

**HADLEY- LUZERNE CENTRAL SCHOOL DISTRICT  
BOARD OF EDUCATION REGULAR MEETING  
September 18, 2017  
STUART M. TOWNSEND ELEMENTARY SCHOOL  
L.G.I. ROOM 6:30 pm**

**MINUTES**

Meeting Place: Stuart M. Townsend Elementary School, LGI  
Members Present: Mrs. Visscher, Mr. Hanlon, Mr. Novotarski, Mrs. Hoffman  
Members Absent: Mr. Moulton  
Others in Attendance: Superintendent – Beecher Baker, Junior-Senior HS Principal-Burgess  
Ovitt, Elementary Principal-Patrick Cronin and 6+ others.

**CALL TO ORDER**

Vice President Visscher called the meeting to order at 6:30 pm.

**PLEDGE OF ALLEGIANCE**

**CORRESPONDENCE**

Ms. Coon and Mrs. Wright regarding their resignations

**PRESENTATION/DISCUSSION/ADMINISTRATIVE COMMENTS**

- 3-6 Common Core Test Results – Mr. Cronin handed out the attached. The district is in good standing in caparison with other area districts. Great improvements have been made.

**OLD BUSINESS**

Board Meeting Minutes

*Motion by Mr. Novotarski*

Resolution #37

Approve the August 18, 2017 regular Meeting minutes.

*Secoded by Mrs. Hoffman*

Yes: 4          No: 0          Abstain: 0

*Motion Carried*

**NEW BUSINESS**

Surplus Buses

*Motion by Mr. Hanlon*

Resolution #38

As recommended by the superintendent, that the Hadley-Luzerne Board of Education declare buses with numbers 135, 136, 138 as surplus and authorize district administration to properly dispose of the items in the most economical means possible.

*Secoded by Mrs. Hoffman*

Yes: 4          No: 0          Abstain: 0

*Motion Carried*

**PERSONNEL**

**RESIGNATIONS**

*Motion by Mrs. Hoffman*

Genevieve Coon

Resolution #39

BE IT RESOLVED, by the Board of Education of the Hadley-Luzerne Central School District to accept, the resignation of Genevieve Coon, from the position of Teaching Assistant, effective August 23, 2017.

Heather Wright

Resolution #40

BE IT RESOLVED, by the Board of Education of the Hadley-Luzerne Central School District to accept, the resignation of Heather Wright, from the position of Teaching Assistant, effective September 29, 2017.

Seconded by Mr. Hanlon

Yes: 4 No: 0 Abstain: 0

Motion Carried

APPOINTMENTS – HLTA

Co-curricular Appointments

Motion by Mr. Novotarski

Resolution #41

As recommended by the superintendent, BE IT RESOLVED, by the Board of Education of the Hadley-Luzerne Central School District that the following persons be granted appointment to the positions below as per the HLTA agreement; such appointments and the employment of the following individual are subject to termination upon written notice from the board of education; employees appointed to positions with club accounts associated, will oversee the account along with the student treasurer(s).

<u>Name</u>	<u>Position</u>	<u>Effective</u>	<u>Stipend/Wage</u>
Amanda Grab	Curriculum Work	Summer 2017	\$30 per hour
Lisa West	Mentor for Elementary Teacher	2017-2018 school year	\$1,500
Jennifer Mann	Co-Senior Class Advisor	2017-2018 school year	\$685
Kristal Allen	(Amended II) Co-Senior Class Adv.	2017-2018 school year	\$685
Sandra Lemery	Co-ES Student Council Advisor	2017-2018 school year	No Additional Stipend
Patti Cook	Co-ES Student Council Advisor	2017-2018 school year	No Additional Stipend

Seconded by Mrs. Hoffman

Yes: 4 No: 0 Abstain: 0

Motion Carried

APPOINTMENTS-OTHER

Resolution #42

Motion by Mrs. Hoffman

As recommended by the superintendent, BE IT RESOLVED, by the Board of Education of the Hadley-Luzerne Central School District that the following persons be granted appointment to the positions below:

<u>Name</u>	<u>Position</u>	<u>Effective</u>	<u>Stipend/Wage</u>
Albert Habshi	Substitute Bus Monitor	September 14, 2017	Min.
Lauren Mattison	Substitute (Emergency) Aide	September 5, 2017	Min.
Teresa Backus	Substitute Aide/Assistant	September 18, 2017	Min
Lindsay Brower	Substitute Cleaner	September 12, 2017	Min.
Carrie Wilson	YMCA Assistant	September 7, 2017	\$30 per hour
Sue Reardon	Extra Duties	2017-2018	\$30 per hour
Sue Reardon	Substitute Teacher	September 7, 2017	\$136.74 per .5 day
Shelly McClaskey	Substitute Food Service Helper	September 18, 2017	Min.

Seconded by Mr. Novotarski

Yes: 4          No: 0          Abstain: 0

*Motion Carried*

APPOINTMENT - MANAGEMENT CONFIDENTIAL SUPERVISOR

Director of Facilities II – Brian Gereau

*Motion by Mr. Novotarski*

Resolution #43

As recommended by the superintendent - BE IT RESOLVED, by the Board of Education of the Hadley-Luzerne Central School District that Brian Gereau is provisionally appointed to the 12 month full time management confidential supervisor position of Director of Facilities 2, due to a retirement, according to the terms and conditions for the position, effective approximately October 2, 2017. Mr. Gereau's probationary period shall begin on October 2, 2017 and end on April 1, 2018. This provisional, probationary appointment is based on Warren County New York Civil Service requirements with the next scheduled "Director of Facilities II" examination to be held at a later date. Mr. Gereau will meet civil service requirements for the position, and will keep the superintendent and school business official informed of progress towards the completion of this requirement.

BE IT FURTHER RESOLVED the board approves the terms and conditions for the Director of Facilities; the annual salary will be pro-rated for the 2017-2018 school year.

*Seconded by Mr. Hanlon followed by an introduction by Mr. Baker.*

Yes: 4          No: 0          Abstain: 0

*Motion Carried*

APPOINTMENT - CONFIDENTIAL SUBSTITUTE

Substitute District Treasurer – Lorraine Weeks

*Motion by Mr. Hanlon*

Resolution #44

As recommended by the superintendent - BE IT RESOLVED, by the Board of Education of the Hadley-Luzerne Central School District that Lorraine Weeks be appointed as a Substitute Treasurer at the rate of \$25.00 per hour, effective September 19, 2017.

*Seconded by Mrs. Hoffman*

Yes: 4          No: 0          Abstain: 0

*Motion Carried*

CSEA LEAVE REQUESTS

*Motion by Mr. Novotarski*

Brianne Kelly

Resolution #45

BE IT RESOLVED, that the Board of Education of the Hadley-Luzerne Central School District hereby approve the request for an unpaid leave of absence for a family vacation as requested by Teaching Assistant, Brianne Kelly, for four (4) days, November 6, 7, 8, 9, 2017 as an unpaid leave.

"Pursuant to the Memorandum of Agreement with the CSEA dated September 5, 2007 which provides, in part:

.....2. c. Bargaining unit members appointed effective on or after July 1, 2007: Any unpaid leave shall be at the sole discretion of the Board of Education"

*Seconded by Mrs. Hoffman*

Yes: 4          No: 0          Abstain: 0

*Motion Carried*

Courtney Scheff

*Motion by Mr. Hanlon*

Resolution #46

BE IT RESOLVED, that the Board of Education of the Hadley-Luzerne Central School District hereby approve the request for an unpaid leave of absence for personal business as requested by Food Service Helper, Courtney Scheff, for three (3) days, October 16,17,18, 2017 as an unpaid leave.

“Pursuant to the Memorandum of Agreement with the CSEA dated September 5, 2007 which provides, in part:

.....2. c. Bargaining unit members appointed effective on or after July 1, 2007: Any unpaid leave shall be at the sole discretion of the Board of Education”

*Seconded by Mrs. Hoffman*

Yes: 4          No: 0          Abstain: 0

*Motion Carried*

### CREATE EXTRA CURRICULAR ACCOUNTS

*Motion by Mr. Novotarski*

Resolution #47

As recommended by the superintendent - BE IT RESOLVED, by the Board of Education of the Hadley-Luzerne Central School District to create the following extracurricular accounts:

- Wrestling Club
- Student Council - Elementary

*Seconded by Mrs. Hoffman followed by a brief discussion that both coaches should have signature on the checks.*

Yes: 4          No: 0          Abstain: 0

*Motion Carried*

### SCHEDULE OF BILLS

*Motion by Mrs. Hoffman*

Resolution #48

As recommended by the superintendent - accept warrants #6 (\$473.29), #7 (\$679,135.01), #8 (\$339,302.80), #9 (\$32,066.42), #10 (\$118,308.44).

*Seconded by Mr. Novotarski*

Yes: 4          No: 0          Abstain: 0

*Motion Carried*

### PUBLIC/STUDENT COMMENTS

*Vic DeBonis introduced himself.*

### ADMINISTRATIVE/BOARD COMMENTS FOR THE GOOD OF THE ORDER.

There was discussion regarding the need to update the high school - supply lists and assuring that chaperones are keeping food and drink out of the new high school gym.

### EXECUTIVE/ADJOURNMENT

*Motion by Mrs. Hoffman to adjourn the meeting at 6:48 PM.*

*Seconded by Mrs. Novotarski*

Yes: 4          No: 0          Abstain: 0

*Motion Carried*

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*Respectfully Submitted by Regina York, District Clerk*