Hardee District Schools
Fund-Raising Activity Request Form

Hardee District Schools $ P.O. Drawer 1678 $ Wauchula, FL 33873 $ (863) 773-9058

This form is to be completed and submitted to the principal of the school for approval prior to the start of any fund-raising activity or solicitation of funds.

Name of group: **School:**

Name of fund-raiser: **Faculty Representative:**

Purpose of fund-raiser:

Start Date: **End date:**

Amount of money anticipated to be raised:

Will students be involved in this fund-raiser? ☐ **yes** ☐ **no**

If YES **Per student quota**
Time requirement for students
How will students be supervised?

Means of fund-raising:

☐ **Cash contribution**
☐ **Pledge or donation**
☐ **Sale of product or service**
☐ **Other, please describe**

What participants will do to raise money:

Area in which fund-raising will take place:

Define your target audience for soliciting:

Name of person managing the funds:

Explain how the profits from this activity will be used to benefit students:

I agree

1. that none of the planned activities involve the use of public funds.
2. that funds will be used that are consistent with the purpose of the organization and that 100% of all collected funds will be spent on student activities approved by the district.
3. that any purchases made by the organization are not represented as District expenditures and do not use identification numbers of the District such as tax I.D numbers, purchase order numbers, sales tax exemption forms, or other similar information.
4. that any donations made to the District shall be done in accordance with all district, State, and Federal guidelines.
5. to abide by the policies and guidelines established for the use of District facilities and grounds.
6. to submit to the principal an accounting of all receipts and expenditures.

Signature: _____ Date: _____
Sponsor

Approval/Disapproval of Fund-Raiser

Approver: _____ Disapproved: _____ Principal: _____ Date:_____