</p>	School Nurse	<p>CDC Guidelines</p> <p>Department of Health Recommendations</p>	Train employee on health and safety protocols
Notifying staff, families, and the public of school closures and within-school-year changes in safety protocols	The District will use the various forms of online platforms, school website, District Facebook page, mass email notifications, mass phone calls	The District will use the various forms of online platforms, school website, District Facebook page, mass email notifications, mass phone calls	Superintendent	<p>CDC Guidelines</p> <p>Department of Health Recommendations</p>	Train employee on health and safety protocols
Other monitoring and screening practices	CDC guidelines Department of Health Recommendations	CDC guidelines Department of Health Recommendations	School Nurse and Administration	CDC guidelines Department of Health Recommendations	Train employee on health and safety protocols

Other Considerations for Students and Staff

Key Questions

- What is the local policy/procedure regarding face coverings for staff? What is the policy/procedure for students?
- What special protocols will you implement to protect students and staff at higher risk for severe illness?
- How will you ensure enough substitute teachers are prepared in the event of staff illness?
- How will the LEA strategically deploy instructional and non-instructional staff to ensure all students have access to quality learning opportunities, as well as supports for social emotional wellness at school and at home?

Summary of Responses to Key Questions:

The District will adhere to the current Department of Health expectations for face coverings. The District will provide a transparent plastic face shield to all K-12 students thereby eliminating any access issues that may be present within our school community. Individual Health Care Plans will be developed for students and staff at high risk. The District continues to actively recruit substitute teachers and will provide them the proper training on building procedures.

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
* Protecting students and staff at higher risk for severe illness	<p>Establish and maintain communication with local and state authorities to determine current mitigation levels in our community</p> <p>Limit or cancel all non-essential travel as necessary</p> <p>GASD will work individually with each student and parent as well as any staff members to develop planning for attendance and preventative measures while in attendance at school</p>	<p>Establish and maintain communication with local and state authorities to determine current mitigation levels in our community</p> <p>Limit or cancel all non-essential travel as necessary</p> <p>GASD will work individually with each student and parent as well as any staff members to develop planning for attendance and preventative measures while in attendance at school</p>	School Nurse and Administration	<p>CDC Guidelines</p> <p>Department of Health Recommendations</p>	Train employee on health and safety protocols

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
* Use of face coverings by all staff	Staff will follow current CDC/DOH requirements for use of appropriate face coverings	Staff will follow current CDC/DOH requirements for use of appropriate face coverings	Administration	CDC Guidelines Department of Health Recommendations	Train employee on health and safety protocols
* Use of face coverings by older students (as appropriate)	Students will follow current CDC/DOH requirements for use of appropriate face coverings	Students will follow current CDC/DOH requirements for use of appropriate face coverings	Administration	CDC Guidelines Department of Health Recommendations	Train employee on health and safety protocols
Unique safety protocols for students with complex needs or other vulnerable individuals	Student/Parents will work with school nurse on Individual Health Care Plan	School teams will work with parent/guardian and other members of applicable staff to determine if alternate programming needs to be developed	Administration Applicable Staff	CDC Guidelines Department of Health Recommendations	Train employee on health and safety protocols
Strategic deployment of staff	Our Continuity of Education Plan will serve as our plan in the event that we encounter an increase in the number of cases or we go from green to yellow or back to red GASD will use all available resources to ensure that all students have access to quality learning opportunities	Our Continuity of Education Plan will serve as our plan in the event that we encounter an increase in the number of cases or we go from green to yellow or back to red GASD will use all available resources to ensure that all students have access to quality learning opportunities	Administration	CDC Guidelines Department of Health Recommendations	Train employee on health and safety protocols

Health and Safety Plan Professional Development

The success of your plan for a healthy and safe reopening requires all stakeholders to be prepared with the necessary knowledge and skills to implement the plan as intended for each item that requires professional development, document the following components of your professional learning plan.

- **Topic:** List the content on which the professional development will focus.
- **Audience:** List the stakeholder group(s) who will participate in the professional learning activity.
- **Lead Person and Position:** List the person or organization that will provide the professional learning.
- **Session Format:** List the strategy/format that will be utilized to facilitate participant learning.
- **Materials, Resources, and or Supports Needed:** List any materials, resources, or support required to implement the requirement.
- **Start Date:** Enter the date on which the first professional learning activity for the topic will be offered.
- **Completion Date:** Enter the date on which the last professional learning activity for the topic will be offered.

Topic	Audience	Lead Person and Position	Session Format	Materials, Resources, and or Supports Needed	Start Date	Completion Date
COVID 19 health and safety protocols	All Staff	Administration School Nurses	Face to Face and Online	PDE, DOH, CDC	Summer 2020	Ongoing TBD

Health and Safety Plan Communications

Timely and effective family and caregiver communication about health and safety protocols and schedules will be critical. Schools should be particularly mindful that frequent communications are accessible in non-English languages and to all caregivers (this is particularly important for children residing with grandparents or other kin or foster caregivers). Additionally, LEAs should establish and maintain ongoing communication with local and state authorities to determine current mitigation levels in your community.

Topic	Audience	Lead Person and Position	Mode of Communications	Start Date	Completion Date
Health and Safety Plan	Community	Superintendent	School Website	July 1, 2020	June 10, 2021
Covid-19 Communication	Faculty/Staff Community	Superintendent	Blackboard connect, email, social media, face to face meetings	Summer 2020	Ongoing TBD

Health and Safety Plan Summary: Greenville Area School District

Anticipated Launch Date: July 1, 2020

Use these summary tables to provide your local education community with a detailed overview of your Health and Safety Plan. LEAs are required to post this summary on their website to complete the summary, copy and paste the domain summaries from the Health and Safety Plan tables above.

Facilities Cleaning, Sanitizing, Disinfecting and Ventilation

Requirement(s)	Strategies, Policies and Procedures
* Cleaning, sanitizing, disinfecting, and ventilating learning spaces, surfaces, and any other areas used by students (i.e., restrooms, drinking fountains, hallways, and transportation)	High traffic areas will be sanitized throughout the day. The District will promote hygiene practices such as hand washing and employees wearing face coverings, as feasible. Intensify cleaning, disinfection, and ventilation.

Social Distancing and Other Safety Protocols

Requirement(s)	Strategies, Policies and Procedures
<ul style="list-style-type: none"> * Classroom/learning space occupancy that allows for 6 feet of separation among students and staff throughout the day, to the maximum extent feasible * Restricting the use of cafeterias and other congregate settings, and serving meals in alternate settings such as classrooms * Hygiene practices for students and staff including the manner and frequency of hand-washing and other best practices * Posting signs, in highly visible locations, that promote everyday protective measures, and how to stop the spread of germs * Handling sporting activities consistent with the CDC Considerations for Youth Sports for recess and physical education classes 	<p>The District will increase the space between desks, rearrange student desks to maximize the space between students, turn desks to face in the same direction to reduce transmission caused by virus containing droplets</p> <p>The District will limit the extent to which students mix with each other, stagger lunch by class, segregate lunch and recess area by class, restrict hallway use through homeroom or staggered release of classes</p> <p>High traffic areas will be sanitized throughout the day</p> <p>The District will promote hygiene practices such as hand washing and employees wearing face coverings, as feasible.</p> <p>Intensify cleaning, disinfection, and ventilation</p> <p>Signage throughout all buildings and on all front doors. Information will also be posted to the various online platforms utilized by the school district</p> <p>Designated areas to be used by classes for recess, PE classes will do outdoor activities whenever possible, monitor the proximity of students and the length of time that students are close to each other and staff, monitor and limit the necessary touching of both equipment and gear</p>
<p>Limiting the sharing of materials among students</p>	
<p>Staggering the use of communal spaces and hallways</p>	
<p>Adjusting transportation schedules and practices to create social distance between students</p>	
<p>Limiting the number of individuals in classrooms and other learning spaces, and interactions between groups of students</p>	
<p>Coordinating with local childcare regarding on site care, transportation protocol changes and, when possible, revised hours of operation or modified school-year calendars</p>	

Requirement(s)	Strategies, Policies and Procedures
Other social distancing and safety practices	

Monitoring Student and Staff Health

Requirement(s)	Strategies, Policies and Procedures
<p>* Monitoring students and staff for symptoms and history of exposure</p> <p>* Isolating or quarantining students, staff, or visitors if they become sick or demonstrate a history of exposure</p> <p>* Returning isolated or quarantined staff, students, or visitors to school</p> <p>Notifying staff, families, and the public of school closures and within-school- year changes in safety protocols</p>	<p>Check for signs and symptoms of students and staff daily upon arrival. Conduct routine daily health checks when feasible. Develop a system for home/self-screening and reporting procedures. Encourage individuals to stay home if they are sick.</p> <p>Work with school administrators and school nurse to identify an isolation room or area to separate anyone who exhibits COVID-19 like symptoms. Establish procedures for safely transporting sick individuals home. Close off areas used by a sick person and do not use before cleaning and disinfection. Notify local health officials, staff, and families of exposure or confirmed case while maintaining confidentiality.</p> <p>Refer to most recent DOH guidance on home isolation or quarantine and returning to work/school.</p> <p>The District will use the various forms of online platforms (school app, website, District Facebook page, mass email notifications, mass phone calls).</p>

Other Considerations for Students and Staff

Requirement(s)	Strategies, Policies and Procedures
<p>* Protecting students and staff at higher risk for severe illness</p> <p>* Use of face coverings by all staff</p> <p>* Use of face coverings by older students (as appropriate)</p>	<p>Limit or cancel all non-essential travel as necessary.</p> <p>Adhere to current DOH guidelines in regards to face coverings.</p> <p>Determine supports needed for students with disabilities that include complex medical needs to ensure the safety of these students and the individuals providing services to these students.</p>

Requirement(s)	Strategies, Policies and Procedures
<p>Unique safety protocols for students with complex needs or other vulnerable individuals</p> <p>Strategic deployment of staff</p>	<p>Our Continuity of Education Plan will serve as our plan in the event that we encounter an increase in the number of cases or we go from green to yellow or back to red.</p> <p>-Student/staff with higher risks for severe illness – GASD will work individually with each student and parent as well as any staff member to develop planning for attendance and preventative measures while in attendance at school.</p> <p>-In the event of a high number of staff illness, the GASD will ensure that all classrooms are staffed by using all available human resources available to the district.</p> <p>-The GASD will continue to use all available resources to ensure that all students have access to quality learning opportunities. Our staff will work to identify and address all students' social-emotional needs.</p>

Health and Safety Plan Governing Body Affirmation Statement

The Board of Directors/Trustees for Greenville Area School District reviewed and approved the Phased School Reopening Health and Safety Plan on August 12, 2020.

The plan was approved by a vote of:

_____ **Yes**

_____ **No**

Affirmed on: August 12, 2020

By:

(Signature of Board President)*

(Print Name of Board President)

*Electronic signatures on this document are acceptable using one of the two methods detailed below.

Option A: The use of actual signatures is encouraged whenever possible. This method requires that the document be printed, signed, scanned, and then submitted.

Option B: If printing and scanning are not possible, add an electronic signature using the resident Microsoft Office product signature option, which is free to everyone, no installation or purchase needed.