

HADLEY- LUZERNE CENTRAL SCHOOL DISTRICT  
BOARD OF EDUCATION REGULAR MEETING  
November 18, 2019



STUART M. TOWNSEND ES LGI 6:30 pm

MINUTES

Meeting Place: Stuart M. Townsend Elementary School, LGI  
Members Present: Mr. Moulton, Mrs. Hoffman, Mrs. Visscher, Mr. Novotarski  
Members Absent: Mrs. Braico  
Others in Attendance: Superintendent – Beecher Baker, Jr./Sr. HS Principal-Burgess Ovitt, ES Principal-Jonathan Baker, School Business Manager – Michelle Taylor, SRO Officer-Christopher Eggleston and 5+ others.

CALL TO ORDER

President Moulton called the meeting to order at 6:30 PM.

PLEDGE OF ALLEGIANCE

CORRESPONDENCE

Helen Bolton, Tiffinie Heil, Lori Therrien, Cynthia Plummer

PRESENTATION/DISCUSSION/ADMINISTRATIVE COMMENTS

Independent Audit - Superintendent Baker noted that the board had received the audit, response and related information; he asked if there were any questions. There was a discussion regarding the elementary student council extracurricular account. It was clarified that these funds are used for field trips and income is from the vending machines. There were no further discussions.

Budget Perimeters and Budget Calendar – Board Members were satisfied with the dates and information that will be received accordingly.

OLD BUSINESS

Budget Development Calendar

Motion by Mrs. Visscher

Resolution #80

Resolved, that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the 2020-2021 Budget Development Calendar.

Seconded by Mr. Novotarski

Yes: 4          No: 0          Abstain: 0

Motion Carried

NYSSBA Membership and Dues

Motion by Mr. Novotarski

Resolution #81

Resolved, that, upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves the membership in the New York State School Boards Association, effective for January 1, 2020 to December 31, 2020 and the dues associated for the amount of \$7,251.

Seconded by Mrs. Hoffman

Yes: 4          No: 0          Abstain: 0

Motion Carried

Board Meeting Minutes

Motion by Mrs. Hoffman

Resolution #82

Recommended by the Superintendent, to approve the October 21, 2019 regular meeting minutes.

Seconded by Mrs. Visscher

Yes: 4          No: 0          Abstain: 0

Motion Carried

NEW BUSINESS

Independent Auditors Report & District Response

Motion by Mrs. Visscher

Resolution #83

Resolved, that, upon the recommendation of the Superintendent of Schools, the Board of Education hereby accepts the 2018-2019 Independent Audit Report and approves the District's response thereto.

Be It Further Resolved to publish the legal notice and submit to NYS Comptroller's Office as required.

Seconded by Mr. Novotarski

Yes: 4          No: 0          Abstain: 0

Motion Carried

Obsolete Books

Motion by Mr. Novotarski

Resolution #84

As recommended by the Superintendent, that the Hadley-Luzerne Board of Education declare the attached list of books located at HLCS as obsolete and authorizes the Media Specialist to properly dispose of the items in the most economic means possible.

Seconded by Mrs. Hoffman followed by a brief discussion. Books are offered to students to take home, some are discarded.

Yes: 4          No: 0          Abstain: 0

Motion Carried

District Surplus Items

Motion by Mrs. Hoffman

Resolution #85

As recommended by the Superintendent, that the Hadley-Luzerne Board of Education declare 21 Chromebooks and 20 iPads as surplus and authorizes district administration to properly dispose of the items in the most economic means possible.

Seconded by Mrs. Visscher

Yes: 4          No: 0          Abstain: 0

Motion Carried

PERSONNEL

RETIREMENT & RESIGNATIONS

Motion by Mr. Novotarski to approved resolutions 86 to 89:

School Bus Driver Retirement – Helen Bolton

Resolution #86

BE IT RESOLVED, by the Board of Education of the Hadley-Luzerne Central School District to accept with appreciation the resignation for the purpose of retirement from Helen Bolton, from the position of full time (10 Mo.) Bus Driver, effective November 1, 2019. (24 years of service).

Be It Further Resolved Helen will continue as a Substitute Bus Driver for the rate currently set at \$15.16 per hour.

Teacher’s Aide – Tiffinie Heil

Resolution #87

BE IT RESOLVED, by the Board of Education of the Hadley-Luzerne Central School District to accept, with appreciation the resignation from Teacher’s Aide, Tiffinie Heil, effective October 28, 2019.

Teacher’s Aide – Cynthia Plummer

Resolution #88

BE IT RESOLVED, by the Board of Education of the Hadley-Luzerne Central School District to accept, with appreciation the resignation from Teacher’s Aide, Cynthia Plummer, effective October 29, 2019.

Teacher’s Aide – Lori Therrien

Resolution #89

BE IT RESOLVED, by the Board of Education of the Hadley-Luzerne Central School District to accept, with appreciation the resignation from Teacher’s Aide, Lori Therrien, effective October 21, 2019.

Seconded by Mrs. Visscher with appreciation to Helen Bolton for her years of service.

Yes: 4            No: 0            Abstain: 0

Motion Carried

### APPOINTMENT– HLTA

Extra-Curricular

Motion by Mrs. Hoffman

Resolution #90

As recommended by the Superintendent, BE IT RESOLVED, by the Board of Education of the Hadley-Luzerne Central School District that the following persons be granted appointment to the position(s) below according to the HLTA Agreement pending all required certifications; such appointment(s) and the employment of the following individual are subject to termination upon written notice from the board of education and will receive the job (description) expectation for the corresponding position from their immediate supervisor.

<u>Name</u>	<u>Position</u>	<u>Effective</u>	<u>Stipend</u>
Sharon O’Neil	Tutor	2019-2020 school year	\$30 per hour
Kristi-Ann Shippee	Chaperone/Scorekeeper	2019-2020 school year	\$60 per event
Kristin Saheim	Chaperone/Scorekeeper	2019-2020 school year	\$60 per event
Kristin Saheim	Shot Clock Op.	2019-2020 school year	\$45 per event

Seconded by Mr. Novotarski

Yes: 4            No: 0            Abstain: 0

Motion Carried

### APPOINTMENTS-CSEA

Motion by Mr. Novotarski to approved resolutions 91 to 94:

Teacher’s Aide (PT 10 mo.) — Katelyn Bovee

Resolution #91

As recommended by the Superintendent - BE IT RESOLVED, by the Board of Education of the Hadley-Luzerne Central School District that Katelyn Bovee be appointed to a six month probationary period as a part time Teacher’s Aide, due to a resignation, according to the terms and wage (\$11.81 per hour) as stated in the CSEA agreement, and is reportable to Warren County Civil Service, effective November 5, 2019. Katelyn’s probationary period shall begin on November 6, 2019 and end on May 5, 2020, at which time the board authorizes she be granted permanent appointment with written approval from the immediate supervisor, Robert Mark.

Teacher’s Aide (PT 10 mo.) — Kathy Smith

Resolution #92

As recommended by the Superintendent - BE IT RESOLVED, by the Board of Education of the Hadley-Luzerne Central School District that Kathy Smith be appointed to a six month probationary period as a part time Teacher’s Aide, due to a resignation, according to the terms and wage (\$11.81 per hour) as

stated in the CSEA agreement, and is reportable to Warren County Civil Service, effective November 4, 2019. Kathy's probationary period shall begin on November 4, 2019 and end on May 3, 2020, at which time the board authorizes she be granted permanent appointment with written approval from the immediate supervisor, Jon Baker.

Teacher's Aide (PT 10 mo.) — Jessika Bovee

Resolution #93

As recommended by the Superintendent - BE IT RESOLVED, by the Board of Education of the Hadley-Luzerne Central School District that Jessika Bovee be appointed to a six month probationary period as a part time Teacher's Aide, due to a resignation, according to the terms and wage (\$11.81 per hour) as stated in the CSEA agreement, and is reportable to Warren County Civil Service, effective November 4, 2019. Jessika's probationary period shall begin on November 4, 2019 and end on May 3, 2020, at which time the board authorizes she be granted permanent appointment with written approval from the immediate supervisor, Jon Baker.

Teacher's Aide (PT 10 mo.) — Sherry Shippee

Resolution #94

As recommended by the Superintendent - BE IT RESOLVED, by the Board of Education of the Hadley-Luzerne Central School District that Sherry Shippee be appointed to a six month probationary period as a part time Teacher's Aide, due to a new position, according to the terms and wage (\$11.81 per hour) as stated in the CSEA agreement, and is reportable to Warren County Civil Service, effective November 6, 2019. Jessika's probationary period shall begin on November 6, 2019 and end on May 5, 2020, at which time the board authorizes she be granted permanent appointment with written approval from the immediate supervisor, Jon Baker.

Seconded by Mrs. Visscher

Yes: 4          No: 0          Abstain: 0

Motion Carried

## APPOINTMENTS-OTHER

Motion by Mrs. Visscher

Resolution #95

As recommended by the Superintendent, BE IT RESOLVED, by the Board of Education of the Hadley-Luzerne Central School District that the following persons be granted appointment to the positions below which are reportable to Warren County Civil Service, pending clearances.

<u>Name</u>	<u>Position</u>	<u>Effective</u>	<u>Wage</u>
Virginia Bovee	Substitute (Aide)	11/7/2019	Min Wage.

Seconded by Mrs. Hoffman

Yes: 4          No: 0          Abstain: 0

Motion Carried

## RE-LEVY UNPAID TAXES TO THE COUNTIES

Motion by Mrs. Visscher

Resolution #96

BE IT RESOLVED, by the Board of Education of the Hadley-Luzerne Central School District to approve the list of assessments and taxes that is re-levied to Saratoga and Warren Counties effective November 18, 2019 in the amount of \$ 1,585,689.10 = (Taxes \$1,571,593.49 + Penalties \$14,095.61).

Seconded by Mr. Novotarski

Yes: 4          No: 0          Abstain: 0

Motion Carried

## SCHEDULE OF BILLS

Motion by Mr. Novotarski

Resolution #97

As recommended by the Superintendent - accept warrants #18(\$139,114.54), #19(\$765,859.18).  
Seconded by Mrs. Hoffman

Yes: 4          No: 0          Abstain: 0

Motion Carried

DISTRICT TREASURER'S REPORT

Motion by Mrs. Visscher

Resolution #98

As recommended by the Superintendent, for the board of education to accept the September 2019 District Treasurer's Report.

Seconded by Mr. Novotarski

Yes: 4          No: 0          Abstain: 0

Motion Carried

CSE/CPSE RECOMMENDATIONS

Motion by Mrs. Hoffman

Resolution #99

As recommended by the Superintendent, for the board of education to accept the CSE/CPSE recommendations dated 11/18/2019.

Seconded by Mrs. Visscher

Yes: 4          No: 0          Abstain: 0

Motion Carried

PUBLIC/STUDENT COMMENTS

None

ADMINISTRATIVE/BOARD COMMENTS

Elementary Principal Baker thanked the Luzerne-Hadley Fire Department for their safety presentations to the students on November 15<sup>th</sup>.

Superintendent Baker noted the status of the capital project, which is substantially complete. The high school classroom doors will be received before Thanksgiving and will be installed during Thanksgiving Recess. There is \$70,000 left over in the capital budget. There were discussions on possible uses of those funds. A new roof will be installed over the high school foyer area, and café equipment and the temperature controllers on the boilers at the elementary school will need to be replaced.

ADJOURNMENT

Motion by Mr. Novotarski to adjourn the meeting at 6:41 PM.

Seconded by Mrs. Vissicher.

Yes: 4          No: 0          Abstain: 0

Motion Carried

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Respectfully Submitted by Regina York – District Clerk