

**HADLEY- LUZERNE CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION REGULAR MEETING/BUDGET WORKSHOP
March 24, 2014
STUART M. TOWNSEND MS LGI 6:30 pm
27 Hyland Drive Lake Luzerne, NY**

MINUTES

Meeting Place: Stuart M. Townsend Middle School, LGI
Members Present: Mr. Othmer, Mr. Hanlon, Mrs. Visscher, Mr. Novotarski, Mrs. Lombardi
Members Absent: None
Others in Attendance: Superintendent – Paul Berry, HS Principal - Beecher Baker, MS Principal - Patrick Cronin, Director of Curriculum, Instruction & Assessment/PK-2 Principal - Elizabeth Hayes, School Business Administrator – Timothy Hilker and 10 others.

CALL TO ORDER

President Othmer called the meeting to order at 6:30 p.m.

PLEDGE OF ALLEGIANCE

STUDENT COMMENTS

None

CORRESPONDENCE

PUBLIC HEARING

Mr. Othmer and Mr. Berry opened the session. The code of conduct is changing due to prohibition of electronic cigarettes.

The building principals Mrs. Hayes and Mr. Cronin presented the attached statistics on student attendance and discipline for each level. Mr. Baker noted the high school has an attendance rate of 94.27% with 15 students with 20 or more absences. The internal and external (PINS) interventions were explained to the board. There was a discussion on bullying.

7310, Prohibited Student Conduct (One section only)

This section of the code of conduct has been updated to allow the board to establish a prohibition on the use of electronic cigarettes (simulates smoking; can contain nicotine).

3410, Public Conduct on School Property

This section of the code of conduct has been updated also to establish the prohibition on the use of electronic cigarettes.

There were no additional board comments.

There were no public comments on the change in code of conduct.

PRESENTATION/DISCUSSION/ADMINISTRATIVE COMMENTS

Discussion on proposed Costa Rica trip information – Mr. Wayne Strong gave an overview of the documents shared with the board on the proposed trip to Costa Rica for Spanish, French and MOAS students. The board was receptive to the trip with the only cost to the district being chaperones for the trip.

Budget Presentation – Mr. Berry and Mr. Hilker presented the two attached presentations regarding budget history and the current status of the 2014-2015 budget development. The recommended tax levy is 2% with direction from the board. State aid is currently at \$230,000 yet the governor's budget is not yet finalized. To close the gap for the budget can come on one of three ways 1) use of fund balance 2) use of reserves or 3) by cutting staff.

Mr. Berry referred to the Triborough amendment in the law and the inaccuracy of The Post Star article regarding teacher contracts.

OLD BUSINESS

Reconfiguration Project AMENDED Resolution:

Motion by Mrs. Visscher

Resolution #150

The Hadley-Luzerne School Board of Education Amends the January 27, 2014 resolution #118 as noted in the addition of **3)** below:

HADLEY-LUZERNE CENTRAL SCHOOL DISTRICT CHANGE IN GRADE CONFIGURATION, CHANGE IN NAMES AND MODIFICATION OF REGISTRATION

BE IT RESOLVED, upon the recommendation of the superintendent of schools, but contingent upon approval of a capital project by the voters at the May 20, 2014 vote, the Hadley-Luzerne Central School District Board of Education hereby authorizes the following changes in grade configuration at the elementary, high school and middle school effective September 1, 2014:

- 1) Grades pre-kindergarten, kindergarten, first, second and Warren County Head Start shall be moved from the elementary school to the current middle school; and the middle school will change its name to Stuart M. Townsend Elementary School.
- 2) Grades seven and eight shall be moved to the current elementary school; and the elementary/high school will change its name to Hadley-Luzerne Junior/Senior High School.
- 3) The current elementary school (NYSED BEDS number 630801040002) will close and move its students to the Stuart M. Townsend School and the building will now be reconfigured as part the Hadley-Luzerne Junior/Senior High School**

BE IT FURTHER RESOLVED, the Hadley-Luzerne Central School Board of Education approves for submission the NYSED required documentation inclusive of District Summary Form, Modification of Registration due to a New Grade Configuration, and School Impact Forms.

Seconded by Mrs. Lombardi

Yes: 5 No: 0 Abstain: 0

Motion carried

Board Meeting Minutes

Motion by Mrs. Lombardi

Resolution #151

Approve the February 24, 2014 regular meeting minutes and March 10th Budget Workshop minutes.

Seconded by Mrs. Visscher

Yes: 5 No: 0 Abstain: 0

Motion carried

NEW BUSINESS

Create Full Time School Business Administrator Position

Motion by Mr. Novotarski

Resolution #152

BE IT RESOLVED, by the Board of Education of the Hadley-Luzerne Central School District to create the position of a full time school business administrator effective July 1, 2014.

Seconded by Mrs. Lombardi

Yes: 5 No: 0 Abstain: 0

Motion carried

Bond Closure Refund

Motion by Mrs. Visscher

Resolution #153

The Hadley-Luzerne Central School Board of Education approves the attached Bond Resolution dated March 24, 2014:

REFUNDING BOND RESOLUTION OF THE HADLEY-LUZERNE CENTRAL SCHOOL DISTRICT DATED MARCH 24, 2014 AUTHORIZING THE REFUNDING OF ALL OR A PORTION OF CERTAIN OUTSTANDING SERIAL BONDS, STATING THE PLAN OF REFUNDING, AUTHORIZING THE ISSUANCE OF NOT TO EXCEED \$5,720,000 REFUNDING BONDS AND DETERMINING OTHER MATTERS IN CONNECTION THEREWITH

Seconded by Mrs. Lombardi followed by a brief discussion noting this is a refinance of the current bond that will save the district approximately \$320,000 over the next five years.

Yes: 5 No: 0 Abstain: 0

Motion carried

Approval of Annual Legal Ad/Ballot Propositions for the May 20th Budget Vote and Election

Motion by Mrs. Visscher

Resolution #154

**TO THE QUALIFIED VOTERS OF THE HADLEY-LUZERNE CENTRAL SCHOOL DISTRICT
LEGAL NOTICE OF PUBLIC HEARING, BUDGET VOTE AND ELECTION**

NOTICE IS HEREBY GIVEN, that a Public Hearing on the proposed 2014-2015 Budget for the Hadley-Luzerne Central School District shall be held in the Middle School Large Group Instructional Room of the Hadley-Luzerne Stuart M. Townsend Middle School, 27 Hyland Drive Lake Luzerne, New York, on Monday, May 12, 2014 at 6:30 p.m., prevailing time. Copies of the budget will be available for review commencing on May 5, 2014 at the District Office, School Business Office and the main office of each school building between the hours of 8:00 a.m. and 3:30 p.m. Monday through Friday.

AND FURTHER NOTICE IS HEREBY GIVEN, that the annual meeting of the qualified voters of the Hadley-Luzerne Central School District, will be held on Tuesday, May 20, 2014 between the hours of 12:00 noon and 8:00 p.m., prevailing time, at the Stuart M. Townsend Middle School, 27 Hyland Drive, Lake Luzerne, New York, at which time the polls will be opened to voting by machine or ballot on the following items:

1. To adopt the annual budget of the Hadley Luzerne Central School District for the fiscal year 2014-2015 and to authorize the requisite portion therefore to be raised by taxation on the taxable property of the District.
2. To elect one (1) member to the Board of Education to a three (3) year term, commencing on July 1, 2014 and expiring on June 30, 2017.
3. To adopt the following proposition(s):

PROPOSITION I – CAPITAL PROJECT FUNDING FOR BUILDING AND GRADE LEVEL RECONFIGURATION

WHEREAS, the Board of Education, has for the past two years, studied options for improving the delivery of education and services provided to the students of the Hadley-Luzerne Central School District; and

WHEREAS, the Superintendent of Schools and the Board of Education have involved and invited community groups to participate in discussions, open forums and other meetings relating to the movement of Pre-kindergarten through grade 2 students to the current middle school and moving seventh and eighth grade students to the current elementary wing located adjacent to the Hadley-Luzerne High School; and

WHEREAS, the reconfiguration of grades will result in Pre-kindergarten through grade six receiving their educational program and services at the renamed Stuart M. Townsend Elementary School located at 27 Hyland Drive, Lake Luzerne, NY; and

WHEREAS, the reconfiguration of grades will result in seventh and eighth grade students receiving their educational program and services at the renamed Hadley-Luzerne Junior-Senior High School located at 273 Lake Avenue, Lake Luzerne, NY; and

WHEREAS, the reconfiguration of grades will result in the closure of the previously known Pre-kindergarten through grade two elementary school located adjacent to the Hadley-Luzerne High School located at 273 Lake Avenue, Lake Luzerne, NY; therefore,

SHALL the Board of Education of the Hadley Luzerne Central School District be authorized to transfer \$375,000 from the general fund balance and to place any revenue, not required by law to be paid into any other fund or account, into a Capital Project Fund (adding to the \$160,000 currently authorized'), and to expend such sums for the purpose of building and grade level reconfiguration in an amount not to exceed \$535,000?

PROPOSITION II – TWO SCHOOL BUSES

RESOLVED, that the Board of Education is hereby authorized to acquire two (2) 66 passenger school bus at a maximum estimated cost not to exceed \$230,000, which is estimated to be the maximum cost thereof, and to expend such sum for such purpose and to levy the necessary tax therefore taking into account state aid received, to be levied and collected in annual installments in such years and in such amounts as may be determined by the Board of Education and in anticipation of the collection of such tax, issue bonds and notes of the District at one time or from time to time in the principal amount not to exceed \$230,000 and to levy a tax to pay the interest on such obligations when due.

PROPOSITION III – ONE MINI VAN

RESOLVED, that the Board of Education is hereby authorized to acquire one (1) minivan at a maximum estimated cost of approximately \$25,000 and to expend such sum for such purpose and to levy the necessary tax therefore taking into account state aid received, to be levied and collected in annual installments in such years and in such amounts as may be determined by the Board of Education and in anticipation of the collection of such tax, issue bonds and notes of the District at one time or from time to time in the principal amount not to exceed \$25,000 and to levy a tax to pay the interest on such obligations when due.

4. To transact such other business as may properly come before the meeting pursuant to the Education Law of the State of New York.

The election and budget vote shall be by machine or absentee ballot. The hours during which the polls shall be kept open shall be from 12:00 noon to 8:00 p.m. prevailing time or for as long thereafter as necessary to enable qualified voters who are in the polling place at 8:00 p.m. to cast their ballots.

AND FURTHER NOTICE IS HEREBY GIVEN, that a copy of the statement of the amount of money which will be required to fund the School District's budget for the 2014-2015 school year, exclusive of public monies, may be obtained by any resident of the District during business hours beginning Monday, May 5, 2014 at the School Business Office and the Main Office of each school building between the hours of 8:00 a.m. and 3:30 p.m., prevailing. Copies shall also be available at the Annual District Meeting.

AND FURTHER NOTICE IS HEREBY GIVEN, that petitions nominating a candidate for the office of member of the Board of Education to fill one (1) expired term of three (3) years, must be filed with the Hadley Luzerne District Clerk at the Superintendent's office, not later than April 22, 2014 between 9:00 a.m. and 5:00 p.m. Each petition must be directed to the District Clerk, must be signed by at least 25 qualified voters of the District or 2% of the registered voters of the District who voted in the previous annual election, whichever is greater and must state the name and residence of the candidate that shall fill the vacancy "At Large". A copy of such petition may be obtained at the Office of District Clerk, Stuart M. Townsend Middle School, 27 Hyland Drive, Lake Luzerne, during regular school hours.

AND FURTHER NOTICE IS HEREBY GIVEN, applications for absentee ballots for election of Board Members and voting on the budget and propositions may be applied for at the Office of the District Clerk between the hours of 8:00 a.m. and 4:00 p.m. Monday through Friday, except holidays. Completed applications for absentee ballots must be received by the District Clerk at least seven (7) days prior to the vote if the ballot is to be mailed to the voter, or the day before the election, if the ballot is to be delivered personally to the voter. Absentee ballots must be received by the District Clerk not later than 5:00 p.m. on May 20, 2014. A list of all persons to whom absentee ballots shall have been issued will be available in said office of the District Clerk at the Stuart M. Townsend Middle School, on each of the five days prior to the

day of the election, except Sunday, May 18, 2014, and only by appointment on Saturday, May 17, 2014. Any qualified voter may challenge the acceptance of the ballot of any person on such list, by making his/her challenge and reasons therefore known to the Chief Inspector of Election before the close of the polls.

AND FURTHER NOTICE IS GIVEN, that personal registration of voters is required either pursuant to Section 2014 of the Education Law or pursuant to Article 5 of the Election Law. If a voter has already registered pursuant to Section 2014 of the Education Law and has voted at an annual or special district meeting within the last four (4) calendar years, he or she is eligible to vote at this election; if a voter is registered and eligible to vote under Article 5 of the Election Law, he or she is also eligible to vote at this election. All other persons who wish to vote must register.

Personal registration for all qualified voters of the District pursuant to Education Law shall occur at the District Office, Stuart M. Townsend Middle School, 27 Hyland Drive during business hours of the school, but no later than May 15, 2014, at which time any person will be entitled to have his or her name placed on the Register, provided that during such registration, the prospective voter is known or proven to the satisfaction of the District to be then or thereafter entitled to vote at such election for which the register is prepared.

Please take further notice that the register prepared pursuant to Section 2014 of the Education Law shall be filed in the Office of the District Clerk; that such register shall be open for inspection by any qualified voter of the District, on each of five days prior to the day of the election, except Sunday, May 18, 2014, and that the hours during which such register shall be open for inspection shall be from 8:00 a.m. to 3:30 p.m., prevailing time and by appointment on Saturday, May 17, 2014.

AND FURTHER NOTICE IS HEREBY GIVEN that pursuant to Section 2014 of the Education Law of the State of New York, the Board of Registration will meet during the annual meeting, at the Stuart M. Townsend Middle School in the Town of Lake Luzerne, Warren County, New York, to prepare the Register of the School District to be used at any special district meetings that may be held after the preparation of said Register, or placed on such Register provided that at such meeting of said Board of Registration he/she is known or proven to the satisfaction of such Board of Registration to be then or thereafter entitled to vote at the school election for which said Register is prepared, or any special district meeting held after May 20, 2014.

AND FURTHER NOTICE IS HEREBY GIVEN, that pursuant to a rule adopted by the Board of Education in accordance with Sections 2035 and 2008 of the Education law, any referenda or propositions to amend the budget, or otherwise to be submitted for voting at said vote and election, must be filed with the Board of Education at the Hadley-Luzerne Central School District on or before April 22, 2014 at 5:00 p.m., prevailing time; must be typed or printed in the English language; must be directed to the Clerk of the School District; must be signed by twenty-five (25) qualified voters, or 5% of the registered voters of the District who voted in the previous annual election of Board members, whichever is greater; and must state the name and residence of each signer. However, the School Board will not entertain or place before the voters any proposition if its purpose is beyond the power of the voters or is illegal, or any proposition requiring the expenditure of moneys which fails to include specific appropriations for all such expenditures required by the proposition.

Seconded by Mrs. Lombardi

Yes: 5 No: 0 Abstain: 0

Motion carried

Policy Updates

Motion by Mrs. Visscher

Resolution # 155

As recommended by the superintendent - BE IT RESOLVED, the Board of Education of Hadley-Luzerne Central School District acknowledges the first reading of the following policies and postpones final approval for a second reading:

7310, Prohibited Student Conduct (One section only)

3410, Public Conduct on School Property
5640, Smoking and Other Tobacco Use on School Premises
6551, Family and Medical Leave Act Policy
7240, Student Records: Access and Challenge

Seconded by Mrs. Lombardi

Yes: 5 No: 0 Abstain: 0

Motion carried

PERSONNEL

RETIREMENTS/RESIGNATIONS

Motion by Mr. Hanlon with appreciation.

Derry Hagadorn

Resolution #156

BE IT RESOLVED, by the Board of Education of the Hadley-Luzerne Central School District to accept with appreciation the resignation for the purpose of retirement from Physical Education/Health Teacher, Derry Hagadorn, effective June 30, 2014. Ms. Hagadorn has 32 years of service in the district.

Seconded by Mrs. Lombardi with appreciation.

Yes: 5 No: 0 Abstain: 0

Motion carried

APPOINTMENTS - HLTA

Motion by Mrs. Lombardi

Resolution #157

As recommended by the superintendent, BE IT RESOLVED, by the Board of Education of the Hadley-Luzerne Central School District that the following person be granted appointment to the position below according to the HLTA Agreement. Such appointment and the employment of the following individual are subject to termination upon written notice from the board of education.

<u>Name</u>		<u>Position</u>	<u>Effective</u>	<u>Stipend</u>
Krista	Robarge	Assistant Softball Coach	2013-2014	\$2325 Step D1 – Yr.1
Joseph	Winters	Chaperone	2013-2014	\$52 per event
Colleen	DeMarsh	Chaperone	2013-2014	\$52 per event

Seconded by Mrs. Visscher

Yes: 5 No: 0 Abstain: 0

Motion carried

APPOINTMENTS – OTHER

Motion by Mrs. Lombardi

STLE Appointment - Resolution # 158

As recommended by the superintendent, BE IT RESOLVED, by the Board of Education of the Hadley-Luzerne Central School District that the following person be granted appointment to the position below.

<u>Name</u>	<u>Position</u>	<u>Effective</u>	<u>Stipend</u>
Julia Bradley	STLE Teacher Level I	2013-2014	\$300.00

As part of same motion:

Election Workers - Resolution #159

As recommended by the superintendent, BE IT RESOLVED, by the Board of Education of the Hadley-Luzerne Central School District that the following person be granted appointment to the positions below.

<u>Name</u>	<u>Position</u>	<u>Effective</u>	<u>Wage</u>
Gina Kipp	Election Inspector	May 20, 2014	Regular hourly wage
Thomas Flanagan	Election Inspector	May 20, 2014	Minimum wage

Seconded by Mr. Novotarski

Yes: 5 No: 0 Abstain: 0

Motion carried

SCHEDULE OF BILLS

Motion by Mrs. Visscher
Resolution #160

As recommended by the superintendent for the board of education to accept warrants #43 (\$14,632.88), #44 (\$78,689.31)

Seconded by Mrs. Lombardi

Yes: 5 No: 0 Abstain: 0

Motion carried

PUBLIC COMMENTS

Jill Diamond, parent, Stony Creek: Questioned what the plan regarding the reconfiguration what the principal assignment will be for each building. *The board explained that due to the unknowns both the budget and the staffing levels for next year will remain level due to the transition period. The plan is to have Mr. Baker at the Jr./Sr. High School with assistance from Mr. Trowbridge at the 7-8 level, Mr. Cronin at the PK-6 level with assistance from Mrs. Hayes, who will continue her work as Curriculum Coordinator, and Grant writer for the district.*

ADMINISTRATIVE/BOARD COMMENTS

Mrs. Hagadorn was thanked for her many years of service.
Mara Spotswood was thanked for her deserts at the wonderful Cabaret. It was noted that the student talent was outstanding.

EXECUTIVE SESSION

Motion by Mr. Hanlon to enter into executive session at 8:47 p.m. for HLTA negotiations and the superintendent evaluation.

Seconded by Mr. Novotarski

Yes: 5 No: 0 Abstain: 0

Motion carried

ADJOURNMENT

The board unanimously agreed to enter into open session and immediately adjourn at 10:23 p.m.

Respectfully Submitted by Regina York, District Clerk