

## FY 2014 Habersham County Schools Budget Calendar

July - December	<p>Establish budget foundation with discussions of broad goals and priorities</p> <p>Provide BOE and staff with short, focused budget educational briefings</p>
November	Develop tentative budget estimates for next fiscal year
November/December	Request budgetary needs from directors and principals
January	Hold a comprehensive budget training session/retreat for BOE members
February	<p>Present preliminary zero-based budget figures to BOE at a work session</p> <p>Present list of special requests, with cost figures, to BOE</p> <p>Add board-approved special requests into budget</p>
March	Update BOE with latest budget figures, modify budget as necessary
April	Update BOE with latest budget figures, modify budget as necessary
May	Update BOE with latest budget figures, modify budget as necessary
Early June	<p>BOE approves budget for advertising in newspaper</p> <p>Advertise proposed budget for one week in newspaper</p> <p>Advertise tax hearings if necessary in newspaper</p>
Late June	<p>Adopt budget or adopt continuing spending resolution</p> <p>Hold first tax hearing (if necessary)</p>
Early July	Advertise five year tax digest for one week in newspaper
July	Hold second and third tax hearings (if necessary)
Late July	Adopt millage rate for new budget year