

**HADLEY-LUZERNE CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION COMMITTEE MEETING
November 4, 2013 "BOARD APPRECIATION NIGHT"
STUART M. TOWNSEND MIDDLE SCHOOL
LGI Room – 6:30 PM**

MINUTES

Meeting Place: Stuart M. Townsend Middle School, LGI
Members Present: Mr. Othmer, Mr. Hanlon, Mr. Novotarski, Mrs. Visscher,
Mrs. Lombardi
Members Absent: Mrs. Lombardi (8:15 pm)
Others in Attendance: Superintendent – Paul Berry, HS Principal- Beecher Baker, MS Principal - Patrick Cronin, Director of Curriculum, Instruction & Assessment/PK-2 Principal - Elizabeth Hayes, Superintendent of Buildings & Grounds-Tink Wright, Rich Trowbridge-Athletic Director, CSE Chair –Brienne Martin, Sunny Sweet-Transportation Director, Annette Chamberlain-Cafeteria Manager, Scot Carpenter-(BOCES) Coordinator of Technology and 17+ others.

CALL TO ORDER

President Othmer called the meeting to order at 6:30 PM.

PLEDGE OF ALLEGIANCE

CORRESPONDENCE

Mr. Berry noted they received correspondence regarding tonight's appointment and most department reports.

STUDENT COMMENTS

None

PRESENTATION/DISCUSSION/ADMINISTRATIVE COMMENTS:

In recognition of HL Senior, Charles Allen, for his outstanding courage on October 20th, when he jumped into the cold waters of Lake Luzerne to save a man who had driven into the lake, was presented with a certificate by high school principal, Beecher Baker. Mr. Allen was accompanied by his extended family. He received a standing ovation.

Superintendent, Paul Berry, expressed appreciation to the board for their voluntary service and gifts were presented by the Junior Class and School to Work programs, followed by a brief intermission.

Jeff Beecher, Beecher, Bethel & Jenkins, CPA reviewed the 2012-2013 Annual Audit and Financial Statement – He highlighted the school lunch deficit and the 3.2 % fund balance which is under the state limit. The board questioned this audit compared to last year. Mr. Beecher said this was a good audit and slightly improved over last year.

DEPARTMENT REPORTS

Special Education – Brienne Martin reviewed the attached report. There were discussions on state target percentages, district comparisons, identifying students, physical therapy, and 504 students. Denise Haraughty (HS) & Donna Robertson (MS)-Teachers of the School to Work Programs each presented their school to work program highlights. (Hand-outs attached.) There were discussions on state requirements, new credentials for diplomas (CDOS), the reporting aspects for these diplomas, the reconfiguration and the request for data for our future graduates of this program. Barb Mitchell and the Lake Luzerne senior center were recognized as they are very active with our high school students in the school to work program.

Athletics – Rich Trowbridge (reviewed attached report); There were discussions regarding girls soccer, super-modified soccer, committee meetings, field hockey, volleyball, football, advancing modified players to JV, and learning verses winning.

Buildings & Grounds – Tink Wright (reviewed attached report); There was discussion regarding the maintenance forms and the prospect of having a digital software reporting system for repairs and maintenance. Mr. Wright thanked the board for supporting his presidency of the NYS School Facilities Committee, noting his term has ended.

Transportation – Sunny Sweet (reviewed attached report); There was much discussion regarding concerns of parents, not transporting students who live on Smith Mountain Road. The issue will be further reviewed and the board requested they be provided with state regulations relevant to the issue.

Cafeteria –Annette Chamberlain verbally reported that lunch participation is increasing as the year moves on but that we are still down from last year’s numbers. Healthy and whole grains continue to be introduced. Next year the district needs to be serving 100% whole grain. Fruit must be selected for the child’s meal to be counted rather than as a la carte. Beans/legumes need to be offered at least once a week. Students still discard lots of the food. Orders were slightly affected by the government shut down. We are headed in the right direction with the deficit, as it was \$120,000. Prices have gone up this year and must go up by five cents each year until we are at the federal reimbursement rate which is currently at \$2.56 per meal. Subs are still an issue and get paid minimum wage.

Technology – Scot Carpenter and teachers Diana Berrigan and Kathleen Maguire presented PowerPoint’s on the use of Google docs and iPads in their rooms.

COMMITTEE REPORTS

Athletics – Joseph Hanlon reported at the meeting that this committee is a good communication tool for coaches. Items for the coming meeting included review of fall sports, preview winter sports, involvement of girls in sports and extra programs in the winter.

Committee on Special Education; (covered in department report)

Negotiations –Joseph Hanlon and Karl Othmer – There have been ongoing meetings with the new CSEA president and area representative. These changes have lost a lot of negotiation time but there should be progress made at the next meeting.

Audit – (Karl Othmer)

Acceptance of Audit

Resolution #79

Motion by Mrs. Visscher

As recommended by the superintendent, for the board of education to accept the June 30, 2013 Financial Statements and Independent Auditor’s Report

Seconded by Mr. Novotarski

Yes: 4 No: 0 Abstain: 0

Motion carried

Scholarship – Gregory Novotarski

Technology – Karl Othmer (covered in dept. report); There was a brief discussion on the server issues and any possible future issues.

Facilities/Buildings and Grounds – Gregory Novotarski and Karl Othmer (covered in dept. report) There was a brief discussion regarding the reconfiguration progress.

Policy – Mary Visscher, note the policy meeting and process. There was a discussion regarding policy 6131 and the releasing of those scores. BOCES has a procedure that will be shared by the superintendent. *The following were reviewed as required by Education or General Municipal Laws:* Student Attendance #7110, Code of Conduct #7310, Code of Conduct on School Property #3410, Investments #5220, and Purchasing #5410

Policy Changes(First Reading)

Resolution #80

Motion by Mr. Hanlon

As recommended by the superintendent - BE IT RESOLVED, the Board of Education of Hadley-Luzerne Central School District acknowledges the first reading of the following policies and postpones final approval for a second reading:

5250, Disposal of District Property

6130, Evaluation of Staff (not covered by §3012-c of Education Law)

6131, NEW POLICY - Building Principal and Classroom Teacher Evaluation

7513, Student Health Services (policy and regulation)

6124, NEW POLICY - Staff Requests for Accommodations under the Americans with Disabilities Act as Amended (ADAAA)

7620, Programs for Students with Disabilities Under the IDEA & New York's Education Law Article 89

7222, Diploma and Credential Options for Students with Disabilities

Seconded by Mr. Novotarski

Yes: 4 No: 0 Abstain: 0

Motion carried

PERSONNEL

Reinstate Position

Bus Driver

Motion by Mrs. Visscher

Resolution #81

As recommended by the superintendent - BE IT RESOLVED, by the Board of Education of the Hadley-Luzerne Central School District hereby reinstates one bus driver, effective October 28, 2013.

Seconded by Mr. Hanlon

Yes: 4 No: 0 Abstain: 0

Motion carried

Appointments – HLTA

Math Teacher

Motion by Mr. Hanlon

Resolution #82

BE IT RESOLVED, that the Board of Education of the Hadley-Luzerne School District hereby accepts the recommendation of Hadley-Luzerne Superintendent, Paul Berry to appoint Carrie Wilson to a two (2) year probationary appointment as a full time Math Teacher in the Math tenure area, commencing November 25, 2013 and ending November 24, 2015. Mrs. Wilson holds a permanent NYS Certificate (#638788051) in 7-12 Math.

Mrs. Wilson's annualized salary will be Step 10C (\$52,117) of the Salary Schedule Appendix C, effective November 25, 2013 and Step 10C (\$53,117) of Appendix D, effective February 1, 2014 as contained in the collective bargaining agreement between the district and the Hadley-Luzerne Teachers' Association.

Seconded by Mr. Mrs. Visscher

Yes: 4 No: 0 Abstain: 0

Motion carried

Motion by Mr. Hanlon to approve resolutions 83-85:

Appointments – CSEA

Bus Driver

Resolution #83

As recommended by the superintendent - BE IT RESOLVED, by the Board of Education of the Hadley-Luzerne Central School District that Bus Driver, Herbie Lewis, be reinstated to his regular annualized salary of \$8,344 plus benefits effective October 28, 2013.

Full Time Bus Driver

Resolution #84

As recommended by the superintendent, BE IT RESOLVED, by the Board of Education of the Hadley-Luzerne Central School District, that George Lent be appointed as a maintenance full time bus driver according to the CSEA Agreement for the annualized salary of \$18,053 effective October 28, 2013.

Appointments – Other

Per Diem Teacher

Resolution #85

As recommended by the superintendent, BE IT RESOLVED, by the Board of Education of the Hadley-Luzerne Central School District that Christine Willmart be appointed as a per diem Math Teacher at her regular per diem rate \$312.37 (1/200th of base salary) for a maximum of five days, effective November 4, 2013.

Seconded by Mr. Novotarski

Yes: 4 No: 0 Abstain: 0

Motion carried

PUBLIC COMMENTS

Sonja Harris, PTSA, Parent: Reported on PTSA events and asked that the teacher websites be updated, so parents can review homework assignments.

ADJOURNMENT

Motion by Mr. Hanlon to adjourn the meeting at 9:04 PM.

Seconded by Mrs. Visscher

Yes: 4 No: 0 Abstain: 0

Motion carried

Submitted by District Clerk, Regina York