

**Hamilton County Department of Education  
Terms and Conditions for  
Bring Your Own Device (BYOD)**

The use of technology is an essential component of the school program and the educational process. The Hamilton County Department of Education will allow students and employees access to HCDE's wireless network using personally owned devices. The use of HCDE's network is a privilege not a right and may be revoked at the discretion of the administration. Therefore, it is important that students use their devices responsibly, respect the property of others, and demonstrate that this use benefits them academically and helps build good digital citizens.

**Devices Permitted:**

All devices must be approved by the principal or his/her designee.

**Rules and Conditions:**

The following rules and conditions are specific to our district's BYOD program. All students and their parents must also read and sign the Technology Acceptable Use Policy before the device will be allowed on the network. **Failure to follow the Technology Acceptable Use Policy or any of the rules and conditions of the BYOD agreement listed below may result in further disciplinary action.**

**Where/When/Storage**

1. Students may only use their device in the classroom when instructed by teacher to do so.
2. Students may only use their device in common areas (hallways, cafeteria) when approved by the school administration.
3. Students should not ask teachers or staff to hold or store their device.
4. No school employee should be asked to retrieve device left in school after normal school hours.
5. Students may not use their device to update social media sites or accounts during school hours. Students should not use device to call, text message, make pictures, videos or audio recordings, or electronically communicate with others during the school day without teacher supervision or permission.
6. Students should not possess, share, or download inappropriate videos, pictures, or audio recordings during the school day.

**Network Access**

1. Students are expected to use the school's wireless network, not personal data plans to access the web. BYOD privileges may be revoked for students not using the approved network.
2. No guarantee is made that the school's wireless network will always be available. Network outages may occur and signal strength may vary.
3. Students should bring devices fully charged to school.
4. All BYOD devices must connect to the school "HCDE Guest" network only.

**Theft/Loss, Etc.**

1. The school district will not be held financially responsible for lost or stolen devices.
2. The school district will not be held responsible for any physical damage or data loss, including damage/data loss resulting from connecting devices to the school's wireless network or power outlets.
3. School staff is not responsible for configuring, troubleshooting, or repairing student devices.
4. School officials may read, examine, or inspect the contents of any student's personal device upon reasonable suspicion that the contents of the device may contain evidence of a violation of these or other rules and policies of the district, or a violation of local, state or federal laws.
5. School officials may confiscate any student device if student is not following BYOD procedures. Confiscated devices will be locked in an administrative approved location.

I have read, understand, and agree to abide by these rules and conditions. I understand that bringing my device is a privilege, not a right, and that this privilege can be revoked for violations of these rules or any other Code of Conduct violation.

\_\_\_\_\_  
**Student Signature/Printed Name**

\_\_\_\_\_  
**Parent Signature/Printed Name**

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**Date**