

HADLEY-LUZERNE CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION REGULAR MEETING
April 25, 2011 STUART M. TOWNSEND MS LGI, 6:30 pm

MINUTES

Meeting Place: Stuart M. Townsend Middle School - LGI
Members Present: Dr. Millis – President, Mr. Moulton – Vice President, Ms. Moses, Mr. Plante, Mrs. Visscher
Members Absent: none
Others in Attendance: Superintendent – Earl Sussman, HS/ES Principal – Beecher Baker, MS Principal – Patrick Cronin, School Business Manager – Kathleen DuBois and 15+ others.

CALL TO ORDER

President Millis called to meeting to order at 6:30 pm.

PLEDGE OF ALLEGIANCE

AGENDA ADDITIONS/DELETIONS

Executive session at the end and Budget Overview adopted at the earlier meeting.

CORRESPONDENCE

Mrs. Hastings and two Webforms- Mrs. Mc Mahon and Mrs. Bailey

STUDENT COMMENTS*

none

OLD BUSINESS

Board Meeting Minutes

Motion by Mrs. Visscher

Resolution #217

Approve the March 28, 2011 Special Meeting Minutes.

Seconded by Mr. Moulton

Yes: 5 No: 0 Abstain: 0

Motion Carried

Board Meeting Minutes

Motion by Mrs. Visscher

Resolution #218

Approve the April 4, 2011 Committee Meeting Minutes.

Seconded by Mr. Plante

Yes: 5 No: 0 Abstain: 0

Motion Carried

NEW BUSINESS

Abolish Instructional Positions

Motion by Mrs. Visscher

Resolution #221

As recommended by the Superintendent BE IT RESOLVED, by the Board of Education of the Hadley-Luzerne Central School District hereby abolishes the following positions, effective June 25, 2011 and directs the Superintendent to notify the persons affected:

- 1 (one) FTE position in the Math tenure area
- 1 (one) FTE position in the Special Education tenure area
- 1 (one) .6 FTE position in the Music tenure area

Seconded by Mr. Moulton

Yes: 5 No: 0 Abstain: 0

Motion Carried

Abolish CSEA Positions

Motion by Mrs. Visscher

Resolution #222

As recommended by the Superintendent BE IT RESOLVED that the Board of Education of the Hadley Luzerne Central School District hereby abolishes the following CSEA positions, effective June 25, 2011 and directs the Superintendent to notify the person(s) affected:

- 2 (two) pt positions in the Teaching Assistant tenure area
- 1 (one) pt aide position

Seconded by Mr. Moulton

Yes: 5 No: 0 Abstain: 0

Motion Carried

Board Candidates

Motion by Mrs. Visscher

Resolution #223

BE IT RESOLVED, by the Board of Education of the Hadley-Luzerne Central School District that the said Board accepts the following candidates to run for the one (Hadley-Luzerne Central School Board of Education vacancy with a three year term beginning on July 1, 2011 to June 30, 2014 and to place in this order on the absentee ballots and voting machines. (Vote for any One)

- Lisa Moses**
- Maxwell Traver Jr.**
- Karl Othmer**

Seconded by Mr. Moulton

Yes: 5 No: 0 Abstain: 0

Motion Carried

Establish Employee Benefit Accrued Liability Reserve Fund (EBALR)

Motion by Mrs. Visscher

Resolution #224

WHEREAS, section 6-p of the General Municipal Law allows a school board to establish a reserve fund to be known as the employee benefit accrued liability reserve fund to be used for the

purpose of paying any accrued employee benefits due to an employee upon termination of his/her employment; and

WHEREAS, such benefits are sick leave, personal leave, vacation leave and other benefits earned by employees and payable upon termination, that are not covered by another existing reserve fund;

WHEREAS, the Hadley Luzerne Central School District Board of Education desires to establish an employee benefit accrued liability reserve fund for such purposes; and

IT IS HEREBY RESOLVED: The Hadley-Luzerne Central School District hereby establishes a fund to be known as the Employee Benefit Accrued Liability Reserve (EBALR) effective April 26, 2011, to be funded by the transfer of \$175,000 from the general fund balance from the 2010-11 school year and from future budgetary appropriations or transfers from other reserve funds as permitted by law, to be used in accordance with applicable laws for the purpose of paying any accrued employee benefit.

Seconded by Ms. Moses

Yes: 5 No: 0 Abstain: 0

Motion Carried

Establish Unemployment Insurance Reserve Fund

Motion by Mrs. Visscher

Resolution #225

WHEREAS, section 6-m of the General Municipal Law allows a school board to establish a reserve fund to be known as the Unemployment Insurance Reserve Fund to be used for the purpose of payments made to claimants where the employer has elected to use the benefit reimbursement method; and

WHEREAS, the benefit reimbursement method provides that the District may fulfill their funding obligations by reimbursing the Department of Labor for all unemployment benefits paid to their employees; and

WHEREAS, the Hadley-Luzerne Central School District Board of Education desires to establish an Unemployment Insurance Reserve Fund for such purposes; and

IT IS HEREBY RESOLVED: The Hadley-Luzerne Central School District Board of Education hereby establishes a fund to be known as the Unemployment Insurance Reserve Fund effective April 26, 2011, to be initially funded in the amount of \$125,000 from the available fund balance from the 2010-2011 school year and further contributions from future budgetary appropriations or raised by taxes; or from such revenues as are not required by law to be paid into any other fund or account; or transfers from other reserve funds as permitted by law, to be used in accordance with applicable laws for the purpose of making payments to claimants under the unemployment insurance law.

Seconded by Mr. Plante

Yes: 5 No: 0 Abstain: 0

Motion Carried

WSWHE BOCES Administrative Budget

Motion by Mrs. Visscher

Resolution #226

RESOLVED, the Board of Cooperative Educational Services of Washington-Saratoga-Warren-Hamilton-Essex Counties is authorized to expend the sums set forth in the Administrative Budget in the total amount of \$5,595,326 during the school year 2011-12.

Seconded by Ms. Moses

Yes: 5 No: 0 Abstain: 0

Motion Carried

Election of BOCES BOARD Members

Motion by Mrs. Visscher

Resolution #227

BE IT RESOLVED, by the Board of Education of the Hadley-Luzerne Central School District, that each member cast his/her vote for any or all of the following BOCES Board member candidates to fill five vacancies on the Board of Cooperative Educational Services of Washington-Saratoga-Warren-Hamilton-Essex Counties, each serving a three year term is hereby approved:

- Frank Grimaldi, Mechanicville, NY**
- Kathleen Jarvis, Ballston Spa, NY**
- Lori Millis, Hadley, NY**
- Jeffery Piro, Greenfield Center, NY**
- Stephen Smoller, Queensbury, NY**

Seconded by Ms. Moses

Yes: 5 No: 0 Abstain: 0

Motion Carried

Agreement with Glens Falls Hospital

Motion by Ms. Moses

Resolution # 228

BE IT RESOLVED, by the Board of Education of the Hadley-Luzerne Central School to approve the agreement between the District and Glens Falls Hospital for the purpose of providing health services to students attending the Stuart M. Townsend Middle School, 27 Hyland Drive, NY for the 2010-2011 school year in the amount of \$15,000 and directs the Superintendent of Schools to sign the agreement.

Seconded by Mrs. Visscher

Yes: 5 No: 0 Abstain: 0

Motion Carried

Contract For Health Services – Corinth CSD

Motion by Mrs. Visscher

Resolution #229

BE IT RESOLVED, by the Board of Education of the Hadley-Luzerne Central School to approve the agreement between the District and Corinth Central School District for the

purpose of providing health and welfare services for approximately 23 children residing in said school district and attending non-public schools in the school district of Corinth, County of Saratoga, New York, to begin on September 8, 2010 and to end on June 24, 2011 as required by the provisions of Section 912 of the Education Law, in the amount of \$6,755.32 and directs the Board President and District Clerk to sign the agreement.

Seconded by Mr. Plante

Yes: 5 No: 0 Abstain: 0

Motion Carried

POLICIES TABLED

Motion by Mrs. Visscher to table the following policies to May 9, 2011:

New Policy #5420 – Contracts for Instruction

Resolution #230

BE IT RESOLVED, by the Board of Education of the Hadley-Luzerne Central School District acknowledges the First reading of Policy #5420 – Contracts for Instruction and postpones final approval for a second reading.

Update to Policy #5410 - Purchasing

Resolution #231

BE IT RESOLVED, by the Board of Education of the Hadley-Luzerne Central School District acknowledges the First reading of Policy #5410 - Purchasing and postpones final approval for a second reading.

Update to Policy #5595 – Reserve Funds

Resolution #232

BE IT RESOLVED, by the Board of Education of the Hadley-Luzerne Central School District acknowledges the First reading of Policy #5595 – Reserve Funds and postpones final approval for a second reading.

Update to Policy #7618 – Response to Intervention (RTI) Process

Resolution #233

BE IT RESOLVED, by the Board of Education of the Hadley-Luzerne Central School District acknowledges the First reading of Policy #7618 – Response to Intervention (RTI) Process and postpones final approval for a second reading.

Update to Policy #8430 – Independent Study

Resolution #234

BE IT RESOLVED, by the Board of Education of the Hadley-Luzerne Central School District acknowledges the First reading of Policy #8430 – Independent Study and postpones final approval for a second reading.

Seconded by Mr. Moulton

Yes: 5 No: 0 Abstain: 0

Motion Carried

APPOINTMENTS

HLTA – Extra Curricular

Motion by Ms. Moses

Resolution #235

As recommended by the Superintendent BE IT RESOLVED, by the Board of Education of the Hadley-Luzerne Central School District that Christine Willmart be appointed as a

chaperone effective for the 2010-2011 school year for a stipend of \$52.00 per event as per the current HLTA agreement.

Seconded by Mrs. Visscher

Yes: 5 No: 0 Abstain: 0

Motion Carried

CSEA

Motion by Mrs. Visscher
Resolution #236

As recommended by the Superintendent; BE IT RESOLVED, by the Board of Education of the Hadley-Luzerne Central School District that the following person be granted appointment to the following part time position as per the agreement between the District and the CSEA pending all clearances:

<u>Name</u>	<u>Position (reason)</u>	<u>Salary/Wage</u>	<u>Effective</u>
Wanda Derrick	Bus Monitor(resignation)	\$8.22 per hour	4/4/2011
Carrie Hamilton	Bus Monitor(resignation)	\$8.22 per hour	4/25/2011pnd.

Clearance

Seconded by Ms. Moses

Yes: 5 No: 0 Abstain: 0

Motion Carried

FMLA

Motion by Mrs. Visscher
Resolution #237

As recommended by the Superintendent; The Board of Education acknowledges the FMLA Leave of HLTA employee, Elementary Teacher, Kristine Burrell from approximately June 13, 2011 for 10 days up to twelve weeks with all sick time and personal time to be used with any remainder to be unpaid and according to the terms in her letter.

Seconded by Mr. Moulton

Yes: 5 No: 0 Abstain: 0

Motion Carried

RETIREMENT – Mrs. Pamela Hastings

Motion by Ms. Moses with Gratitude
Resolution #238

As recommended by the Superintendent; Be it Resolved, the Board of Education accepts the resignation for the purpose of retirement of Music Teacher, Pamela Hastings in compliance with all the terms and conditions set forth in the Retirement Incentive dated April 4, 2011 between the Hadley-Luzerne Central School District and the Hadley-Luzerne Teachers Association.

Be it Further Resolved, effective June 30, 2011, The Board of Education of the Hadley-Luzerne Central School District accepts with regret the Letter of Retirement from Pamela Hastings and acknowledges her eighteen years of faithful service to the district.

Seconded by Mr. Moulton

Yes: 5 No: 0 Abstain: 0

Motion Carried

CSE RECOMMENDATIONS

Motion by Mrs. Visscher
Resolution #239

As Recommended by the Superintendent - BE IT RESOLVED, by the Board of Education of the Hadley-Luzerne School District, that the said Board approve the placement of students as recommended by the District Committee on Special Education, effective April 25, 2011.

Seconded by Ms. Moses

Yes: 5 No: 0 Abstain: 0

Motion Carried

TREASURER'S REPORT

Motion by Ms. Moses
Resolution #240

As Recommended by the Superintendent – to accept the February 2011 Treasurer's report.

Seconded by Mr. Moulton

Yes: 5 No: 0 Abstain: 0

Motion Carried

BUDGET TRANSFER

Motion by Mrs. Visscher
Resolution #241

As Recommended by the Superintendent - approve budget transfer schedule #9.

Seconded by Mr. Plante

Yes: 5 No: 0 Abstain: 0

Motion Carried

SCHEDULE OF BILLS

Motion by Ms. Moses
Resolution #242

As Recommended by the Superintendent to accept warrants, #43 (\$13,155.70), #44 (\$552,453.45), #45(\$180.76), # 46(\$10,643.31), #47(359,932.16)

Seconded by Mr. Moulton

Yes: 5 No: 0 Abstain: 0

Motion Carried

PUBLIC COMMENTS*

ADMINISTRATIVE/BOARD COMMENTS

EXECUTIVE/ADJOURNMENT

Motion by Mrs. Visscher to enter into executive session for the purpose of particular personnel followed by immediate adjournment at 7:20 pm.

Seconded by Mr. Moulton

Yes: 5 No: 0 Abstain: 0

Motion Carried

SUBMITTED BY: _____
District Clerk, Regina M. York