



REQUEST FOR PROPOSAL

DATE POSTED: MARCH 16, 2020
TITLE: EMPLOYEE MEDICAL INSURANCE
NUMBER: HCSB2020-21-01
DUE DATE AND TIME: APRIL 10, 2020, at 2:00 P.M. E.D.T.
OPENING DATE AND TIME: APRIL 10, 2020, at 2:01 P.M. E.D.T.
LOCATION OF OPENING: 1009 N. 6th Ave., Wauchula, FL 33873
PURCHASING CONTACT: NICOLE LEAL, ALBRITTON INSURANCE SERVICES, LLC
nleal@albrittonins.com

The School Board of Hardee County, Florida, through its health insurance Agent of Record, Albritton Insurance Services, LLC (“Albritton”) solicits your company to submit a Proposal in response to this Request for Proposal (“RFP”) on the above referenced goods or services. The terms, specifications, and requirements set forth in this RFP are incorporated into your response. All proposals must be signed by an authorized representative of your company in the space below. All proposals must be submitted and received by the due date and time set forth above. If you do not intend to submit a Proposal in response to this RFP, please provide notice of your intent not to respond via email to the Purchasing Contact identified above. If you submit a Proposal, this page must be completed, signed, and returned as part of your Proposal. By submitting a Proposal, you agree to comply with all terms, conditions, and requirements of this RFP.

Company Name: _____

Mailing Address: _____

City, State, Zip: _____

Federal Employer ID Number: _____

Phone Number: _____

Fax: _____

Email: _____

I CERTIFY THAT THIS PROPOSAL IS MADE WITHOUT PRIOR UNDERSTANDING, AGREEMENT, OR CONNECTION WITH ANY OTHER PROPOSER SUBMITTING A PROPOSAL FOR THE SAME MATERIALS, SUPPLIES, EQUIPMENT OR SERVICES, AND IS IN ALL RESPECTS FAIR AND WITHOUT COLLUSION OR FRAUD. I AGREE TO ABIDE BY ALL TERMS AND CONDITIONS OF THIS RFP AND CERTIFY THAT I AM AUTHORIZED TO SIGN THIS RFP FOR THE PROPOSER.

Signature: _____

Print Name: _____

Title: _____

Date: _____

1. INTRODUCTION & GENERAL INFORMATION

The Hardee County School Board is soliciting fully insured proposals from insurance companies licensed and authorized to operate in the State of Florida to provide health insurance for employees and retirees of the Hardee County School District (the “District”).

The listed below items should be considered when responding to this RFP:

- The District currently provides health insurance to employees and retirees through Aetna (fully insured medical plans) and Florida Blue (fully insured Medicare Advantage plans).
- Aetna currently provides three (3) health insurance plans in which District employees and retirees may participate: Open Access Elect Choice Plan 3361 (Co-Insurance Plan); Aetna Health Network Only Plan 5180/5181 H.D.H.P. (H.S.A.-A); and Aetna Health Network Option Plan 5192/5193 H.D.H.P. (H.S.A.-B). All 3 plans are Affordable Care Act, Fully Compliant plans.
- Health Savings Accounts (H.S.A.) are currently being offered to eligible employees and are administered by PayFlex at no additional cost to the District and employees.
- The District is considering providing a Health Reimbursement Arrangement (HRA) in lieu of the current H.S.A. option.
- All medical plans have a stop loss pooling point of \$200,000.00.
- Prior to plan year 2019-2020 the District did make the following plan benefit changes:
 - 1) Removal of Out of Network benefits for the 3361 and 5180/5181 plans.
 - 2) 3361 Rx copays were increased to align with other two plans (\$10/\$50/\$80).
 - 3) 3361 plan was made Affordable Care Act compliant.
- There are currently 541 District employees and 18 retirees, plus spouses and family members, enrolled in these three plans (approximately 960 members on the medical plans).
- The District COBRA administrator is currently PayFlex (\$.64 pmpm + \$250 annual renewal fee). The District does not currently have any COBRA participants.
- The District is not currently enrolled in any form of “profit sharing” with the current carrier.
- The District does have a wellness program in place with an annual wellness contribution of \$150,000 (by insurance carrier). The District is very interested in proposals that include employee wellness programs at no additional costs and those options that are offered with additional cost.
- The District also offers Medicare eligible retirees two Medicare Advantage plans through Florida Blue (approximately 19 enrolled). The District does not currently contribute to the eligible employee’s Medicare Advantage monthly premium but is considering making a contribution in the future.
- The District desires to receive substantially the same plan options and plan benefit structures for the 2020-21 school year from the Proposers. However, the District is also asking the Proposers to provide quotes for the alternative(s) plan options and benefit structures (listed in Attachment 8.13.2) in the event the Board determines the alternative(s) are in the District’s best interest and decides to make a change.
- The District also desires to receive quotes for Medicare Advantage Plans comparable to those currently in place for Medicare eligible employees/retirees.
- The Board has given consideration to the prices available to it under rules of the Department of Management Services, Division of Purchasing, and has determined that soliciting Proposals through this RFP is in the District’s best interest.
- A summary of the medical benefits available under each plan is attached to this RFP

The enrollment window for current District employees and retirees (not Medicare Advantage enrollees) is tentatively scheduled for August 1, 2020, through August 31, 2020. The effective date for enrollment will be October 1, 2020. Medicare Advantage plans being offered by the District follow Medicare open enrollment and effective dates.

2. RFP CALENDAR

Event

RFP Posted	March 16, 2020
Deadline to Submit Written Questions	March 27, 2020, at 4:00 p.m. EDT
Proposals Due	April 10, 2020, at 2:00 p.m. EDT
Proposals Opened	April 10, 2020, at 2:01 p.m. EDT
Ranking Committee Meeting	April 27, 2020, at 9:00 a.m. EDT
Clarification Interviews (if requested)	April 28, 2020, at 10:30 a.m. EDT
Rankings Posted	April 29, 2020, at 4:00 p.m. EDT
Recommendation to School Board (Tentative)	May 14, 2020, at 5:00 p.m. EDT

All dates after the posting date are subject to change at the discretion of the Board. Proposers will be notified of any changes by written addenda to the RFP.

3. INFORMATION TO BE INCLUDED IN THE PROPOSAL

The Proposal must include the following information in the following order. Attachments 8.1, 8.13-8.16 must be completed as best as possible. If sections are unable to be completed, please provide reasoning so that the Board does not assume the Proposer to be unresponsive.

- 3.1 Title Page.** Identify the RFP subject, the RFP number, the Proposer's name, address, telephone number and email address, the primary contact person for the Proposer, and the date.
- 3.2 Table of Contents.** Include a clear identification of the material provided by page number.
- 3.3 Certificate of Compliance.** Complete, sign, and return Page 1 of this RFP.
- 3.4 Eligibility.** The Proposal must include an acknowledgment that the Proposer meets all of the following criteria as of the date the Proposals are opened. The Proposal also must include documentation supporting eligibility as indicated below.
- 3.4.1** Proposer is a licensed insurer authorized to operate in the State of Florida. Provide a copy of the Proposer's current license authorizing it to operate as an insurer in the State of Florida.
- 3.5 Experience and Qualifications.** The Proposal must include complete answers to all questions set forth in the Supplemental Questionnaire (Attachment 8.1) attached to this RFP.
- 3.6 Scope of Services.** In addition to answering all questions and completing tables (**Attachments 8.13.1, 8.13.2, 8.13.3, 8.14, 8.15, 8.16.1, 8.16.2 and 8.16.3**) in this section, the Proposal must include complete answers to all questions set forth in the Supplemental Questionnaire, (**Attachment 8.1**) attached to this RFP. The Proposal must describe in detail each health insurance plan the Proposer proposes for the District. The Proposer is asked to provide proposals as close to current benefits as possible along with best matching benefits to suggested alternate plans. Alternate plans are asked to be priced with all medical subscribers of the District enrolled on each plan. If an alternate plan is chosen by the District, it is the intent of the District to only offer one (1) plan to eligible subscribers.
- 3.6.1 Identification of Differences.** Proposer must complete Benefit Comparison Tables (**Attachment 8.13.1, 8.13.2, and 8.13.3**) and must identify all differences between the plans currently provided through Aetna and the plans described in the Proposal.
- 3.6.2** Proposer must complete Top 25 Providers Network Table (**Attachment 8.14**)
- 3.6.3** Proposer must complete Top 25 Rx Coverage Table (**Attachment 8.15**)
- 3.7 Pricing.** In addition to answering all questions in this section, the Proposal must include complete answers to all questions set forth in the Supplemental Questionnaire (**Attachment 8.1**) attached to this RFP. The Proposal must include the following pricing information.
- 3.7.1** The price of each plan the Proposer is willing to provide for District employees and retirees. Proposer must complete the Plan Rate Table(s) (**Attachment 8.16.1, 8.16.2 and 8.16.3**) if quoting).
- 3.7.2** For each plan, alternative price(s) the Proposer is willing to offer based upon any modification to the plan within the parameters described in section 3.4.
- 3.8 Certification of Compliance with Debarment Regulations.** The Proposal must include the completed and signed Debarment Certification Statement attached to this RFP (**Attachment 8.19**).
- 3.9 Statement of Drug Free Workplace.** A statement regarding whether the Proposer has a drug-free workplace program and, if the Proposer has a drug-free workplace program, a certification that the Proposer's drug-free workplace program meets all of the requirements of Section 287.087, Florida Statutes.

4. ADDENDA, WRITTEN QUESTIONS, AND SUBMISSION OF PROPOSALS

4.1 Addenda

- 4.1.1** The Board reserves the right to modify this RFP at any time after it is posted. Modifications shall be made by written addenda only. Written addenda shall be sent via email by Albritton, on behalf of the Board, to each entity that has been solicited to respond to this RFP and has not provided notice of its intent not to respond. Written addenda shall also be posted on the District website at www.hardee.k12.fl.us. If necessary, the deadlines set forth in Section 2 shall be extended to permit sufficient time to respond to any addenda.
- 4.1.2** Notwithstanding the procedure for issuing written addenda set forth in Section 4.1.1, Proposer remains solely responsible for determining whether any written addenda have been issued prior to submitting the Proposal.

4.2 Written Questions

- 4.2.1 Proposers may submit written questions seeking clarification of RFP specifications or requirements. Questions must be submitted prior to the deadline set forth in Section 2. Questions submitted after this deadline and/or questions seeking anything other than clarification of RFP specifications or requirements will not be considered.
- 4.2.2 All questions must be submitted via email to: Nicole Leal, nleal@albrittonins.com. Questions submitted in any other format or to any other address will not be considered.
- 4.2.3 Albritton, on behalf of the Board, will respond to written questions seeking clarification of RFP specifications and requirements by the date set forth in Section 2. Albritton will respond only via written addenda to the RFP in accordance with the procedure set forth in Section 4.1. Proposers shall not rely on responses or information provided in any other manner.

4.3 Submission of Proposals

- 4.3.1 Proposals must be submitted and received by the date and time set forth in Section 2. Proposals received after the date and time set forth in Section 2 will be rejected as non-responsive.
- 4.3.2 Proposals must be submitted in a sealed envelope or box via registered mail or hand delivery to:

Hardee County School Board
ATTN: Bob Shayman, Superintendent of Schools
1009 N. 6th Ave.
Wauchula, FL 33873
- 4.3.3 The exterior of the sealed envelope or box must identify the RFP name, the RFP number, and the name of the Proposer.
- 4.3.4 The sealed envelope or box must contain copies of the Proposal in both paper and electronic format as follows.
 - 4.3.4.1 **Paper Copies.** 10 paper copies of the Proposal shall be submitted. Paper copies shall be on 8.5-inch by 11-inch paper, bound and tabbed. One paper copy shall be clearly marked as the “Original Proposal.”
 - 4.3.4.2 **Electronic Copy.** One electronic copy of the Proposal shall be submitted. The electronic copy shall be in .pdf or .xls (where required) format on a thumb drive or CD. All attachments that require the proposer to complete must be submitted in the requested electronic format listed in section 8 (.pdf or .xls)
- 4.3.5 All copies of the Proposal must be identical. In the event of any discrepancies between any copies of the Proposal, the paper copy marked as the “Original Proposal” shall control.
- 4.3.6 Proposals must be complete when submitted. No additional documentation will be allowed or considered after the Proposal is submitted. Proposals shall be opened at the date and time set forth in Section 2.

5. EVALUATION OF PROPOSALS

- 5.1 **Committee Established by Board.** Proposals shall be evaluated and ranked by a Committee established by the Board. Albritton will assist the Committee in an advisory capacity only.
- 5.2 **Initial Analysis.** After the Proposals are opened, Albritton will initially analyze the proposals and prepare an analysis for the Committee.
- 5.3 **Committee Meeting.** After Albritton prepares the analysis, the Committee shall meet to discuss the Proposals. The Committee reserves the right to interview any or all Proposers who submit responsive Proposals for the purpose of clarifying information contained in the Proposals, but the Committee is not required to do so. If the Committee decides to interview any Proposer(s), interviews shall be conducted in accordance with Section 5.4. If the Committee decides not to interview Proposers, the Committee may proceed to rank the Proposals.
- 5.4 **Interviews.** If the Committee decides to interview Proposers who submit responsive Proposals, each interview shall be limited to clarifying questions regarding the Proposal submitted by the Proposer. Interviews, if required, shall be part of the evaluation process and the Committee shall not rank Proposals until after all interviews are conducted.
- 5.5 **Ranking.** The Committee shall rank each Proposal based on the following criteria:

<u>Category</u>	<u>Maximum Points</u>
Experience and Qualifications	20
Scope of Services	40
Price	40
Total	100

The Proposer who submits the Proposal with the most points will be ranked first, the Proposer who submits the Proposal with the second most points will be ranked second, and so forth. In the event of a tie, preference shall be given in accordance with School District Policy 6.07 and applicable Florida law.

5.6 Notice of Ranking. Rankings shall be posted in hard copy on the Bulletin Board in the District Superintendent's office and electronically at www.hardee.k12.fl.us on the date and time set forth in Section 2. As a courtesy only, rankings shall also be emailed to Proposers at the email address listed on Page 1 of the Proposal; however, Proposers shall not rely on email for notice of the rankings, and it is Proposers' responsibility to check the Bulletin Board in the District Superintendent's office and the District's website for notice of rankings.

5.7 Negotiation. After rankings are posted and the time for protest has elapsed, the Committee shall proceed to negotiate on behalf of the Board with the highest ranked Proposer. The Committee reserves the right to negotiate any term, condition, specification (including price) and other requirements with the Proposer. If the Committee cannot negotiate an agreement with the highest ranked Proposer, the Committee may negotiate with the next highest ranked Proposer, and so forth.

5.8 Recommendation. Upon successfully negotiating an agreement with a Proposer, the Committee shall recommend to the Superintendent who will then recommend to the Board that the contract be awarded to the Proposer upon the terms and conditions to which the Proposer has agreed.

5.9 Board Review. The Board shall either approve or reject the Superintendent's recommendation. If the Board rejects the Superintendent's recommendation, the Board may negotiate further any term, condition, specification (including price), and other requirement with the recommended Proposer. If the Board cannot negotiate an agreement with the recommended Proposer, the Board may negotiate with the next highest ranked Proposer, and so forth.

6. GENERAL TERMS AND CONDITIONS

6.1 Rejection of Proposals. The Board reserves the right to reject any and all Proposals.

6.2 Waiver of Technicalities and Irregularities. The Board reserves the right to waive any irregularities, technicalities, or formalities in any Proposal.

6.3 Irrevocability of Proposal. A Proposal may not be withdrawn without the written consent of the District Superintendent.

6.4 Applicable Law. Proposers will comply with all applicable Federal, State and Local laws, statutes, regulations and ordinances, including but not limited to Hardee County School District policies, procedures, ordinances and regulations. This RFP and any contract awarded under it is governed and interpreted by the laws of the State of Florida. Venue for any action shall lie in the Circuit Court in and for Hardee County, Florida.

6.5 No Reliance on Other Information. Proposers shall rely solely on this RFP, its attachments, and any written addenda thereto. Information obtained from any other source is not binding and shall not be relied upon.

6.6 Public Records Law. Proposal openings will be public on the date and time they are opened. The public opening will acknowledge receipt of the Proposals only. The information contained in Proposals will not become public record until thirty (30) days after the date of opening or until posting of a recommendation for award, whichever occurs first. Thereafter, Proposals and all information contained therein will be open for inspection in accordance with Florida public records laws. To the extent a Proposer asserts any portion of its proposal is exempt from disclosure under Florida's public records laws, the Proposer in its Proposal must identify the information it asserts is exempt from disclosure and the specific statutory basis for the exemption. The Board retains the sole right to determine, subject to applicable laws and regulations, whether the information identified by the Proposer is exempt from disclosure. The Board shall not be liable to the Proposer for releasing any information in response to a public records request regardless of whether the information is exempt from disclosure.

6.7 Public Entity Crimes. Pursuant to Section 287.133, Florida Statutes, a person or affiliate who has been placed on the convicted vendor list following a conviction for a public entity crime may not submit a bid, proposal, or reply on a contract to provide any goods or services to a public entity; may not submit a bid, proposal, or reply on a contract with a public entity for the construction or repair of a public building or public work; may not submit bids, proposals, or replies on leases of real property to a public entity; may not be awarded or perform work as a contractor, supplier, subcontractor, or consultant under a contract with any public entity; and may not transact

business with any public entity in excess of the threshold amount provided in Section 287.017, Florida Statutes, for CATEGORY TWO for a period of 36 months following the date of being placed on the convicted vendor list. By submitting a Proposal, a Proposer certifies compliance with Section 287.133, Florida Statutes, and with all other applicable laws and regulations regarding public entity crimes.

- 6.8 **Conflict of Interest.** This RFP is subject to the provisions of Chapter 112, Florida Statutes, which among other things sets forth restrictions on the ability of District employees acting in a private capacity to do business with the District. Proposers must disclose the name of any employees who are also employed by the District.
- 6.9 **Cone of Silence.** Proposers and their lobbyists are prohibited from having any communications concerning this RFP with any Board member, Board candidate, Superintendent, candidate for Superintendent, and/or District employee beginning at the time this RFP is posted and continuing until the contract is awarded approved by the Board. The Board shall reject as non-responsive any Proposal submitted by a Proposer who violates this provision.
- 6.10 **No Gratuities.** Proposers and their lobbyists are prohibited from providing or offering to provide any gratuity, favor, or other item of value for the purpose of influencing the decision regarding this RFP. The Board shall reject as non-responsive any Proposal submitted by a Proposer who violates this provision.
- 6.11 **Non-Discrimination.** Proposer shall not discriminate against any employee or applicant for employment because of race, sex, religion, color, age, disability, national origin, or any other class protected under state or federal law. Proposer shall fully comply with all applicable Americans with Disabilities Act laws and regulations.
- 6.12 **Deviations from RFP.** The awarded Firm shall clearly indicate, as applicable, all areas in which the services proposed do not fully comply with the requirements of this Request for Proposal. The decision as to whether an item fully complies with the stated requirements rests solely with the Board.
- 6.13 **Vendor Registration.** If awarded the contract, the Proposer must complete any required vendor registration process prior to execution of the contract.
- 6.14 **Protest of Award.** Any Proposer who desires to protest the committee's ranking decision shall file a notice of protest, in writing, within 72 hours after the rankings are posted, and shall file a formal written protest within 10 calendar days after the date the notice of protest was filed. Saturdays, Sundays, state holidays or days during which the School District is closed shall be excluded from the computation of the 72-hour notice of protest period. Protests are governed by and must comply with all applicable provisions of School District Policy 6.07. Notices of protest and formal written protests shall be filed at 1009 N. 6th Ave., Wauchula, FL 33873. Failure to file a protest within the time prescribed in Section 120.57(3), Florida Statutes, or failure to post the bond or other security required by law within the time allowed for filing a bond shall constitute a waiver of proceedings under Chapter 120, Florida Statutes.

7. **TERMS OF CONTRACT AWARDED UNDER THIS RFP**

Proposers agree that the following contract terms shall be included in the contract awarded under this RFP, unless these terms are modified or waived by the Board at its sole discretion. All references to a "contractor" in this Section refer to the Proposer who is awarded the contract under this RFP. The Board reserves the right to include additional terms in the contract.

- 7.1 **Cancellation.** The contract may be cancelled by the Board for any reason upon thirty (30) days advance written notice.
- 7.2 **Indemnification.** To the extent permitted by law, contractor shall defend, indemnify and hold harmless the District, its officers and employees from any and all claims, liabilities, damages, losses, including but not limited to reasonable attorney's fees, arising from the actual or alleged negligence, recklessness, intentional misconduct, and/or any other act or omission of contractor, its employees, officers, or agents, committed in connection with contractor's performance of the contract.
- 7.3 **Insurance.** Without limiting its liability, the contractor shall be required to procure and maintain during the life of the contract, at its own expense, insurance of the types and in the minimum amounts stated below as will protect the contractor, the Board, and the District from claims which may arise out of or result from performance of the contract
 - 7.3.1 Workers' Compensation Insurance covering all employees in compliance with applicable state and federal laws. Such insurance must include Employer's Liability Coverage with a minimum limit of \$1,000,000 for each accident.
 - 7.3.2 Comprehensive General Liability Insurance with minimum limits of \$1,000,000 per occurrence, Combined Single Limit for Bodily Injury Liability and Property Damage Liability. Such insurance shall include Premises and/or Operations Coverage; Independent Contractors and Products and/or Completed Operations Coverage; Broad Form Property Damage Coverage; and a Contractual Liability Endorsement.
 - 7.3.3 Business Vehicular Liability Insurance with minimum limits of \$1,000,000 per occurrence, Combined

Single Limit for Bodily Injury Liability and Property Damage Liability. Such insurance shall include Owned Vehicles Coverage, Hired and Non-Owned Vehicles Coverage and Employees Non-Ownership Coverage.

- 7.3.4 Professional Liability (Errors and Omissions) Coverage with minimum limits of \$1,000,000 per occurrence with respect to negligent acts, errors or omissions in connection with the professional services to be provided and any deductible not to exceed \$50,000 each claim.
- 7.3.5 The District shall be listed as an Additional Insured on the Comprehensive General Liability policy. In the event such policy expires prior to the termination of the contract, a renewal certificate shall be issued 30 days prior to said expiration date. The policy shall provide a 30-day notification clause in the event of cancellation or modification to the policy.
- 7.3.6 Unless otherwise specified, it shall be the responsibility of the contractor to ensure that all subcontractors comply with the same insurance requirements herein. All certificates of insurance must be on file with and approved by the District before the commencement of performance under the contract. Waivers of subrogation shall also be provided upon approval of the applicable insurers.
- 7.3.7 The contractor shall “flow down” the requirements of this provision to all subcontractors.
- 7.3.8 The limits of insurance required above must be retained throughout the term of the contract. The contractor must notify the District immediately if any of the required coverage limits are reduced due to claim activity or for any other reason.
- 7.3.9 Policies shall be written on an “occurrence” basis.

7.4 Designated Contact. Contractor shall appoint a person to act as the primary contact with the District. The person appointed as primary contact shall be readily available during normal business hours and have sufficient knowledge to communicate with the District regarding the terms of the contract and the insurance provided to District employees and retirees.

7.5 Method of Payment. The District shall have the option of using the District’s purchasing card (Bank of America - Visa) to make purchases, partial payments and/or draws under the contract or purchase order. The District’s purchasing card is similar to a credit card in that there will be a small fee which the contractor will be required to pay and the contractor will receive payment directly from the card issuer rather than the District. Any and all fees related to this type of payment are the responsibility of the contractor. In no case will the District allow increases in prices to offset credit card fees paid by the contractor or any other charges incurred by the contractor, unless specifically stated in the terms of the contract or purchase order. Payment through the District’s purchasing card is a method of payment, not a method of contract award. Procedural requirements for awards of contracts and orders must still be followed.

7.6 Ownership of Records. All records created for or provided to the District in connection with the contract shall become and remain the sole property of the District. Upon termination of the contract, the contractor shall deliver to the District all documents, including reports and all other data and material prepared or obtained by the contractor, in connection with the project.

7.7 Storage and Access to Records. All records of contractor and any subcontractor of contractor created or maintained in connection with the contract shall be made available, upon request by the District, for inspection and copying. Contractor shall maintain auditable records concerning the contract adequate to account for all receipts and expenditures, and to document compliance with the specifications. These records shall be kept in accordance with generally accepted accounting principles, and the District reserves the right to determine record-keeping method in the event of non-conformity. These records shall be maintained for five (5) years after final payment has been made.

8 LIST OF ATTACHMENTS (Items in Red must be completed by proposer)

- 8.1 **Supplemental Questionnaire (printed and electronic responses (.pdf or .xls) to be completed by the proposer)**
- 8.2 Detailed Benefit Summary Aetna, Open Access Elect Choice Plan 3361
- 8.3 Detailed Benefit Summary Aetna, Health Network Only Plan(s) 5180/5181
- 8.4 Detailed Benefit Summary Aetna, Health Network Option Plan(s) 5192/5193
- 8.5 Detailed Benefit Summary Florida Blue, BlueMedicare PPO1Rx1
- 8.6 Detailed Benefit Summary Florida Blue, BlueMedicare PPO2Rx2
- 8.7 Census Report (All active and retired employees including sex, zip, date of birth, employment status and coverage level)
- 8.8 High Cost Claim reports (does not include Medicare Advantage)
 - 8.8.1 High Cost Claims Summary by Diagnostic Categories and High Cost Members by Thresholds 01/01/2016 – 03/30/2018
 - 8.8.2 Large Claim Listing 10/01/2017-09/30/2018

- 8.8.3 Large Claim Listing 10/01/2018-09/30/2019
- 8.8.4 Large Claim Listing 12/01/2018-11/30/2019
- 8.9 Top 25 Drugs by Paid Amount (does not include Medicare Advantage)
- 8.10 Top 25 Providers with TIN (does not include Medicare Advantage)
- 8.11 Experience Exhibits
 - 8.11.1 Monitoring by Utilization and Enrollment 01/01/2017-09/30/2017
 - 8.11.2 Experience Exhibit by month with enrollment and claims category detail 10/01/2017-09/30/2018
 - 8.11.3 Experience Exhibit by month with enrollment and claims category detail 10/01/2018-09/30/2019
 - 8.11.4 Experience Exhibit by month with enrollment and claims category detail 12/01/2018-11/30/2019
- 8.12 3 Year Monthly Rate and Contribution
 - 8.12.1 Traditional Monthly Rate Contribution amount by employer and employee
 - 8.12.2 Medicare Advantage Monthly Rate Contribution amount by retiree
- 8.13 Plan Benefit Comparison Table (printed and electronic responses (.xls) to be completed by the proposer)
 - 8.13.1 Traditional Plan(s) Benefit Comparison Table (3361, 5180/5181, and 5192/5193)
 - 8.13.2 Alternate Plan(s) Benefit Comparison Table
 - 8.13.3 Medicare Advantage Plan(s) Benefit Comparison Table (PPO1Rx1 and PPO2Rx2)
- 8.14 Top 25 Providers Network Table (printed and electronic responses (.xls) to be completed by the proposer)
- 8.15 Top 25 Rx Coverage Table (printed and electronic responses (.xls) to be completed by the proposer)
- 8.16 Proposed Plan Rate Tables (printed and electronic responses (.xls) to be completed by the proposer)
 - 8.16.1 Traditional Plan(s) Proposed Rate Table
 - 8.16.2 Alternate Plan(s) Rate Table
 - 8.16.3 Medicare Advantage Proposed Rate Table
- 8.17 Agent of Record Appointment
- 8.18 Agent Commission Schedule
- 8.19 Certification of Compliance with Debarment Regulations