

**HADLEY- LUZERNE CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION REGULAR MEETING/BUDGET WORKSHOP
March 20, 2017
STUART M. TOWNSEND ES LGI 6:30 PM
27 Hyland Drive Lake Luzerne, NY**

MINUTES

Meeting Place: Stuart M. Townsend Elementary School, LGI
Members Present: Mr. Moulton, Mrs. Visscher, Mr. Hanlon, Mrs. Hoffman, Mr. Novotarski
Members Absent: None
Others in Attendance: Superintendent – Beecher Baker, School Business Administrator (Clerk pro-tem) –Stephanie Steinhart and 8 others.

CALL TO ORDER

President Moulton called the meeting to order at 6:30 pm.

PLEDGE OF ALLEGIANCE

CORRESPONDENCE

None

STUDENT COMMENTS

None

PRESENTATION/DISCUSSION/ADMINISTRATIVE COMMENTS

Mr. Baker gave recognition and appreciation to the following HL Booster Club officers:

- o *Stacey Clay - President*
- o *Jean Cieslik-Vice President*
- o *Danielle Plummer- Secretary*
- o *Jill Norton - Treasurer*
- o *Corin Kelley- Coaches Liaison*

2017-2018 Budget Update presented by Ms. Steinhart. (attached) There was a discussion regarding enrollment. It has leveled out, noted Mr. Baker. Mr. Hanlon started a discussion regarding class sizes and class offerings. Mr. Baker noted that physical education and language class sizes are the largest and where extra periods come in to play. There was discussion regarding the addition of a physical education/health teacher to accommodate single gender gym classes and strengthen the health program. Mr. Hanlon noted that not mixing genders for phys. ed. allows students to learn sequentially which helps our athletic program.

OLD BUSINESS

Contract for Health Services with CCSD

Motion by Mrs. Visscher

Resolution #131

As recommended by the superintendent - BE IT RESOLVED, by the Board of Education of the Hadley-Luzerne Central School to approve the agreement dated February 14, 2017 between the district and Corinth Central School District for the purpose of providing health and welfare services for approximately thirty four (34) children residing in said school district and attending non-public schools in the Corinth Central School District, Town of Corinth, County of Saratoga, New York, to begin on September 8, 2016 and to end on June 23, 2017 as required by the provisions of Section 912 of the Education Law, in the amount of \$11,750.19 and directs the board president and district clerk to execute the agreement.

Seconded by Mr. Novotarski

Yes: 4 No: 0 Abstain: 0
Motion carried

Contract for Health Services with GFCSD

Motion by Mr. Novotarski

Resolution #132

As recommended by the superintendent - BE IT RESOLVED, by the Board of Education of the Hadley-Luzerne Central School to approve the agreement dated January 9, 2017 between the district and Glens Falls City School District for the purpose of providing health and welfare services for approximately three (3) children residing in said school district and attending non-public schools in the Glens Falls City School District, County of Warren, New York, to begin on September 7, 2016 and to end on June 23, 2017 as required by the provisions of Section 912 of the Education Law, in the amount of \$1,413.15 and directs the board president and district clerk to execute the agreement.

Seconded by Mr. Hanlon

Yes: 4 No: 0 Abstain: 0

Motion carried

Lunch Prices for 2017-2018

Motion by Mrs. Visscher

Resolution #133

As recommended by the superintendent - BE IT RESOLVED, by the Board of Education of the Hadley-Luzerne Central School to approve the increase in school lunch price by 5 cents.

Seconded by Mr. Novotarski

Yes: 4 No: 0 Abstain: 0

Motion carried

Obsolete/Damaged HL Books Located at BOCES

Motion by Mr. Hanlon

Resolution #134

As recommended by the superintendent - BE IT RESOLVED, by the Board of Education of the Hadley-Luzerne Central School District hereby grants permission to dispose of the attached list of district owned obsolete/damaged text books, located at BOCES effective March 20, 2017.

Seconded by Mrs. Visscher

Yes: 4 No: 0 Abstain: 0

Motion carried

Board Meeting Minutes

Motion by Mr. Novotarski

Resolution #135

Approve the February 13, 2017 BOE regular/budget workshop meeting minutes and March 6, 2017 BOE Committee/Budget Workshop/Regular meeting minutes.

Seconded by Mr. Hanlon

Yes: 4 No: 0 Abstain: 0

Motion carried

NEW BUSINESS

Academic Calendar for 2017-2018

Motion by Mrs. Visscher

Resolution #136

As recommended by the superintendent to approve the academic calendar for 2017-2018.

Seconded by Mr. Hanlon

Yes: 4

No: 0

Abstain: 0

Motion carried

Approval of Annual Legal Ad/Ballot Propositions for the Tuesday, May 16, 2017 Budget Vote and Election

Motion by Mr. Hanlon

RESOLUTION #137

TO THE QUALIFIED VOTERS OF THE HADLEY-LUZERNE CENTRAL SCHOOL DISTRICT

LEGAL NOTICE OF PUBLIC HEARING, BUDGET VOTE AND ELECTION

NOTICE IS HEREBY GIVEN, that a Public Hearing on the proposed 2017-2018 Budget for the Hadley-Luzerne Central School District shall be held in the Elementary School Large Group Instructional Room of the Hadley-Luzerne Stuart M. Townsend Elementary School, 27 Hyland Drive Lake Luzerne, New York, on Monday, May 8, 2017 at 6:30 p.m., prevailing time.

AND FURTHER NOTICE IS HEREBY GIVEN, that the annual meeting of the qualified voters of the Hadley-Luzerne Central School District, will be held on Tuesday, May 16, 2017 between the hours of 12:00 noon and 8:00 p.m., prevailing time, at the Stuart M. Townsend Elementary School, 27 Hyland Drive, Lake Luzerne, New York, at which time the polls will be opened to voting by machine and/or ballot on the following items:

1. To elect one (1) member to the Board of Education to a three (3) year term, commencing on July 1, 2017 and expiring on June 30, 2020.
2. To adopt the annual budget of the Hadley Luzerne Central School District for the fiscal year 2017-2018 and to authorize the requisite portion therefore to be raised by taxation on the taxable property of the District.
3. To adopt the following proposition(s):

PROPOSITION I – TWO (2) SCHOOL BUSES

RESOLVED, that the Board of Education is hereby authorized to acquire two (2) 65 passenger school buses at a maximum estimated cost not to exceed \$255,000, which is estimated to be the maximum cost thereof, and to expend such sum for such purpose and to levy the necessary tax therefore taking into account state aid received, to be levied and collected in annual installments in such years and in such amounts as may be determined by the Board of Education and in anticipation of the collection of such tax, issue bonds and notes of the District at one time or from time to time in the principal amount not to exceed \$255,000 and to levy a tax to pay the interest on such obligations when due.

4. To transact such other business as may properly come before the meeting pursuant to the Education Law of the State of New York.

The election and budget vote shall be by machine and/or ballot. The hours during which the polls shall be kept open shall be from 12:00 noon to 8:00 p.m. prevailing time or for as long thereafter as necessary to enable qualified voters who are in the polling place at 8:00 p.m. to cast their ballots.

AND FURTHER NOTICE IS HEREBY GIVEN, that a copy of the statement of the amount of money which will be required to fund the School District's budget for the 2017-2018 school year, exclusive of public monies, may be obtained by any resident of the District during business hours beginning Monday, May 1, 2017 at the School Business Office and the Main Office of each school building between the hours of 8:00 a.m. and 3:30 p.m., prevailing. Copies shall also be available at the Annual District Meeting.

AND FURTHER NOTICE IS HEREBY GIVEN, that petitions nominating a candidate for the office of member of the Board of Education to fill one (1) expired term of three (3) years, must be filed with the Hadley Luzerne District Clerk at the Superintendent's office, not later than April 10, 2017 between 9:00 a.m. and 5:00 p.m. Each petition must be directed to the District Clerk, must be signed by at least 25 qualified voters of the District or 2% of the registered voters of the District who voted in the previous annual election, whichever is greater and must state the name and residence of the candidate that shall fill the vacancy "At Large". Nominating petitions may be obtained at the Office of District Clerk, Stuart M. Townsend Elementary School, 27 Hyland Drive, Lake Luzerne, during regular school hours.

AND FURTHER NOTICE IS HEREBY GIVEN, applications for absentee ballots for election of Board Members and voting on the budget and propositions may be applied for at the Office of the District Clerk between the hours of 8:00 a.m. and 4:00 p.m. Monday through Friday, except holidays. Completed

applications for absentee ballots must be received by the District Clerk at least seven (7) days prior to the vote if the ballot is to be mailed to the voter, or the day before the election, if the ballot is to be delivered personally to the voter. Absentee ballots must be received by the District Clerk not later than 5:00 p.m. on May 15, 2017. A list of all persons to whom absentee ballots shall have been issued will be available in said office of the District Clerk at the Stuart M. Townsend Elementary School, on each of the five days prior to the day of the election, except Sunday, May 14, 2017, and only by appointment on Saturday, May 13, 2017. Any qualified voter may challenge the acceptance of the ballot of any person on such list, by making his/her challenge and reasons therefore known to the Chief Inspector of Election before the close of the polls.

AND FURTHER NOTICE IS GIVEN, that personal registration of voters is required either pursuant to Section 2014 of the Education Law or pursuant to Article 5 of the Election Law. If a voter has already registered pursuant to Section 2014 of the Education Law and has voted at an annual or special district meeting within the last four (4) calendar years, he or she is eligible to vote at this election; if a voter is registered and eligible to vote under Article 5 of the Election Law, he or she is also eligible to vote at this election. All other persons who wish to vote must register.

Personal registration for all qualified voters of the District pursuant to Education Law shall occur at the District Office, Stuart M. Townsend Elementary School, 27 Hyland Drive during business hours of the school, but no later than May 11, 2017, at which time any person will be entitled to have his or her name placed on the Register, provided that during such registration, the prospective voter is known or proven to the satisfaction of the District to be then or thereafter entitled to vote at such election for which the register is prepared.

Please take further notice that the register prepared pursuant to Section 2014 of the Education Law shall be filed in the Office of the District Clerk; that such register shall be open for inspection by any qualified voter of the District, on each of five days prior to the day of the election, except Sunday, May 14, 2017, and that the hours during which such register shall be open for inspection shall be from 8:00 a.m. to 3:30 p.m., prevailing time and by appointment on Saturday, May 13, 2017.

AND FURTHER NOTICE IS HEREBY GIVEN that pursuant to Section 2014 of the Education Law of the State of New York, the Board of Registration will meet May 8, 2017, 12:30 pm-3:30 pm, at the Stuart M. Townsend Elementary School in the Town of Lake Luzerne, Warren County, New York, to prepare the Register of the School District to be used at any special district meetings that may be held after the preparation of said Register, or placed on such Register provided that at such meeting of said Board of Registration he/she is known or proven to the satisfaction of such Board of Registration to be then or thereafter entitled to vote at the school election for which said Register is prepared, or any special district meeting held after May 16, 2017.

AND FURTHER NOTICE IS HEREBY GIVEN, that pursuant to a rule adopted by the Board of Education in accordance with Sections 2035 and 2008 of the Education law, any referenda or propositions to amend the budget, or otherwise to be submitted for voting at said vote and election, must be filed with the Board of Education at the Hadley-Luzerne Central School District on or before April 10, 2017 at 5:00 p.m., prevailing time; must be typed or printed in the English language; must be directed to the Clerk of the School District; must be signed by twenty-five (25) qualified voters, or 5% of the registered voters of the District who voted in the previous annual election of Board members, whichever is greater; and must state the name and residence of each signer. However, the School Board will not entertain or place before the voters any proposition if its purpose is beyond the power of the voters or is illegal, or any proposition requiring the expenditure of moneys which fails to include specific appropriations for all such expenditures required by the proposition.

Seconded by Mrs. Visscher followed by a discussion regarding when the budget needs to be approved- April 10.

Yes: 4 No: 0 Abstain: 0

Motion carried

(D. Clerk returned from business)

PERSONNEL

RESIGNATIONS/RETIREMENTS

Motion by Mr. Hanlon

Resolution #138

Be It Resolved by the Hadley-Luzerne Board of Education to accept the resignation of Geneva Ayala from her position of Food Service Worker effective at the close of business on March 24, 2017. The board extends their appreciation to Geneva for her 25 years of service.

Seconded by Mr. Novotarski

Yes: 4 No: 0 Abstain: 0

Motion carried

APPOINTMENTS-CSEA

Motion by Mrs. Visscher

Resolution #139

As recommended by the superintendent - BE IT RESOLVED, by the Board of Education of the Hadley-Luzerne Central School District that Judy Walker be promoted from substitute to a probationary part time position of Food Service Helper, due to a resignation, according to the wage (\$9.71 per hour) and terms stated in the most recent CSEA agreement, effective March 25, 2017. Ms. Walkers' six month probationary period shall begin on March 26, 2017 through December 25, 2017.

Seconded by Mr. Hanlon

Yes: 4 No: 0 Abstain: 0

Motion carried

APPOINTMENTS - HLTA

Extra-Curricular

Motion by Mr. Novotarski

Resolution #140

As recommended by the superintendent, BE IT RESOLVED, by the Board of Education of the Hadley-Luzerne Central School District that the following persons be granted appointment to the position(s) below as per the HLTA agreement such appointments and the employment of the following individuals are subject to termination upon written notice from the board of education.

<i>Name</i>	<i>Position</i>	<i>Effective Date</i>	<i>Stipend</i>
Jennifer Bourdeau	Chaperone	2016-2017	\$52 per event
Joseph Winters	Chaperone	2016-2017	\$52 per event

Seconded by Mrs. Visscher

Yes: 4 No: 0 Abstain: 0

Motion carried

CSEA LEAVE REQUEST

Motion by Mrs. Visscher

Resolution #141

BE IT RESOLVED, that the Board of Education of the Hadley-Luzerne Central School District hereby approve the request for an unpaid leave of absence for vacation days as requested by Teaching Assistant, Ashley York, for five (5) days, September 13, 14, 15 and 18, 19, 20 , 2017 as an unpaid leave.

“Pursuant to the Memorandum of Agreement with the CSEA dated September 5, 2007 which provides, in part:

.....2. c. Bargaining unit members appointed effective on or after July 1, 2007: Any unpaid leave shall be at the sole discretion of the Board of Education”

Seconded by Mr. Hanlon

Yes: 4 No: 0 Abstain: 0

Motion carried

SCHEDULE OF BILLS

Motion by Mr. Novotarski

Resolution #142

As recommended by the superintendent for the board of education to accept warrants #36 (\$9,477.20), #37 (\$705,043.20), #38 (\$12,956.61), #39 (\$63,702.37).
Seconded by Mr. Hanlon

Yes: 4 No: 0 Abstain: 0

Motion carried

BUDGET TRANSFERS

Motion by Mrs. Visscher

Resolution #143

As recommended by the superintendent for the board of education to accept budget transfers 6,7,8.
Seconded by Mr. Novotarski

Yes: 4 No: 0 Abstain: 0

Motion carried

DISTRICT TREASURERS' REPORTS

Motion by Mr. Hanlon

Resolution #144

As recommended by the superintendent for the board of education to accept the January and February 2017 treasurers reports.
Seconded by Mr. Novotarski

Yes: 4 No: 0 Abstain: 0

Motion carried

PUBLIC COMMENTS

Jean Cieslik, parent, Booster Club Officer: Thanked the board for recognizing the booster club as this was the first time in a long time they were recognized at a board meeting. There will be some changes this year and many officers are stepping down, the club is looking for additional volunteers to come forward. Mrs. Visscher suggested that students be granted credit for volunteering for the booster club. There was a discussion regarding this; students could work the admissions but insurance does not allow students in the concession stand with the electric/hot appliances.

ADMINISTRATIVE COMMENTS FOR THE GOOD OF THE ORDER

The HS Musical was excellent.

There were discussions regarding the Adirondack League having an upcoming vote regarding reducing the number of softball and baseball games from 16 to 11. This was not received well by Mr. Hanlon and parents. There were questions by Mrs. Visscher as to how this could be prevented and other possible options such as increasing the number of games held in a one week period. Mr. Moulton and parents noted that pitchers are limited to the number of games they can pitch in one week. Mr. Hanlon noted the "states" are the reason we are held to such a tight schedule and that we should withdraw from that schedule. It was requested we vote no at the upcoming Adirondack League meeting.

EXECUTIVE SESSION/ADJOURNMENT

Motion by Mrs. Visscher to enter into executive session for particular personnel at 7:16 pm, after a brief intermission.

Seconded by Mr. Novotarski

Yes: 4 No: 0 Abstain: 0

Motion carried

Respectfully Submitted by Regina York, District Clerk

Stephanie Steinhart, School Business Administrator, Clerk Pro-tem