

**HADLEY- LUZERNE CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION REGULAR MEETING
November 17, 2014
STUART M. TOWNSEND MS LGI 6:30 pm (OPEN SESSION)**

MINUTES

Meeting Place: Stuart M. Townsend Middle School, LGI Room
Members Present: Mrs. Visscher, Mr. Hanlon, Mr. Novotarski, Mr. Moulton, Mrs. Lombardi
Members Absent: None
Others in Attendance: Superintendent – Paul Berry, Ph.D., HS Principal - Beecher Baker, MS Principal - Patrick Cronin, Director of Curriculum, Instruction & Assessment/PK-2 Principal - Elizabeth Hayes, School Business Official-Stephanie Steinhart, and 11+ others.

EXECUTIVE SESSION

Call to order by Mrs. Visscher and the board unanimously agreed to enter into executive session at 6:00 pm for the purpose of discussing the employment history of a particular person.

OPEN SESSION

The board unanimously agreed to enter into open session at 6:35 pm

PLEDGE OF ALLEGIANCE

CORRESPONDENCE

None

STUDENT COMMENTS

None

PRESENTATION/DISCUSSION/ADMINISTRATIVE COMMENTS:

Presentation by Mr. Baker – Presented the Chronicle Awards to Student Athletes’ – Zoe Fuerst and Jesse DeMarsh (note below) with the emphasis on “student”. They were congratulated by all.

Presentation: The attached presentation (power point) was presented by the principals for their respective building titled - District and Building Academic Goals

Discussions:

- Queen Anne building – It was determined that the cost to demolish the Queen Anne building would be between \$150,000 and \$200,000. This would include asbestos abatement before it is demolished. It currently costs \$10,000 per year to operate and heat. Currently the building and grounds superintendent is the only occupant at this time. There was a presentation by Bob Foley, the Transportation Supervisor to utilize the offices and bathrooms at the Queen Anne for the bus garage office and employees. Currently the bus garage employees are exposed to fumes, and inadequate space and only one bathroom. The phone system is a better quality at the Queen Anne. There would be space for key access with more security. There would need to be an upgrade of the conferencing ability between the buildings at a cost of approximately \$1100. This was not an action item but a majority of the board members gave approval. There was a concern that the original plan was to close the Queen Anne and what the current office in the bus garage would be used for.
- HLCS.org Website-there were presentation of other district websites and their appearance and user friendly ability as compared to our website. Dr. Berry stated that Lenny has done a tremendously great job in the design and updates with no outside support. There was discussion regarding a stipend and a web host (company) that helps school develop websites as presented on the attached with the costs that would be incurred. The results of the survey that the public and employees were asked to take regarding the website were presented. It was determined that the technology committee would meet again on November 24th and come up with a plan to present at the December 15th board meeting.
- Student Management System-The attached sheet was presented on other district participation in the various student management systems. Ms. Martin Mr. Scanlan and Mrs. Osborne gave their opinions on the current system and the upgrade to a new software system. They discussed the CIO roll, data, scores,

enrollment, scheduling, cost, errors, transferring students, timing, nurtri-kids, band width, and guidance support. It was determined that due to the cost this would need to be a budget item to discuss during the coming budget development season. Mr. Scanlan suggested there be across the board training for all employees and a conversion process that includes both the old and new programs to be running for easier flow with the new system going online once there are accurate checks of the roll over.

OLD BUSINESS

Policy Changes

Motion by Mr. Novotarski

Resolution #79

As recommended by the superintendent - BE IT RESOLVED, the Board of Education of Hadley-Luzerne Central School District acknowledges the second reading of the following policies and adopts as policy:

3100, New Policy - Community Relations

5410, Purchasing

5661, District Wellness Policy

5672, Information Security Breach and Notification

7210, Student Evaluation (Section only- Promotion and Retention of Students)

7513, Administration of Medication (Student Health Services)

8270, Instructional Technology (Computer Use in Instruction -Acceptable Use)

8450, Home Tutoring (Temporary Homebound Instruction)

Second by Mr. Hanlon

Yes: 5 No: 0 Abstain: 0

Motion Carried

Mr. Hanlon stepped out of the room briefly.

RESOLUTION AUTHORIZING PARTICIPATION IN COOPERATIVE ENERGY PURCHASING SERVICE (NYSMEC) FOR ELECTRICITY

Motion by Mr. Moulton

Resolution #80

WHEREAS, Article 5-G of the New York State General Municipal Law authorizes municipal corporations to enter into cooperative agreements for the performance or exercise of services, functions, powers or activities on a cooperative or contract basis among themselves or one for the other, and

WHEREAS, Section 119-n of the General Municipal Law defines the term "municipal corporation" for the purposes of Article 5-G as a county outside the city of New York, a city, a town, a village, a board of cooperative educational services, a fire district or a school district; and

WHEREAS, Hadley-Luzerne Central School District (hereinafter sometimes referred to as "Participant") is a "municipal corporation" as defined above; and

WHEREAS, this Board wishes for this municipal corporation to become or remain a Participant pursuant to the Municipal Cooperation Agreement For Energy Purchasing Services dated the 1st day of May 2005 (the "Agreement"), among municipal corporations collectively identified as the New York School and Municipal Energy Consortium ("NYSMEC") upon the terms of the Agreement and further wishes to authorize participation as an energy consumer as specified below.

NOW THEREFORE, BE IT RESOLVED, that this Board hereby determines that it is in the interests of the Hadley-Luzerne Central School District to participate in the NYSMEC, and authorizes and directs Stephanie Steinhart to sign the Agreement/and or the Billing Schedule and Agreement for electricity on its behalf; and

BE IT FURTHER RESOLVED, that this Board authorizes the Administrative Participant (as defined in the Agreement) to prepare, advertise, disseminate and open bids pursuant to the General Municipal Law and to award, execute and deliver binding contracts on behalf of this Board for the purchase of electricity for this Participant to the lowest responsible bidder as is determined by the Administrative Participant at a commodity price not to exceed \$.1126 cents per kWh for a term of at least one year and no more than three years commencing May 1, 2015, and other terms and conditions, all as may be determined by the Administrative Participant, or to reject any or all such bids; and

BE IT FURTHER RESOLVED, that this Participant agrees to advertise said bid as may be directed by the Administrative Participant; and

BE IT FURTHER RESOLVED, that the officers and employees of this Participant are authorized to execute such other confirming agreements, certificates and other documents and take such other actions as may be necessary or appropriate to carry out the intent of this resolution.

This Resolution shall take effect immediately.

Second by Mrs. Lombardi

Yes: 4 No: 0 Abstain: 0

Motion Carried

NYSSBA Membership

Motion by Mrs. Lombardi

Resolution #81

As recommended by the superintendent - **BE IT RESOLVED**, by the Board of Education of the Hadley-Luzerne Central School District that the district continues its membership with the New York State School Boards Association for the amount of \$6,752 effective January 1, 2015 to December 30, 2015.

Second by Mr. Moulton

Yes: 4 No: 0 Abstain: 0

Motion Carried

Board Meeting Minutes

Motion by Mr. Novotarski

Resolution #82

Approve the November 3, 2014, committee meeting minutes.

Second by Mrs. Lombardi

Yes: 4 No: 0 Abstain: 0

Motion Carried

NEW BUSINESS

Create New Position

Motion by Mrs. Lombardi

Resolution #83

As recommended by the superintendent, **BE IT RESOLVED** that, the Hadley-Luzerne Board of Education hereby creates one part time Teaching Assistant position, due to needed support in Kindergarten; under the CSEA Agreement, effective November 5, 2014.

Second by Mr. Moulton

Yes: 4 No: 0 Abstain: 0

Motion Carried

Mr. Hanlon returned.

PERSONNEL

RESIGNATION AND MOA

Motion by Mr. Novotarski with the word proposed added:

Resolution # 84

BE IT RESOLVED that the Board of Education of the District hereby accepts the proposed resignation of Edward Bus, effective November 17, 2014, approves the agreement dated November 17, 2014, and authorizes payments contained therein.

Second by Mrs. Lombardi

Yes: 5 No: 0 Abstain: 0

Motion Carried

APPOINTMENT-CSEA

Teaching Assistant (PT) – Michelle Foley
Motion by Mr. Novotarski
Resolution #85

As recommended by the superintendent - BE IT RESOLVED, by the Board of Education of the Hadley-Luzerne Central School District that Michelle Foley be appointed to a six month probationary period as part time Teaching Assistant, due to a newly created position, according to the terms and wage (\$11.19 per hour) stated in the most recent CSEA agreement; effective December 1, 2014. Mrs. Foley’s probationary period shall begin on December 1, 2014 and end on April 30, 2015.

Second by Mr. Moulton

Yes: 5 No: 0 Abstain: 0

Motion Carried

APPOINTMENTS-OTHER

Motion by Mrs. Lombardi
Resolution #86

As recommended by the superintendent, BE IT RESOLVED, by the Board of Education of the Hadley-Luzerne Central School District that the following persons be granted appointment to the positions below; Pending all clearances. Such appointments and the employment of the following individual are subject to termination upon written notice from the board of education.

<u>Name</u>	<u>Position</u>	<u>Effective</u>	<u>Stipend or Wage</u>
Elizabeth Hayes	SEED Program Director	2014-2015	\$2000 annual
Beecher Baker	SEED Grant Planning Team HLAA Member	2014-2015	\$ 500 annual
Barbie Eichorst	SEED Grant Planning Team HLTA Member	2014-2015	\$ 500 annual
Kathleen Maguire	SEED Grant Planning Team HLTA Member	2014-2015	\$ 500 annual
Kathleen Jones	SEED Grant Planning Team HLTA Member	2014-2015	\$ 500 annual
Holly Fisk	Substitute Food Service Helper	November 17, 2014	Minimum wage
Joshua Maxam	Substitute Cleaner	November 17, 2014	Minimum wage

Second by Mr. Moulton

Yes: 5 No: 0 Abstain: 0

Motion Carried

SCHEDULE OF BILLS

Motion by Mr. Moulton
Resolution #87

As recommended by the superintendent - accept warrants #13 (\$106.45), #14 (\$4,392.01), #15 (\$328,980.56), #16 (\$14,038.10), #17 (\$445,893.52).

Second by Mr. Novotarski

Yes:5 No: 0 Abstain: 0

Motion Carried

RE-LEVY UNPAID TAXES TO THE COUNTIES

Motion by Mrs. Lombardi
Resolution #88

BE IT RESOLVED, by the Board of Education of the Hadley-Luzerne Central School District to approve the list of assessments and taxes that will be re-levied to Saratoga and Warren Counties Effective November 4, 2014 in the amount of \$2,006,429.01 (Taxes \$1,992,670.98 + Penalties \$13,758.03)

Second by Mr. Moulton

Yes: 5 No: 0 Abstain: 0

Motion Carried

PUBLIC COMMENTS

Curt Schreiner, Day - Mr. Schreiner presented a proposal to the board members to create a cross country ski team. He has met with Gary Wilson and Beecher Baker who conducted a survey and 44 students expressed interest in the team. This is a great environment and area to offer this sport. It is good to keep kids active during the winter months. There are questions regarding the equipment as there is old equipment at the middle school but it is outdated. The athletes would purchase the equipment not the school. Due to the levels involved there are two types of equipment that could be purchased. There are four free locations to cross country ski at – Crandall Park, Wilton Park, Queensbury and Lake George. He also has a course at his home in the town of Day. The sport would start in December and the invitational are run similarly to the cross country meets and invitational where 60-100 students complete. Money and ability would determine the equipment type. Meets are usually once a week and there are not a lot of expenses. The district would need to provide the transportation to the meets and to practice. There are two courses that charge fees and that is Lapland and Garnett at \$4 per students. It is required that practice be held every day. He suggested that students ride the bus to his home for practice and parents would be required to come pick them up after practices. There was a discussion on the difference between having a club and a team. Mr. Schreiner is asking for a team not a club as there would be no competing events. He is willing to be the coach. There was question regarding the HTLA Agreement. There was discussion on grooming behind the middle school. It was noted he has a groomer but nothing to pull the groomer with. Board members suggested a snowmobile be utilized locally. Curt will come back with a detailed cost proposal for the board of education.

Sonja Harris, Lake Luzerne, PTSA – Mrs. Harris gave a PTSA update; breakfast with Santa will be on December 6th along with the vendor fair and the book fair. PTSA provided the meal for the Santa Sprint top 40 students who raised the most money. It was reported they raised \$8,000 on the first fundraiser for selling \$22,000 worth of products, in addition to sponsoring Young Readers, an assembly speaker and prom requests.

ADMINISTRATIVE/BOARD COMMENTS

EXECUTIVE/ADJOURNMENT

Motion by Mr. Moulton to enter into executive session at 8:44 pm followed by immediate adjournment at 9:15 pm.

Second by Mr. Novotarski

Yes: 5 No: 0 Abstain: 0

Motion Carried

Respectfully Submitted by Regina York, District Clerk