

**HADLEY-LUZERNE CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION COMMITTEE MEETING
October 3, 2011 STUART M. TOWNSEND MIDDLE SCHOOL LGI Room – 6:30 PM**

MINUTES

Meeting Place: Stuart M. Townsend Middle School LGI
Members Present: Mr. Moulton, Mr. Plante, Mr. Othmer (6:38 pm), Mrs. Visscher, Dr. Millis
Members Absent: none
Others in Attendance: Interim Superintendent – William F. Scott, ES/HS Principal - Beecher Baker, MS Principal – Patrick Cronin, Academic Services Administrator – Michael DeCaprio, and approximately 12 others.

CALL TO ORDER

President Moulton called the meeting to order at 6:30 pm

PLEDGE OF ALLEGIANCE

AGENDA ADDITIONS/DELETIONS

11A was added as an Executive Session

CORRESPONDENCE

STUDENT COMMENTS

NONE

DEPARTMENT REPORTS

- Athletics – Rich Trowbridge – Report Attached
- Technology – Scot Carpenter – Discussed the social media policy
- Cafeteria –Annette Chamberlain – Report Attached
- Buildings and Grounds/Safety – Bill Scott (Tink Wright) Report Attached
- Transportation – Sunny Sweet – Report Attached

COMMITTEE REPORTS

- Negotiations –Duane Moulton and Karl Othmer
- Audit –Mary Visscher – It was agreed that Mr. Plante would be the alternate for the audit committee.
- Technology – Karl Othmer
- Scholarship – Vance Plante
- Policy – Lori Millis
Annual Review of the following Policies as required by Education or General Municipal Laws;
 1. Student Attendance 7110
 2. Code of Conduct 7310
 3. Code of Conduct on School Property 3410
 4. Investments 5220
 5. Purchasing 5410

SOCIAL MEDIA POLICY (Discussion)

Policy #6490 – Social Media

After a discussion it was determined that additional information will need to be provided to the Board before a decision is made regarding this particular policy.

POLICY REVIEW

COMMUNITY RELATIONS

#3420 Non-Discrimination and Anti-Harassment in the School District – The policy is revised as noted in the Eriel Boces Update titled Harassment and Discrimination Issues. In addition the following Attachments will be included with the policy: Sample Complaint Form, District Response to Complaint Form, Appeal Form and Procedure.

Note: Procedure document and Regulations to be provided to Compliance Officers, Administration and Supervisors

#3410 Code of Conduct on School Property - **REQUIRED** - The policy is revised in compliance with the new submission requirement of the State Education Department (NYSED). Effective February 18, 2011, NYSED requires that the complete Code of Conduct (including annual updates) is posted on the School District's Web site instead of being mailed to NYSED. The link to the Web site posting will be requested by NYSED via the annual Uniform Violent Incident Reporting System (VADIR) and will serve as the submission to NYSED. Copies and/or summaries of the Code of Conduct must still be provided to students, staff and parents as required by law and Commissioner's Regulations.

NON-INSTRUCTIONAL/BUSINESS OPERATIONS

#5410 Purchasing - **REQUIRED** - Recent amendments to the National School Lunch Act encourage the use of local fresh agricultural products in student meals. To make this healthy choice, an optional geographic preference has been established. The District may define the local area where the preference will be applied and adds points/credits to bids from within those boundaries. It does not provide a set-aside for that area or preclude bidders from outside the area.

#5636 Pest Management and Pesticide Use - The August 2010 Policy Update has been revised consistent with Commissioner's Regulations. The Department of Environmental Conservation, in conjunction with the Department of Health and Department of Education, finalized regulations on pesticide use by schools and day care centers. New language clarifies who may approve emergency applications and what areas on school grounds the ban covers. Also included is a section on a new ban on fertilizers containing phosphorus. The pesticide ban takes effect in May 2011 and the fertilizer ban begins in January 2012.

#5750 School Bus Safety Program - This OPTIONAL addition to the policy prohibits the use of cell phones and all other electronic devices while driving a school bus. In New York State, cell phone use is only permitted while driving with a hands free device. However, even this type of use may prove to be too distracting and dangerous while driving a bus filled with students. Districts may want to consider adding this prohibition to their policy manual.

STUDENTS

#7513 Administration of Medication - (use of stock albuterol metered dose inhalers)

There was a discussion and it was determined the administration should check with the school nurse and that this policy would not be placed on the next agenda.

#7222 Credential Options for Students with Disabilities - **REQUIRED** - The Regents Competency Test (RCT) Safety Net for students with disabilities has been phased out. Only students who entered 9th grade before September 2010 will be allowed to take the RCT in place of a failed Regents Exam. The changes to the policy explain the local diploma option for students with disabilities entering 9th grade after September 2010.

#7551 Sexual Harassment of Students – REQUIRED – Note the Erie1 Correspondence

#7552 Bullying: Peer Abuse in the Schools - Wording has been added to clarify the various types of bullying that can take place in schools. It is not just a student on student activity. All acts of bullying are prohibited for students, teachers, staff, parents and visitors to the school, both on school grounds and at school sponsored events.

#7560 Notification of Sex Offenders - Changes in technology since the sex offender law was written allow for another option in notifying the community. Some districts send out periodic mailings with photos and addresses to notify the community of sex offenders who reside within the district. This wording enables districts to add a link the online New York State Sex Offender Registry on the district website and thereby notify the community in this manner.

#7315 Students Use of Computerized Information Resources (Acceptable Use Policy) - The policy has been revised and a new subheading, **Access to Inappropriate Content/Material and Use of Personal Technology or Electronic Devices**, added. The revision clarifies that the appropriate/acceptable use standards outlined in the policy apply to student use of technology via the District's Computer System (DCS) or any other electronic media or communications, including by means of a student's own personal technology or electronic device on school grounds or at school events.

#7670 Impartial Due Process Hearings/Selection of Impartial Hearing Officers – The Policy is revised to clarify compensation of the Impartial Hearing Officer.

INSTRUCTION

#8271 Children's Internet Protection Act: Internet Content Filtering/Safety Policy - **REQUIRED** - The policy has been revised and a new subheading, **Access to Inappropriate Content/Material and Use of Personal Technology or Electronic Devices**, added. Despite the District's use of technology protection measures such as blocking or filtering, a student using his/her own personal technology or electronic device on school grounds or at school events may access inappropriate material or content. This revision states that the District will not be responsible for inappropriate content or material accessed via a student's own personal technology or electronic device or via an unfiltered Internet connection received through a student's own personal technology or electronic device.

PUBLIC COMMENTS

NONE

ADMINISTRATIVE/BOARD COMMENTS

EXECUTIVE SESSION TO ADJOURNMENT

Motion by Mrs. Visscher to enter into executive session after a brief intermission for the purpose of a particular person at 8:47 pm followed by immediate adjournment.

Seconded by Mr. Plante

Yes: 5 No: 0 Abstain: 0

Motion carried

SUBMITTED BY: _____
Regina M. York, District Clerk