



The mission of the HLCSD is to foster a positive, safe and healthy environment that will enable every student to achieve their highest potential. The district will partner with parents and community to empower students, celebrate in their successes, and support them along their educational journey.

#### Business Office/Tax Collector

TBD, School Business Administrator Stuart M. Townsend Elementary School PO Box 200, 27 Hyland Drive - Lake Luzerne, NY 12846

#### Beecher Baker Sr., Superintendent of Schools

Stuart M. Townsend Elementary School PO Box 200, 27 Hyland Drive, Lake Luzerne, NY 12846 Phone: (518) 696-2378 Ext. 1108 Fax: (518) 696-5884 Email: bakerb@hlcs.org Regina York, Superintendent's Secretary, District Clerk

Darcey Hastings, Secretary to Business Administrator/Tax Collector/Accounts Payable

Marcia Miller, Account Clerk

Kathryn Bailey-Brewer, District Treasurer

Brian Gereau, Director of Facilities

Jachyn Adler, Food Service Director

Jachyn Adler, Food Service Director

Jachyn Meller, Food Service Director

Jachyn Meller, Food Service Director

Jachyn McBarlane, Transportation Supervisor/Automotive Mechanic

#### Hadley-Luzerne Board of Education

President – Eddie Joe Moulton Vice President – Susan Hoffman Mary Visscher Gregory Novotarski Lia Braico

#### Hadley-Luzerne Central CSE Office

Director of SPL Ed.– Robert Mark Grades PK-12 PO Box 200 Lake Luzerne, NY 12846 Lake Luzerne, NY 12846

#### Hadley-Luzerne Jr-Sr High School

Principal – Burgess Ovitt Grades 7-12 PO BOX 200, 273 Lake Avenue Lake Luzerne, NY 12846 Phone (518) 696-2112 x3105

#### Stuart M. Townsend Elementary School

Principal – Jonathan Baker Grades PK-6 PO Box 200, 27 Hyland Drive Phone (518) 696-2378 x1101









www. hlcs.org

#### 2019-20 School Year

New York State Immunization Requirements for School Entrance/Attendance

Children in a prekindergarten setting should be age-appropriately immunized. The number of doses depends on the schedule recommended by the Advisory Committee for Immunization Practices (ACIP). For grades pre-kindergarten through 8, intervals between doses of vaccine should be in accordance with the ACIP-recommended immunization schedule for persons 0 through 18 years of age. (Exception: intervals between doses of polio vaccine need to be reviewed only for grades prekindergarten, kindergarten, 1,2,6,7 and 8.) Doses received before the minimum age or intervals are not valid and do not count toward the number of doses listed below. Intervals between doses of vaccine DO NOT need to be reviewed for grades 9-12. See footnotes for specific information for each vaccine. Children who are enrolling grade-less classes should meet the immunization requirements of grades for which they are age equivalent. Dose requirements MUST be read with the footnotes of this schedule at http://www.health.ny.gov/publications/2370.pdf.

Vaccines	Prekindergarten (Day Care, Head Start, Nursery or Pre-k)	Kindergarten and Grades 1 and 2	Grades 3, 4, and 5	Grade 6, 7, and 8	Grades 9, 10, 11, and 12
Diphtheria and Tetanus toxoid-containing vaccine and Pertussis vaccine (DTaP/DTP/Tdap) <sup>2</sup>	5 doses or 4 if the 4th dose was receive older or 3 doses if age 7 y series was started at 1 y		vived at 4 years of age or 7 years or older and the	3 de	oses
Tetanus and Diphtheria toxoid-containing vaccine and Pertussis vaccine booster (Tdap) <sup>3</sup>	Not applicable 1 dose		ose		
Polio vaccine (IPV/OPV) <sup>4</sup>	3 doses	<b>3 to 4 doses</b> (See footnote 4b-d)	3 doses	<b>3 to 4 doses</b> (See footnote 4b-d)	3 doses
Measles, Mumps and Rubella vaccine (MMR) <sup>5</sup>	1 dose		2 doses		
Hepatitis B vaccine <sup>6</sup>	3 do	oses	<b>3 doses or 2 doses</b> of adult hepatitis B vaccine (Recombivax) for children who received the dose at least 4 months apart between the ages of 11 through 15 years of age		
Varicella (Chickenpox) vaccine <sup>7</sup>	1 dose	2 doses	1 dose	2 doses	1 dose
Haemophilus influenzae type b conjugate vaccine (Hib) <sup>8</sup>	1 to 4 doses	Not applicable			
Pneumococcal Conjugate vaccine (PCV)9	1 to 4 doses (See footnote 9a-f)	Not applicable			
Meningococcal Disease	Not applicable  By Grade 7, 8,9:1 or 1 dose in dose  was received.				Grade 12: 2 doses or 1 dose if the dose was received at 16 years of age or older

#### **July 2020**

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
			1	2	3	4
						Independence Day
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

#### rsity Nordic

Varsity Nordic
Dec. 14 Johnsburg Invy
Dec 28 Queensbury Relays
Jan. 7 Saratoga Invy
Jan. 10 Johnstown Invy
Jan. 13 Guilderland Invy
Jan. 18 Gore Mountain Invy
Jan. 24 Mayfield Invy
Jan. 31 Lake George Invy
Feb. 4 Scotia Glenville relays
Feb. 7 Shen Invy
Feb. 12 Sectionals
Feb. 24 & Feb. 25 State

Championships @ Lake Placid

#### **Bowling**

Dec. 4 Whitehall @ Dec. 10 @ North Warren Fort Edward Dec. 11 vs. Granville Dec. 12 vs. Dec. 18 @ Lake George North Warren Dec. 19 vs. Jan. 7 Granville WH Jan. 8 VS. Lake George Jan. 9 VS. Jan. 14 vs. Corinth



#### August 2020

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
	24					
30	31					

	Varsity Soccer Boys		Oct. 12 @ Burnt Hills-Ballston Lake	Dec. 6 vs. Whitehall
	Sept. 5 @ Hoosic Falls	JV/Varsity Volleyball Girls	Oct. 15 @ North Warren	Dec. 10 @ Hartford
	Sept. 11 @ Salem	Sept. 5 @ Fort Plain	Oct. 24 vs. Multiple	Dec. 13 @ North Warren
	Sept. 13 vs. Saratoga Central Catholic	Sept. 11 vs. Warrensburg	Nov. 1 @ Sectionals	Dec. 14 vs. Ausable Valley
	Sept. 16 vs. Warrensburg	Sept. 13 @ Argyle		Dec. 17 vs. Fort Edward
	Sept. 18 vs. Corinth	Sept. 18 vs. Hartford	Varsity Football	Dec. 20 vs. Granville
	Sept. 20 vs. Hartford	Sept. 20 @ Fort Edward	Sept. 7 @ Granville	Jan. 7 vs. Corinth
	Sept. 23 @ Lake George	Sept. 23 @ Glens Falls	Sept. 14 @ Cambridge	Jan. 10 @ Lake George
	Sept. 25 @ North Warren	Sept. 25 @ Granville	Sept. 20 vs. Chatham (Homecoming)	Jan. 14 vs. Salem
	Sept. 27 vs. Granville	Sept. 27 vs. Lake George	Sept. 27 vs. Stillwater	Jan. 17 @ Argyle
	Oct. 2 @ Warrensburg	Oct. 2 vs. Corinth	Oct. 4 @ Hoosick Falls	Jan. 24 vs. Warrensburg
	Oct. 5 @ Corinth	Oct. 4 @ Warrensburg	Oct. 11 vs. Hoosic Valley	Jan. 28 @ Fort Ann
	Oct. 7 @ Fort Ann	Oct. 5 @ Granville	Oct. 18 vs. Greenwich	Jan. 30 vs. Northville
	Oct. 9 vs. Lake George	Oct. 7 vs. Fort Plain		Jan. 31 @ Granville
	Oct. 11 vs. North Warren	Oct. 9 vs. Argyle	Modified Football	Feb. 4 @ Corinth
	Oct. 15 vs. Argyle	Oct. 11 @ Hartford	Sept. 19 @ Warrensburg/Bolton	Feb. 7 vs. Lake George
		Oct. 16 vs. Fort Edward	Sept. 26 vs. Rensselaer	
	Modified Soccer Boys	Oct. 18 vs. Granville	Oct. 3 vs. Corinth	Wrestling
50	Sept. 21 @ Northville	Oct. 19 @ Queensbury	Oct. 10 @ Fort Edward	Dec. 11 @ Whitehall
2019-20	Sept. 24 vs. Corinth	Oct. 21 vs. Schuylerville	Oct. 24 vs. Granville	Dec. 18 vs. Granville
5	Sept. 26 @ Granville	Oct. 23 vs. Lake George	Oct. 31 @ Whitehall	Dec. 20 @ Whitehall
70	Oct. 1 vs. Fort Ann	Oct. 25 @ Corinth	Nov. 7 vs. Warrensburg	Dec. 28 @ Queensbury
	Oct. 3 @ Salem			Dec. 31 vs. Hudson Falls
EDULE	Oct. 8 @ Lake George	Golf	JV/Varsity Basketball Boys	Jan. 4 @ Saratoga
	Oct. 10 @ North Warren	Sept. 3 vs. Warrensburg	Dec. 6 @ Whitehall	Jan. 8 @ Salem
<b>#</b>	Oct. 15 vs. Hartford	Sept. 4 vs. Whitehall	Dec. 7 vs. Middleburgh	Jan. 11 @ Maple Hill
ᇹ	Oct. 17 vs. Argyle	Sept. 5 @ Corinth	Dec. 11 vs. Hartford	Jan. 15 @ Warrensburg
S	Oct. 22 vs. Warrensburg	Sept. 10 @ Fort Edward	Dec. 13 vs. North Warren	Jan. 23 vs. Corinth
<u>U</u>	Oct. 24 @ Corinth	Sept. 11 @ Warrensburg	Dec. 14 vs. Ausable Valley	Jan. 29 vs. Mechanicville
ATHLETIC		Sept. 12 vs. Bolton	Dec. 18 @ Fort Edward	Jan. 30 @ Amsterdam
	Varsity Soccer Girls	Sept. 17 @ Granville	Dec. 20 vs. Granville	
[ 픈	Sept. 3 @ Saratoga Central Catholic	Sept. 18 @ Lake George	Dec. 27/28 @ American Legion Tourn.	
<	Sept. 6 vs. Mekeel Christian Academy	Sept. 19 vs. North Warren	Jan. 8 @ Corinth	Baseball/ Softball
	Sept. 10 vs. Bolton/Warrensburg	Sept. 24 @ Bolton	Jan. 10 vs. Lake George	Mar. 27 @ WFHM
	Sept. 14 vs. Corinth	Sept. 25 vs. Corinth	Jan. 15 @ Salem	Apr. 6 vs. Salem
	Sept. 17 vs. Lake George	Sept. 26 @ North Warren	Jan. 17 vs. Argyle	Apr. 8 @ Warrensburg
	Sept. 19 @ Salem	Sept. 30 vs. Fort Ann	Jan. 24 @ Warrensburg	Apr. 20 vs. Corinth
	Sept. 21 vs. WFHM	Oct. 3 Tourney at Skeene Valley	Jan. 28 vs. Fort Ann	Apr. 22 vs. North Warren
	Sept. 24 vs. Whitehall	Cuana Cassustina	Jan. 31 @ Granville	Apr. 24 @ Lake George
	Sept. 26 @ Fort Ann	Cross Country	Feb. 5 vs. Corinth	Apr. 27 @ Granville
	Oct. 1 @ Granville	Sept. 17 @ Johnsburg	Feb. 7 @ Lake George	May 1 vs. Fort Ann
	Oct. 3 @ Bolton/Warrensburg	Sept. 24 @ Lake George	IV/Vausity Baskothall Civis	May 4 @ Hartford
	Oct. 8 @ Corinth	Sept. 28 @ South Glens Falls	JV/Varsity Basketball Girls	May 6 vs. Argyle
	Oct. 10 @ Lake George	Oct. 1 vs. Corinth	Nov. 26 vs. Mayfield	See Nordic & Bowling Schedule below
	Oct. 12 vs. Saratoga Central Catholic	Oct. 8 vs. Granville, Argyle, Whitehall	Dec. 3 @ Mayfield	See Nortale & Downing Schedule Below

\*Due to possible changes to these printed schedules - please check our Athletics page on the District Website or our Schedule Galaxy page: schedule galaxy.com/schools/936



# September 2019



V	9					@HadleyLuzerneCSD
SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
1	NO SCHOOL  Labor Day	NO SCHOOL Superintendent Conference Day	NO SCHOOL Superintendent Conference Day	FIRST DAY OF CLASSES	B	7
8	5th Grade Band Open House 7pm	10	11 <b>A</b>	SMTES Blood Drive HS Meet the Teachers Night Grades PK-2 6-7:30pm Grades 3-6 7-8pm	13	14
15	BOE Regular Mtg SMT LGI 6:30pm K-3 Boy/Girl Scouts Recruitment	Jr./Sr. High School Photo Day	JH/SR HS Meet the Teachers Night 6:30-8pm	19	20	21
22	23	B 24	25	26	PK-6 Photo Day	28
29	B 30				AUGUST 2019  S M T W T F S  1 2 3  4 5 6 7 8 9 10  11 12 13 14 15 16 17  18 19 20 21 22 23 24  25 26 27 28 29 30 31	OCTOBER 2019  S M T W T F S



### Message From The Transportation Department

Visit the district website at www.hlcs. org for a list of district roads and general pick up locations and approximate pick up time. Plan to be at your bus stop ten minutes before your scheduled pick up time. Times may vary slightly during the first week, then they should become regular and dependable.

For more information, please call the Transportation Office at (518) 696-2112 ext. 1141.

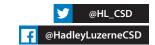
## "School Bus Safety Is... One Bus Stop at a Time."

#### Be cool... follow the rules:

- Be ready when the bus arrives. You are required to be at your stop 10 minutes before your scheduled pick-up time.
- 2. The driver has the right to assign seats.
- 3. Always cross at least 10 feet in front of the bus and wait for the driver's signal. Never crawl under a bus and never go behind the bus.
- 4. If you need to go to a different location, your parent or guardian must send a written request to the school office. You cannot ride a different bus or get off at a different bus stop without a bus pass issued by the school office.
- No food or gum is allowed on the bus. Alcohol and tobacco are forbidden.
- No skateboards or rollerblades are allowed on the bus. Musical instruments that will not fit in a student's lap cannot be transported to or from school on the buses.
- 7. No aerosol cans are allowed on a school bus (bug spray, hair spray, etc.)
- 8. You must stay in your seat while the bus is in motion, with arms and legs kept out of the aisle.
- 9. Remain seated until the bus stops at your destination.
- 10. Head and/or arms must not be thrust out windows.
- 11. Quarreling, fighting, or rough play will not be tolerated.
- 12. Swearing or abusive language must not be used. Yelling or shouting cannot be allowed. It can distract the driver and cause an accident
- 13. For the safety of our youngest elementary students in K-4 we ask that they be released to a parent/guardian or responsible adult. If a parent/guardian/responsible adult is not present, elementary students in grades Kindergarten through 4th grade will remain on the bus.



# **June 2020**



SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
MAY 2020  S M T W T F S  1 2  3 4 5 6 7 8 9  10 11 12 13 14 15 16  17 18 19 20 21 22 23  24 25 26 27 28 29 30  31		NYS Regents Testing Grade 4 Science Written Exam	В	4	5	6
7	Grade 4 Science Written Assessment	В	10	11 D	Last Day of Classes for 7-12 Senior Walk at SMTES	13
14	Local Exams Reg. BOE Meeting ES LGI 6:30pm	Local Exams	17	NYS Regents Testing	19 <b>B</b>	20
21  Fathers' Day  Baccalaureate	22	NYS Reger	Half Day of School PK-6	25 Half Day of School PK-6 7 Down to the Cap n Gown ES LGI 9am	Graduation Class of 2020 7pm	27
28	7-12 Summer School Registration 8-3pm HS	7-12 Summer School Registration 8-3pm HS				JULY 2020  S M T W T F S  1 2 3 4  5 6 7 8 9 10 11  12 13 14 15 16 17 18  19 20 21 22 23 24 25  26 27 28 29 30 31

# PESTICIDE NOTIFICATION

#### **Initial Notification To Persons In Parental Relation And Staff Pursuant**

Section 409-h of the State Education Law and Commissioner's Regulation 155.24.\*

September 2019

Dear Parent, Guardian, and School Staff;

New York State Education Law Section 409-H and State Education Department Commissioner's Regulation 155.24, effective July 1, 2001, require all public and nonpublic elementary and secondary schools to provide written notification to all persons in parental relation, faculty, and staff regarding the potential use of pesticides periodically throughout the school year. The Hadley-Luzerne Central School District is required to maintain a list of persons in parental relation, faculty, and staff who wish to receive 48-hour prior written notification of certain pesticide applications. The following pesticide applications are not subject to prior notification requirements:

- A school remains unoccupied for a continuous 72-hours following an application;
- Anti-microbial products;
- Nonvolatile rodenticides in tamper resistant bait stations in areas inaccessible to children;
- Nonvolatile insecticidal baits in tamper resistant bait stations in areas inaccessible to children;
- Silica gels and other nonvolatile ready-to-use pastes, foams, or gels in areas inaccessible to children;
- Boric acid and disodium octaborate tetrahydrate;
- The application of EPA designated biopesticides;
- The application of EPA designated exempt materials under 40CFR152.25;
- The use of aerosol products with a directed spray in containers of 18 fluid ounces or less when used to protect individuals from an imminent threat from stinging and biting insects including venomous spiders, bees, wasps, and hornets.

In the event of an emergency application necessary to protect against an imminent threat to human health, a good faith effort will be made to supply written notification to those on the 48-hour prior notification list. If you would like to receive 48-hour prior notification of pesticide applications that are scheduled to occur in your school, please complete the form below and return it to Regina York, District Clerk, HLCS, PO BOX 200, Lake Luzerne, NY 12846. Claude Wright is the school pesticide representative. He can be contacted for further information on these requirements by calling 696-2112 X3139.

Sincerely, Beecher Baker Sr., Superintendent of Schools

# Hadley-Luzerne Central School District Request for Pesticide Application Notification

If you are a person in parental relation, list the school(s) your child(ren) attend(s):

If you are a school employee, list the school(s) or building(s) regularly worked in:

Name:

Evening Phone:

E-Mail Address:\_\_

Day Phone: \_\_\_

Written notification must be provided to all persons in parental relation and staff at the following intervals throughout the school year: at the beginning of the school year or the beginning of summer school; within 2 school days of the end of: the January break, spring recess and the end of summer school; and within 10 days of the end of the school year.

The Hadley-Luzerne Central School District uses an integrated pest management (IPM) approach to pests.

 $\ensuremath{\mathsf{IPM}}$  is recommended by the NYS Education Department and the US EPA.



# October 2019



						@ Hadley Luzer HeC3D
SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
			Financial Aid Workshop 12th grade @ Corinth 6:00pm	3	4 Interim Notices 1st Quarter	5
6	7	8	ASVAB for Grades 10-12 HS 8:30am	B 10	Half Day of School PK-12	12
13	NO SCHOOL Columbus Day	15	PSAT/NMSQT for Grades 10 & 11 HS 8-11:30 am HS National Honor Society Inductions 7pm	PK-6 Family Reading Night SMTES 6pm SWCMEA All- County Band @ Ballston Spa HS	18	19 SWCMEA All- County Band
20	7-12 Photo Day/ Senior Photo Make-up Day BOE Mtg ES LGI 6:30pm	22	Math Honor Society Inductions HS Aud. 7pm	24	NO SCHOOL Superintendent Conference Day	26
27	28	29	30	31 Halloween	SEPTEMBER 2019  S M T W T F S  1 2 3 4 5 6 7  8 9 10 11 12 13 14  15 16 17 18 19 20 21  22 23 24 25 26 27 28  29 30	NOVEMBER 2019  S M T W T F S  1 2  3 4 5 6 7 8 9  10 11 12 13 14 15 16  17 18 19 20 21 22 23  24 25 26 27 28 29 30

# **ELEMENTARY SCHOOL FACULTY**

#### **SMT Elementary School Grades Pre-K-6**

Principal – Jonathan Baker Elementary Secretary – Kimberly Diehl ES Counselor – Stephanie Gordon Director of Special Education – Robert Mark CSE Secretary – Laurie Stevens

Jessica Davis	H. Lee FirlitSpecial Ed. 3-5
Hannah Breason Kindergarten	Timothy Brown
Heather DavisKindergarten	Julie Canavan
Laura ArcateKindergarten	Gordon Haynes
Jennifer Bourdeau	Donnamarie Robertson
Barbara Winnek1st Grade	Diana Berrigan
Alyssa Miller	Thomas Boucher6th Grade
Lori Bouton	Susan Thompson
Audrey Elliott	Cindy Cook
Carol Zibro	Kathleen McGinnis
Sandra Lemery Special Ed. K-2	Elaine Winlsow
Julia Bradley Special Ed. K-2	Mandy Hughes
Margaret AlbohnSpecial Ed. K-2	Maya PuchkoffArt
Kathleen Maguire3rd Grade	Tanya WhiteArt
Jacqueline Nichols3rd Grade	Amanda GrabMusic
Susan Ostrander3rd Grade	Erin Lysogorski Music
Melanie Brooks	Mikaela Flewelling Media Specialist
Patti Cook	Frank DymondPhysical Education
Sharon O'Neil	Grant Skiff
Kristine Burrell4th Grade	Tyler Byrnes
Diane Camardello	Julie Moulton Family and Consumer Science
Lisa West4th Grade	

#### **Student Accident Insurance**

Should a student at the Hadley-Luzerne Central School District be injured at an approved school function, the parent or guardian must notify the appropriate Health Office and acquire appropriate insurance form (Parent Part B). The form must be completed by the parent/guardian and mailed to the address on the form. No claim is filed if the Health Office has not received written notification of the injury from the supervisor. (Always keep copies) The School District provides a very limited Student Accident Insurance Policy which may provide some excess coverage. This coverage is initiated after the parents/guardians' personal health plan has been used. Therefore, ALL BILLS related to the injury will first be paid by the family health insurance carrier. Should a balance remain, it should be submitted to the school's Student Accident Insurance Carrier. The amount of coverage if any, is determined by the insurance company, not the school. The benefits payable by the School Insurance carrier for school related claims are according to a fee schedule. ANY REMAINING BALANCE WILL BE THE PARENT'S RESPONSIBILITY. NO CLAIM IS FILED UNTIL THE PARENT COMPLETES PART B ON THE BLUE FORM AND MAILS IT TO THE INSURANCE COMPANY (THE PHONE NUMBER AND ADDRESS IS ON THE FORM).

#### **Family Rights**

Each year we like to remind parents that you have the following rights according to Section 99.7 of the Family Rights and Privacy Act of 1974:

- 1. The right to inspect and review the student's education records.
- 2. The right to exercise a limited control over other people's access to your child's education records.
- 3. The right to seek to correct your child's educational records, in a hearing, if necessary.
- 4. The right to file a complaint with the United States Department of Education, Washington, DC, if we should fail to comply with the Family Educational Rights and Privacy Act regulations.



# May 2020



SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
APRIL 2020  S M T W T F S  1 2 3 4  5 6 7 8 9 10 11  12 13 14 15 16 17 18  19 20 21 22 23 24 25  26 27 28 29 30	JUNE 2020 S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30					Prom
3	A	<b>B</b>	NJHS Induction HS Aud. 7:00pm 6th Grade Orientation HS Cafe 6pm	7	8	9
10 Mother's Day	BOE Regular Mtg & Budget Public Hearing SMTES 6:30pm	12	ES Art Show & Concert SMT LGI 5-730pm	7-8 Spring Choral / Band / Jazz Ensemble Concert HS Aud. 7:30pm	7-12 Interim Notices	16
17	18	Annual Budget Vote and Election 12-8pm SMTES LGI Room	High School Scholarship Night 6pm HS Aud.	9-12 Spring Concert- Choral / Band / Select Choir HS Aud 7:30pm	NYSSMA Solo Fest	NYSSMA Solo Fest
24	NO SCHOOL  Memorial Day Parade HS Band	26	Grade 4 and 8 Scien	5-6 Spring Concert SMT LGI 7pm  ce Performance Test	29	30

#### **B. Penalties**

Persons who violate this code shall be subject to the following penalties:

- 1. Visitors. Their authorization, if any, to remain on school grounds or at the school function shall be withdrawn and they shall be directed to leave the premises. If they refuse to leave, they shall be subject to ejection.
- 2. Students. They shall be subject to disciplinary action as the facts may warrant, in accordance with the due process requirements.
- 3. Tenured faculty members. They shall be subject to disciplinary action as the facts may warrant in accordance with Education Law § 3020-a or any other legal rights that they may have.
- 4. Staff members in the classified service of the civil service entitled to the protection of Civil Service Law § 75. They shall be subject to immediate ejection and to disciplinary action as the facts may warrant in accordance with Civil Service Law § 75 or any other legal rights that they may have.
- 5. Staff members other than those described in subdivisions 3 and 4. They shall be subject to warning, reprimand, suspension or dismissal as the facts may warrant in accordance with any legal rights they may have.

#### C. Enforcement

The Principal or his/her designee shall be responsible for enforcing the conduct required by this code.

When the Principal or his or her designee sees an individual engaged in prohibited conduct, which in his or her judgment does not pose any immediate threat of injury to persons or property, the Principal or designee shall tell the individual that the conduct is prohibited and attempt to persuade the individual to stop. The Principal or designee shall also warn the individual of the consequences for failing to stop. If the person refuses to stop engaging in the prohibited conduct, or if the person's conduct poses an immediate threat of injury to persons or property, the Principal or designee shall have the individual removed immediately from school property or the school function. If necessary, local law enforcement authorities will be contacted to assist in removing the person.

The district shall initiate disciplinary action against any student or staff member, as appropriate, with the "Penalties" section above. In addition, the district reserves its right to pursue a civil or criminal legal action against any person violating the code.

Board of Education of the Hadley-Luzerne Central School District - Revised date III: 2/25/2013. A complete copy of the HLCS Policy Manual can be found on the district website HLCS.org







## November 2019



						eriaaley Lazemices b
SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
OCTOBER 2019  S M T W T F S  1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	DECEMBER 2019 S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31				1 2-Hour Late Arrival PK-12	2
3	A	Santa Sprint Walk	Santa Sprint Walk (Rain Date)	7	First Quarter Ends  Emergency Release Day PK-12 Dismissal 15 minutes early	9
10	NO SCHOOL Veterans Day	B 12	13 1st Quarter JR/SR Report Card Night HS Gym 4-6pm	14	15 <b>A</b>	16
17	BOE Regular Meeting ES LGI 6:30pm	19	Parent/Teacher Conferences Half Day of School PK-6	Photo Retake Day PreK-6 and 7-12  Parent/Teacher Conferences Half Day of School PK-6	NYSSMA All-State Fest @ Saratoga HS	NYSSMA All-State Fest @ Saratoga HS
24	25	ES Play ES LGI 7pm	27 Th	28 Thanksgiving Day nanksgiving Recess – NO SCHO	29 OL	30

# JR/SR HIGH SCHOOL FACULTY/SCHOOL ATTENDANCE REQUIREMENTS

#### **Junior/Senior High School • Grades 7-12**

Principal – Mr. Burgess Ovitt High School Secretary – Kristal Allen High School Guidance Counselor – Ashley Osborne 10-11-12 Guidance Secretary – Wendy Fuller

Jr. HS School Guidance Counselor & DASA Coordinator – Laura Schrepper 7-9

Gary WilsonAthletic Director	John Conway
Joseph WintersBiology	Tyler Byrnes
Kathleen Thompson	Michaela Trackey
Anne Green	Joseph Iachetta Instrumental Music
Jeannine Bieber	Bob Duffy Alternative Education
Erin ElyMath	Barbie Eichorst
Karen Love	Christa Terry Special Education
Larry RoundsMath	Denise Haraughty
Claire DyerEnglish	Shannon McLeanSpecial Education
Kimberly Duggan English	Fay DiRoma Gorton
Janice Waterhouse	Susan Thompson
Jay ConnellySocial Studies	Jennifer Cease
Kristin SaheimSocial Studies	Kathleen Jones
Gary WilsonSocial Studies	David Snyder Social Studies 7/8
James Kneeshaw Technology	Jennifer Sheerer
Rob Ashe Technology	Nicole McFarlane Math 8
Andrea PalmerArt	Robert Ashe
Maya PuchkoffArt	Carrie Wilson
Wayne StrongSpanish	Mikaela Flewelling Media Specialist
Jeremy Insull French	Emily Szelest
Jennifer Mann	Julie Moulton Family and Consumer Science
	Valentino DeMarco Ph.DBusiness Education

#### **Requirements For School Attendance**

In accordance with the NYS Education Department Guidelines, students in grades K, 2, 4, 7, and 10, are required to have a physical exam as well as all students participating in sports. Also, all new students entering the district must have a physical on file. A form is available from the school nurse if you choose to have your child's physical at your primary care physician. If your child has not received an examination by their own physician, they will have the exam completed by our school physician during the course of the school year. Health screenings which include height, weight, vision, and hearing will be completed by the school nurse in grades K-5, 7 and 10 and at the request of a parent or teacher during the school year. Scoliosis screening will be done annually on all students in grades 4-10. Attendance: All children absent from school must submit a written excuse upon return.

Legal Absences Include:

1. Sickness

4. Required to be in court

7. Impassable road

10. Approved cooperative work program

2. Sickness or death in the family3. Religious observance

5. Attendance at organized clinics6. Remedial health treatment

8. Quarantine9. Music lessons

11. Approved college visits12. Military obligations

Illegal Absences Include: • Family Vacation • Truancy • Babysitting • Overslept • Driver Education Permit or License



# **April 2020**



SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
	В			2	Third Quarter Ends	4
5	BOE Reg/Budget Workshop ES LGI 6:30pm	Junior Parent's Night 6-7pm HS	3rd Quarter Report Card Night 7-12 4-6pm HS Gym	9	Good Friday  Spring Recess NO SCHOOL	11
12 Easter Sunday	13	14	15 Spring Recess – NO SCHOOL	16	17	18
19	20	BOE Regular Meeting- BOCES VOTE ES LGI 6:30pm Budget Approvals	22 rade 3-8 NYS Math Assessmen	23 B	24	25
26	Grade 3-8 NYS Math Assessments	28	B 29	30	MARCH 2020  S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	MAY 2020  S M T W T F S  1 2  3 4 5 6 7 8 9  10 11 12 13 14 15 16  17 18 19 20 21 22 23  24 25 26 27 28 29 30  31

#### POLICY- 3410 CODE OF CONDUCT ON SCHOOL PROPERTY

The district is committed to providing an orderly, respectful environment that is conducive to learning. To create and maintain this kind of an environment, it is necessary to regulate public conduct on school property and at school functions. For purposes of this section of the code, "public" shall mean all persons when on school property or attending a school function including students, teachers and district personnel. The restrictions on public conduct on school property and at school functions contained in this code are not intended to limit freedom of speech or peaceful assembly. The district recognizes that free inquiry and free expression are indispensable to the objectives of the district. The purpose of this code is to maintain public order and prevent abuse of the rights of others. All persons on school property or attending a school function shall conduct themselves in a respectful and orderly manner. In addition, all persons on school property or attending a school function are expected to be properly attired for the purpose they are on school property.

#### **A. Prohibited Conduct**

No person, either alone or with others, shall:

- 1. Intentionally injure any person or threaten to do so.
- Intentionally damage or destroy school district property or the personal property of a teacher, administrator, other district employee or any person lawfully on school property, including graffiti or arson
- 3. Disrupt the orderly conduct of classes, school programs or other school activities.
- 4. Distribute or wear materials on school grounds or at school functions that are obscene, advocate illegal action, appear libelous, obstruct the rights of others, or are disruptive to the school program.
- Intimidate, harass or discriminate against any
  person on the basis of actual or perceived race, creed,
  color, weight, national origin, ethnic group, religion,
  religious practice, disability, sex, sexual orientation, or
  gender (including gender identity and expression).
- Enter any portion of the school premises without authorization or remain in any building or facility after it is normally closed.
- 7. Obstruct the free movement of any person in any place to which this code applies.

- Violate the traffic laws, parking regulations or other restrictions on vehicles.
- 9. Possess, consume, sell, offer, manufacture, distribute or exchange alcoholic beverages, controlled or illegal substances or any synthetic versions (whether or not specifically illegal or labeled for human consumption), or be under the influence of either on school property or at a school function
- Possess or use weapons in or on school property or at a school function, except in the case of law enforcement officers or except as specifically authorized by the school district.
- 11. Loiter on or about school property.
- 12. Gamble on school property or at school functions.
- 13. Refuse to comply with any reasonable order of identifiable school district officials performing their duties.
- 14. Willfully incite others to commit any of the acts prohibited by this code.
- 15. Violate any federal or state statute, local ordinance or Board policy while on school property or while at a school function.



#### **Health Services**

Medication During School Hours

According to New York State Education Law 257, Mandated Procedure: All medication orders must be renewed ANNUALLY. This applies to a change in medication, as well as updated dosages. Furthermore, an adult must deliver all medications to the school in the original container. All medications, prescription or non-prescription must be accompanied by a written prescription to the school nurse from the doctor and permission by the parent to administer the medication. The pharmacy label is not a sufficient order and cannot be used in lieu of a written order from a licensed prescriber. All medication MUST be provided by the guardian/parent. We are sure you can understand that this procedure is designed to protect the child, the parent, and the school, and we hope in the event that your child must take medication during school hours, that you will cooperate with us. (Forms are available at the school.)

Please be advised if your child has a temperature of 100 degrees, and/or is vomiting, the child will need to be picked up from school and the child should not return to school until he/she is 24 hours free of temperature or vomiting. Hadley-Luzerne will be required to report Body Mass Index (BMI) information to the New York State Department of Health unless a waiver is singed and returned to the school nurse.



# December 2019



SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
1	2	3	4	5	6	7
	Santa Sprint Shopping	Grades 7-8 Chorus / Band / Chamber Choir Winter Concert HS Aud. 7:30pm		Grades 9-12 Vocal / Band / Jazz Ensemble Winter Concert HS Aud. 7:30pm	A	Breakfast with Santa & Vendor/Book Fair
				PTSA Book Fair		
8	9	10	11	12	13	14
Santa Sprint Pick-Up	Santa Sprint Pick-Up	Grades 5-6 Winter Concert ES LGI 7pm	D	Grades 3-4 Winter Concert ES LGI 7pm	7-12 Interim Notices 2nd Quarter	
15	16	17	18	19	20	21
	BOE Mtg ES LGI 6:30pm	Snow Date for Grades 3-4 & 5-6 Concerts	A	PK-2 Winter Concert ES LGI 9:30am	C	
22	23	24	25	26	27	28
			Christmas			
			Holiday Recess – NO SCHOOL			
29	30	31			NOVEMBER 2019  S M T W T F S	JANUARY 2020  S M T W T F S
	Holiday Recess	s – NO SCHOOL			24 25 26 27 28 29 30	26 27 28 29 30 31

#### **Prices**

ES Breakfast\$1.	10
HS Breakfast	35
Lunch	25
Milk (only)	40

This program is conducted as a non-profit operation under the management of the school lunch director.

Type "A" lunch consists of 1/2 pint of fluid milk, two ounces of meat, fish, cheese, or poultry, or four tablespoons of peanut butter, or two eggs, or any combination of the above foods; also 3/4 of a cup of vegetables and/or fruit, and one serving of bread. Offer versus serve has now been implemented in all grades K-12. (A student has a choice of three out of five components.) Salads available daily.

In addition to the regular school lunch program, there are free lunches available for students. Salad plates are posted daily and a la carte menu items are available.

Milk is served with lunch and can be purchased by all students who bring bag lunches.











#### **Cafeteria Staff**

Food Service Director – Jaclyn Adler Lynn Gebo- Cook - ES Courtney Scheff - Cook- JR. SR. HS Debra Arnold Bobbie Jo Barber Sherry Boulet Christine Collard Sandra Farrell Katie Jo Fisk Penny Gilman Shelly McClaskey Donna Shippee

#### **Custodial Staff**

Brian Gereau, Director of Facilities Neil Allen, Head Custodian, Elementary School Ronald Bordeaux, Head Custodian, Jr./Sr. High School Connie Allen Bernard Allen Ciara Curley Clifton Pidgeon Linda LaFountain Christina Maxam Joshua Maxum Cassandra Moulton Jay Rodrigue Gabriel Spring Michael Woodcock

#### **Grounds Workers**

John Allen Mike Hayes

#### **Transportation Staff**

Ricky McFarlane, Transportation Supervisor/ Automotive Mechanic Michael Mazzeo, Head Mechanic Randy Ziegler, Automotive Mechanic Sam Hammill, Bus Driver Maintenance Worker Pamela Heil, Transportation Secretary

#### **Bus Drivers**

Pamela Heil

Lynn Allen

Sarah Allen Amy Barrett Penny Bolton John Collis Joseph Crooks William Finnegan William J. Finnegan Katie Jo Fisk Thomas Hughes Bruce Lawrence George Lent Martin Levy Shelly McClaskey Tony McCutcheon Jeanne Morris Neil Shupp Ingrid Williams

#### **Bus Monitors**

Connie Allen Sky Dunn Albert Habshi Sr. Linda LaFountain Ethel Lent Darlene Sorcio Anne Taylor-Robinson



# March 2020



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SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
1	2	3	4	5	7-12 Interim Notices 3rd Quarter	7
8	В	10	11 Elementary Spring Photos	Parent/Teacher Conferences 12-6pm  Half Day of School PK-6	NYSSMA Solo Fest	NYSSMA Solo Fest
15	BOE Regular Meeting/ Budget Workshop 6:30pm SMT LGI	17	PK-6 Spring Photo Day  100 Nights Dinner 6pm	19 2-Hour Late Arrival PK-12	NO SCHOOL Superintendent Conference Day HS Play 7pm	HS Play 7pm
HS Play 2pm	23	24	Grand Others Day  Grade 3-8 NYS E	Grand Others Day (Snow Date)	27	28
29	Grade 3-8 NYS E	LA Assessments			FEBRUARY 2020  S M T W T F S  1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29	APRIL 2020  S M T W T F S  1 2 3 4  5 6 7 8 9 10 11  12 13 14 15 16 17 18  19 20 21 22 23 24 25  26 27 28 29 30

#### **Pupil Personnel**

Robert Mark, Director of Special Education Laurie Stevens, CSE Secretary Angela Petrino, Psychologist Jean Szachacz, Speech Pathologist Marissa Townsend, Social Worker Emily Szelest, Social Worker Wendee Basinger, OT, SHC Suzanne Fisher, PT, SHC

#### **School Nurses**

Annie Horn – ES

Kaycie Trombley – Jr./Sr. HS

#### **Senior Computer Technician**

Leonard Locke

#### **Computer Technician**

John Osgood III

#### **SRO /DARE Officer**

TBD, JR/HS Safety Officer Christopher Eggleston, ES Safety Officer

#### **Yearbook Advisors**

Lauren Wittenberg Annie Horn

#### **Dean of Students**

Megan Moulton

#### **School Monitors**

Brandon Allen Lauren Mattison Linda Hayes

#### **Teaching Assistants**

Marion Allan
Bobbie Jo Allen
Francine Cross
Beth Dopp
Samantha Eckard
Ellen Graulich
Leah Herberick
Robert Horvath
Kristi-Ann Horn
Brianne Kelly
Eileen LaFountain
Melissa Liebl
Elizabeth Meyer
Jeanne Morris

Margaret Nelson (Child Associate)

Pat Olsen Angela Pidgeon Gina Pidgeon Mary Jane Scanlan Nichole Wells Julia Young

#### **Aides**

Kelly Allen
Kristine Cameron
Ginny Collis
Tracy Ziegler-DeBlois
Wanda Derrick
Tiffinie Heil
Katie M. Horn
Christina Myer
Cynthia Plummer
Alicia Podwirny
Sue Scheff
Mara Spotswood
Anisa VanDyke
Roxanne Whaley
Lauren Wittenberg





# January 2020



SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
DECEMBER 2019  S M T W T F S  1 2 3 4 5 6 7  8 9 10 11 12 13 14  15 16 17 18 19 20 21  22 23 24 25 26 27 28  29 30 31			New Years Day NO SCHOOL	2  Holiday Recess	3	Alumni Games HL George Doherty Gymnasium
5	Classes Resume	A	B	9		11
12	13	B	15	16	SWCMEA Orchestra/Jazz Fest	SWCMEA Orchestra/Jazz Fest
19	NO SCHOOL  Martin Luther King, Jr. Day	B 21	NYS Regents Exams /	Rating No Classes 9-12	Second Quarter Ends	25
26	BOE Regular Mtg SMT LGI 6:30pm	28	29	30	B 31	FEBRUARY 2020 S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29

#### **District Asbestos Management Plan 2019-2020**

The Hadley-Luzerne Central School District has submitted information regarding asbestos containing building materials in the central school district to the New York State Education Department, in compliance with the Department's notification procedures. This information is documented in the school district's Asbestos Management Plan, which is in accordance with the United States Environmental Protection Agency (EPA) Asbestos Hazard Emergency Response Act (AHERA) of 1987 (40 CFR Part 763). This memorandum is intended to fulfill annual notification requirements. In compliance with the AHERA Regulation, the school district conducted its Asbestos Triennial Re-inspection. Documentation related to the reinspection is available in the Asbestos Management Plan. The District continues to perform the required six month surveillance inspections as prescribed by AHERA. The Asbestos Management Plan for the Hadley-Luzerne Central School is available to the public for review Monday through Friday, 7:00 AM – 3:00 PM For more information, please contact Brian Gereau, Director of Facilities. Phone Number: 696-2112 Ext. 3139.

#### **SPECIAL EDUCATION INFORMATION**

Section 4402 of the NYS Education Law requires you have access to information for parents, guardians and other family members about laws, regulations and policies affecting special education programs and services. You may access "A Parent's Guide to Special Education" on our website hlcs.org or at...

www.p12.nysed.gov/specialed/publications/policy/parentguide.htm

For anyone without access to the internet, copies may be obtained at the Office of the CSE Chair, HLCS, SMTES, 27 Hyland Drive, Lake Luzerne, NY.

#### District-Wide Safety Plan Annual Notification 2019-2020

The Hadley-Luzerne Central School District has developed a District-wide Safety Plan in accordance with the New York State Safe Schools Against Violence in Education Law (Project SAVE) of 2000. The regulation requires that each public school district have a district-wide safety plan and that it is reviewed, updated and submitted to the New York State Education Department prior to July 1 annually. For more information concerning the district-wide safety plan, please contact the following person:

Beecher Baker Sr., Superintendent of Schools Telephone Number: (518) 696-2378

#### **Emergency School Closings**

The automatic phone system will call the parent/guardian home phone number to announce closing or delays. During inclement weather, parents may also listen to the local radio/TV stations for information regarding the closing of school. To have a phone number removed from the automated system- call the Guidance Office where the student is enrolled. Please check the hlcs.org website for announcements and the HLCS Facebook page. Television stations making such announcements are:

WRGB Channel 6

WTEN Channel 10

WNYT Channel 13





# February 2020



CUNDAY	MONDAY	THECDAY	WEDNESDAY	THURCDAY	EDIDAY	CATURDAY
SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
JANUARY 2020 S M T W T F S	MARCH 2020 S M T W T F S					1
1 2 3 4 5 6 7 8 9 10 11	1 2 3 4 5 6 7 8 9 10 11 12 13 14					
12 13 14 15 16 17 18 19 20 21 22 23 24 25	15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31					
26 27 28 29 30 31	29 30 31					
2	3	4	5	6	7	8
						Special Somone's Night Out
				B		K-6, HS Gym
9	10	11	12	13	14	15
						HL Mini Marathon Dance
					Mid Winter Recess NO SCHOOL	
16	17	18	19	20	21	22
10	17	10	19	20	21	22
	President's Day					
		Λ	Mid Winter Recess - NO SCHOO	L		
23	24	25	26	27	28	29
	BOE Regular Meeting/					
	Budget Workshop 6:30pm SMT LGI	$\mathbf{A}$	Б			
	I	I	<b>I</b>	I	I	I