

**HADLEY- LUZERNE CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION PUBLIC HEARING/REGULAR MEETING
December 5, 2016
STUART M. TOWNSEND ES LGI 6:30 pm**

MINUTES

Meeting Place: Stuart M. Townsend Elementary School, LGI
Members Present: Mr. Moulton, Mrs. Visscher, Mr. Hanlon, Mrs. Hoffman, Mr. Novotarski
Members Absent: None
Others in Attendance: Superintendent – Beecher Baker, JR/SR HS Principal – Burgess Ovitt, Elementary Principal - Patrick Cronin, School Business Administrator –Stephanie Steinhart and 5 others.

CALL TO ORDER

President Moulton called the meeting to order at 6:31 pm.

PLEDGE OF ALLEGIANCE

CORRESPONDENCE

None

STUDENT COMMENTS

None

PRESENTATION/DISCUSSION/ADMINISTRATIVE COMMENTS (1 of 2)

- ❖ Presentation: Independent Audit Report was presented by Jeff Beecher of Jenkins, Beecher & Bethel, LLP, Accountant who reviewed the attached audit, specifically pages 14, 21, 22 and 76. His reviewed/commented on the topics of unappropriated fund balance being 6% - which is over the state recommended amount of 4%, the transfer of funds to the school lunch fund inclusive of operational expenses for the year and covered debt from previous years, the capital fund transfer for use of short term borrowing for the school buses, the revenue exceeding expenditures and the fund balance calculation, again, being over the 4% recommended by the state. Overall this was a very good audit and he feels the district is in good financial standing.

(Due to technical difficulties the Public Hearing on Capital Project was moved to the end of the action items.)

OLD BUSINESS

Policy

Motion by Mrs. Visscher

Resolution #86

As recommended by the superintendent - BE IT RESOLVED, the Board of Education of Hadley-Luzerne Central School District acknowledges the second reading of the following and approves as policy:

- 1220, Candidates and Campaigning
- 4212, Organizational Structure Chart
- 6510, Health Insurance
- 7110, Student Attendance
- 7132, Non-Resident Students
- 7616, Academic Intervention Services

Seconded by Mr. Novotarski

Yes: 5 No: 0 Abstain: 0

Motion carried

Board Meeting Minutes

Motion by Mr. Hanlon

Resolution #87

Approve the November 21, 2016 Regular BOE meeting minutes.

Seconded by Mrs. Hoffman

Yes: 5 No: 0 Abstain: 0

Motion carried

NEW BUSINESS

Acceptance of Audit

Motion by Mrs. Visscher

Resolution #69 (tabled from 11/21/16)

As recommended by the superintendent, for the board of education to accept the June 30, 2016 Financial Statements and Independent Auditor's Report.

Seconded by Mr. Novotarski

Yes: 5 No: 0 Abstain: 0

Motion carried

LED Project Winning Bid

Motion by Mr. Hanlon

Resolution #88

As recommended by the superintendent, BE IT RESOLVED, by the Board of Education of the Hadley-Luzerne Central School District to accept the bid from Integra LED of 745 Albany Shaker Road, Latham, NY 12210 in the amount of \$56,171.73.

Be It Further Resolved, that the said board approve the terms and conditions of IntegraLED LLC., as provided with the bid and authorizes the superintendent to execute.

Seconded by Mrs. Hoffman followed by the introduction of the Integra reps, by Mr. Baker, who attended the meeting.

Yes: 5 No: 0 Abstain: 0

Motion carried

BOCES Transportation Contract

Motion by Mrs. Visscher

Resolution #89

As recommended by the superintendent, for the board of education to approve the contract between the district and WSWHE BOCES dated October 3, 2016 for the purpose of transporting district student(s) in the amount of \$839.65, effective October 3, 2016 through June 2, 2017 and directs the board president and superintendent execute the agreement.

Seconded by Mr. Novotarski

Yes: 5 No: 0 Abstain: 0

Motion carried

PERSONNEL

RESIGNATIONS

Lillian Euber

Motion by Mrs. Hoffman

Resolution #90

BE IT RESOLVED, by the Board of Education of the Hadley-Luzerne Central School District to accept, the resignation of Lillian Euber, from the position of part time Food Service Helper, effective November 22, 2016.

Seconded by Mrs. Visscher

Yes: 5 No: 0 Abstain: 0

Motion carried

Jessica Davis

Motion by Mr. Hanlon

Resolution #91

BE IT RESOLVED, by the Board of Education of the Hadley-Luzerne Central School District to accept, the resignation of Jessica Davis from the HLTA extracurricular position of Gr. 9 (Co-) Class Advisor, effective December 1, 2016.

Seconded by Mr. Novotarski

Yes: 5 No: 0 Abstain: 0

Motion carried

APPOINTMENTS - HLTA

HLTA Extra Curricular

Motion by Mrs. Hoffman

Resolution #92

As recommended by the superintendent, BE IT RESOLVED, by the Board of Education of the Hadley-Luzerne Central School District that the following person be granted appointment to the position below as per the HLTA agreement; such appointments and the employment of the following are subject to termination upon written notice from the board of education. The amends the original appointment.

<u>Name</u>	<u>Position</u>	<u>Effective</u>	<u>Stipend</u>
Sonja Harris	9 th Grade Co-Class Advisor	12/1/2016-6/30/17	\$173.25 yr.

Seconded by Mrs. Visscher

Yes: 5 No: 0 Abstain: 0

Motion carried

APPOINTMENTS - CSEA

Food Service Helper (PT) – Christine Collard

Motion by Mrs. Visscher

Resolution #93

As recommended by the superintendent - BE IT RESOLVED, by the Board of Education of the Hadley-Luzerne Central School District that Christine Collard be appointed to a six month probationary period as a part time Food Service Helper, due to a resignation, according to the terms and wage (\$9.71 per hour) as stated in the CSEA agreement, effective December 5, 2016. Christine's probationary period shall begin on December 5, 2016 and end on June 4, 2017.

Seconded by Mrs. Hoffman

Yes: 5 No: 0 Abstain: 0

Motion carried

School Monitor Amended Appointment (PT) – Lonnie Willett

Motion by Mrs. Hoffman

Resolution #94

As recommended by the superintendent - BE IT RESOLVED, by the Board of Education of the Hadley-Luzerne Central School District that Lonnie Willett be appointed to a six month probationary period as a

part time School Monitor as a new position, according to the terms and wage (\$9.71 per hour) as stated in the CSEA agreement, effective October 31, 2016. Lonnie's probationary period shall begin on October 31 2016 and end on May 1, 2017, this amends the start date of his original appointment.
Seconded by Mr. Hanlon

Yes: 5 No: 0 Abstain: 0

Motion carried

APPOINTMENTS - OTHER

Motion by Mrs. Hoffman

Resolution #95

As recommended by the superintendent, BE IT RESOLVED, by the Board of Education of the Hadley-Luzerne Central School District that the following person be granted appointment to the position below; Such appointments and the employment of the following individual are subject to termination upon written notice from the board of education; Pending clearance.

<u>Name</u>	<u>Position</u>	<u>Effective</u>	<u>Stipend/Wage</u>
Courtney Levine-Scheff	Substitute Food Service Worker	December 5, 2016	\$9.00 per hour

Seconded by Mr. Hanlon

Yes: 5 No: 0 Abstain: 0

Motion carried

TREASURER'S REPORT

Motion by Mrs. Visscher

Resolution #96

As recommended by the superintendent to accept the October 2016 Treasurer's Report.

Seconded by Mrs. Hoffman

Yes: 5 No: 0 Abstain: 0

Motion carried

PRESENTATION/DISCUSSION/ADMINISTRATIVE COMMENTS (2 of 2)

- ❖ The Capital Project was presented by Mr. Baker and Ms. Steinhart, as attached. Topics discussed included: The mission of safety, the five year plan, district committee, formulation of the project, the smart bond, finances, general fund use, elevator to be ADA compliant, asbestos tile removal, guidance suite, all the outdated items in the district, exterior updates to the Queen Anne Building-making it energy efficient, auditorium work inclusive of seating, air conditioning and acoustics system. The goal is to return the graduation ceremony to the auditorium.
Public Hearing on Capital Project
There were three gentlemen from the public who interacted with Mr. Baker and the board. Questions/discussions included - if the design of the project was going out to bid and what was used for calculating the estimate for the project? How much of the project was based on quotes? The architect worked with contractors and their engineers with similar project experience in formulating 75% of the cost, in addition to historical data on specific items such as the HVAC. The Flooring amount was calculated based on a quote from a specific contractor.
Is the architect the clerk of the works? No, this will be another agency.
The gentlemen agreed that all the areas in the project should be addressed and that the timing is good due to the debt falling off and this makes sense. It was noted Mr. Baker had attended numerous community meetings and that it is a tax neutral project.
There was a question on the Queen Anne Building needing interior renovations, but it is not necessary since the architect noted that it is a sound building on the interior.
There was discussion on the location of the pole barn and the many reasons this is another sound investment, such as extending the life of the buses, reduced time in clearing off and being more safe with not having the ice/snow accumulate on the buses.

The gentlemen were impressed with the capital project mailed out by the district and the presentation-everything was very informative, necessary and financially sound. The board members noted the years of saving and cuts that allowed this project to come to fruition. There were previous building condition plans with items noted but in the past those items had to be put on the back burner due to the weak finances of the district at that time. The board thanked the community members who attended, it was very much appreciated.

PUBLIC COMMENTS

None

ADMINISTRATIVE/BOARD COMMENTS

The 5 year financial plan will be presented in January.

ADJOURNMENT

Motion by Mrs. Visscher to adjourn the meeting at 7:27 pm.

Seconded by Mr. Hanlon

Yes: 5

No: 0

Abstain: 0

Motion carried

Respectfully Submitted by Regina York, District Clerk