

HADLEY- LUZERNE CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION REGULAR MEETING
January 27, 2020



STUART M. TOWNSEND ES LGI 6:30 pm

MINUTES

Meeting Place: Stuart M. Townsend Elementary School, LGI
Members Present: Mr. Moulton, Mrs. Hoffman, Mrs. Visscher, Mrs. Braico
Members Absent: Mr. Novotarski
Others in Attendance: Superintendent – Beecher Baker, Jr./Sr. HS Principal-Burgess Ovitt, ES Principal-Jonathan Baker, Director of Special Education – Robert Mark, School Business Manager – Michelle Taylor, SRO Officer-Christopher Eggleston and 9+ others.

CALL TO ORDER

President Moulton called the meeting to order at 6:30 PM.

PLEDGE OF ALLEGIANCE

CORRESPONDENCE

Letters from Connie Allen, Caitlin Vroman, Kristi-Ann Shippee, and Brandon Allen were acknowledged.

PRESENTATION/DISCUSSION/ADMINISTRATIVE COMMENTS

Jim LaFarr, Warren County Sheriff, Terry and Jim Trottier, HS SRO were introduced by Superintendent Baker. Sheriff LaFarr discussed the difficulties in finding retired officers for the open SRO positions in the area including Warrensburg. He is looking to improve the SRO program at Warren County. There is not currently a start set of policies and procedure. The school districts set the guidelines at this time. The SRO should form relationships with students. His plan is not to take anything from the program but to improve it. Mr. LaFarr noted that SRO's are not disciplinarians and arrests/charges are handled by an outside department officer.

Superintendent Baker noted that Christopher Eggleston is the best in the area and should be used as an example. He explained the "community schools funding" is used to fund the SRO program.

HS SRO Jim Trottier thanked the board and talked about his style. He has already begun to form relationships and bonds with students. He graduated from HL in 1980, worked for the department of corrections, emergency response team, and was a school board member. After his retirement he worked at BOCES with students. He thanked Sheriff LaFarr for allowing him to apply and noted he has already been working with the community and administration.

Mr. Ovitt agreed that Mr. Trottier has already begun making connections and he thanked Mr. Eggleston for covering at the high school up to this point.

Budget Status – Michelle Taylor, SBO, gave an update to the board. She has met individually with the department heads to get their budget wants and will meet again on February 11th with all the leadership.

Lenny Locke (IT) – has no current requests and is good with the current budget.

Jackie Adler (Café) – No requests, but please consider a 2-3% cost increase.

Robert Mark (Special Education) – In addition to the contractual costs; consultant needs of special education and the monitoring of tuitions for outside and BOCES placements in order to ensure the needs of students.

John Baker (ES) – New cafeteria tables in the PK-2 similar to the 3-6 cafeteria tables; Looking into a STEM educational program. Create a line item in the budget for supplies and increasing the Family and Consumer Science (FACS) budget.

Burgess Ovitt (JR/Sr HS) – Increase the FACS position from .5 to 1 FTE; Otherwise Current budget fine.

Gary Wilson (Athletics) – New score boards at the HS gym, field coverage on the HS baseball fields, improve conditions of turf fields with a water. Purchase a locking storage system for athletic equipment and supplies.

Brian Gereau (BnG) – A new plow truck on a rotational basis (5 years) to keep repair costs down. Budget PM maintenance for both gyms for the trifolds, back boards and bleachers, and purchase storage containers for athletics and maintenance equipment.

Ricky McFarlane (Transportation) – 2 full size busses, 1 handicapped bus. Plan a 5 year plan for bus trade-in's and 3 year plan for vans with 25% back after the 48% aid. Requesting a tire balancer and asking to increase the line items for technology subscription, diagnostic tools and biennial training conferences and conferences for handling students with disabilities.

Mrs. Taylor is working on the Tax Cap Levy and should be able to have all the numbers within 24 to 48 hours and Beecher will send in his weekly update.

There was discussion on the bus driver shortage and ways to improve and advertise.

OLD BUSINESS

Mahoney Alarms Agreement

Motion by Mrs. Visscher

Resolution #115

As recommended by the Superintendent - BE IT RESOLVED, that the Board of Education of the Hadley-Luzerne Central School hereby approves the agreement and terms within, between the district and Mahoney Alarms effective January 1, 2020 and directs the superintendent to execute the agreement.

Seconded by Mrs. Braico

Yes: 4 No: 0 Abstain: 0

Motion Carried

Educational Data

Motion by Mrs. Hoffman

Resolution #116

As recommended by the Superintendent - BE IT RESOLVED, that the Board of Education of the Hadley-Luzerne Central School hereby approves the agreement between the district and Educational Data Services, Inc. effective July 1, 2020 to June 30, 2021 and directs the superintendent to execute the agreement.

Seconded by Mrs. Braico

Yes: 4 No: 0 Abstain: 0

Motion Carried

Cooperative Produce Purchasing Program

Motion by Mrs. Visscher

Resolution #117

As recommended by the Superintendent - The Hadley-Luzerne Central School Board authorizes participation in the Cooperative Purchasing Program coordinated by Washington-Saratoga-Warren-Hamilton-Essex Counties BOCES for the 2019-2020 school year for fresh the following products: Bread, Ice cream, Milk, Canned-Frozen Meat, Produce, NOI (Net-Off-Invoice Food Products), Cafeteria/Custodial Products, USDA Commodity-Fee For Service (FFS), Copy Paper/Envelopes.

Seconded by Mrs. Hoffman

Yes: 4 No: 0 Abstain: 0

Motion Carried

Board Meeting Minutes

Motion by Mrs. Braico

Resolution #118

As recommended by the Superintendent, to approve the December 16, 2019 regular meeting minutes.

Seconded by Mrs. Visscher

Yes: 4 No: 0 Abstain: 0

Motion Carried

NEW BUSINESS

Grant Acceptance

Motion by Mrs. Visscher

Resolution #119

Resolved, that the Hadley-Luzerne Board of Education accepts \$ 1,000.00 in a grant from Scholarship America for Target Youth Soccer Grants Program for soccer equipment, and increases the general fund appropriation budget by \$1,000.00, and increases account A 2855.450.00.0100, soccer supplies, by \$1,000.00.

Seconded by Mrs. Braico

Yes: 4 No: 0 Abstain: 0

Motion Carried

TBS Maintenance Services Agreement

Motion by Mrs. Braico

Resolution #120

As recommended by the Superintendent - BE IT RESOLVED, that the Board of Education of the Hadley-Luzerne Central School hereby approves the agreement and terms within, between the district and TBS effective December 1, 2019 and directs the Director of Facilities to execute the agreement.

Seconded by Mrs. Hoffman

Yes: 4 No: 0 Abstain: 0

Motion Carried

Obsolete Books

Motion by Mrs. Visscher

Resolution #121

As recommended by the Superintendent, that the Hadley-Luzerne Board of Education declare the attached list of books located at HLCS as obsolete and authorizes the Media Specialist to properly dispose of the items in the most economic means possible.

Be It Further Resolved, to declare the list of books (district owned) from BOCES as obsolete and be properly disposed of in the most economic means possible.

Seconded by Mrs. Braico

Yes: 4 No: 0 Abstain: 0

Motion Carried

POLICY

FIRST READINGS

Motion by Mrs. Hoffman

Resolution #122

BE IT RESOLVED, that the Board of Education of the Hadley-Luzerne School District hereby accepts the recommendation of Superintendent, Beecher Baker Sr. to review as the First Reading of the following policy updates:

- 1631 Voter Registration for Students (New)
- 5682 Extreme Risk Protection Orders (New)
- 6181 Child Abuse in and Educational Setting (New)
- 7132 Admission of Non-Resident Students (Update)

7513 Student Health Services (Update)
8470 Home-Schooled Students (Update)

Seconded by Mrs. Visscher followed by a brief discussion.

Yes: 4 No: 0 Abstain: 0

Motion Carried

PERSONNEL

RETIREMENT/RESIGNATIONS

Motion by Mrs. Visscher to approve resolutions #123 to #126:

Bus Monitor/Cleaner (FT) – Connie Allen

Resolution #123

BE IT RESOLVED, by the Board of Education of the Hadley-Luzerne Central School District to accept with appreciation the resignation for the purpose of retirement from full time Bus Monitor/Cleaner, Connie Allen, effective January 30, 2020. Connie worked 29 years at the district.

Teacher Aide (PT) – Caitlin Vroman

Resolution #124

BE IT RESOLVED, by the Board of Education of the Hadley-Luzerne Central School District to accept with appreciation the resignation from part time Teacher Aide, Caitlin Vroman, effective December 30, 2019.

School Monitor (PT) – Brandon Allen

Resolution #125

BE IT RESOLVED, by the Board of Education of the Hadley-Luzerne Central School District to accept with appreciation the resignation from part time School Monitor, Brandon Allen effective January 31, 2020.

Cheer Coach – (Extra-Curricular) – Kristi-Ann Shippee

Resolution #126

BE IT RESOLVED, by the Board of Education of the Hadley-Luzerne Central School District to accept with appreciation the resignation from Cheerleading Coach, Kristi-Ann Shippee, effective December 30, 2019.

Seconded by Mrs. Hoffman

Yes: 4 No: 0 Abstain: 0

Motion Carried

APPOINTMENTS - HLTA

Robin Rose-Jenkins

Part Time (.4 FTE) Speech Teacher

Motion by Mrs. Hoffman

Resolution #127

BE IT RESOLVED, that the Board of Education of the Hadley-Luzerne School District, upon the recommendation of Superintendent, Beecher Baker Sr., hereby appoints Robin Rose-Jenkins as a part-time (.4 FTE) Speech Teacher for the 2019-2020 school year, effective January 27, 2020 and terminating no later than June 30, 2020; Robin will be paid prorated at the rate of .4 of step 20C of the 2019-2020 Salary Schedule according to the .4 FTE status of the HLTA agreement.

Seconded by Mrs. Braico followed by a brief discussion

Yes: 4 No: 0 Abstain: 0

Motion Carried

Extra-Curricular

Motion by Mrs. Hoffman

Resolution #128

As recommended by the Superintendent, BE IT RESOLVED, by the Board of Education of the Hadley-Luzerne Central School District that the following persons be granted appointment to the positions below according to the HLTA Agreement; such appointment(s) and the employment of the following individual are subject to termination upon written notice from the board of education and will receive the job (description) expectation for the corresponding position from their immediate supervisor, pending all clearances and fulfillment of requirements.

<u>Name</u>	<u>Position</u>	<u>Effective</u>	<u>Stipend</u>
John Hubbs	HS Plan Music Assistant	2019-2020 school year	\$1,500 yr.
Kristal Allen	Cheerleading Coach	Half of 19-20 school year	\$1,914 yr.
Jeanine Bieber	Mentor (prorated)	January 27 to June 25, 2020	\$791.35 yr.

Seconded by Mrs. Braico followed by a brief discussion.

Yes: 4 No: 0 Abstain: 0

Motion Carried

APPOINTMENTS - OTHER

Substitute

Motion by Mrs.

Resolution #129

As recommended by the Superintendent, BE IT RESOLVED, by the Board of Education of the Hadley-Luzerne Central School District that the following person be granted appointment to the positions below which are reportable to Warren County Civil Service.

<u>Name</u>	<u>Position</u>	<u>Effective</u>	<u>Wage</u>
Roger Williams	Sub Cleaner	01/27/2020	\$11.80 per hour
Roger Williams	Sub Food Service H.	01/27/2020	\$11.80 per hour
Roger Williams	Sub School Monitor	01/27/2020	\$11.80 per hour

Seconded by Mrs. followed by a discussion with approval to add sub school monitor.

Yes: 4 No: 0 Abstain: 0

Motion Carried

CSEA LEAVE OF ABSENCE

Teacher Aide, Sue Scheff – Unpaid Leave of Absence

Motion by Mrs. Braico

Resolution #130

BE IT RESOLVED, that the Board of Education of the Hadley-Luzerne Central School District hereby approves the request for an unpaid leave of absence for a family vacation as requested by, Teacher Aide, Sue Scheff, for five (5) days, April 3 through 9, 2020 as an unpaid leave;

Pursuant to the CSEA Agreement Article XVII – Other Leave, Section 2.

Seconded by Mrs. Hoffman followed by discussions and the tracking of leave requests.

Yes: 4 No: 0 Abstain: 0

Motion Carried

SUPERINTENDENT ADDENDUM AND EXTENSION

Superintendent of Schools, Beecher Baker Sr.

Motion by Mrs. Visscher

Resolution #131

BE IT RESOLVED, that the Board of Education of the Hadley-Luzerne Central School District hereby approves the Superintendent's addendum and extension to his employment agreement, dated January 27, 2020, effective July 1, 2022 and authorizes the board president to sign the addendum.

Seconded by Mrs. Hoffman; Mr. Eggleston thanked Mr. B. Baker for all his success at the district.

Yes: 4 No: 0 Abstain: 0

Motion Carried

SCHEDULE OF BILLS

Motion by Mrs. Hoffman

Resolution #132

As recommended by the Superintendent – to accept warrants #25 (\$129,524.13), #26 (\$830,869.65), #27 (\$131,716.59), #28 (\$508,492.99), #29 (\$130,773.86), #30 (\$429,219.23).

Seconded by Mrs. Visscher

Yes: 4 No: 0 Abstain: 0

Motion Carried

DISTRICT TREASURER'S REPORTS

Motion by Mrs. Hoffman

Resolution #133

As recommended by the Superintendent, for the board of education to accept the November and December 2019 District Treasurer's Reports.

Seconded by Mrs. Braico

Yes: 4 No: 0 Abstain: 0

Motion Carried

CSE/CPSE RECOMMENDATIONS

Motion by Mrs. Visscher

Resolution #134

As recommended by the Superintendent, for the board of education to accept the CSE/CPSE recommendations dated 1/27/2020.

Seconded by Mrs. Hoffman

Yes: 4 No: 0 Abstain: 0

Motion Carried

PUBLIC/STUDENT COMMENTS

Sonja Harris (Parent, advisor) Lake Luzerne - The Mini-Marathon Dance is coming up and Superintendent Baker will kick off the event, the SRO's are coming, the senior trip is on the 24th and Mr. Ovitt will handle the luggage inspection. She thanked the cafeteria manager (Mrs. Adler) for how she resolved a personal issue of hers.

ADMINISTRATIVE/BOARD COMMENTS

The fire department was thanked for the breakfast for Connor Ives (5th grade student who has cancer) and the PTSA for donating bracelets for his entire class. Mr. Trottier was welcomed and Mr. Baker congratulated. Superintendent thanked the board, fire department and community.

Marathon Dance is going well and upcoming on February 15th. Participation is growing with Hudson Headwaters; Next year the plan is to have the enrollment forms in the beginning of the school year packs.

ADJOURNMENT

Motion by Mrs. Visscher to adjourn the meeting at 7:07 PM.

Seconded by Mrs. Hoffman

Yes: 4 No: 0 Abstain: 0

Motion Carried

Respectfully Submitted by Regina York – District Clerk