

Family Cafe 2020

Hardee District Schools will reimburse four families of students with disabilities, who are currently enrolled through the Hardee County School District, to attend the Family Cafe. The total per family reimbursement is up to \$250 per family. Parents must print and provide a copy of their registration confirmation for the event to the ESE office by April 15th to be considered for reimbursement. If more than four families request to attend and be reimbursed, then a lottery system will take place to select four families. Parents will be notified if eligible for reimbursement prior to Family Cafe.

In order for travel expenses* up to \$250 to be reimbursed, parents must complete vendor forms prior to travel, at the Exceptional Student Education office. The vendor forms require (parent information such as mailing address, etc.). Hotel reservations are the responsibility of the parent. Parents must provide proof of attendance for the Family Cafe. District Travel Reimbursement forms must be completed after the trip has taken place. Original hotel, toll, and parking receipts for reimbursement must be provided. Mileage will be reimbursed using the state map mileage at .555 cents per mile from home address to and from the conference hotel. Vicinity miles will not be reimbursed. Lodging will be reimbursed for the actual cost of the hotel. Meals, movies, etc. charged to the hotel room will not be reimbursed. Meal receipts do not need to be turned in as meals for parents are reimbursed according to the following schedule:

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| Breakfast | \$10 |
| Lunch | \$15 |
| Dinner | \$23 |

Please contact the ESE office at 773-2600 if you have any questions or concerns.

**If eligible for reimbursement, not all travel expenses (hotel, mileage, tolls, parking, and meals) may be covered to attend Family Cafe and any additional costs beyond \$250 will be the parent's responsibility.*