

HADLEY- LUZERNE CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION REGULAR/BUDGET WORKSHOP MEETING

March 18, 2019



STUART M. TOWNSEND ES LGI 6:30 pm

MINUTES

Meeting Place: Stuart M. Townsend Elementary School, LGI
Members Present: Mr. Moulton, Mrs. Visscher, Mr. Novotarski, Mrs. Hoffman, Mrs. Braico
Members Absent: None
Others in Attendance: Superintendent – Beecher Baker, School Business Administrator-T. Gregory Dale, Junior-Senior HS Principal-Burgess Ovitt, Director of Special Education-Jennifer Sanford, ES Principal-Jonathan Baker, School Resource Officer-Christopher Eggleston and 24+ others.

CALL TO ORDER

President Moulton called the meeting to order at 6:30 pm.

PLEDGE OF ALLEGIANCE

CORRESPONDENCE

Mr. Fauler and Mr. Moses retirement letters were acknowledged.

PRESENTATION/DISCUSSION/ADMINISTRATIVE COMMENTS

PBIS- Positive Behavior Intervention and Supports–Team Presentation as attached. Mr. Ovitt introduced the team who presented the behavior program in detail. Mr. Ovitt expressed his interest in having this implemented in the high school. Next year the rewards for positive behavior will increase.

2019-2020 Budget– Mr. T. Gregory Dale, School Business Administrator presented the attached. The Principals and Department Supervisors each presented their part of the budget.

- HS – Burgess Ovitt stated the budget should be a roll over from this year with any increase due to contractual obligations. Mr. Fauler will need to be replaced. There was discussion regarding courses in the high school. Two additional college courses will be offered. PTech is already running and has two committed students – who will each receive an associate’s degree by their senior year. The program will continue to be promoted for enrollment. DL was discussed and he would like to add a music theory class.
- ES – Jonathan Baker state his budget will stay similar to this year except for contractual salary increases. We are hiring an ES Counselor as a replacement for the 2 part time psychologists. One major purchase he is requesting is round cafeteria tables. There was discussion on what extracurricular/enrichment activities are offered to elementary students after school. Mr. J. Baker noted he will continue to ask but at this time he is not aware of anyone who has come forward to implement.
- SPED – Jennifer Sanford shared her slide attached.
- Technology – Scot Carpenter discussed his slide attached.
- Cafeteria – Jaclyn Adler covered the cafeteria slide and noted that she is looking to update the software and that the school lunch price will need to increase by 10 cents to \$2.25 for next year.
- Facilities – Brian Gereau – discussed numerous personnel changes that he would like the board to consider due to assignments and the possible retirements within his department. He supports the circular tables that Mr. J. Baker would like to purchase in the elementary school. He would like to update the bathrooms in the high school auditorium and would like to have an organic company treat the fields instead of using pesticides along with major maintenance and seeding of the fields, with employees only handling basic appearance. He would like to create outside classrooms for use and a garden for classes if there is interested faculty.

- Transportation – Ricky McFarlane covered his slide and is looking for a 5 year replacement plan on school buses and 3 year replacement plan on vans. There was discussion regarding the current process for determining if a bus or van needs replacement. He explained replacement is dependent upon the cost of the current maintenance and repairs that vehicle.
- Gary Wilson reviewed his budget slide and noted that referees are getting a 3% raise and the supplies for all sports were discussed and clarified, and noted that it is fair across the board but each year different sports are given supplies on a rotating basis.
- Greg Dale completed the presentation on the overall budget as attached, and the ESSA (Every Student Succeeds Act) will require professional development for staff. He applied for a \$50,000 grant that will be used along with Title II funding. The budget is now at a \$126,000 deficit but we plan on getting more aid. The board expressed wanting to be more included in what purchases the staff are asking for and there was a board meeting set for the next Monday for this purpose. Mr. Dale noted he would inform the board of the wants and needs of the staff.

OLD BUSINESS

Board Meeting Minutes

Motion by Mrs. Braico

Resolution #140

Recommended by the Superintendent, to approve the February 25, 2019 regular/committee meeting minutes.

Seconded by Mr. Novotarski

Yes: 5 No: 0 Abstain: 0

Motion Carried

NEW BUSINESS

Psychologist Consultant Agreement

Motion by Mrs. Visscher

Resolution #141

As recommended by the Superintendent - BE IT RESOLVED, that the Board of Education of the Hadley-Luzerne Central School hereby approves the agreement and terms within between the district and Barbara Fribourg effective March 19, 2019 through June 30, 2019 and directs the superintendent to execute the agreement.

Seconded by Mrs. Hoffman

Yes: 5 No: 0 Abstain: 0

Motion Carried

Obsolete Books

Motion by Mrs. Visscher

Resolution #142

As recommended by the Superintendent, that the Hadley-Luzerne Board of Education declare the attached list of books, located at BOCES, as obsolete and authorizes BOCES to properly dispose of the items in the most economic means possible.

Seconded by Mr. Novotarski

Yes: 5 No: 0 Abstain: 0

Motion Carried

Obsolete Books/Cassettes/VHS tapes

Motion by Mrs. Braico

Resolution #143

As recommended by the Superintendent, that the Hadley-Luzerne Board of Education declare the attached list of books, tapes and cassettes etc., located at HLCS as obsolete and authorizes the Media Specialist to properly dispose of the items in the most economic means possible.

Seconded by Mr. Novotarski

Yes: 5 No: 0 Abstain: 0

Motion Carried

Academic Calendar for 2019-2020

Motion by Mrs. Visscher

Resolution #144

As recommended by the Superintendent to approve the academic calendar for 2019-2020.

Seconded by Mrs. Hoffman

Yes: 5 No: 0 Abstain: 0

Motion Carried

Annual Legal Ad for the Budget Vote and Election;

Call To Vote By HLCS Board of Education:

Motion by Mrs. Visscher

Resolution: #145

TO THE QUALIFIED VOTERS OF THE HADLEY LUZERNE CENTRAL SCHOOL DISTRICT
LEGAL NOTICE OF PUBLIC HEARING, BUDGET VOTE AND ELECTION

NOTICE IS HEREBY GIVEN, that a Public Hearing of the qualified voters of the Hadley-Luzerne Central School District will be held at the Large Group Instructional Room of the Stuart M. Townsend Elementary School, 27 Hyland Drive Lake Luzerne, New York, on Monday, May 13, 2019 at 6:30 p.m., prevailing time for the presentation of the proposed 2019-2020 HLCSD Budget. The budget will be available for review beginning May 7, 2019 at the Hadley-Luzerne Central School District Offices, 27 Hyland Drive Lake Luzerne, New York.

AND NOTICE IS HEREBY GIVEN, that the annual meeting of the qualified voters of the Hadley-Luzerne Central School District, will be held on Tuesday, May 21, 2019 between the hours of 12:00 noon and 8:00 p.m., prevailing time, at the Stuart M. Townsend Elementary School, LGI Room, 27 Hyland Drive, Lake Luzerne, New York, at which time the polls will be opened to voting by machine and/or ballot on the following items:

1. To elect two (2) members to the Board of Education each to a three (3) year term, commencing on July 1, 2019 and expiring on June 30, 2022. The incumbent Board members and Susan Hoffman and Gregory Novotarski, whose terms expire on June 30, 2019.

2. To adopt the annual budget of the Hadley Luzerne Central School District for the fiscal year 2019-2020 and to authorize the requisite portion therefore to be raised by taxation on the taxable property of the District.

3. To adopt the following proposition:

PROPOSITION 1 – PURCHASE OF TWO (2) SCHOOL BUSES AND TWO (2) SCHOOL MINI-VANS

RESOLVED, that the Board of Education of the Hadley Luzerne Central School District is hereby authorized to purchase two (2) 65 passenger school buses and two (2) school mini-vans at a total cost not to exceed \$322,000, and that the sum of \$322,000, or so much thereof as may be necessary, shall be raised by the levy of a tax upon the taxable property of said School District and collected in annual installments as provided by the Education Law and the Local Finance Law, and in anticipation of such tax, obligations of said School District may be issued.

4. To transact such other business as may properly come before the meeting pursuant to the Education Law of the State of New York.

The election and budget vote shall be by machine and/or ballot. The hours during which the polls shall be kept open shall be from 12:00 noon to 8:00 p.m. prevailing time or for as long thereafter as necessary to enable qualified voters who are in the polling place at 8:00 p.m. to cast their ballots.

AND FURTHER NOTICE IS HEREBY GIVEN, that a copy of the statement of the amount of money which will be required to fund the School District's budget for the 2019-2020 school year, exclusive of public monies, may be obtained by any resident of the District during business hours beginning Tuesday, May 7, 2019 at the School Business Office and the Main Office of each school building between the hours of 8:00 a.m. and 3:30 p.m., prevailing. Copies shall also be available at the Annual District Meeting.

AND FURTHER NOTICE IS HEREBY GIVEN, that petitions nominating a candidate for the office of member of the Board of Education to fill two (2) expired terms each for three (3) years, must be filed with the Hadley Luzerne District Clerk at the Superintendent's office, not later than April 22, 2019 between 11:00 a.m. and 5:00 p.m. Each petition must be directed to the District Clerk, must be signed by at least 25 qualified voters of the District or 2% of the registered voters of the District who voted in the previous annual election, whichever is greater and must state the name and residence of the candidate that shall fill the vacancy "At Large". Nominating petitions may be obtained at the Office of District Clerk, Stuart M. Townsend Elementary School, 27 Hyland Drive, Lake Luzerne, during regular school hours.

AND FURTHER NOTICE IS HEREBY GIVEN, applications for absentee ballots for election of Board Members and voting on the budget and propositions may be applied for at the Office of the District Clerk between the hours of 8:00 a.m. and 4:00 p.m. Monday through Friday, except holidays. Completed applications must be received by the District Clerk by May 13, 2019 if the ballot is to be mailed to the voter, or May 20, 2019, if the ballot is to be delivered personally to the voter. Absentee ballots must be received by the District Clerk not later than 5:00 p.m. on May 21, 2019. A list of all persons to whom absentee ballots have been issued will be available in the office of the District Clerk at the Stuart M. Townsend Elementary School, on each of the five days prior to the day of the election, except Sunday, May 19, 2019, and only by appointment on Saturday, May 18, 2019. Any qualified voter may challenge the acceptance of the ballot of any person on such list, by making his/her challenge and reasons therefore known to the Chief Inspector of Election before the close of the polls.

AND FURTHER NOTICE IS GIVEN, that personal registration of voters is required pursuant to Section 2014 of the Education Law. If a voter has already registered pursuant to Section 2014 of the Education Law, and has voted at an annual or special district meeting within the last four (4) calendar years, he or she is eligible to vote at this election; if a voter is registered and eligible to vote under Article 5 of the Election Law, he or she is also eligible to vote at this election. All other persons who wish to vote must register. The Board of Registration will meet for the purpose of registering all qualified voters of the District pursuant to Education Law at the District Office, Stuart M. Townsend Elementary School, 27 Hyland Drive on May 13, 2019 between the hours of 12:00 pm and 3:30 pm to add any additional names to the Register to be used at the aforesaid election, at which time any person will be entitled to have his or her name placed on the Register, provided that at such meeting of the Board of Registration, the prospective voter is known or proven to the satisfaction of the Board of Registration to be then or thereafter entitled to vote at such election for which the register is prepared. The Register so prepared pursuant to Section 2014 of the Education Law shall be filed in the Office of the District Clerk and will be open for inspection by any qualified voter of the District, on each of five days prior to the day of the election, except Sunday, May 19, 2019, between the hours of 8:00 a.m. to 3:30 p.m., prevailing time and by appointment on Saturday, May 18, 2019, and at the polling place on the day of the vote.

AND FURTHER NOTICE IS HEREBY GIVEN that pursuant to Section 2014 of the Education Law of the State of New York, the Board of Registration will meet May 13, 2019, 12:00 pm -3:30 pm, prevailing time, at the Stuart M. Townsend Elementary School in the Town of Lake Luzerne, Warren County, New York, to prepare the Register of the School District to be used at any special district meetings that may be held after the preparation of said Register, or placed on such Register provided that at such meeting of said Board of Registration he/she is known or proven to the satisfaction of such Board of Registration to be then or thereafter entitled to vote at the school election for which said Register is prepared, or any special district meeting held after May 21, 2019.

AND FURTHER NOTICE IS HEREBY GIVEN, that pursuant to a rule adopted by the Board of Education in accordance with Sections 2035 and 2008 of the Education law, any referenda or propositions to amend the budget, or otherwise to be submitted for voting at said vote and election, must be filed with the Board of Education at the Hadley-Luzerne Central School District on or before April 22, 2019 at 5:00 p.m., prevailing time; must be typed or printed in the English language; must be directed to the Clerk of the School District; must be signed by twenty-five (25) qualified voters, or 5% of the registered voters of the District who voted in the previous annual election of Board members, whichever is greater; and must state the name and residence of each signer. However, the School Board will not entertain or place before the voters any proposition if its purpose is beyond the power of the voters or is illegal, or any proposition

requiring the expenditure of moneys which fails to include specific appropriations for all such expenditures required by the proposition.

Seconded by Mrs. Hoffman

Yes: 5 No: 0 Abstain: 0

Motion Carried

PERSONNEL
RETIREMENTS/RESIGNATION

Joseph Moses

Motion by Mr. Novotarski with appreciation

Resolution #146

BE IT RESOLVED, by the Board of Education of the Hadley-Luzerne Central School District to accept with appreciation the resignation for the purpose of retirement from full time Bus Monitor/Cleaner, Joseph Moses, effective April 5, 2019. Joe has 5 years of service in the district.

Seconded by Mrs. Visscher with appreciation

Yes: 5 No: 0 Abstain: 0

Motion Carried

Matthew Fauler

Motion by Mrs. Visscher with appreciation

Resolution #147

BE IT RESOLVED, by the Board of Education of the Hadley-Luzerne Central School District to accept with appreciation the resignation for the purpose of retirement from full time Special Education Teacher, Matthew Fauler, effective June 28, 2019. Matt has 33 years of service in the district.

Seconded by Mrs. Hoffman with appreciation followed by Mr. B. Baker expressing his thankfulness for Mr. Fauler's great service to our district.

Yes: 5 No: 0 Abstain: 0

Motion Carried

Abigail Mitchell

Motion by Mrs. Hoffman

Resolution #148

BE IT RESOLVED, by the Board of Education of the Hadley-Luzerne Central School District to accept with appreciation the resignation from part time Aide, Abby Mitchell, effective April 1, 2019.

Seconded by Mrs. Braico

Yes: 5 No: 0 Abstain: 0

Motion Carried

APPOINTMENTS - HLTA

Extra-Curricular

Motion by Mrs. Visscher

Resolution #149

As recommended by the Superintendent, BE IT RESOLVED, by the Board of Education of the Hadley-Luzerne Central School District that the following persons be granted appointment to the position below

according to the HLTA Agreement; such appointment(s) and the employment of the following are subject to termination upon written notice from the board of education and will receive the job (description) expectation for the corresponding position from their immediate supervisor.

<u>Name</u>	<u>Position</u>	<u>Effective</u>	<u>Stipend</u>
Sandi Lemery	Tutor	2018-2019 school year	\$30 per hour

Seconded by Mrs. Hoffman

Yes: 5 No: 0 Abstain: 0

Motion Carried

APPOINTMENTS - OTHER

Substitutes

Motion by Mr. Novotarski

Resolution #150

As recommended by the Superintendent, BE IT RESOLVED, by the Board of Education of the Hadley-Luzerne Central School District that the following persons be granted appointment to the positions below which are reportable to Warren County Civil Service pending all clearances:

<u>Name</u>	<u>Position</u>	<u>Effective</u>	<u>Wage</u>
Corey Haas	Substitute Cleaner	March 13, 2019	\$11.10 per hour
Lonnie Willett	Substitute Monitor	March 18, 2019	\$11.10 per hour
Robin Galusha	Substitute FS Helper	March 11, 2019	\$11.10 per hour

Seconded by Mrs. Braico

Yes: 5 No: 0 Abstain: 0

Motion Carried

SCHEDULE OF BILLS

Motion by Mrs. Braico

Resolution #151

As recommended by the Superintendent - accept warrants #37 (\$120,502.93), #38 (\$140,883.04), #39 (\$461,429.55), #40 (\$376,617.85), #41 (\$121,444.42).

Seconded by Mrs. Visscher

Yes: 5 No: 0 Abstain: 0

Motion Carried

DISTRICT TREASURER'S REPORT

Motion by Mrs. Hoffman

Resolution #152

As recommended by the Superintendent, for the board of education to accept the January 2019 District Treasurer's Report.

Seconded by Mrs. Braico followed by a brief discussion asking that more current financial reports be provided to the board.

Yes: 5 No: 0 Abstain: 0

Motion Carried

CSE RECOMMENDATIONS

Motion by Mrs. Visscher

Resolution #153

As recommended by the Superintendent, for the board of education to accept the CSE recommendations dated 3/18/2019.

Seconded by Mrs. Hoffman

Yes: 5 No: 0 Abstain: 0

Motion Carried

PUBLIC/STUDENT COMMENTS

Mel Brooks, Parent, Teacher, Lake Luzerne resident: Noted there were reading clubs, drama club, PBI drawing club, baking club, reading is fun club and snow and ski club at the elementary. She loves the idea of student clubs for K-6 and 7-8.

Moreen Jones, Community Member of Lake Luzerne: Had a question regarding the Queen Anne and heard it may be torn down but would like it to be preserved as it is a historical building. She questioned the capital project line items listed in The Post Star paper which showed windows and siding on the Queen Anne building as a part of the project that voters approved.

It was explained to her by Superintendent Baker that those are "add on" line items that are optional if there are leftover funds. Due to the long duration of SED approval the capital project just started and will go through June of next year.

ADMINISTRATIVE/BOARD COMMENTS

Mr. Fauler will be greatly missed, Facebook is going well and the students did a great job on the musical.

ADJOURNMENT

All agreed to adjourn the meeting at 8:08 pm.

Motion Carried

Respectfully Submitted – Regina York – District Clerk