

**HADLEY- LUZERNE CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION REGULAR MEETING/BUDGET WORKSHOP
March 19, 2018
STUART M. TOWNSEND ES LGI 6:30 PM
27 Hyland Drive Lake Luzerne, NY**

MINUTES

Meeting Place: Stuart M. Townsend Elementary School, LGI
Members Present: Mr. Moulton, Mr. Hanlon, Mrs. Hoffman, Mr. Novotarski
Members Absent: Mrs. Visscher
Others in Attendance: Superintendent – Beecher Baker, Junior-Senior HS Principal-Burgess Ovitt, ES School Principal-Patrick Cronin, School Business Administrator-Greg Dale, Director of Special Education-Jennifer Sanford, Transportation Director-Ricky McFarlane, Athletic Director-Gary Wilson, and 16+ others.

CALL TO ORDER

President Moulton called the meeting to order at 6:30pm

PLEDGE OF ALLEGIANCE

CORRESPONDENCE

Sue Hartman, Carol Cooney, Marc Morrison, Merri Purdy, Teresa Backus and Janice Waterhouse
Mr. Baker thanked Mrs. Hartman who was present and expressed thanks to the faculty retiring.

Mr. Baker and Mr. Ovitt recognized the Ronald F. Conover, Chairman, Warren County Board of Supervisors – Proclamation Commemorating the Districts achievement for establishing a “No Place For Hate” school.

APPOINTMENT-HLAA-ELEMENTARY PRINCIPAL

Jonathan Baker

Motion by Mrs. Hoffman

Resolution #126

BE IT RESOLVED that upon the recommendation of the Superintendent of Schools, the Board hereby appoints Jonathan Baker, possessing a School Building Leader Certificate, to a four year probationary term to serve as Elementary School Principal, in the District Administrator tenure area, commencing July 1, 2018 through June 30, 2022; and

BE IT FURTHER RESOLVED, that the Board of Education of the Hadley Luzerne Central School District hereby approves and ratifies the memorandum of agreement by and between the Hadley Luzerne Central School District and the Hadley-Luzerne Administrators Association dated March 19, 2018 and directs the Superintendent to execute the agreement.

Seconded by Mr. Novotarski

Yes: 4 No: 0 Abstain: 0

Motion Carried

Oath of Office was administered by the district clerk.

PRESENTATION/DISCUSSION/ADMINISTRATIVE COMMENTS

- 2017-2018 Budget Update- the attached presentation was given by Gregory Dale, School Business Administrator. The highlights discussed were the increased security funding, the use of the fund balance and NYS Lottery funds not being distributed fairly.

OLD BUSINESS

Contract for Health Services with CCSD

Motion by Mr. Novotarski

Resolution #127

As recommended by the Superintendent - BE IT RESOLVED, by the Board of Education of the Hadley-Luzerne Central School to approve the agreement dated January 29, 2018 between the district and Corinth Central School District for the purpose of providing health and welfare services for approximately thirty one (31) children residing in said school district and attending non-public schools in the Corinth Central School District, Town of Corinth, County of Saratoga, New York, to begin on September 6, 2017 and to end on June 22, 2018 as required by the provisions of Section 912 of the Education Law, in the amount of \$10,983.12 and directs the board president and district clerk to execute the agreement.

Seconded by Mrs. Hoffman

Yes: 4 No: 0 Abstain: 0

Motion Carried

Omni TPA Services

Motion by Mrs. Hoffman

Resolution #128

As recommended by the Superintendent - BE IT RESOLVED, by the Board of Education of the Hadley-Luzerne Central School to approve the renewal estimate for third party administrative services employer sponsored 403(b) plan for the 2018-2019 school year in the amount of \$1500.

Seconded by Mr. Novotarski

Yes: 4 No: 0 Abstain: 0

Motion Carried

Acceptance of Dishwasher Bid

Motion by Mr. Novotarski

Resolution #129

As recommended by the Superintendent - BE IT RESOLVED, by the Board of Education of the Hadley-Luzerne Central School to accept the winning bid for the replacement of the Dishwasher by Saratoga Restaurant Supply, 720 Wilton-Gansevoort Road, Gansevoort, NY 12831, as advertised in an RFP on February 1,2,3, 2018 and authorizes the School Business Official and School Lunch Director to implement, and;

Be It Further Resolved the board accepts the Alternate Quote in the amount of \$18,745 and the terms and conditions within and authorizes the Superintendent to fully execute.

Seconded by Mr. Hanlon

Yes: 4 No: 0 Abstain: 0

Motion Carried

Cooperative Produce Purchasing Program

Motion by Mr. Hanlon

Resolution #130

As recommended by the Superintendent - The Hadley-Luzerne Central School Board authorizes participation in the Cooperative Purchasing Program coordinated by Washington-Saratoga-Warren-Hamilton-Essex Counties BOCES for the 2018-2019 school year for fresh PRODUCE products.

Seconded by Mrs. Hoffman

Yes: 4 No: 0 Abstain: 0

Motion Carried

Lunch Prices for 2018-2019

Motion by Mr. Novotarski

Resolution #131

As recommended by the Superintendent - BE IT RESOLVED, by the Board of Education of the Hadley-Luzerne Central School to approve the increase in school lunch price by 10 cents.

Seconded by Mr. Hanlon
Yes: 4 No: 0 Abstain: 0

Motion Carried

Obsolete/Damaged HL Books Located at BOCES

Motion by Mr. Novotarski

Resolution #132

As recommended by the Superintendent - BE IT RESOLVED, by the Board of Education of the Hadley-Luzerne Central School District hereby grants permission to dispose of the attached list of district owned obsolete/damaged text books, located at BOCES, effective March 19, 2018.

Seconded by Mrs. Hoffman

Yes: 4 No: 0 Abstain: 0

Motion Carried

Board Meeting Minutes

Motion by Mrs. Hoffman

Resolution #133

As recommended by the Superintendent – to approve the February 12, 2018 BOE regular/budget workshop meeting minutes and March 5, 2018 BOE Committee/Budget Workshop meeting minutes.

Seconded by Mr. Hanlon

Yes: 4 No: 0 Abstain: 0

Motion Carried

NEW BUSINESS

Academic Calendar for 2018-2019

Motion by Mr. Novotarski

Resolution #134

As recommended by the Superintendent to approve the academic calendar for 2018-2019.

Seconded by Mrs. Hoffman

Yes: 4 No: 0 Abstain: 0

Motion Carried

Approval of Annual Legal Ad/Ballot Propositions for the Tuesday, May 15, 2018 Budget Vote and Election

Motion by Mr. Novotarski

RESOLUTION #135

TO THE QUALIFIED VOTERS OF THE HADLEY-LUZERNE CENTRAL SCHOOL DISTRICT
LEGAL NOTICE OF PUBLIC HEARING, BUDGET VOTE AND ELECTION

NOTICE IS HEREBY GIVEN, that a Public Hearing of the qualified voters of the Hadley-Luzerne Central School District will be held at the Large Group Instructional Room of the Stuart M. Townsend Elementary School, 27 Hyland Drive Lake Luzerne, New York, on Monday, May 7, 2018 at 6:30 p.m., prevailing time for the presentation of the proposed 2018-2019 Budget. The budget will be available for review beginning April 23, 2018 at the Hadley-Luzerne Central School District Offices, 27 Hyland Drive Lake Luzerne, New York.

AND NOTICE IS HEREBY GIVEN, that the annual meeting of the qualified voters of the Hadley-Luzerne Central School District, will be held on Tuesday, May 15, 2018 between the hours of 12:00 noon and 8:00 p.m., prevailing time, at the Stuart M. Townsend Elementary School, 27 Hyland Drive, Lake Luzerne, New York, at which time the polls will be opened to voting by machine and/or ballot on the following items:

1. To elect two (2) members to the Board of Education each to a three (3) year term, commencing on July 1, 2018 and expiring on June 30, 2021 to succeed Mary Visscher and Joseph Hanlon, whose terms expire on June 30, 2018.

2. To adopt the annual budget of the Hadley Luzerne Central School District for the fiscal year 2018-2019 and to authorize the requisite portion therefore to be raised by taxation on the taxable property of the District.
3. To adopt the following propositions:

PROPOSITION I – PURCHASE OF TWO (2) SCHOOL BUSES

RESOLVED, that the Board of Education is hereby authorized to acquire two (2) 65 passenger school buses at a maximum estimated cost not to exceed \$260,000, which is estimated to be the maximum cost thereof, and to expend such sum for such purpose and to levy the necessary tax therefore taking into account state aid received, to be levied and collected in annual installments in such years and in such years and in such amounts as may be determined by the Board of Education and in anticipation of the collection of such tax, issue bonds and notes of the District at one time or from time to time in the principal amount not to exceed \$260,000 and to levy a tax to pay the interest on such obligations when due.

PROPOSITION II - THREE (3) SCHOOL MINI-VANS

RESOLVED, that the Board of Education is hereby authorized to acquire three (3) school mini-vans at a maximum estimated cost not to exceed \$75,000, which is estimated to be the maximum cost thereof, and to expend such sum for such purpose and to levy the necessary tax therefore taking into account state aid received, to be levied and Collected in annual installments in such years and in such years and in such amounts as may be determined by the Board of Education and in anticipation of the collection of such tax, issue bonds and notes of the District at one time or from time to time in the principal amount not to exceed \$75,000 and to levy a tax to pay the interest on such obligations when due.

4. To transact such other business as may properly come before the meeting pursuant to the Education Law of the State of New York.

The election and budget vote shall be by machine and/or ballot. The hours during which the polls shall be kept open shall be from 12:00 noon to 8:00 p.m. prevailing time or for as long thereafter as necessary to enable qualified voters who are in the polling place at 8:00 p.m. to cast their ballots.

AND FURTHER NOTICE IS HEREBY GIVEN, that a copy of the statement of the amount of money which will be required to fund the School District's budget for the 2018-2019 school year, exclusive of public monies, may be obtained by any resident of the District during business hours beginning Monday, April 23, 2018 at the School Business Office and the Main Office of each school building between the hours of 8:00 a.m. and 3:30 p.m., prevailing. Copies shall also be available at the Annual District Meeting.

AND FURTHER NOTICE IS HEREBY GIVEN, that petitions nominating a candidate for the office of member of the Board of Education to fill two (2) expired terms each for three (3) years, must be filed with the Hadley Luzerne District Clerk at the Superintendent's office, not later than April 16, 2018 between 9:00 a.m. and 5:00 p.m. Each petition must be directed to the District Clerk, must be signed by at least 25 qualified voters of the District or 2% of the registered voters of the District who voted in the previous annual election, whichever is greater and must state the name and residence of the candidate that shall fill the vacancy "At Large". Nominating petitions may be obtained at the Office of District Clerk, Stuart M. Townsend Elementary School, 27 Hyland Drive, Lake Luzerne, during regular school hours.

AND FURTHER NOTICE IS HEREBY GIVEN, applications for absentee ballots for election of Board Members and voting on the budget and propositions may be applied for at the Office of the District Clerk between the hours of 8:00 a.m. and 4:00 p.m. Monday through Friday, except holidays. Completed applications must be received by the District Clerk by May 8, 2018 if the ballot is to be mailed to the voter, or May 14, 2018, if the ballot is to be delivered personally to the voter. Absentee ballots must be received by the District Clerk not later than 5:00 p.m. on May 15, 2018.

A list of all persons to whom absentee ballots have been issued will be available in the office of the District Clerk at the Stuart M. Townsend Elementary School, on each of the five days prior to the day of the election, except Sunday, May 13, 2018, and only by appointment on Saturday, May 12, 2018. Any qualified voter may challenge the acceptance of the ballot of any person on such list, by making his/her challenge and reasons therefore known to the Chief Inspector of Election before the close of the polls.

AND FURTHER NOTICE IS GIVEN, that personal registration of voters is required pursuant to Section 2014 of the Education Law. If a voter has already registered pursuant to Section 2014 of the Education Law, and has voted at an annual or special district meeting within the last four (4) calendar years, he or she is eligible to vote at this election; if a voter is registered and eligible to vote under Article 5 of the Election Law, he or she is also eligible to vote at this election. All other persons who wish to vote must register.

The Board of Registration will meet for the purpose of registering all qualified voters of the District pursuant to Education Law at the District Office, Stuart M. Townsend Elementary School, 27 Hyland Drive on May 7,

2018 between the hours of 12:00 pm and 3:30 pm to add any additional names to the Register to be used at the aforesaid election, at which time any person will be entitled to have his or her name placed on the Register, provided that at such meeting of the Board of Registration, the prospective voter is known or proven to the satisfaction of the Board of Registration to be then or thereafter entitled to vote at such election for which the register is prepared. The Register so prepared pursuant to Section 2014 of the Education Law shall be filed in the Office of the District Clerk and will be open for inspection by any qualified voter of the District, on each of five days prior to the day of the election, except Sunday, May 13, 2018, between the hours of 8:00 a.m. to 3:30 p.m., prevailing time and by appointment on Saturday, May 13, 2018, and at the polling place on the day of the vote.

AND FURTHER NOTICE IS HEREBY GIVEN that pursuant to Section 2014 of the Education Law of the State of New York, the Board of Registration will meet May 15, 2018, 12:00 pm-6:00 pm, prevailing time, at the Stuart M. Townsend Elementary School in the Town of Lake Luzerne, Warren County, New York, to prepare the Register of the School District to be used at any special district meetings that may be held after the preparation of said Register, or placed on such Register provided that at such meeting of said Board of Registration he/she is known or proven to the satisfaction of such Board of Registration to be then or thereafter entitled to vote at the school election for which said Register is prepared, or any special district meeting held after May 15, 2018.

AND FURTHER NOTICE IS HEREBY GIVEN, that pursuant to a rule adopted by the Board of Education in accordance with Sections 2035 and 2008 of the Education law, any referenda or propositions to amend the budget, or otherwise to be submitted for voting at said vote and election, must be filed with the Board of Education at the Hadley-Luzerne Central School District on or before April 16, 2018 at 5:00 p.m., prevailing time; must be typed or printed in the English language; must be directed to the Clerk of the School District; must be signed by twenty-five (25) qualified voters, or 5% of the registered voters of the District who voted in the previous annual election of Board members, whichever is greater; and must state the name and residence of each signer. However, the School Board will not entertain or place before the voters any proposition if its purpose is beyond the power of the voters or is illegal, or any proposition requiring the expenditure of moneys which fails to include specific appropriations for all such expenditures required by the proposition.

Seconded by Mr. Hanlon

Yes: 4 No: 0 Abstain: 0

Motion Carried

PERSONNEL

RESIGNATIONS/RETIREMENTS

Motion by Mrs. Hoffman

Sue Hartman
Resolution #136

Be It Resolved by the Hadley-Luzerne Board of Education to accept with appreciation the resignation and provisions listed for the purpose of retirement of Sue Hartman from her position of Reading Teacher, effective June 30, 2018, at which time Mrs. Hartman will have taught at our District for 15 years.

Seconded by Mr. Novotarski

Yes: 4 No: 0 Abstain: 0

Motion Carried

Carol Cooney

Motion by Mr. Novotarski to accept resolution 137, 138, 139:

Resolution #137

Be It Resolved by the Hadley-Luzerne Board of Education to accept with appreciation the resignation and provisions listed for the purpose of retirement of Carol Cooney from her position of Science Teacher, effective September 20, 2018, at which time Mrs. Cooney will have taught at our District for 28 years.

Marc Morrison
Resolution #138

Be It Resolved by the Hadley-Luzerne Board of Education to accept with appreciation the resignation and provisions listed for the purpose of retirement of Marc Morrison from his position of Social Studies Teacher, effective June 30, 2018, at which time Mr. Morrison will have taught at our District for 30 years.

Merri Purdy
Resolution #139

Be It Resolved by the Hadley-Luzerne Board of Education to accept with appreciation the resignation and provisions listed for the purpose of retirement of Merri Purdy from her position of Music Teacher, effective December 9, 2018, at which time Mrs. Purdy will have taught at our District for 20 years.

Seconded by Mrs. Hoffman

Yes: 4 No: 0 Abstain: 0

Motion Carried

Teresa Backus
Motion by Mrs. Hoffman

Resolution #140

Be It Resolved by the Hadley-Luzerne Board of Education to accept the resignation of Teresa Backus from her position of school bus driver, effective February 9, 2018.

Be It Further Resolved that, effective March 19, 2018, the said board approves Teresa be appointed to continue work in District as a substitute bus driver.

Seconded by Mr. Novotarski

Yes: 4 No: 0 Abstain: 0

Motion Carried

Darlene Jones
Motion by Mrs. Hoffman

Resolution #141

Be It Resolved by the Hadley-Luzerne Board of Education to accept the resignation of Darlene Jones from her position of full time cleaner effective February 9, 2018.

Seconded by Mr. Novotarski

Yes: 4 No: 0 Abstain: 0

Motion Carried

APPOINTMENTS - HLTA

Extra-Curricular

Motion by Mrs. Hoffman

Resolution #142

As recommended by the Superintendent, BE IT RESOLVED, by the Board of Education of the Hadley-Luzerne Central School District that the following persons be granted appointment to the position(s) below as per the HLTA agreement such appointments and the employment of the following individuals are subject to termination upon written notice from the board of education.

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>	<u>Stipend</u>
Nichole Wells	Chaperone	2017-2018	\$60 per event
Joseph Winters	SAT/ACT Prep	2017-2018	\$30 per hour

Seconded by Mr. Novotarski

Yes: 4 No: 0 Abstain: 0

Motion Carried

APPOINTMENTS-CSEA

Motion by Mr. Novotarski

Resolution #143

As recommended by the Superintendent - BE IT RESOLVED, by the Board of Education of the Hadley-Luzerne Central School District that Steven Fitzgerald be promoted from substitute to a probationary appointment as a full time Cleaner, due to a resignation, according to the wage (\$11.51 per hour) and terms stated in the most recent CSEA agreement, as per all Warren County Civil Service requirements, effective March 19, 2018. Mr. Fitzgerald's six month probationary period shall begin on March 19, 2018 through September 18, 2018 at which time the board authorizes he be granted permanent appointment with written approval from his immediate supervisor, Brian Gereau, Director of Facilities.

Seconded by Mrs. Hoffman

Yes: 4 No: 0 Abstain: 0

Motion Carried

APPOINTMENTS-OTHER

Motion by Mrs. Hoffman

Resolution #144

As recommended by the Superintendent, BE IT RESOLVED, by the Board of Education of the Hadley-Luzerne Central School District that the following persons be granted appointment to the position(s) pending all clearances; such appointments and the employment of the following individuals are subject to Warren County Civil Service requirements.

<u>Name</u>		<u>Position</u>	<u>Effective Date</u>	<u>Wage</u>
Mara	Spotswood	Substitute Cleaner	February 5, 2018	\$10.40 per hour
Lauren	Carson	Substitute Cleaner	March 19, 2018	\$10.40 per hour
Ciara	Curley	Substitute Cleaner	March 19, 2018	\$10.40 per hour

Seconded by Mr. Hanlon

Yes: 4 No: 0 Abstain: 0

Motion Carried

SCHEDULE OF BILLS

Motion by Mr. Novotarski

Resolution #145

As recommended by the Superintendent for the board of education to accept warrants #36 (\$339,922.53), #37 (\$367.63), #38 (\$132,772.78), #39 (\$132,957.99), #40 (\$420,013.91).

Seconded by Mr. Hanlon

Yes: 4 No: 0 Abstain: 0

Motion Carried

DISTRICT TREASURERS' REPORT

Motion by Mr. Hanlon

Resolution #146

As recommended by the Superintendent for the board of education to accept the January 2018 treasurers report.

Seconded by Mr. Novotarski

Yes: 4 No: 0 Abstain: 0

Motion Carried

STUDENT/PUBLIC COMMENTS

Sonja Harris: It was nice to see the students not bringing food into the gym at the last basketball game and thanked the chaperones. She applauded the board and administration for the handling of the the school walk out situation.

Colin Hagadorn: Expressed concern over the 40 mile speed limit sign on Hyland Drive and expressed concern over the access he had to enter the building when picking up his grandchild.

ADMINISTRATIVE COMMENTS FOR THE GOOD OF THE ORDER

Mr. Baker noted the safety training for staff on March 16th and the safety meeting with students on March 14th.

EXECUTIVE SESSION/ADJOURNMENT

Motion by Mrs. Hoffman to enter into executive session at 7:11 pm, for the purpose of discussing particular personnel followed by immediate adjournment.

Seconded by Mr. Hanlon

Yes: 4 No: 0 Abstain: 0

Respectfully Submitted by Regina York, District Clerk