

HADLEY- LUZERNE CENTRAL SCHOOL DISTRICT  
BOARD OF EDUCATION REGULAR MEETING  
November 19, 2018



STUART M. TOWNSEND ES LGI 6:30 pm

MINUTES

Meeting Place: Stuart M. Townsend Elementary School, LGI  
Members Present: Mr. Moulton, Mrs. Visscher, Mrs. Braico, Mrs. Hoffman  
Members Absent: Mr. Novotarski  
Others in Attendance: Superintendent – Beecher Baker, School Business Administrator-T. Gregory Dale, Junior-Senior HS Principal-Burgess Ovitt, Director of Special Education-Jennifer Sanford, ES Principal-Jonathan Baker, School Resource Officer-Christopher Eggleston and 2+ others.

CALL TO ORDER

President Moulton called the meeting to order at 6:30 pm.

PLEDGE OF ALLEGIANCE

CORRESPONDENCE

Earlyne Payne, Jeremy Dunn, Laura George, Stanley Robinson, Megan Beck

OLD BUSINESS

**Budget Development Calendar/BOE Meeting Calendar Amended**

Motion by Mrs. Hoffman

Resolution #63

Resolved, that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the 2019-2020 Budget Development Calendar.

Be It Further Resolved, the Board accepts the amended 2018-2019 Board Meeting Calendar (BOCES

*Vote Moved to April 30<sup>th</sup>*)

Seconded by Mrs. Braico

Yes: 4      No: 0      Abstain: 0

*Motion Carried*

**Northern Rivers MOA**

Motion by Mrs. Hoffman

Resolution #64

Resolved, that, upon the recommendation of the Superintendent of Schools, the Board of Education hereby accepts the Northern Rivers Behavioral Health Center Satellite MOU/Agreement effective October 1, 2018 through June 30, 2019.

Seconded by Mrs. Visscher

Yes: 4      No: 0      Abstain: 0

*Motion Carried*

**Board Meeting Minutes (PA)**

Motion by Mrs. Visscher

Resolution #65

Recommended by the Superintendent, to approve the October 15, 2018 regular meeting minutes.

Seconded by Mrs. Hoffman

Yes: 4      No: 0      Abstain: 0

*Motion Carried*

**NEW BUSINESS**

**NYS COMPTROLLERS AUDIT REPORT**

Motion by Mrs. Braico

Resolution #66

Resolved, that, upon the recommendation of the Superintendent of Schools, the Board of Education hereby accepts the New York State Office of the State Comptroller's 2014-2018 Audit Report and approves the District's response thereto.

Seconded by Mrs. Hoffman

Yes: 4      No: 0      Abstain: 0

*Motion Carried*

**NYSSBA Membership & Dues**

Motion by Mrs. Visscher

Resolution #67

Resolved, that, upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves the membership in the New York State School Boards Association, effective for January 1, 2019 to December 31, 2019 and the dues associated for the amount of \$7,130.

Seconded by Mrs. Hoffman

Yes: 4      No: 0      Abstain: 0

*Motion Carried*

**POLICY**

**FIRST READINGS**

Motion by Mrs. Hoffman

Resolution #68

BE IT RESOLVED, that the Board of Education of the Hadley-Luzerne School District hereby accepts the recommendation of Superintendent, Beecher Baker Sr. to review as the First Reading of the following policy updates:

1730 Executive Sessions

5220 Investments

6110 School District Officer and Employee Code of Ethics

6160 Staff Development

7316 Use of Time Out Rooms, Physical Restraints, and Aversives

Seconded by Mrs. Visscher

Yes: 4      No: 0      Abstain: 0

*Motion Carried*

**IMPLEMENT IMMEDIATELY AS POLICY**

Motion by Mrs. Visscher

Resolution #69

BE IT RESOLVED, that the Board of Education of the Hadley-Luzerne School District hereby accepts the recommendation of Superintendent, Beecher Baker Sr. to accept the First Reading and formally waives the second reading and to immediately implement the following as HL School Policy:

6121 Sexual Harassment

7223 Sped. Students Participation in Graduation Ceremony

Seconded by Mrs. Hoffman

Yes: 4          No: 0          Abstain: 0

*Motion Carried*

PERSONNEL

Motion by Mrs. Hoffman to accept resolutions 70 through 75 with gratitude for their years of service.

**RETIREMENTS & RESIGNATIONS**

School Nurse – Earlyne Payne

Resolution #70

BE IT RESOLVED, by the Board of Education of the Hadley-Luzerne Central School District to accept with appreciation the resignation for the purpose of retirement from Earlyne Payne, from the position of full time (10 Mo.) School Nurse, effective January 2, 2019. (22 years of service).

Head Mechanic – Stanley Robinson

Resolution #71

BE IT RESOLVED, by the Board of Education of the Hadley-Luzerne Central School District to accept with appreciation the resignation for the purpose of retirement from Stanley Robinson, from the position of full time Head Mechanic, effective December 30, 2018. (17+ years of service)

CSE Secretary (Typist) – Laura George

Resolution #72

BE IT RESOLVED, by the Board of Education of the Hadley-Luzerne Central School District to accept with appreciation the resignation of Laura George, from the position of full time Typist, effective November 2, 2018.

Food Service Director- Megan Beck

Resolution #73

BE IT RESOLVED, by the Board of Education of the Hadley-Luzerne Central School District to accept with appreciation the resignation of Megan Beck, from the position of full time (11 month) Food Service Director, effective December 7, 2018.

Custodian – Jeremy Dunn

Resolution #74

BE IT RESOLVED, by the Board of Education of the Hadley-Luzerne Central School District to accept with appreciation the resignation of Jeremy Dunn, from the position of full time Custodian, effective October 22, 2018.

Custodian – Kimberley Allen

Resolution #75

BE IT RESOLVED, by the Board of Education of the Hadley-Luzerne Central School District to acknowledge the vacancy of a full time Custodian created by Kimberley Allen effective November 7, 2018.

Seconded by Mrs. Visscher with appreciation.

Yes: 4          No: 0          Abstain: 0

*Motion Carried*

**APPOINTMENTS– HLTA**

**Full Time Special Education Teacher – Sharon O'Neil**

Motion by Mrs. Braico

Resolution #76

BE IT RESOLVED, that the Board of Education of the Hadley-Luzerne School District hereby accepts the recommendation of Superintendent, Beecher Baker Sr. to appoint Sharon O'Neil to a three (3) year probationary appointment as a full time Special Education Teacher, due to a resignation, in the Special Education tenure area commencing December 20, 2018 and ending December 19, 2021. Sharon will be placed on Step 6C (\$50,772) of the 2018-2019 salary schedule as contained in the collective bargaining agreement between the district and the Hadley-Luzerne Teachers' Association. A necessary factor in consideration for tenure at the end of this probationary appointment will be receipt of all professional certifications and fulfillment of all requirements as set by the New York State Education Department for Special Education instruction. Sharon currently holds NYSED certification in Special Education.

Seconded by Mrs. Visscher followed by an introduction from Mr. Baker.

Yes: 4      No: 0      Abstain: 0

Motion Carried

**Extra-Curricular**

Motion by Mrs. Visscher

Resolution #77

As recommended by the Superintendent, BE IT RESOLVED, by the Board of Education of the Hadley-Luzerne Central School District that the following persons be granted appointment to the positions below according to the HLTA Agreement; such appointment(s) and the employment of the following individual are subject to termination upon written notice from the board of education and will receive the job (description) expectation for the corresponding position from their immediate supervisor.

*Tabled from October 15, 2018:*

<u>Name</u>	<u>Position</u>	<u>Effective</u>	<u>Stipend</u>
Brandon Allen	Chaperone/Scorekeeper	2018-2019 school year	\$60 per event
Brandon Allen	Shot Clock Operator	2018-2019 school year	\$45 per event
Todd Woodcock	Chaperone/Scorekeeper	2018-2019 school year	\$60 per event
Todd Woodcock	Shot Clock Operator	2018-2019 school year	\$45 per event
Michaela Trackey	Chaperone/Scorekeeper	2018-2019 school year	\$60 per event

*New Items:*

<u>Name</u>	<u>Position</u>	<u>Effective</u>	<u>Stipend</u>
Michaela Trackey	Music Festivals	2018-2019 school year	\$250 per event
Michaela Trackey	Concerts/Parades	2018-2019 school year	\$175 per event
Margaret Nelson	Chaperone/Scorekeeper	2018-2019 school year	\$60 per event
Chris. Eggleston	Chaperone/Scorekeeper	2018-2019 school year	\$60 per event
Mortimer Keane	Chaperone/Scorekeeper	2018-2019 school year	\$60 per event
James Kneeshaw	Mentor to Music Teacher	10/16/2018-6/30/2019	\$1,500 prorated(\$1,275)

Seconded by Mrs. Hoffman followed by a brief discussion regarding job descriptions.

Yes: 4      No: 0      Abstain: 0

Motion Carried

**APPOINTMENTS-CSEA**

**Typist (Provisional - FT 12 Mo.) – Laurie Stevens**

Motion by Mrs. Visscher

Resolution #78

As recommended by the Superintendent - BE IT RESOLVED, by the Board of Education of the Hadley-Luzerne Central School District that Laurie Stevens be \*provisionally appointed to a six month as a full time Typist according to Warren County Civil Service requirements, due to a resignation, for the hourly wage (\$11.88) as stated in the CSEA agreement, and is reportable to and follows Warren County Civil Service requirements, effective November 5, 2018. Laurie's six month probationary period shall commence when she qualifies according to Warren County Civil Service. \*This provisional appointment is pending the December 15, 2018 Typist Exam results.

Seconded by Mrs. Hoffman

Yes: 4      No: 0      Abstain: 0

Motion Carried

**Head Automotive (Bus) Mechanic (Provisional - FT 12 Mo.) – Michael Mazzeo**

Motion by Mrs. Braico

Resolution #79

As recommended by the Superintendent - BE IT RESOLVED, by the Board of Education of the Hadley-Luzerne Central School District that Michael Mazzeo be \*provisionally appointed as a full time Head Mechanic, due to a retirement, for the hourly wage of \$19.98 per hour plus benefits as stated in the

CSEA agreement, and is reportable to and follows Warren County Civil Service requirements, effective January 2, 2019. \*This is a provisional appointment pending the next available Head Automotive Mechanic Exam results, and pending approval of his 18 month leave request.

Seconded by Mrs. Hoffman

Yes: 4          No: 0          Abstain: 0

*Motion Carried*

**Cleaner (FT 12 Mo.) – Clifton Pidgeon**

Motion by Mrs. Visscher

Resolution #80

As recommended by the Superintendent - BE IT RESOLVED, by the Board of Education of the Hadley-Luzerne Central School District that Clifton Pidgeon be appointed to a six month probationary period according to Warren County Civil Service requirements, as a full time Cleaner, due to a resignation, for the hourly wage (\$12.21) as stated in the CSEA agreement, and is reportable to and follows Warren County Civil Service requirements, effective November 20, 2018. Clifton's probationary period shall begin on November 20, 2018 and end on May 19, 2019, at which time the board authorizes he be granted permanent appointment with written approval from the immediate supervisor, Brian Gereau.

Seconded by Mrs. Braico

Yes: 4          No: 0          Abstain: 0

*Motion Carried*

**Food Service Helper (PT 10 mo.) – Christiana Maxam**

Motion by Mrs. Hoffman

Resolution #81

As recommended by the Superintendent - BE IT RESOLVED, by the Board of Education of the Hadley-Luzerne Central School District that Christiana be appointed to a six month probationary period as a part time Food Service Helper, due to a promotion of C. Scheff, according to the terms and wage (\$11.11 per hour) as stated in the CSEA agreement, and is reportable to Warren County Civil Service, effective November 2, 2018. Christina's probationary period shall begin on November 2, 2018 and end on May 1, 2019, at which time the board authorizes she be granted permanent appointment with written approval from the immediate supervisor, Megan Beck.

Seconded by Mrs. Braico

Yes: 4          No: 0          Abstain: 0

*Motion Carried*

**APPOINTMENTS-OTHER**

**Substitutes**

Motion by Mrs. Visscher

Resolution #82

As recommended by the Superintendent, BE IT RESOLVED, by the Board of Education of the Hadley-Luzerne Central School District that the following persons be granted appointment to the positions below which are reportable to Warren County Civil Service, pending clearances as noted:

<u>Name</u>	<u>Position</u>	<u>Effective</u>	<u>Wage</u>
Dustin LaFountain	Sub Cleaner (pending)	November 20, 2018	\$10.41 per hour
Luke Lagace	Sub Cleaner	November 9, 2018	\$10.41 per hour
Paul Hinerman	Sub Cleaner	November 20, 2018	\$10.41 per hour
Kayla Sullivan	Sub Bus Monitor	November 20, 2018	\$10.41 per hour

Seconded by Mrs. Hoffman

Yes: 4          No: 0          Abstain: 0

*Motion Carried*

**Special Education Committee Parent Member (Volunteer) – Mary Beth Mitcham**

Motion by Mrs. Hoffman

Resolution #83

As recommended by the Superintendent, and the Committee on Special Education, that the Board of Education of the Hadley-Luzerne Central School District appoint Mary Beth Mitcham as parent member to serve on the Hadley-Luzerne CSD Special Education Committee.

Seconded by Mrs. Braico

Yes: 4          No: 0          Abstain: 0

*Motion Carried*

**CSEA LEAVE OF ABSENCES**

**School Monitor, Brandon Allen – Leave of Absence**

Motion by Mrs. Visscher

Resolution #84

BE IT RESOLVED, that the Board of Education of the Hadley-Luzerne Central School District hereby approves the request for an unpaid leave of absence for a family vacation as requested by, School Monitor, Brandon Allen, for five (5) days, April 8, 9,10,11,12, 2018 as an unpaid leave.

*“Pursuant to the Memorandum of Agreement with the CSEA dated September 5, 2007 which provides, in part:*

*.....2. c. Bargaining unit members appointed effective on or after July 1, 2007: Any unpaid leave shall be at the sole discretion of the Board of Education”*

Seconded by Mrs. Hoffman

Yes: 4          No: 0          Abstain: 0

*Motion Carried*

**Bus Mechanic, Michael Mazzeo – Leave of Absence**

Motion by Mrs. Braico

Resolution #85

Upon the recommendation of the Superintendent, BE IT RESOLVED, by the Board of Education of the Hadley-Luzerne Central School District that Michael Mazzeo is granted an 18 month leave of absence from his position as bus mechanic (/bus driver) commencing on January 2, 2019.

Seconded by Mrs. Hoffman

Yes: 4          No: 0          Abstain: 0

*Motion Carried*

**RE-LEVY UNPAID TAXES TO THE COUNTIES**

Motion by Mrs. Hoffman

Resolution #86

BE IT RESOLVED, by the Board of Education of the Hadley-Luzerne Central School District to approve the list of assessments and taxes that is re-levied to Saratoga and Warren Counties effective November 19, 2018 in the amount of \$ 1,616,241.41 (= Taxes \$1,601,906.65 + Penalties \$14,334.76).

Seconded by Mrs. Braico

Yes: 4          No: 0          Abstain: 0

*Motion Carried*

**SCHEDULE OF BILLS**

Motion by Mrs. Hoffman

Resolution #87

As recommended by the Superintendent - accept warrants #14 (\$3,648.40), #15 (\$125,764.16), #16 (\$750,357.87), #17 (\$413,746.88), #18(\$131,148.09), #19(\$17,005.31), #20 (\$394,770.92), #21 (\$136,118.18), #22 (\$150.00).

Seconded by Mrs. Braico

Yes: 4      No: 0      Abstain: 0

*Motion Carried*

DISTRICT TREASURER'S REPORT

Motion by Mrs. Visscher

Resolution #88

As recommended by the Superintendent, for the board of education to accept the September 2018 District Treasurer's Report.

Seconded by Mrs. Hoffman

Yes: 4      No: 0      Abstain: 0

*Motion Carried*

CSE RECOMMENDATIONS

Motion by Mrs. Visscher

Resolution #89

As recommended by the Superintendent, for the board of education to accept the CSE recommendations dated 11/19/2018.

Seconded by Mrs. Braico

Yes: 4      No: 0      Abstain: 0

*Motion Carried*

PUBLIC/STUDENT COMMENTS

NONE

ADMINISTRATIVE/BOARD COMMENTS

ADJOURNMENT

Motion by Mrs. Hoffman to adjourn the meeting at 6:46 pm.

Seconded by Mrs. Visscher

Yes: 4      No: 0      Abstain: 0

*Motion Carried*

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*Respectfully Submitted by T. Gregory Dale, SBA, Clerk Pro-tem*

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*Respectfully Submitted by Regina York, District Clerk*