

**HADLEY-LUZERNE CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION REGULAR MEETING
October 15, 2012
STUART M. TOWNSEND MS LGI 6:30 pm**

MINUTES

Meeting Place: Stuart M. Townsend Middle School, LGI Room
Members Present: Mr. Moulton, Mr. Othmer, Mr. Hanlon, Mr. Plante (Arrived 7:28 pm), Mrs. Visscher
Members Absent: none
Others in Attendance: Superintendent – Paul Berry, ES/HS Principal - Beecher Baker, MS Principal – Patrick Cronin, and approximately 8 others.

CALL TO ORDER

President Moulton called the meeting to order at 6:30 PM.

PLEDGE OF ALLEGIANCE

AGENDA ADDITIONS/DELETIONS

Cost Benefit Analysis was requested regarding the closing of the Queen Anne Building so a discussion item can be added at a future board meeting.
An Executive Session was requested.

CORRESPONDENCE

None

PRESENTATION

HLHS Students Achieve Level 1 NYS Volunteer Fire Fighter & Induction – Principal Beecher Baker recognized Heather Emrick and Alexander Olsen with a plaque of appreciation. It was emphasized their exceptional value of community support.

REPORTS & DISCUSSIONS

Update on Academic Progress – The attached was presented that will assist teachers in tracking and analyzing student test data. Trainings on the use of this excel spreadsheet will take place on October 24th and October 25th for teachers. This will assist in tracking and evaluating instructional strategies. The APPR process was discussed in relation to this tracking process.

Update on Distance Learning – The attached was handed out. There was discussion and it is going to be further analyzed to see if DL is the most efficient method to deliver class content verses offering online courses

There was a brief discussion on the Interview Plan for the four Administrative candidates

- Mr. Othmer will be the board representative on one of the committees for the 10/23/12 interviews (2:00 - 5:30 PM)
- A Special Board of Education Meeting was scheduled on 11/5/2012 for two semi-finalist interviews preceded by an external audit public presentation starting at 5:30 pm. (Interviews in executive session at 6:20 pm and 7:15 pm)
- The final candidate would be appointed at the November 19th Regular Board Meeting with a start date of January 2, 2013.

- There will be an Audit Committee Meeting on November 22nd. The external audit will be presented.

The principals continued discussion on academic progress as related to the new evaluations they are conducting. The evaluations are initiating teachers to think out of the box and evaluate their own teaching strategies. Both principals agreed the evaluation process is time consuming but will help improve student achievement. The APPR requires that teachers who are developing or ineffective to create a Teacher Improvement Plan that will need to be documented.

STUDENT COMMENTS

OLD BUSINESS

Board Meeting Minutes

Motion by Mrs. Visscher

Resolution #45

Approve the September 17, 2012 Regular Meeting Minutes.

Seconded by Mr. Hanlon

Yes: 5

No: 0

Abstain: 0

Motion carried

Policy Approval

Motion by Mrs. Visscher

Resolution #46

As recommended by the Superintendent, BE IT RESOLVED, the Board of Education of the Hadley-Luzerne Central School District acknowledges the First reading of the following policy new policy, policy updates and postpones final approval for a Second Reading.

- Student Concussions – New Policy #7522
- Duties of the School Physician/Nurse Practitioner – Update to Policy #1338
- Sports and the Athletic Program – Update to Policy #7420
- Student Physicals – Update to Policy #7512

Seconded by Mr. Othmer

There was discussion regarding the concussion policy; one specific item was involving the issue of students in recess with no mention of employees trained in concussion management other than the nurses and coaches.

Yes: 5

No: 0

Abstain: 0

Motion carried

NEW BUSINESS

Approval of Dugouts

Motion by Mrs. Visscher

Resolution #47

As Recommended by the Superintendent - BE IT RESOLVED, that the Board of Education of the Hadley-Luzerne Central School District hereby approves the dugouts to be installed at the high school baseball fields by volunteers and directs the Building and Grounds Superintendent to review the plans and construction at no cost to the District.

Seconded by Mr. Othmer

Yes: 5

No: 0

Abstain: 0

Motion carried

Budget Calendar

Motion by Mrs. Visscher

Resolution #48

As Recommended by the Superintendent, BE IT RESOLVED, that the Board of Education of the Hadley-Luzerne Central School District hereby approves the 2013-2014 Budget Development Calendar and the revised 2012-2013 Board of Education Meeting Calendar reflecting the change of November 5, as a Special Board Meeting and April 8, 2013 as a Committee/Regular Board of Education Meeting.

Seconded by Mr. Hanlon

Yes: 5 No: 0 Abstain: 0

Motion carried

(In addition, a Special Meeting was added later in the meeting on October 25th at 7:00 pm for the purpose of having a Round Table Discussion on HL Athletics)

APPOINTMENTS

HLTA

Motion by Mrs. Visscher

Resolution #49

As Recommended by the Superintendent, BE IT RESOLVED, by the Board of Education of the Hadley-Luzerne Central School District that the following person be granted appointment to the positions indicated below pending all clearances/certifications. Such appointments and the employment of the following individuals are subject to termination upon written notice from the Board of Education.

Paid under HLTA Agreement:

| <u>Name</u> | <u>Position</u> | <u>Effective</u> | <u>Stipend</u> |
|-----------------|--------------------------------|-----------------------|-----------------------|
| Frank Dymond | Boys Modified Basketball Coach | 2012-2013 School Year | \$2425 Step D4/6 yrs. |
| Elaine Williams | 6 th period | 2012-2013 School Year | \$1550 prorated |

Seconded by Mr. Othmer

Yes: 5 No: 0 Abstain: 0

Motion carried

SASTA

Motion by Mrs. Visscher

Resolution #50

BE IT RESOLVED, by the Board of Education of the Hadley-Luzerne Central School District that the following person recommended by the Superintendent be granted appointment to fill the elementary leave position as a Substitute Teacher (long duration - Article VII 3.2) position indicated below as per SASTA (Southern Adirondack Substitute Teacher Alliance).

BE IT FURTHER RESOLVED, as per the HTLA agreement; as Mrs. Winnek is being reinstated, therefore her annualized salary will be Step 8C of the Salary Schedules Appendix A, effective November 5, 2012 and Step 9C of Appendix B, effective February 1, 2013.

| <u>Name</u> | <u>Position</u> | <u>Effective Dates</u> | <u>Annualized Salary</u> |
|----------------|--------------------|------------------------|--------------------------|
| Barbara Winnek | Elementary Teacher | 11/5/2012 to 1/30/2013 | Step 8C \$ 48,921 |

Seconded by Mr. Hanlon

Yes: 5

No: 0

Abstain: 0

Motion carried

OTHER

Motion by Mrs. Visscher

Resolution #51

BE IT RESOLVED, that the Board of Education of the Hadley-Luzerne Central School District hereby accepts the recommendation of the Superintendent, Paul Berry, to grant appointment to the following persons effective for the 2012-2013 school year. Such appointments and the employment of the following individuals are subject to termination upon written notice from the Board of Education.

| <u>Name</u> | <u>Position</u> | <u>Effective</u> | <u>Stipend</u> |
|--------------------|---------------------------|-----------------------|----------------|
| Jackie Nichols | Innovative Teacher Leader | 2012-2013 School Year | \$800 |
| Christine Willmart | Innovative Teacher Leader | 2012-2013 School Year | \$800 |
| Joe Winters | Innovative Teacher Leader | 2012-2013 School Year | \$800 |
| Jean Szachacz | Innovative Teacher Leader | 2012-2013 School Year | \$800 |
| Julie Canavan | Innovative Teacher Leader | 2012-2013 School Year | \$800 |
| Joyce Eaglestone | Innovative Teacher Leader | 2012-2013 School Year | \$800 |
| Janice Waterhouse | Innovative Teacher Leader | 2012-2013 School Year | \$800 |
| Amy MacEwan | Innovative Teacher Leader | 2012-2013 School Year | \$800 |
| Leonard Locke | ITL Program Trainer | 2012-2013 School Year | \$1000 |
| Anthony McCutcheon | ESD Bus Driver | 2012-2013 School Year | \$20 per run |
| Thomas Hughes | ESD Bus Driver | 2012-2013 School Year | \$20 per run |
| Dixie Emrick | ESD Bus Driver | 2012-2013 School Year | \$20 per run |
| Doreen Woodard | ESD Bus Driver | 2012-2013 School Year | \$20 per run |
| Neil Shupp | ESD Bus Driver | 2012-2013 School Year | \$20 per run |
| Ingrid Straight | ESD Bus Driver | 2012-2013 School Year | \$20 per run |

Seconded by Mr. Othmer

There was a brief discussion regarding over time.

Yes: 5

No: 0

Abstain: 0

Motion carried

CSE RECOMMENDATIONS

Motion by Mrs. Visscher

Resolution #52

As recommended by the Superintendent, BE IT RESOLVED, by the Board of Education of the Hadley-Luzerne School District, that the said Board approve the placement of students as recommended by the District Committee on Special Education, effective October 15, 2012.

Seconded by Mr. Hanlon

Yes: 5 No: 0 Abstain: 0

Motion carried

SCHEDULE OF BILLS

Motion by Mr. Othmer

Resolution #53

As Recommended by the Superintendent to accept warrants, #9 (\$4,087.71), #10 (\$34,090.73), #11 (\$7,282.49), #12 (\$2,045,897.26).

Seconded by Mr. Hanlon

Yes: 5 No: 0 Abstain: 0

Motion carried

PUBLIC COMMENTS

Sonja Harris, PTSA, Parent: PTSA update of events- Fall Festival, Book Fair, Breakfast with Santa. Expressed concern that the cafeteria is not providing extra ketchup to students therefore dip is needed.

Concern was expressed over the cafeteria complaints and Mrs. Visscher wants the board to address this issue. Two other persons expressed concern over the cafeteria issues.

Carol Gorham, Community Member: In her employment with the district, during her last two years, the students were not given buttered bread due the cost, so she would butter the bread for the students. She commented that the cafeteria is not user friendly.

ADMINISTRATIVE/BOARD COMMENTS

There was an issue with the Town of Lake Luzerne – Water Bill, which resulted in a check accompanied by a letter correcting the issue. This was viewed by the board members.

There was a question regarding referee selection for our district.

It was expressed that there should be posting procedures for external applicants, at least in the Pennysaver.

EXECUTIVE SESSION/ADJOURNMENT

Motion by Mrs. Visscher to enter into executive session at 8:14 PM for the purpose of negotiations after a three minute break followed by immediate adjournment with no further action.

Seconded by Mr. Othmer

Yes: 5 No: 0 Abstain: 0

Motion carried

SUBMITTED BY: _____

Regina M. York, District Clerk