

**HADLEY- LUZERNE CENTRAL SCHOOL DISTRICT  
BOARD OF EDUCATION PUBLIC HEARING & REGULAR MEETING  
May 13, 2019  
STUART M. TOWNSEND ES LGI 6:30 PM  
27 Hyland Drive Lake Luzerne, NY**

**MINUTES**

Meeting Place: Stuart M. Townsend Elementary School, LGI  
Members Present: Mr. Moulton, Mrs. Visscher, Mr. Novotarski, Mrs. Hoffman, Mrs. Braico  
Members Absent: None  
Others in Attendance: Superintendent – Beecher Baker, School Business Administrator-T. Gregory Dale, Director of Special Education-Jennifer Sanford, ES Principal-Jonathan Baker, School Resource Officer-Christopher Eggleston and 9+ others.

CALL TO ORDER

President Moulton called the meeting to order at 6:30pm.

PLEDGE OF ALLEGIANCE

CORRESPONDENCE

The board acknowledged the thank you card from Courtney Keir on behalf of the HL Public Library.

PUBLIC HEARING: 2019-2020 PROPOSED BUDGET

Presentation of proposed budget in the form of a PowerPoint as attached – by Gregory Dale, School Business Administrator. The overall budget to budget has a decrease of \$137,012 resulting in an estimated 0.09 increase in the tax levy. There were no public comments on the proposed budget.

PRESENTATIONS/DISCUSSION/ADMINISTRATIVE COMMENTS

A Financial Update was handed out to the board members as attached inclusive of a 5 year financial projection, Fund Balance, Reserves, Reserve Policy, and Actions to respond to the NYS Comptroller's Audit. There were discussions regarding how the retirement reserves get reduced. There is two ways to reduce reserve funds – either the payments to ERS can be made out of the reserve or you can liquidated the reserve fund and put back into the general fund. There was a recommendation by Mr. Dale to also create a TRS retirement reserve fund. The same rule would apply and this would reduce the unappropriated fund balance that the comptroller's office highlights each year if over the 4% limit. Since we are over an estimated amount of \$810,000 it was approved to create the TRS retirement reserve fund. Mr. Dale will review state policy on transferring the funds and a proposition will be put together for that. In addition, the current policy on reserve funds will be updated.

Mr. Dale reviewed the 5 year plan and the district looks in good financial shape for the next few years and it is hard to predict farther out than that as the amounts are all projections.

NEW BUSINESS

Capital Project, Transfer of Fund Balance to the Capital Fund

Motion by Mr. Novotarski

Resolution #183

Whereas, at a special meeting of the voters of the Hadley-Luzerne Central School District held for the purpose of authorizing a Capital Project on December 13, 2016, said voters authorized the transfer of \$ 532,200 from the General Fund Unappropriated Fund Balance to the Capital Fund in order to pay for part of the Capital Project, now,

Therefore, the Hadley-Luzerne Central School District Board of Education, pursuant to said authorization, does hereby resolve to move \$ 532,200 from the General Fund Unappropriated Fund Balance to the Capital Fund.

Seconded by Mrs. Hoffman

Yes: 5            No: 0            Abstain: 0

Motion carried

USDA Agreement

Motion by Mrs. Visscher

Resolution #184

As recommended by the superintendent, BE IT RESOLVED, by the Board of Education of the Hadley-Luzerne Central School District, to approve services agreement between the District and NYS Office of General Services for the purpose of participating in the free federal food program at no cost to the District.

Seconded by Mrs. Braico

Yes: 5          No: 0          Abstain: 0

Motion carried

Surplus Vehicles

Motion by Mrs. Hoffman

Resolution #185

As recommended by the Superintendent, that the Hadley-Luzerne Board of Education declare buses #141 and #143 as surplus and authorize district administration to properly dispose of the items in the most economic means possible.

Seconded by Mr. Novotarski

Yes: 5          No: 0          Abstain: 0

Motion carried

Intertek PSI Contract

Motion by Mrs. Visscher

Resolution #186

As recommended by the superintendent, BE IT RESOLVED, by the Board of Education of the Hadley-Luzerne Central School District, hereby approves the agreement dated November 15, 2018 between (PSI) for Asbestos and limited Lead-Based testing at the Queen Anne building and the accepts the terms within and directs the superintendent to execute the agreement.

Seconded by Mr. Braico

Yes: 5          No: 0          Abstain: 0

Motion carried

OLD BUSINESS

Pesticide Management

Motion by Mrs. Visscher

Resolution #187

As recommended by the superintendent, WHEREAS, the Board of Education of the Hadley Luzerne Central School District declares that the insects in and surrounding the Hadley Luzerne playing fields present a problem that cannot be eradicated by the use of green products, and in particular green insecticides;

WHEREAS, pursuant to Education Law 409-k, the Hadley Luzerne Central School District Board of Education is entitled to declare an emergency situation, whereby the use of pesticides to eliminate unsafe insects is necessary to ensure the safety of students on District property; and

IT IS HEREBY RESOLVED, that an emergency situation exists on the Hadley Luzerne playing fields warranting the application of pesticide control and specifically grub control, to manage and eradicate harmful stinging and biting insects, spiders, bees, wasps, hornets and any other

insects that may potentially harm the students during the use of these playing fields and to ensure the safety and integrity of the playing fields on approximately June 30, 2019.

Seconded by Mrs. Hoffman

Yes: 5          No: 0          Abstain: 0

Motion carried

SHC

Motion by Mrs. Braico

Resolution #188

As recommended by the superintendent, BE IT RESOLVED, by the Board of Education of the Hadley-Luzerne Central School District, to approve the school staffing services agreement between the District and Supplemental Health Care effective for the 2019-2020 school year for the purpose of providing OT and PT services to the district.

Seconded by Mr. Novotarski

Yes: 5          No: 0          Abstain: 0

Motion carried

EMCOR Services Building Maintenance Agreement for Mechanical Systems

Motion by Mrs. Braico

Resolution #189

As Recommended by the Superintendent - BE IT RESOLVED, by the Board of Education of the Hadley-Luzerne Central School District that the agreement and terms within between the District and EMCOR Services, Tri-Tech, in order to provide maintenance services described in the attached agreement dated April 18, 2019 for the annual sum of \$3,418.00 effective July 1, 2019 and directs the Superintendent to sign the agreement.

Seconded by Mrs. Hoffman

Yes: 5          No: 0          Abstain: 0

Motion carried

OLAS Cross Contract

Motion by Mrs. Visscher

Resolution #190

As recommended by the superintendent, BE IT RESOLVED, by the Board of Education of the Hadley-Luzerne Central School District, to approve the Cross Contract for services between the District and WSWHE BOCES via the Putnam/Northern Westchester BOCES effective July 1, 2019 for the purpose of participating in the Online Application System for Educators (OLAS) for the 2019-2020 school year, for the amount of \$2500.

Seconded by Mrs. Hoffman

Yes: 5          No: 0          Abstain: 0

Motion carried

Increase Breakfast Prices

Motion by Mr. Novotarski

Resolution #191

As recommended by the superintendent to approve an increase in the school breakfast prices by 10 cents for the 2019-2020 school year. (New price: \$1.10 ES and \$1.35 HS)

Seconded by Mrs. Braico

Yes: 5          No: 0          Abstain: 0

Motion carried

Board Meeting Minutes  
Motion by Mrs. Hoffman  
Resolution #192

As recommended by the superintendent to approve the April 8, 2019 and April 16, 2019 meeting minutes and the April 30, 2018 BOCES & Library Vote minutes.

Seconded by Mr. Novotarski

Yes: 5          No: 0          Abstain: 0

Motion carried

PERSONNEL

RESIGNATION - Jennifer Sanford

Motion by Mrs. Hoffman  
Resolution #193

BE IT RESOLVED, by the Board of Education of the Hadley-Luzerne Central School District to accept with appreciation the resignation from the Director of Special Education, Jennifer Sanford, effective June 30, 2019.

Seconded by Mr. Novotarski followed by appreciation from Mr. Baker.

Yes: 5          No: 0          Abstain: 0

Motion carried

APPOINTMENTS - HLTA

School Counselor– Stephanie Gordon

Motion by Mrs. Hoffman  
Resolution #194

Be It Resolved by the Hadley-Luzerne School Board of Education accepts the recommendation of Superintendent Beecher Baker to appoint Stephanie Gordon to a four year probationary period as a full time Counselor in the School Counselor tenure area, commencing on July 1, 2019 and ending on June 30, 2023. Stephanie holds a NYS Permanent Certificate as School Counselor. Ms. Gordon’s 2019-2020 salary will be Step D4 (\$50,467) of the HLTA 2019-2020 Salary Schedule as contained in the collective bargaining agreement between the District and the Hadley-Luzerne Teachers’ Association.

Seconded by Mr. Novotarski followed by introduction by Mr. Baker.

Yes: 5          No: 0          Abstain: 0

Motion carried

OTHER/SUMMER - HLTA

Motion by Mrs. Braico  
Resolution #195

As recommended by the superintendent, BE IT RESOLVED, by the Board of Education of the Hadley- Luzerne Central School District that the following be granted approval for the summer of 2019 and one chaperone - summer work and payments pending approval from building principal:

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>	<u>Stipend</u>	
Gary	Wilson	Athletic Director	2019-2020	\$7,500 yr.
Laura	Arcate	Summer Curriculum Hours	Summer of 2019	\$30 per hour
Christopher	Auffredou	Summer Curriculum Hours	Summer of 2019	\$30 per hour
Diana	Berrigan	Summer Curriculum Hours	Summer of 2019	\$30 per hour

Julia	Bradley	Summer Curriculum Hours	Summer of 2019	\$30 per hour
Hannah	Breason	Summer Curriculum Hours	Summer of 2019	\$30 per hour
Julie	Canavan	Summer Curriculum Hours	Summer of 2019	\$30 per hour
Heather	Davis	Summer Curriculum Hours	Summer of 2019	\$30 per hour
Jessica	Davis	Summer Curriculum Hours	Summer of 2019	\$30 per hour
Barbie	Eichorst	Summer Curriculum Hours	Summer of 2019	\$30 per hour
Audrey	Elliott	Summer Curriculum Hours	Summer of 2019	\$30 per hour
Anne	Green	Summer Curriculum Hours	Summer of 2019	\$30 per hour
Gordon	Haynes	Summer Curriculum Hours	Summer of 2019	\$30 per hour
Kathleen	Jones	Summer Curriculum Hours	Summer of 2019	\$30 per hour
Erin	Lysogorski	Summer Curriculum Hours	Summer of 2019	\$30 per hour
Kathleen	Maguire	Summer Curriculum Hours	Summer of 2019	\$30 per hour
Nicole	McFarlane	Summer Curriculum Hours	Summer of 2019	\$30 per hour
Kathleen	McGinnis	Summer Curriculum Hours	Summer of 2019	\$30 per hour
Shannon	McLean	Summer Curriculum Hours	Summer of 2019	\$30 per hour
Alyssa	Miller	Summer Curriculum Hours	Summer of 2019	\$30 per hour
Sharon	O'Neil	Summer Curriculum Hours	Summer of 2019	\$30 per hour
Laura	Schrepper	Summer Curriculum Hours	Summer of 2019	\$30 per hour
Jennifer	Sheerer	Summer Curriculum Hours	Summer of 2019	\$30 per hour
Jean	Szachacz	Summer Curriculum Hours	Summer of 2019	\$30 per hour
Christa	Terry	Summer Curriculum Hours	Summer of 2019	\$30 per hour
Michaela	Trackey	Summer Curriculum Hours	Summer of 2019	\$30 per hour
Carrie	Wilson	Summer Curriculum Hours	Summer of 2019	\$30 per hour
Gary	Wilson	Summer Curriculum Hours	Summer of 2019	\$30 per hour
Barbara	Winnek	Summer Curriculum Hours	Summer of 2019	\$30 per hour
Carol	Zibro	Summer Curriculum Hours	Summer of 2019	\$30 per hour
Ashley	Osborne	Max of 20 Summer Days	Summer of 2019	\$266.05 per day
Laura	Schrepper	Max of 20 Summer Days	Summer of 2019	\$257.66 per day
Stephanie	Gordon	Max of 20 Summer Days	Summer of 2019	\$252.34 per day
Laura	Arcate	PK Testing	Summer of 2019	\$30 per hour
Julia	Bradley	PK Testing, CSE Meetings	Summer of 2019	\$30 per hour
Hannah	Breason	PK Testing, CSE Meetings	Summer of 2019	\$30 per hour
Heather	Davis	PK Testing, CSE Meetings	Summer of 2019	\$30 per hour
Barbie	Eichorst	CSE Meetings	Summer of 2019	\$30 per hour
Anne	Green	CSE Meetings	Summer of 2019	\$30 per hour
Ricky	McFarlane	Chaperone	2018-2019	\$60 per event

Seconded by Mrs. Visscher followed by a brief discussion.

Yes: 5          No: 0          Abstain: 0

Motion carried

APPOINTMENTS – CSEA

Bus Monitor (PT 10 mo.) – Albert Habshi

Motion by Mr. Novotarski

Resolution #196

As recommended by the superintendent - BE IT RESOLVED, by the Board of Education of the Hadley-Luzerne Central School District that Albert Habshi be appointed to a six month probationary period according to Warren County Civil Service requirements, as a part time Bus Monitor, due to a promotion, for the hourly wage (\$11.11 per hour) as stated in the CSEA agreement, effective May 13, 2019. Albert's probationary period shall begin on May 13, 2019 and end on November 12, 2019, at which time the board authorizes he be granted permanent appointment with written approval from the immediate supervisor, Ricky McFarlane.

Seconded by Mrs. Braico

Yes: 5          No: 0          Abstain: 0

Motion carried

APPOINTMENTS - OTHER

Motion by Mr. Novotarski

Resolution #197

As recommended by the Superintendent, BE IT RESOLVED, by the Board of Education of the Hadley- Luzerne Central School District that the following persons be granted appointment to the position listed:

<u>Name</u>		<u>Position</u>	<u>Effective Date</u>	<u>Wage</u>
Glenn	Allen Sr.	Summer Cleaner	Summer 2019	Minimum Wage
Alicia	Podwirny	Summer Cleaner	Summer 2019	Minimum Wage
Kelly	Allen	Summer Cleaner	Summer 2019	Minimum Wage
Mara	Spotswood	Summer Cleaner	Summer 2019	Minimum Wage
Paul	Hinerman	Summer Cleaner	Summer 2019	Minimum Wage
Robin	Galusha	Summer Cleaner	Summer 2019	Minimum Wage
Steven	Fitzgerald	Summer Cleaner	Summer 2019	Minimum Wage
Lauren	Mattison	Election Worker	May 21, June 25, 2019	Regular Hourly Wage
Jessika	Bovee	Sub Bus Monitor	May 14, 2019	Minimum Wage

Seconded by Mrs. Hoffman

Yes: 5          No: 0          Abstain: 0

Motion carried

HLTA TENURE APPOINTMENTS

Laura Schrepper

Motion by Mrs. Visscher

Resolution #198

BE IT RESOLVED, that in compliance with the provisions of Section 3012 of the Education Law and Part 30.3 of the Rules of the Board of Regents and upon the recommendation of Beecher Baker Sr., the Superintendent of Schools, that Laura Schrepper, a probationary teacher having been appointed to such position by this Board of Education of the Hadley-Luzerne Central School District does hereby grant tenure to Laura Schrepper, effective August 1, 2019, in the tenure area of School Counselor.

Seconded by Mr. Novotarski

Yes: 5          No: 0          Abstain: 0

Motion carried

Jeremy Insull

Motion by Mrs. Hoffman

Resolution #199

BE IT RESOLVED, that in compliance with the provisions of Section 3012 of the Education Law and Part 30.3 of the Rules of the Board of Regents and upon the recommendation of Beecher Baker Sr., the

Superintendent of Schools, that Jeremy Insull, a probationary teacher having been appointed to such position by this Board of Education of the Hadley-Luzerne Central School District does hereby grant tenure to Jeremy Insull, effective September 1, 2019, in the tenure area of French.

Seconded by Mrs. Braico

Yes: 5          No: 0          Abstain: 0

Motion carried

Laura Gray

Motion by Mrs. Braico

Resolution #200

BE IT RESOLVED, that in compliance with the provisions of Section 3012 of the Education Law and Part 30.3 of the Rules of the Board of Regents and upon the recommendation of Beecher Baker Sr., the Superintendent of Schools, that Laura Gray, a probationary teacher having been appointed to such position by this Board of Education of the Hadley-Luzerne Central School District does hereby grant tenure to Laura Gray, effective September 1, 2019, in the tenure area of Library Media Specialist.

Seconded by Mrs. Hoffman

Yes: 5          No: 0          Abstain: 0

Motion carried

#### SCHEDULE OF BILLS

Motion by Mrs. Braico

Resolution #201

As recommended by the superintendent for the board of education to accept warrants #46 (\$124,042.29), #47 (\$443,353.99) #48 (\$500,208.99) #49 (\$117,758.59).

Seconded by Mrs. Visscher

Yes: 5          No: 0          Abstain: 0

Motion carried

#### CSE RECOMMENDATIONS

Motion by Mrs. Hoffman

Resolution #202

As recommended by the Superintendent, for the board of education to accept the CSE recommendations dated 5/13/2019.

Seconded by Mrs. Braico

Yes: 5          No: 0          Abstain: 0

Motion carried

#### STUDENT/PUBLIC COMMENTS

*None*

#### ADMINISTRATIVE COMMENTS FOR THE GOOD OF THE ORDER

The budget has been presented by Mr. B. Baker and Mr. Dale at town and community meetings this past month.

The PTSA is donating \$500 for a slush fund for students who can't pay for their lunch. There will be a resolution at a future meeting once the details are worked out.

Mrs. Wittenberg was thanked for the nice yearbook that was distributed today.

#### EXECUTIVE/ADJOURNMENT

Motion by Mrs. Hoffman to enter into executive session for particular personnel at 7:05PM.

Seconded by Mrs. Visscher

Yes: 5      No: 0      Abstain: 0

Motion carried

---

Respectfully Submitted – Regina York – District Clerk