

Hamilton County Department of Education

FY2019 Budget Calendar

Administration

- January 2-25, 2018 Departmental work on the FY2019 Budget.
- a. Staffing Information is distributed to Cabinet.
 Listing of Current Staff by School
 Staffing Info & Summary sheets
 - b. Staffing Packet is distributed to each school.
- January 21 – Feb. 1 Schools Review Staffing Information & respond to Operations & Finance
- January 28, 2018 Distribution & review of current department budgets with Cabinet.
- January 30, 2018 Deadline for Central Office Departments to submit any addition requests or changes for the non-salary components of the budget.
- February 6, 2018 Meeting with Finance, Human Resources and Operations to review staffing.
1:00 HR Conf Rm Principals will not be required to attend staffing conferences in C.O. unless needed.
- February 19, 2018 First Draft of the Budget is reviewed with Cabinet.
- February 26, 2018 Second Draft of the Budget is reviewed with Cabinet.
- March 5, 2018 Budget is finalized for presentation to the School Board.

School Board

- February 15, 2018 School Board Worksession on FY2018 Current Budget status update.
(4:00 p.m.) (Prior to School Board meeting.)
- March 8, 2018 School Board Worksession to discuss the FY2019 Proposed Budget.
(4:00 p.m.)
- March 22, 2018 School Board Worksession to discuss the FY2019 Proposed Budget
(4:00 p.m.) (Prior to School Board meeting.)
- April 12, 2018 School Board Worksession to discuss the FY2019 Proposed Budget.
(4:00 p.m.) Board Members finalize issues regarding the FY2019 Proposed Budget.
- April 19, 2018 Regular Board Meeting. School Board Vote to approve FY2019 Proposed Budget.
(4:00 p.m.) (Worksession prior to regular School Board meeting.)
- May, 2018 Presentation to County Commission
(usually 1st week)