

**HADLEY-LUZERNE CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION BUDGET WORKSHOP/REGULAR MEETING
January 31, 2013
STUART M. TOWNSEND MS LGI 6:30 PM**

MINUTES

Meeting Place: Stuart M. Townsend Middle School, LGI Room
Members Present: Mr. Moulton, Mr. Othmer, Mr. Hanlon, Mr. Plante, Mrs. Visscher
Members Absent: none
Others in Attendance: Superintendent – Paul Berry, HS Principal - Beecher Baker, MS Principal – Patrick Cronin, Director of Curriculum, Instruction & Assessment/PK-2 Principal – Elizabeth Hayes, School Business School, Business Administrator- Timothy Hilker and two others.

CALL TO ORDER

President Moulton called the meeting to order at 6:30 PM.

PLEDGE OF ALLEGIANCE

AGENDA ADDITIONS/DELETIONS

CORRESPONDENCE

An email was received regarding the cars parking on 9N at the elementary school.

A report on the Alice Harris Scholarship was received (attached) from Mr. Robert Bosman, Attorney and Trustee for the Alice Harris Charitable Remainder Trust. Mr. Baker explained the details of how these scholarships are granted. Only those selected seniors who apply will receive a scholarship ranging from \$2000-\$3000 for each year in school with \$255,000 released thus far.

2013-14 BUDGET WORKSHOP – attached.

There were discussions on staff reductions, requested purchases, the tax levy limit, and health insurance. Mrs. Elizabeth Hayes presented an overview of the UPK-2 budget. Mr. Patrick Cronin presented an overview of the middle school budget and Mr. Beecher Baker presented an overview of the high school budget. Mr. Timothy Hilker presented an overview of the NYS Executive budget. There was a discussion on the auditor's report regarding the unallocated fund balance. It was noted by President Moulton that a plan for these funds was in place, and had been discussed in detail last year. The plan was just not outlined on paper. This will be addressed in the action plan that will be submitted as a response to the comptroller's audit.

STUDENT COMMENTS

None

OLD BUSINESS

Policy – First Reading (*resolutions listed on agenda were separated a.- j.*)

Motion by Mr. Plante

Resolution #82

As recommended by the Superintendent, BE IT RESOLVED, the Board of Education of the Hadley-Luzerne Central School District acknowledges the First Reading of 1330 Appointments and Designations by the BOE and postpones final approval for a Second Reading with the change of "Extra Curricular" to "Athletic".

Seconded by Mr. Hanlon with a discussion.

Yes: 5 No: 0 Abstain: 0

Motion carried

Motion by Mrs. Visscher to leave on additions and deletions.

Resolution #82 (a)

As recommended by the Superintendent, BE IT RESOLVED, the Board of Education of the Hadley-Luzerne Central School District acknowledges the First Reading of 1511 Agenda Format and postpones final approval for a Second Reading with the change of additions and deletions kept on the agenda format.

Seconded by Mr. Othmer with a discussion

Roll Call

Yes: 2 No: 3(Hanlon, Plante, Moulton) Abstain: 0

Motion failed

Motion by Mrs. Visscher

Resolution #82(b)

As recommended by the Superintendent, BE IT RESOLVED, the Board of Education of the Hadley-Luzerne Central School District acknowledges the First Reading of the following policies and postpones final approval for a Second Reading.

3410 PUBLIC CONDUCT ON SCHOOL PROPERTY

5410 PURCHASING AND 5410-R, PURCHASING REGULATION

6111 NEW POLICY DISCLOSURE OF EMPLOYEE MISCONDUCT (WHISTLEBLOWER POLICY)

Seconded by Mr. Plante

Yes: 5 No: 0 Abstain: 0

Motion carried

Motion by Mr. Plante

Resolution #82(c)

As recommended by the Superintendent, BE IT RESOLVED, the Board of Education of the Hadley-Luzerne Central School District acknowledges the First Reading of 6120 Equal Opportunity and Nondiscrimination and postpones final approval for a Second Reading.

Seconded by Mrs. Visscher with a discussion.

Yes: 5 No: 0 Abstain: 0

Motion carried

Motion by Mr. Plante

Resolution #82(d)

As recommended by the Superintendent, BE IT RESOLVED, the Board of Education of the Hadley-Luzerne Central School District acknowledges the First Reading of 6121 Sexual Harassment and postpones final approval for a Second Reading.

Seconded by Mr. Othmer

Yes: 5 No: 0 Abstain: 0

Motion carried

Motion by Mr. Plante

Resolution #82(e)

As recommended by the Superintendent, BE IT RESOLVED, the Board of Education of the Hadley-Luzerne Central School District acknowledges the First Reading of 7310 Code Of Conduct with an addition of the policy reference on page 8 and postpones final approval for a Second Reading.

Seconded by Mr. Othmer with a discussion.

Yes: 5 No: 0 Abstain: 0

Motion carried

Motion by Mrs. Visscher

Resolution #82(f)

As recommended by the Superintendent, BE IT RESOLVED, the Board of Education of the Hadley-Luzerne Central School District acknowledges the First Reading of the following policies and postpones final approval for a Second Reading.

7317 NEW POLICY - STUDENTS AND PERSONAL ELECTRONIC DEVICES

7320 ALCOHOL, TOBACCO, DRUGS AND OTHER SUBSTANCES

Seconded by Mr. Hanlon

Yes: 5 No: 0 Abstain: 0

Motion carried

Motion by Mrs. Visscher

Resolution #82(g)

As recommended by the Superintendent, BE IT RESOLVED, the Board of Education of the Hadley-Luzerne Central School District acknowledges the First Reading of 7513 Administration of Medication and 7513-R, Administration Of Medication Regulation and postpones final approval for a Second Reading.

Seconded by Mr. Plante

Yes: 4 No: 1 (Othmer) Abstain: 0

Motion carried

Motion by Mr. Hanlon

Resolution #82(h)

As recommended by the Superintendent, BE IT RESOLVED, the Board of Education of the Hadley-Luzerne Central School District acknowledges the First Reading of 7551 Sexual Harassment of Students and postpones final approval for a Second Reading.

Seconded by Mr. Plante

Yes: 4 No: 1 (Othmer) Abstain: 0

Motion carried

Motion by Mr. Hanlon

Resolution #82(i)

As recommended by the Superintendent, BE IT RESOLVED, the Board of Education of the Hadley-Luzerne Central School District acknowledges the First Reading of the following policies and postpones final approval for a Second Reading.

7554 DIGNITY FOR ALL STUDENTS- Student Harassment and Bullying Prevention and Intervention

8251 NEW POLICY - STUDENT LEARNING STANDARDS AND INSTRUCTIONAL GUIDELINES

Seconded by Mr. Plante

Yes: 4 No: 1 (Othmer) Abstain: 0

Motion carried

Motion by Mrs. Visscher

Resolution #82(j)

As recommended by the Superintendent, BE IT RESOLVED, the Board of Education of the Hadley-Luzerne Central School District to immediately abolish policy #2340.

Seconded by Mr. Plante

Yes: 5 No: 0 Abstain: 0

Motion carried

Board Meeting Minutes

Motion by Mrs. Visscher

Resolution #83

Approve the December 17, 2012 Regular/Budget Workshop and January 7, 2013 Committee/Budget Workshop, Meeting Minutes.

Seconded by Mr. Hanlon

Yes: 5 No: 0 Abstain: 0

Motion carried

NEW BUSINESS

2013-2014 UPK - Fully Implemented Program

Motion by Mrs. Visscher

Resolution #84

As Recommended by the Superintendent - BE IT RESOLVED, by the Hadley-Luzerne Central School Board of Education, to designate a Fully Implemented UPK program.

BE IT FURTHER RESOLVED, the said District's Universal Prekindergarten program be available to all eligible children whose parents wish to enroll them and the will serve all eligible children, even if the number exceeds the maximum number of aidable UPK students. The Board directs the Superintendent to assure building capacity and/or plan for how the District will accommodate all eligible children who seek enrollment, effective for the 2013-2014 school year.

Seconded by Mr. Othmer with discussion.

Yes: 5 No: 0 Abstain: 0

Motion carried

Motion by Mr. Othmer to approve resolutions #85 - #87:

Disposal of Obsolete/Damaged Hadley-Luzerne Textbooks

Resolution #85

As Recommended by the Superintendent - BE IT RESOLVED, by the Board of Education of the Hadley-Luzerne Central School District that the said District hereby grants permission for Capital Region BOCES to dispose of the attached list of District owned obsolete/damaged non-public school textbooks effective January 28, 2013.

Health and Welfare Services Agreement with Saratoga City School

Resolution #86

As Recommended by the Superintendent - BE IT RESOLVED, that the Board of Education of the Hadley-Luzerne Central School hereby approves the agreement between the District and Saratoga Springs City School District for the purpose of providing health and welfare services for approximately four (4) children residing in said school district and currently attending non-public schools in the Saratoga Springs City School District, County of Saratoga, New York, to begin on September 5, 2012 and to end on approximately June 21, 2013 (Estimate) the amount of \$1,826.56 as required by the provisions of Section 912 of the Education Law and authorizes and directs the Board President and District Clerk to sign the Agreement.

TBS Maintenance Services Agreement Renewal - HS, ES, MS

Resolution #87

As Recommended by the Superintendent - BE IT RESOLVED, by the Board of Education of the Hadley-Luzerne Central School District that the agreement and terms within, between the District and Technical Building Services, Inc., to provide Pneumatic, Air Station/Compressor services as described in the attached schedule for the annual sum of \$2,096.00, effective January 1, 2013 through December 31, 2013 and directs the Superintendent of Buildings and Grounds to sign the agreement.

Seconded by Mr. Hanlon

Yes: 5 No: 0 Abstain: 0
Motion carried

APPOINTMENTS

HLTA

.4 FTE Family and Consumer Science Teacher – Carrie Seaman

Motion by Mrs. Visscher

Resolution #88

BE IT RESOLVED, that the Board of Education of the Hadley-Luzerne School District, upon the recommendation of Paul Berry, Superintendent, hereby appoints Carrie Seaman as a part-time (.4 FTE) Family & Consumer Science Teacher for the 2012-2013 school year, effective February 1, 2013 and terminating no later than June 30, 2013; Ms. Seaman will be paid at the rate of .4 of step 1C of the HLTA teachers' 2/1/13 salary schedule (\$16,428.40 annualized), according to her FTE status.

Seconded by Mr. Othmer with discussion.

Yes: 5 No: 0 Abstain: 0

Motion carried

CSEA

Motion by Mr. Othmer

Resolution #89

As Recommended by the Superintendent - BE IT RESOLVED, by the Board of Education of the Hadley-Luzerne Central School District that the following persons be granted appointment to the position indicated below as per the agreement between the District and the Hadley-Luzerne Teachers' Association, pending all clearances. Such appointments and the employment of the following individuals are subject to termination upon written notice from the Board of Education.

<u>Name</u>	<u>Position</u>	<u>Effective</u>	<u>Wage</u>
Tracy Ziegler-DeBlois	Teacher's Aide	January 29, 2013	\$8.67 per hour

Seconded by Mr. Hanlon

Yes: 5 No: 0 Abstain: 0

Motion carried

Extra-Curricular HLTA Agreement

Motion by Mr. Plante

Resolution #90

As Recommended by the Superintendent - BE IT RESOLVED, by the Board of Education of the Hadley-Luzerne Central School District that the following persons be granted appointment to the positions indicated below as per the agreement between the District and the Hadley-Luzerne Teachers' Association, pending all clearances. Such appointments and the employment of the following individuals are subject to termination upon written notice from the Board of Education.

<u>Name</u>	<u>Position</u>	<u>Effective</u>	<u>Stipend</u>
Scott Phillips	HS Play Director	2012-2013 School Year	\$1600.00
Jonathan Granger	HS Play Musical Assistant	2012-2013 School Year	\$ 600.00
Frank Dymond	Modified Tennis Coach	2012-2013 School Year	\$1900 Step E3/4yrs.
Kristin Saheim	Modified Softball Coach	2012-2013 School Year	\$1700 Step E1/1 yr.

Seconded by Mr. Hanlon

Yes: 5 No: 0 Abstain: 0

Motion carried

Other

Motion by Mrs. Visscher

Resolution #91

As Recommended by the Superintendent - BE IT RESOLVED, by the Board of Education of the Hadley-Luzerne Central School District that the following persons be granted appointment to the positions below. Such appointments and the employment of the following individuals are subject to termination upon written notice from the Board of Education.

<u>Name</u>	<u>Position</u>	<u>Effective</u>	<u>Stipend</u>
Audrey Elliott	ES SIT Team Member	2012-2013 School Year	\$700 (RTTT Funds)
Julia Bradley	ES SIT Team Member	2012-2013 School Year	\$700 (RTTT Funds)
Kathleen Maguire	ES SIT Team Member	2012-2013 School Year	\$700 (RTTT Funds)
Jay Connelly	HS SIT Team Member	2012-2013 School Year	\$700 (RTTT Funds)
Barbie Eichorst	HS SIT Team Member	2012-2013 School Year	\$700 (RTTT Funds)
Janice Waterhouse	HS SIT Team Member	2012-2013 School Year	\$700 (RTTT Funds)
Nancy Porpora	MS SIT Team Member	2012-2013 School Year	\$700 (RTTT Funds)
Susan Ostrander	MS SIT Team Member	2012-2013 School Year	\$700 (RTTT Funds)
Jennifer Sheerer	MS SIT Team Member	2012-2013 School Year	\$700 (RTTT Funds)
Linda Barber	MS SIT Team Member	2012-2013 School Year	\$700 (RTTT Funds)
Maya Puchkoff	MS SIT Team Member	2012-2013 School Year	\$700 (RTTT Funds)
Melanie Brooks	MS SIT Team Member	2012-2013 School Year	\$700 (RTTT Funds)

Seconded by Mr. Plante

Yes: 5 No: 0 Abstain: 0

Motion carried

RESIGNATION

Motion by Mr. Hanlon

Resolution #92

Accept the resignation from Fran Williams as High School Play Director for the 2012-2013 school year.

Seconded by Mr. Othmer

Yes: 5 No: 0 Abstain: 0

Motion carried

SCHEDULE OF BILLS

Motion by Mr. Plante

Resolution #93

As Recommended by the Superintendent to accept warrants, #27 (\$8,476.58), #28 (\$724,444.59), #29 (\$11,678.84), #30 (\$699.38), #31 (\$121,283.50), #32 (\$9,553.60), #33 (\$298,805.69)

Seconded by Mr. Othmer

Yes: 5 No: 0 Abstain: 0

Motion carried

CSE RECOMMENDATIONS

Motion by Mr. Hanlon

Resolution #94

As Recommended by the Superintendent for the Board of Education to accept the CSE Recommendations effective January 28, 2013.

Seconded by Mr. Plante

Yes: 5 No: 0 Abstain: 0

Motion carried

TREASURER’S REPORTS

Motion by Mrs. Visscher

Resolution #95

As Recommended by the Superintendent for the Board of Education to accept the November and December 2012 Treasurer’s Reports.

Seconded by Mr. Plante

Yes: 5 No: 0 Abstain: 0

Motion carried

BUDGET TRANSFER

Motion by Mr. Plante

Resolution #96

As Recommended by the Superintendent - accept budget transfer schedule #5.

Seconded by Mr. Hanlon

Yes: 5 No: 0 Abstain: 0

Motion carried

PUBLIC COMMENTS

None

ADMINISTRATIVE/BOARD COMMENTS

Confirm the Joint BOE meeting dates with Corinth BOE:

- **February 26th at 6:30 PM at Corinth CSD, 105 Oak Street in the HS Library.**
- March 18th at 6:30 PM at Hadley-Luzerne, 27 Hyland Drive, SMTMS in the MS LGI.

EXECUTIVE SESSION

Motion by Mr. Plante to enter into Executive Session at 9:20 pm for the purpose of Negotiations, Superintendent Evaluation and Specific Personnel.

Seconded by Mr. Hanlon

Yes: 5 No: 0 Abstain: 0

Motion carried

ADJOURNMENT

The meeting was unanimously adjourned at 10:20 pm with no further action.

RESPECTFULLY SUBMITTED BY: _____

Regina M. York, District Clerk