

**HADLEY-LUZERNE CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION COMMITTEE MEETING
November 3, 2014 "BOARD APPRECIATION NIGHT"
STUART M. TOWNSEND MIDDLE SCHOOL
LGI Room – 5:30 PM**

MINUTES

Meeting Place: Stuart M. Townsend Middle School, LGI Room
Members Present: Mrs. Visscher, Mr. Hanlon, Mr. Novotarski
Members Absent: Mr. Moulton, Mrs. Lombardi
Others in Attendance: Superintendent – Paul Berry, Ph.D., HS Principal - Beecher Baker, MS Principal - Patrick Cronin, Director of Curriculum, Instruction & Assessment/PK-2 Principal - Elizabeth Hayes, School Business Official-Stephanie Steinhart, and 7+ others.

EXECUTIVE SESSION

Call to order by Mrs. Visscher with a motion by Mr. Novotarski to enter into immediately into executive session at 5:36 pm for the purpose of discussing current litigation regarding a tax assessment and potential settlement.

Second by Mr. Hanlon

Yes: 3 No: 0 Abstain: 0

Motion Carried

OPEN SESSION

The board unanimously agreed to enter into open session at 6:34 pm

PLEDGE OF ALLEGIANCE

CORRESPONDENCE

Mrs. Visscher noted there was one letter received; to be reviewed later.

STUDENT COMMENTS

None

PRESENTATION/DISCUSSION/ADMINISTRATIVE COMMENTS:

The 2013-2014 Annual Audit and Financial Statement (attached) was presented and reviewed in detail by Jeff Beecher, of Beecher, Bethel & Jenkins, CPA

Board appreciation presented by superintendent, Paul Berry, followed by a brief intermission.

DEPARTMENT REPORTS

Athletics – Gary Wilson presented the attached report. There was a discussion about uniforms.

Buildings & Grounds – Tink Wright presented the attached report. There was a discussion about the energy performance contract and the MS softball field.

Creation of a Grade Reconfiguration Guiding Committee

Motion by Mr. Novotarski

Resolution #68

As recommended by the superintendent, for the board of education to create a Grade Reconfiguration Guiding Committee as a subcommittee of the buildings and grounds committee and nominate for approval Eddie Joe Moulton and Gregory Novotarski as the board of education representatives; The task of the committee will be to guide the implementation of the grade reconfiguration project on a monthly meeting basis.

(Additional initial committee members: Dr. Paul Berry, Claude (Tink) Wright, Beecher Baker, Elizabeth Hayes, Patrick Cronin, Mike Gamache, and Duane Moulton.)

Seconded by Mr. Hanlon followed by a discussion on the timeline, project supervisors, communication, clerk of the works, coordination, bid process, and union wage.

Yes: 3 No: 0 Abstain: 0

Motion Carried

Special Education – Brianne Martin presented the attached report.

Cafeteria –Annette Chamberlain presented the attached report.

Technology – Scot Carpenter presented the attached report.

Transportation – Robert Foley presented the attached report.

COMMITTEE REPORTS

Athletics – Joseph Hanlon notified everyone the wrestling room will get wall pads, and there was a discussion regarding the need to eliminate the parking of cars out behind the middle school for sporting events as this is creating an unsafe environment and destroying the fields. There was much discussion & ideas with no decision made at this time. The buildings and grounds and athletic committee members were asked to meet and come up with a plan.

Negotiations –Mary Visscher continue to meet.

Finance/Audit –Antoinette Lombardi

Acceptance of Audit

Motion by Mr. Hanlon

Resolution #69

As recommended by the superintendent, for the board of education to accept the June 30, 2014 Financial Statements and Independent Auditor's Report.

Seconded by Mr. Novotarski

Yes: 3 No: 0 Abstain: 0

Motion Carried

Approval of Budget Development Calendar

Motion by Mr. Hanlon

Resolution #70

As recommended by the superintendent, for the board of education to approve the 2015-2016 Budget Development Calendar.

Seconded by Mr. Novotarski

Yes: 3 No: 0 Abstain: 0

Motion Carried

Scholarship – Gregory Novotarski – no report.

Technology – Mr. Berry noted that there is a survey regarding the current website available for the public to take. Presentations are being held throughout the district from companies who design websites and student software companies.

Facilities/Buildings and Grounds – Gregory Novotarski Any issues that arise regarding facilities or grounds can be handled by the subcommittee.

Policy – Mary Visscher

Annual Review of the following Policies as required by Education or General Municipal Laws;

- Code of Conduct on School Property #3410
- Investments #5220
- Purchasing #5410 (pending updates below)
- Student Attendance #7110
- Code of Conduct #7310

- Student Records: Access & Challenge #7240 (pending updates below)

OLD BUSINESS

Policy Changes

Motion by Mr. Novotarski

Resolution #71

As recommended by the superintendent - BE IT RESOLVED, the Board of Education of Hadley-Luzerne Central School District acknowledges the first reading of the following policies and postpones final approval for a second reading

Be It Further resolved policy 8272 will be immediately abolished (*merged into 8270*) and attachment 7240 is the second and final reading:

5672, Information Security Breach and Notification

7210, Student Evaluation (Section only- Promotion and Retention of Students)

7513, Administration of Medication (Student Health Services)

8272, Merge into 8270 (abolish 8272 immediately)

8450, Home Tutoring (Temporary Homebound Instruction)

3100, New Policy - Community Relations

8270, Instructional Technology (Computer Use in Instruction -Acceptable Use)

5661, District Wellness Policy

5410, Purchasing

7240, Attachment to: Student Records Access and Challenge (2nd final reading)

Seconded by Mr. Hanlon

Yes: 3

No: 0

Abstain: 0

Motion Carried

Meeting Minutes

Motion by Mr. Hanlon

Resolution #72

Approve the October 7, 2014 public hearing/regular board meeting minutes and the October 21, 2014 meeting of the qualified voter minutes/results.

Seconded by Mr. Novotarski

Yes: 3

No: 0

Abstain: 0

Motion Carried

PERSONNEL

RESIGNATION

Motion by Mr. Novotarski

Resolution #73

Be It Resolved, by the Board of Education of the Hadley-Luzerne Central School District to accept the resignation of Joyce Eaglestone as STLE Teacher Leader, effective for the 2014-2015 school year.

Seconded by Mr. Hanlon

Yes: 3

No: 0

Abstain: 0

Motion Carried

APPOINTMENTS – HLTA

Motion by Mr. Hanlon

Resolution #74

As recommended by the superintendent, BE IT RESOLVED, by the Board of Education of the Hadley-Luzerne Central School District that the following persons be granted appointment to the positions below,; Such appointments and the employment of the following individuals are subject to termination upon written notice from the board of education.

Be It Further Resolved, that this amends the original appointment on June 13, 2014.

<u>Name</u>		<u>Position</u>	<u>Effective</u>	<u>Stipend</u>
Carrie	Wilson	Co-Jr. Honor Society Advisor	2014-2015	\$260
Ashley	Osborne	Co-Jr. Honor Society Advisor	2014-2015	\$260

Seconded by Mr. Novotarski

Yes: 3 No: 0 Abstain: 0

Motion Carried

APPOINTMENTS – CSEA

Motion by Mr. Hanlon

Resolution #75

As recommended by the superintendent, BE IT RESOLVED, by the Board of Education of the Hadley-Luzerne Central School District that Albert Habshi Sr. be appointed to a probationary position as part time bus driver effective November 2, 2014, according the CSEA agreement, for the rate of \$16.31 per hour; Mr. Habshi's six month probationary period will be from November 2, 2014 through May 1, 2015.

Resolution #76

As recommended by the superintendent, BE IT RESOLVED, by the Board of Education of the Hadley-Luzerne Central School District that Shelly McClaskey be appointed to a probationary position as part time bus driver effective November 2, 2014, according the CSEA agreement, for the rate of \$16.31 per hour; Mrs. McClaskey's six month probationary period will be from November 2, 2014 through May 1, 2015.

APPOINTMENTS – OTHER

Resolution #77

As recommended by the superintendent, BE IT RESOLVED, by the Board of Education of the Hadley-Luzerne Central School District that the following person be granted appointment to the positions below, pending all clearances; Such appointments and the employment of the following individuals are subject to termination upon written notice from the board of education.

<u>Name</u>		<u>Position</u>	<u>Effective</u>	<u>Wage</u>
Brenda	Riffle	Substitute Bus Monitor	October 12, 2014	Minimum Wage
Brenda	Riffle	Sub. Food Service Helper	October 12, 2014	Minimum Wage
Brenda	Riffle	Substitute Cleaner	October 12, 2014	Minimum Wage
Brenda	Ward	Sub. Food Service Helper	October 12, 2014	Minimum Wage
Bobbie Jo	Barber	Substitute Bus Monitor	October 12, 2014	Minimum Wage
Joseph	Moses	Substitute Bus Monitor	November 2, 2014	Minimum Wage
Amy	Crooks	Tutor	November 2, 2014	\$30 per hour
Ashley	Miller	Election Inspector	2014-2015	Regular sub aide wage
Barb	Brewer-LaMere	Election Inspector	2014-2015	Regular sub teacher wage

Seconded by Mr. Novotarski

Yes: 3 No: 0 Abstain: 0

Motion Carried

BOCES ADVOCATE POSITION

Motion by Mr. Novotarski

Resolution #78

As recommended by the consortium of superintendents, led by James Dexter, a motion in support of the WSWHE BOCES, for the hiring of a lobbyist to advocate with the NYS Legislature on our behalf regarding issues of relevant educational priority; and

Be It Further Resolved, the Hadley-Luzerne Central School District pledges their support and approves approximately \$1500, (maximum \$1711.54) pending the number of districts who participate, effective for the 2014-2015 school year.

Seconded by Mr. Hanlon

Yes: 3 No: 0 Abstain: 0

Motion Carried

PUBLIC COMMENTS

None

ADJOURNMENT

Motion by Mr. Hanlon to adjourn the meeting at 8:13 pm

Seconded by Mr. Novotarski

Yes: 3 No: 0 Abstain: 0

Motion Carried

Respectfully Submitted by Regina York, District Clerk