

**HARDEE COUNTY SCHOOL DISTRICT
Vendors/Contractors Clearance
Florida School Shared Results
Compliance of the Jessica Lunsford Act**

1. Vendors/Contractor employee's who have been fingerprinted by another Florida school district may be considered for clearance by the Hardee County School District utilizing the Florida School Shared Results database.

Although this database has been in existence for sometime, it has undergone several modifications by the Florida Department of Law Enforcement. Effective September 1, 2008, only those records that were created on or after July 1, 2007 with the specific indicator designating them as vendors will be available for sharing.

2. At the time of registration, the Human Resource Office will be able to determine if the employee's record is still available on the FSSR database. The information needed in order to determine if the record is still available is listed below:

Vendor/Contractors Employee's Name
Vendor/Contractors Employees birth date
The employer's name
Phone of the company
Address of the company
Name of supervisor
Supervisor's phone number and/or email address.

3. Otherwise, the Vendor/contractor's employee may elect to:
 - A. contact the district in which they were last fingerprinted and request a letter from the Human Resource Office stating that they have cleared in that particular district.
 - B. or be refingerprinted.

4. Depending on the results, the processing can take up to five days.

5. Confirmation will be sent either by e-mail, fax or letter to the employer when clearance has been granted. In the same event, if the employee is disqualified notice will also be sent in the same manner.