

**HADLEY- LUZERNE CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION REGULAR MEETING/BUDGET WORKSHOP
March 23, 2015
STUART M. TOWNSEND MS LGI 5:30 PM
27 Hyland Drive Lake Luzerne, NY**

MINUTES

Meeting Place: Stuart M. Townsend Middle School, LGI Room
Members Present: Mrs. Visscher, Mr. Hanlon, Mr. Novotarski, Mr. Moulton, Mrs. Lombardi
Gregory Novotarski (open session)
Members Absent: None
Others in Attendance: Superintendent – Paul Berry, Ph.D., HS Principal - Beecher Baker, MS
Principal - Patrick Cronin, Director of Curriculum, Instruction & Assessment/PK-2 Principal -
Elizabeth Hayes, School Business Official-Stephanie Steinhart, and 8 others.

EXECUTIVE SESSION

The board unanimously agreed to enter into executive session for the purpose of discussing litigation regarding a tax cert – assessment case at 5:30 pm.

OPEN SESSION

President Visscher asked for a motion to enter into open session at 6:54 PM
Motion by Mr. Novotarski
Seconded by Mr. Moulton

Yes: 5 No: 0 Abstain: 0

Motion carried

PLEDGE OF ALLEGIANCE

CORRESPONDENCE

Retirement letters referenced to be addressed in a motion later on the agenda.

STUDENT COMMENTS

None

PRESENTATIONS/DISCUSSIONS

Dr. Berry and Stephanie Steinhart presented the attached power point on the 2015-2016 Budget with options for the board to discuss as there is no state aid runs for the revenue side of the budget, making it difficult to finalize a budget for next year. Three options were presented with three different possible scenarios for state aid revenue. The tax cap calculation for the 2015-2016 school year came in at 1.21 %. Our budget includes program opportunities for students in HS electives, AP courses, the DL Lab, updated APPR, Free and reduced lunches, a full time Family and Consumer Science Teacher,

There were discussions on the following topics tax cap formula, closing the gap with three different scenarios as noted in the presentation, the counselor position in the Jr. High School, the lead supervisory teaching position, salary breakage, mobile aps, .5 speech position, student management system, data reporting errors, rack truck, snow removal. Opinions of Scot Carpenter and Ricky McFarlane were discussed on their areas. It was noted a private company could host the website for \$500 this year and \$3,000 for coming years. A clerical position for the transportation department was discussed; and concluded it would be a need for 10-15 hours per week. The board asked Mr. McFarlane to come up with a plan for the transportation department to present at the next meeting. The board asked that Mr. Wright give an explanation of the cut regarding the rack truck and what its uses are. The discussions continued on the outdated phone systems, Jr. High School counselor salary. The board accepted the following cuts: Salary Breakage, Mobil Ap., .5 Speech Position, Student Management

System, Reduction in Website Hosting, accepted as cuts by the board, at this time, with the unknown state aid, with additional information requested on the rack truck and transportation department plan with support needed.

OLD BUSINESS

Policy Updates - First Readings

Motion by Mrs. Lombardi

Resolution #144

As recommended by the superintendent - BE IT RESOLVED, the Board of Education of Hadley-Luzerne Central School District acknowledges the first reading of the following policies and postpones final approval for a second reading:

7110, Attendance

7130, School Admissions

7530, Child Abuse in a Domestic Setting

7680, Independent Evaluation Policy

8280, Programs For English Language Learners (ELL)

Seconded by Mr. Hanlon

Yes: 5 No: 0 Abstain: 0

Motion carried

Amend the 15-16 School Academic Calendar and 15-16 Budget Development Calendar

Motion by Mrs. Lombardi

Resolution #145

As recommended by the superintendent - BE IT RESOLVED, the Board of Education of Hadley-Luzerne Central School District approved the following changes to the calendars:

(1/2 days on November 23-24, 2015 for PK-6 and full days on June 20-22, 2016 and 1:00 pm Dismissal on June 23, 2016)

(Public Hearing date on Budget changed to – Tuesday, May 5, 2015)

Seconded by Mr. Hanlon

Yes: 5 No: 0 Abstain: 0

Motion carried

Retiree Drug Subsidy Administrative Services “Renewal Agreement”

Motion by Mr. Moulton

Resolution #146

As recommended by the superintendent - BE IT RESOLVED, that the Board of Education of the Hadley-Luzerne Central School District hereby approve the EHC (Empire Health Assurance, Inc.), Renewal Letter and the renewal of the Agreement (originally executed, October 7, 2005) effective July 1, 2015 through June 30, 2016 in the amount of \$1,000.00 for the purpose of providing Retiree Drug Subsidy Administrative Services and directs the superintendent to sign the renewal letter.

Seconded by Mr. Novotarski

Yes: 5 No: 0 Abstain: 0

Motion carried

NYSSBA Policy Service

Motion by Mr. Moulton

Resolution #147

As recommended by the superintendent - BE IT RESOLVED, the Board of Education of Hadley-Luzerne Central School District approves the continued use of the New York State School Board Association for policy services in the amount of \$850, for the 2015-2016 school year.

Seconded by Mr. Novotarski

Yes: 5 No: 0 Abstain: 0

Motion carried

Questar III Fund Surplus Resolution Agreement and Release

Motion by Mrs. Lombardi

Resolution #148

As recommended by the superintendent for the board of education to accept and approve the Fund Surplus Resolution Agreement and Release for a refund to the district of \$1,060.39 and authorizes the board president to sign the agreement.

Seconded by Mr. Novotarski

Yes: 5 No: 0 Abstain: 0

Motion carried

Board Meeting Minutes

Motion by Mr. Novotarski

Resolution #149

Approve the February 23RD, 2015 regular meeting minutes and March 9TH, 2015 Budget Workshop minutes.

Seconded by Mr. Moulton

Yes: 5 No: 0 Abstain: 0

Motion carried

NEW BUSINESS

Approval of Annual Legal Ad/Ballot Propositions for the Tuesday, May 19th, 2015 Budget Vote and Election

Motion by Mrs. Lombardi

Resolution #150

TO THE QUALIFIED VOTERS OF THE HADLEY-LUZERNE CENTRAL SCHOOL DISTRICT
LEGAL NOTICE OF PUBLIC HEARING, BUDGET VOTE AND ELECTION

NOTICE IS HEREBY GIVEN, that a Public Hearing on the proposed 2015-2016 Budget for the Hadley-Luzerne Central School District shall be held in the Middle School Large Group Instructional Room of the Hadley-Luzerne Stuart M. Townsend Middle School, 27 Hyland Drive Lake Luzerne, New York, on Tuesday, May 5, 2015 at 6:30 p.m., prevailing time.

AND FURTHER NOTICE IS HEREBY GIVEN, that the annual meeting of the qualified voters of the Hadley-Luzerne Central School District, will be held on Tuesday, May 19, 2015 between the hours of 12:00 noon and 8:00 p.m., prevailing time, at the Stuart M. Townsend Middle School, 27 Hyland Drive, Lake Luzerne, New York, at which time the polls will be opened to voting by machine or ballot on the following items:

1. To adopt the annual budget of the Hadley Luzerne Central School District for the fiscal year 2015-2016 and to authorize the requisite portion therefore to be raised by taxation on the taxable property of the District.
2. To elect two (2) members to the Board of Education each to a three (3) year term, commencing on July 1, 2015 and expiring on June 30, 2018.
3. To adopt the following proposition(s):

PROPOSITION I – TWO (2) SCHOOL BUSES

RESOLVED, that the Board of Education is hereby authorized to acquire one (1) 65 passenger school bus and one (1) 30 passenger handicapped accessible school bus at a maximum estimated cost not to exceed \$260,000, which is estimated to be the maximum cost thereof, and to expend such sum for such purpose and to levy the necessary tax therefore taking into account state aid received, to be levied and collected in annual installments in such years and in such amounts as may be determined by the Board of Education and in anticipation of the collection of such tax, issue bonds and notes of the District at one time or from time to time in the principal amount not to exceed \$260,000 and to levy a tax to pay the interest on such obligations when due.

4. To transact such other business as may properly come before the meeting pursuant to the Education Law of the State of New York.

The election and budget vote shall be by machine or absentee ballot. The hours during which the polls shall be kept open shall be from 12:00 noon to 8:00 p.m. prevailing time or for as long thereafter as necessary to enable qualified voters who are in the polling place at 8:00 p.m. to cast their ballots.

AND FURTHER NOTICE IS HEREBY GIVEN, that a copy of the statement of the amount of money which will be required to fund the School District's budget for the 2015-2016 school year, exclusive of public monies, may be obtained by any resident of the District during business hours beginning Monday, May 4, 2015 at the School Business Office and the Main Office of each school building between the hours of 8:00 a.m. and 3:30 p.m., prevailing. Copies shall also be available at the Annual District Meeting.

AND FURTHER NOTICE IS HEREBY GIVEN, that petitions nominating a candidate for the office of member of the Board of Education to fill two (2) expired terms of three (3) years, must be filed with the Hadley Luzerne District Clerk at the Superintendent's office, not later than April 20, 2015 between 9:00 a.m. and 5:00 p.m. Each petition must be directed to the District Clerk, must be signed by at least 25 qualified voters of the District or 2% of the registered voters of the District who voted in the previous annual election, whichever is greater and must state the name and residence of the candidate that shall fill the vacancy "At Large". Nominating petitions may be obtained at the Office of District Clerk, Stuart M. Townsend Middle School, 27 Hyland Drive, Lake Luzerne, during regular school hours.

AND FURTHER NOTICE IS HEREBY GIVEN, applications for absentee ballots for election of Board Members and voting on the budget and propositions may be applied for at the Office of the District Clerk between the hours of 8:00 a.m. and 4:00 p.m. Monday through Friday, except holidays. Completed applications for absentee ballots must be received by the District Clerk at least seven (7) days prior to the vote if the ballot is to be mailed to the voter, or the day before the election, if the ballot is to be delivered personally to the voter. Absentee ballots must be received by the District Clerk not later than 5:00 p.m. on May 19, 2015. A list of all persons to whom absentee ballots shall have been issued will be available in said office of the District Clerk at the Stuart M. Townsend Middle School, on each of the five days prior to the day of the election, except Sunday, May 17, 2015, and only by appointment on Saturday, May 16, 2015. Any qualified voter may challenge the acceptance of the ballot of any person on such list, by making his/her challenge and reasons therefore known to the Chief Inspector of Election before the close of the polls.

AND FURTHER NOTICE IS GIVEN, that personal registration of voters is required either pursuant to Section 2014 of the Education Law or pursuant to Article 5 of the Election Law. If a voter has already registered pursuant to Section 2014 of the Education Law and has voted at an annual or special district meeting within the last four (4) calendar years, he or she is eligible to vote at this election; if a voter is registered and eligible to vote under Article 5 of the Election Law, he or she is also eligible to vote at this election. All other persons who wish to vote must register.

Personal registration for all qualified voters of the District pursuant to Education Law shall occur at the District Office, Stuart M. Townsend Middle School, 27 Hyland Drive during business hours of the school, but no later than May 14, 2015, at which time any person will be entitled to have his or her name placed on the Register, provided that during such registration, the prospective voter is known or proven to the satisfaction of the District to be then or thereafter entitled to vote at such election for which the register is prepared.

Please take further notice that the register prepared pursuant to Section 2014 of the Education Law shall be filed in the Office of the District Clerk; that such register shall be open for inspection by any qualified voter of the District, on each of five days prior to the day of the election, except Sunday, May 17, 2015, and that the hours during which such register shall be open for inspection shall be from 8:00 a.m. to 3:30 p.m., prevailing time and by appointment on Saturday, May 16, 2015.

AND FURTHER NOTICE IS HEREBY GIVEN that pursuant to Section 2014 of the Education Law of the State of New York, the Board of Registration will meet during the annual meeting, at the Stuart M. Townsend Middle School in the Town of Lake Luzerne, Warren County, New York, to prepare the Register of the School District to be used at any special district meetings that may be held after the preparation of said Register, or placed on such Register provided that at such meeting of said Board of Registration he/she is known or proven to the satisfaction of such Board of Registration to be then or thereafter entitled to vote at the school election for which said Register is prepared, or any special district meeting held after May 19, 2015.

AND FURTHER NOTICE IS HEREBY GIVEN, that pursuant to a rule adopted by the Board of Education in accordance with Sections 2035 and 2008 of the Education law, any referenda or propositions to amend the budget, or otherwise to be submitted for voting at said vote and election, must be filed with the Board of Education at the Hadley-Luzerne Central School District on or before April 20, 2015 at 5:00 p.m., prevailing time; must be typed or printed in the English language; must be directed to the Clerk of the School District; must be signed by twenty-five

(25) qualified voters, or 5% of the registered voters of the District who voted in the previous annual election of Board members, whichever is greater; and must state the name and residence of each signer. However, the School Board will not entertain or place before the voters any proposition if its purpose is beyond the power of the voters or is illegal, or any proposition requiring the expenditure of moneys which fails to include specific appropriations for all such expenditures required by the proposition.

Seconded by Mr. Hanlon after a brief discussion and correction of bus sizes.

Yes: 5 No: 0 Abstain: 0

Motion carried

Approval of Agreements for Contracts #1-5 of Reconfiguration Project

Motion by Mrs. Lombardi

Resolution #151

As recommended by the superintendent, RESOLVED, by the Board of Education of the Hadley-Luzerne Central School District, hereby approves and accepts the following agreements between the district and each contractor for completion of the Reconfiguration Project, pending school attorney review and approval:

Contract #1 Asbestos Abatement Work in the amount of \$42,000 - Sullivan Contracting.

Contract #2 General Trades Work in the amount of \$182,400 - AJ Catalfamo.

Contract #3 Plumbing Work in the amount of \$63,800 - Tri Valley Plumbing & Heating.

Contract #4 HVAC Work in the amount of \$45,000 - Tri Valley Plumbing & Heating.

Contract #5 Electrical Work in the amount of \$12,627 - Schenectady Hardware & Electric.

Be It Further Resolved by the said board to give the superintendent approval to process with the school architect, any changes to the contractor agreements as a result of the school attorney review.

Seconded by Mr. Moulton

Yes: 5 No: 0 Abstain: 0

Motion carried

CT MALE PROPOSAL FOR AIR MONITORING OF ASBESTOS ABATEMENT

Motion by Mrs. Lombardi

Resolution #152

As recommended by the Superintendent, RESOLVED, by the Board of Education of the Hadley-Luzerne Central School District, hereby approves the attached proposal for the purpose of project monitoring and air monitoring for the asbestos abatement project between the district and CT Male for the amounts listed on the fee schedule received as the lowest "Day Rata" by the architect in the RFP for air monitoring. The board directs Superintendent Berry to sign the forthcoming agreement and invoices.

Seconded by Mr. Moulton

Yes: 5 No: 0 Abstain: 0

Motion carried

PERSONNEL

RETIREMENTS/RESIGNATIONS

Motion by Mrs. Lombardi with tremendous appreciation from all board members to accept all retirements:

Colleen Pike

Resolution #153

BE IT RESOLVED, by the Board of Education of the Hadley-Luzerne Central School District to accept with appreciation the resignation as an elementary teacher for the purpose of retirement from Colleen Pike, effective June 30, 2015. Mrs. Pike has 28 years of service in the district.

Beverly Kipp

Resolution #154

BE IT RESOLVED, by the Board of Education of the Hadley-Luzerne Central School District to accept with appreciation the resignation as an elementary teacher for the purpose of retirement from Beverly Kipp, effective June 30, 2015. Mrs. Kipp has 20 years of service in the district.

David Scanlan
Resolution #155

BE IT RESOLVED, by the Board of Education of the Hadley-Luzerne Central School District to accept with appreciation the resignation as a guidance counselor for the purpose of retirement from David Scanlan, effective June 30, 2015. Mr. Scanlan has 21 years of service in the district.

Nancy Porpora
Resolution #156

BE IT RESOLVED, by the Board of Education of the Hadley-Luzerne Central School District to accept with appreciation the resignation as an elementary teacher as a Math AIS Specialist, for the purpose of retirement from Nancy Porpora, effective July 1, 2015. Mrs. Porpora has 18 years of service in the district.

Michele Silva
Resolution #157

BE IT RESOLVED, by the Board of Education of the Hadley-Luzerne Central School District to accept with appreciation the resignation as a speech pathologist for the purpose of retirement from Michele Silva, effective June 30, 2015. Mrs. Silva has 21 years of service in the district.

Seconded by Mr. Moulton with much appreciation from all.

Yes: 5 No: 0 Abstain: 0

Motion carried

APPOINTMENTS - HLTA EXTRA CURRICULAR

Motion by Mr. Novotarski

Resolution #158

As recommended by the superintendent, BE IT RESOLVED, by the Board of Education of the Hadley-Luzerne Central School District that the following persons be granted appointment to the positions below according to the HLTA Agreement. Such appointments and the employment of the following individual are subject to termination upon written notice from the board of education.

<u>Name</u>		<u>Position</u>	<u>Effective</u>	<u>Stipend</u>
Larry	Rounds	Chaperone	2014-2015	\$52 per event
Michelle	Foley	Chaperone	2014-2015	\$52 per event
John	Benware	HS Play - Music Director and Asst. Music Director	2014-2015	\$1200.00 yr.

Seconded by Mrs. Lombardi

Yes: 5 No: 0 Abstain: 0

Motion carried

APPOINTMENTS – OTHER

Motion by Mr. Novotarski

Resolution #159

As recommended by the superintendent, BE IT RESOLVED, by the Board of Education of the Hadley-Luzerne Central School District that the following persons be granted appointment to the position below.

<u>Name</u>		<u>Position</u>	<u>Effective</u>	<u>Wage</u>
Julia	Moulton	ESD Substitute IT Educator	2014-2015	\$26 per hour
Kim	Ott	ESD Substitute IT Educator	2014-2015	\$26 per hour
Betty	McCutcheon	Substitute Aide (Cafe)	March 23, 2015	Minimum wage

Seconded by Mr. Hanlon

Yes: 5 No: 0 Abstain: 0

Motion carried

OTHER – HLTA LEAVE REQUEST

Motion by Mr. Moulton

Kristine Burrell
Resolution #160

Recommended by the superintendent – that the Board of Education acknowledge the “non-precedent setting” unpaid Personal Leave Request of elementary teacher, Kristine Burrell; five (5) days, from May 4, 2015 to May 8, 2015.

Seconded by Mrs. Lombardi

Yes: 5 No: 0 Abstain: 0

Motion carried

SCHEDULE OF BILLS

Motion by Mr. Moulton

Resolution #161

As recommended by the superintendent for the board of education to accept warrants #35 (\$10,322.66), #36 (\$514,317.78), #38 (\$14,487.84), #39 (\$131,920.55), #40 (\$610.00), #41 (\$10,434.33), #42 (\$232,561.86).

Seconded by Mrs. Lombardi

Yes: 5 No: 0 Abstain: 0

Motion carried

BUDGET TRANSFERS

Motion by Mrs. Lombardi

Resolution #162

As recommended by the superintendent for the board of education to accept budget transfers A-1 to A-8.

Seconded by Mr. Moulton

Yes: 5 No: 0 Abstain: 0

Motion carried

PUBLIC COMMENTS

Roger Lautenschuetz, Community Member, Lake Luzerne: He expressed it is hard to move two classes due to the hazardous material. Since the 1960 he was hazardous material handler and now has mesothelioma. He expressed concern over the contractors performing these duties. There will be asbestos under the carpet, lighting fixtures, baseboards once you start demolition. Kids are sleeping on this carpet! But it won't bother them until 40 years from now in the form of lung cancer. It is a fact that smoking gives you a 10% chance of getting cancer but asbestos gives you 94% chance of getting cancer. Moving the classes means you need to first abate everything including the fixtures and carpet. This cost should be a million dollars not \$42,000. One contractor knew they needed to finish the last project by Labor Day but didn't finish in the cafeteria until February of that year. He noted his experience in contracting.

He expressed concern of the conflict of interest with two board members being related and a third family member is overseeing the contractors;

It was explained that the members are not really related, do not live in the same residence and have no benefit from volunteering on this board. Duane is a member of the guiding committee for the reconfiguration and Mr. Berry invited Mr. Lautenschuetz to the next meeting.

Mr. Lautenschuetz accepted and raised a question regarding state contracts have to go with the lowest prevailing wage will need to be paid. He stated if the kids benefit then he is all for it. Asked what will be done with the science labs? The 7/8 will have new labs and the 5-6 grades will use the current rooms to work on science.

Mrs. Visscher stated that this will benefit the students to reconfigure with 7/8 grade able to take advantage of more learning opportunities and advanced students will have more advanced learning educational opportunities. There will be more continuity for PK-6 than there is now with the younger grades separated. He asked to speak in private with Mrs. Visscher after the meeting.

ADMINISTRATIVE/BOARD COMMENTS

EXECUTIVE SESSION/ADJOURNMENT

Motion by to enter into an executive session at 9:20 pm by Mrs. Lombardi for negotiations and the superintendent evaluation followed by immediate adjournment after the executive session.
Seconded by Mr. Hanlon

Yes: 5 No: 0 Abstain: 0

Motion carried

Respectfully Submitted by Regina York, District Clerk