

**HADLEY- LUZERNE CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION REGULAR MEETING
September 16, 2013
STUART M. TOWNSEND MS LGI 6:30 pm**

MINUTES

Meeting Place: Stuart M. Townsend Middle School, LGI
Members Present: Mr. Othmer, Mr. Hanlon, Mrs. Lombardi, Mrs. Visscher
Members Absent: Mr. Novotarski
Others in Attendance: Superintendent – Paul Berry, HS Principal- Beecher Baker, MS Principal - Patrick Cronin, Director of Curriculum, Instruction & Assessment/PK-2 Principal - Elizabeth Hayes, School Business Administrator – Timothy Hilker, Superintendent of Buildings & Grounds-Tink Wright, and 10+ others.

CALL TO ORDER

President Othmer called the meeting to order at 6:30 PM.

PLEDGE OF ALLEGIANCE

CORRESPONDENCE

Scott Anderson

STUDENT COMMENTS

None

PRESENTATIONS

The attached PowerPoint on the Senior Trip was presented by Class Advisor, Theresa Crombach and Student Council President, William Scofield

Superintendent Berry gave an overview of the attached calendar of academic presentations to the HL Board of Education. The members will review and submit any additional requests at a later date. (It was requested by president Othmer to include the topic regarding the state's module timelines in the calendar of presentations to the board.)

The attached PowerPoint on the HL Response to Intervention (RTI) Plan revision in ELA was presented by Director of Curriculum & Assessment/PK-2 Principal, Elizabeth Hayes.

OLD BUSINESS

Motion by Mrs. Visscher

Membership with Adirondack Area School Boards Association

Resolution #45

As recommended by the Superintendent - BE IT RESOLVED, by the Board of Education of the Hadley-Luzerne Central School District approves the continued membership in the Adirondack Area School Boards Association dated August 2013 for the purpose of providing training to board members and student community service awards; and directs the superintendent to process the membership.

Amended 2013-2014 HL Board of Education Meeting Calendar (PA)

Resolution #46

As recommended by the Superintendent - BE IT RESOLVED, the Board of Education of the Hadley-Luzerne Central School District approves the 2013-2014 board meeting calendar amending the calendar approved on July 9, 2013. *(Three joint board meetings with Corinth CSD added – October 7, 2013 @ Corinth, January 23 @ HL, June 2, 2014 @ Corinth)*

Emcor Services - Renewal

Resolution #47

As recommended by the Superintendent - BE IT RESOLVED, by the Board of Education of the Hadley-Luzerne Central School District that the agreement and terms within between the district and EMCOR Services, Tri-Tech, in order to provide maintenance services described in the attached agreement approved on August 20, 2012 be renewed and the annual price increased to \$818.00, effective July 1, 2013.

Board Meeting Minutes

Resolution #48

Approve the August 19, 2013 Regular Meeting minutes.

Seconded by Mrs. Lombardi

Yes: 4 No: 0 Abstain: 0

Motion carried

Amendment of Reconfiguration Resolution

There was a discussion regarding the project. The project needs approval to submit to NYSED, followed by a bid process, and voter approval for use of \$160,000 capital funds.

Motion by Mrs. Lombardi

Resolution #44 (a)

Amend resolution #44 approved on August 19, 2013 with a motion by Mrs. Visscher and seconded by Mrs. Lombardi:

As recommended by the Superintendent – Be It Resolved, by the Board of Education of the Hadley-Luzerne Central School District to approve and move forward with the reconfiguration plan in the amount of \$509,057.00, and recommended by the Buildings and Grounds Committee; to include science labs and other items as recommended, up to the total cost approved.

Seconded by Mrs. Visscher

Yes: 4 No: 0 Abstain: 0

Motion carried

NEW BUSINESS

Policy/Procedure Changes

Motion by Mrs. Lombardi

Resolution #49

As recommended by the Superintendent - BE IT RESOLVED, the Board of Education of the Hadley-Luzerne Central School District acknowledges the First Reading of the following policies and postpones final approval for a Second Reading.

1511 AGENDA FORMAT (Change Item 8 to personnel items)

2110 COMMITTEES OF THE BOARD

4212 MANAGEMENT ORGANIZATIONAL STRUCTURE

4260 Evaluation of Superintendent and Administrative Staff. (Policy is unchanged but please note adjustment on page -1- in general procedures and timelines of the evaluation form for the Superintendent of Schools.)

4330 ADMINISTRATIVE STAFF

Seconded by Mr. Hanlon

Yes: 4 No: 0 Abstain: 0

Motion carried

Board of Education Core Principles

Motion by Mrs. Visscher

Resolution #50

As recommended by the Superintendent - BE IT RESOLVED, the Board of Education of the Hadley-Luzerne Central School District approves the Core Principals of the Hadley-Luzerne CSD Board of Education. (attached)

Seconded by Mrs. Lombardi

Yes: 4 No: 0 Abstain: 0

Motion carried

APPOINTMENTS

HLTA

Elementary Teacher – Barbara Winnek

Motion by Mrs. Visscher

Resolution #51

BE IT RESOLVED, by the Board of Education of the Hadley-Luzerne Central School District that Barbara Winnek be reinstated to fill the full time elementary teacher who will be assigned to the vacancy in the PK-2 building (due to a resignation), as per the HLTA agreement; Mrs. Winnek is the most senior teacher on the elementary tenure PEL list, therefore she is reinstated; her salary will be Step10C according to the 7/1/2013 HLTA salary schedule, effective September 1, 2013.

Seconded by Mrs. Lombardi

Yes: 4 No: 0 Abstain: 0

Motion carried

HLTA EXTRA-CURRICULAR

Motion by Mr. Hanlon

Resolution #52

As recommended by the Superintendent, BE IT RESOLVED, by the Board of Education of the Hadley-Luzerne Central School District that the following person be granted appointment to the positions below according to the extra-curricular pay schedule of the HLTA Agreement under the direction of the Director of Curriculum and CSE Chair.

| <u>Name</u> | <u>Position</u> | <u>Effective</u> | <u>Wage/Stipend</u> |
|------------------|----------------------------------|-----------------------|---------------------|
| Julia Bradley | Curriculum/PK Assessments | Summer of 2013 | \$30 per hour |
| Heather Davis | Curriculum/PK Assessments | Summer of 2013 | \$30 per hour |
| Joyce Eaglestone | Curriculum/PK Assessments | Summer of 2013 | \$30 per hour |
| Elaine Winslow | Curriculum/Conference attendance | Summer of 2013 | \$30 per hour |
| Barbie Eichorst | Curriculum/CSE Meetings | Summer of 2013 | \$30 per hour |
| Erin Dickenson | Curriculum/CSE Meetings | Summer of 2013 | \$30 per hour |
| Gina Kipp | Chaperone | 2013-2014 school year | \$52 per event |
| Laura Arcate | Chaperone | 2013-2014 school year | \$52 per event |

Seconded by Mrs. Visscher

Yes: 4 No: 0 Abstain: 0

Motion carried

SASTA

Elementary Teacher – Kathleen McGinnis

Motion by Mrs. Visscher

Resolution #53

BE IT RESOLVED, by the Board of Education of the Hadley-Luzerne Central School District that Kathleen McGinnis is recommended by the Superintendent to be granted appointment to fill an elementary position at the middle school, due to an open ended leave of absence, as a Substitute

Teacher (long duration - Article VII 3.2) as per SASTA (Southern Adirondack Substitute Teacher Alliance).

BE IT FURTHER RESOLVED, as per the HTLA agreement; Mrs. McGinnis is being reinstated, therefore her annualized salary will be Step 10C of the Salary Schedules Appendix C, effective September 3, 2013 and Step 11C of Appendix D, effective February 1, 2014.

Seconded by Mrs. Lombardi

Yes: 4 No: 0 Abstain: 0

Motion carried

CSEA

Food Service Worker – Jennifer Brosnan

Motion by Mrs. Visscher

Resolution #54

As recommended by the Superintendent to the Board of Education to approve the probationary appointment of Jennifer Brosnan to the position of part time Food Service Worker, assigned to the middle school cafeteria, effective September 3, 2013 according to the terms and rate (\$8.67 per hour) stated in the most recent CSEA agreement; Ms. Brosnan’s probationary period shall begin on September 3, 2013 and end on September 2, 2014.

Seconded by Mrs. Lombardi

Yes: 4 No: 0 Abstain: 0

Motion carried

Bus Monitor – Krystal Eckerson

Motion by Mrs. Lombardi

Resolution #55

As recommended by the Superintendent to the Board of Education to approve the probationary appointment of Krystal Eckerson to the position of part time Bus Monitor effective September 3, 2013 according to the terms and rate (\$8.39 per hour) stated in the most recent CSEA agreement; Ms. Eckerson’s probationary period shall begin on September 3, 2013 and end on September 2, 2014, pending all clearances.

Seconded by Mr. Hanlon

Yes: 4 No: 0 Abstain: 0

Motion carried

OTHER- (Substitutes)

Motion by Mrs. Visscher

Resolution #56

As recommended by the Superintendent - BE IT RESOLVED, by the Board of Education of the Hadley-Luzerne Central School District that the following persons be granted appointment to the position indicated below pending all clearances and job requirements. Such appointments and the employment of the following individuals are subject to termination upon written notice from the Board of Education.

| <u>Name</u> | <u>Position</u> | <u>Effective</u> | <u>Wage</u> |
|----------------------|--------------------------------|------------------|------------------|
| William Diaz | Substitute Cleaner | 9/17/2013 | \$ 7.25 per hour |
| Meredith Chamberlain | Substitute Food Service Worker | 9/05/2013 | \$ 7.25 per hour |
| Alcides Ayala Jr. | Substitute Food Service Worker | 9/03/2013 | \$ 7.25 per hour |
| Krystal Eckerson | Substitute Food Service Worker | 9/17/2013 | \$ 7.25 per hour |
| Krystal Eckerson | Substitute Cleaner | 9/16/2013 | \$ 7.25 per hour |

| | | | | |
|---------|---------|-------------------------|-----------------|---------------|
| John | Parsons | part time Student Tutor | As needed basis | \$30 per hour |
| Jessica | Nevins | part time Student Tutor | As needed basis | \$30 per hour |
| Shannon | McLean | part time Student Tutor | As needed basis | \$30 per hour |

Seconded by Mrs. Lombardi

Yes: 4 No: 0 Abstain: 0

Motion carried

LEAVE OF ABSENCE

Motion by Mrs. Lombardi

Resolution #57

As recommended by the Superintendent - BE IT RESOLVED, that the Board of Education of the Hadley-Luzerne Central School District hereby approves the request for an unpaid leave of absence requested by Crystal Mattison (Food Service Worker) on September 19 to October 28, 2013, as an unpaid leave.

Pursuant to the Memorandum of Agreement dated September 5, 2007 which provides, in part:

2. c. Bargaining unit members appointed effective on or after July 1, 2007: Any unpaid leave shall be at the sole discretion of the Board of Education.

Seconded by Mrs. Visscher with a brief discussion of previous issues regarding unpaid leaves.

Yes: 3 No: 1 (Visscher) Abstain: 0

Motion carried

RESIGNATIONS

Motion by Mrs. Visscher

Resolution #58

The Board of Education accepts the resignation of Faith Miller from the position of Elementary Teacher, effective August 28, 2013.

Resolution #59

The Board of Education accepts the resignation of Crystal Mattison from the position of Bus Monitor, effective August 18, 2013.

Resolution #60

The Board of Education acknowledges the resignation for the purpose of retirement of Jean Getchell from the position of Food Service Worker, as notified by the NYS Employees Retirement System, effective August 7, 2013 and recognizes her 22 years of service with the district.

Seconded by Mrs. Lombardi

Yes: 4 No: 0 Abstain: 0

Motion carried

SCHEDULE OF BILLS

Motion by Mrs. Visscher

Resolution #61

As recommended by the Superintendent - accept warrants #3 (\$1413.53), #5 (\$126.04), #6 (\$1377.32), #7 (\$41,733.46)

Seconded by Mr. Hanlon

Yes: 4 No: 0 Abstain: 0

Motion carried

ACCEPT/APPROVE DONATIONS

Motion by Mr. Hanlon

Resolution #62

As Recommended by the Superintendent - BE IT RESOLVED that the Board of Education of the Hadley Luzerne Central School District hereby accepts a \$1,600 donation from the Hadley-Luzerne Teachers Association and approves the funds be used towards the cost of the new digital sign at the high school.

Seconded by Mrs. Lombardi

Yes: 4 No: 0 Abstain: 0

Motion carried

REGARDING ADVOCACY PRIORITIES FOR THE 2013-14 SCHOOL YEAR

Motion by Mrs. Visscher

Resolution #63

WHEREAS, the Hadley-Luzerne Board of Education has made significant reductions to critical components of the annual school budget as rising costs outpaced revenue; and WHEREAS, Hadley-Luzerne has reduced more than 49 staff positions (22 percent of staff) since 2009; and WHEREAS, Hadley-Luzerne has reduced classes at the elementary, middle, and high schools; and WHEREAS, Hadley-Luzerne has reduced services for students at all grade levels; and WHEREAS, the reductions came out of the need to create a balanced budget despite the imbalance between expenditures and revenue; and WHEREAS, this disturbing trend must be addressed; and WHEREAS, immediate action must be taken to prevent long-term negative effects on the quality of public education for our children residing in Hadley, Luzerne, Day and Stony Creek. THEREFORE, BE IT RESOLVED that the Hadley-Luzerne Board of Education calls on the New York State Legislature and Governor Andrew Cuomo to immediately:

1. Reform the state aid distribution system to provide for more equity.
2. Eliminate or restructure the Gap Elimination Adjustment (GEA).
3. Ensure that there are no more unfunded/underfunded state mandates.

Seconded by Mrs. Lombardi

Yes: 4 No: 0 Abstain: 0

Motion carried

PUBLIC COMMENTS

Thomas Hughes, Grandparent, employee: Summarized that his morale as an employee is low and in his opinion the bus drivers, monitors and aides educate the students just as much as the teaching staff. He also expressed concern over the new bus routes.

ADMINISTRATIVE/BOARD COMMENTS

Mrs. Hayes updated the board on two grants that are being submitted and President Othmer was asked to sign one application. (attached)

“Community Schools Grants Initiative” and “Extended Learning Time Grant Program”

There was discussion regarding the ELTGP that would be implemented around the Youth Commission Play Ground, with all students being included with transportation, breakfast, playground, lunch and then learning time after lunch. Mr. Berry already held an initial meeting to introduce the grant to the towns, youth commission, Cornell Cooperative Extension and HL Library.

Mr. Hiliker acknowledged the 22 years of service of Mrs. Getchell.

EXECUTIVE SESSION

Motion by Mrs. Visscher to enter into executive session at 9:23 PM for the purpose of SASTA negotiations and particular personnel issues.

Seconded by Mr. Hanlon

Yes: 4 No: 0 Abstain: 0

Motion carried

ADJOURNMENT

Motion by Mr. Hanlon to enter into open session at 10:21 PM and immediately adjourn the meeting.

Seconded by Mrs. Lombardi

Yes: 4 No: 0 Abstain: 0

Motion carried

Submitted by District Clerk, Regina York