

Stuart M. Townsend Elementary School

Maximizing Opportunities for In-Person Learning Reopening Framework

Required Components of Stuart M. Townsend Reopening Plan:

- Students and staff wear masks consistently, except when engaged in instruction and seated at a desk that is socially distant (6ft) from peers and staff.
- Students and staff will be requested to bring their own face coverings, however, such coverings will be available to students and staff at no cost.
- Daily health questionnaire screenings for employees virtually or on paper with periodic health questionnaire screenings for students under DOH regulations.
- Parents will be asked to take their child's temperature before coming to school every day. Students' temperatures will be taken before entering the building and documented with a pass or fail. (See protocol for Positive Screening)
- Staff performing in-person screenings will be trained on how to adequately put on, take off, clean (as applicable), and discard PPE.
- Contact tracing and coordination with local health department guidelines.
- Daily cleaning and disinfecting protocols.
- Shared books and supplies will be disinfected (e.g. science lab materials) or allowed to remain untouched for 3 days between use (or length specified by CDC).
- School visitors will be restricted to only those required for school business. Visitors entering the building will be required to wear a mask and screened per DOH protocols.
- Students and staff will be trained on proper respiratory and hand hygiene practices with expectations sent home for reinforcement.
- Hand sanitizer will be available throughout common areas with appropriate signage in regards to when to use hand sanitizer vs soap and water.

Operationalize Academic/Instructional Parameters for Reopening:

- PreK-Grade 6 is planned for daily onsite instruction.
- Due to social distancing requirements, all school spaces will be used as instructional spaces (e.g., classrooms, cafeteria, special area classrooms).
- Potential staggered student arrival is under consideration to accommodate for potential transportation seating limitations and increased traffic at schools due to parent drop-offs/pickups

- Students who “Opt-Out” of in-person learning will be expected to attend classes virtually and will be graded the same as those who the teacher instructs in-person. Attendance both in-person and virtually will be mandatory.
- Recess - To the extent possible, recess will take place outdoors. The playground will not be used. In the event of inclement weather, recess will take place in the classroom area, or space provided in the gymnasium.
- The scheduling of transition times (number of students in the hallways) for grades 5 and 6 will need to be adjusted to ensure social distancing as the classes in these grades are departmentalized.
- The specials classes are being modified. Art, music, and media specials will take place in general education classrooms in grades K-4. Students in grades 5-6 will report to the specials classroom. All students in grades K-6 will participate in PE class outside, weather permitting. The gymnasium will be utilized if inclement weather.

Specialized Services

- Students in self-contained, special education programs will be onsite daily when school is in session.
- Students receiving special services will continue to receive these services (e.g., speech, OT, PT, Resource, IEP Counseling).

General School Information

- Time will be dedicated during the first week of school to orient Pre-K-6th grade students to familiarize themselves with new protocols.
- **Breakfast** - Grades Pre-K through 6th will eat breakfast in their classroom.
- **Lunch** - Grades Pre-K through 6th will eat lunch in their classroom.
- **Hallway traffic** - one way with signage as much as possible.
- No field trips until further notice.
- Filtration and ventilation will meet or exceed minimum requirements (MERV-11 in the elementary school).
- Teachers will be encouraged to have windows open and instruct parts of classes outdoors, where feasible.
- Minimal use of lockers.
- Office Spaces will have barriers and socially distant requirements.

Physical Education and Performing Arts

- Feasibility to provide physical education and performing arts, given the requirements to ensure 12 feet between participants, is being assessed.
- Extracurricular activities will not take place. There will be no after school activities.

Shift to Virtual Learning in the Event of School Building Closure Due to COVID-19

- In the event school buildings are compelled to close, the school will resume virtually. Food Service will continue to provide meals to students in families that have requested home delivery.
- Elementary students will follow the in-school schedule at home with a combination of synchronous (live/online) and asynchronous (recorded) teacher lessons, online group work, or small group instruction. Time spent on instruction will vary by grade level, however, students will engage with learning daily. Attendance will be mandatory.
- Student and staff attendance will be taken daily.

Student Grading & Reporting Practices

- Grading protocols are being reviewed and will be shared at the start of school.
- Grades K-6 will be based on a traditional numeric grade issued on the quarterly report card.

Transportation

- Masks will be required on school buses.
- Parents/guardians must screen their child(ren) for fever/signs of COVID before getting on the bus; sick students must be kept home.
- Students will be assigned seats for appropriate social distancing.
- Members of the same household/family will sit together on the bus.
- Parents are encouraged to drive their children where feasible.
- Staggered school arrival times and dismissal procedures are being considered.