

HARDEE COUNTY SCHOOL BOARD

2016-2017 FISCAL YEAR
PAYROLL SCHEDULE

MONTH PAY PERIOD	SV#2														
	JULY 1	JULY 2	AUG 3A	*** 3B BUS DRIVERS & BUS TUTORS	AUG 4	SEPT 5	SEPT 6	OCT 7	OCT 8	NOV 9	NOV 10	DEC 11	DEC 12	JAN 13	JAN 14
PAYROLL PERIOD BEGINS	7/1	7/10	7/24	8/10	8/7	8/21	9/4	<u>Estimate PR</u> 9/18	10/9	10/16	10/30	11/13	11/27	12/11	1/1
PAYROLL PERIOD ENDS	7/9	7/23	8/6	8/10	8/20	9/3	9/17	10/8	10/15	10/29	11/12	11/26	12/10	12/31	1/21
BEGIN REMOTE SITE INPUT	7/8	7/21	8/5		8/22	9/6	9/19	10/6	10/17	10/31	11/14	11/29	12/12	12/21	1/23
END REMOTE SITE INPUT @1PM	7/8	7/21	8/8		8/24	9/8	9/21	10/7	10/18	11/2	11/16	12/2	12/14	12/22	1/24
EXTRA DUTY TIME SHEETS DUE @10AM	7/8	7/21	8/5		8/22	9/6	9/19	10/6	10/17	10/31	11/14	11/29	12/12	12/21	1/23
PICK UP LEAVE DETAIL REPORT	7/12	7/27	8/11		8/29	9/13	9/28	10/12	10/21	11/11	11/28	12/9	12/19	1/11	1/27
REPORT DUE TO PAYROLL @10AM	7/13	7/28	8/12		8/30	9/14	9/29	10/13	10/24	11/14	11/29	12/12	12/20	1/12	1/30
PRINT CHECKS AND PROCESS DIRECT DEPOSITS	7/12	7/27	8/11	8/17	8/29	9/13	9/28	10/12	10/21	11/11	11/28	12/9	12/19	1/11	1/27
CHECKS ISSUED	7/14	7/29	8/15	8/19	8/31	9/15	9/30	10/14	10/31	11/15	11/30	12/15	12/22	1/13	1/31

MONTH PAY PERIOD	SV#3														
	FEB 15	FEB 16	MAR 17	MAR 18	APR 19	APR 20	MAY 21	<u>Estimate PR</u> MAY 22A	*** 22B & C	MAY 23B	*** 24D	JUNE 23A	<u>Estimate PR</u> JUNE 24A	*** 24B & C	
PAYROLL PERIOD BEGINS	1/22	2/5	2/12	2/26	3/19	4/2	4/16	ALL	9/10 MTH	9/10 MTH	9/10 MTH	11/12 MTH	11/12 MTH	11 MTH	
PAYROLL PERIOD ENDS	2/4	2/11	2/25	3/18	4/1	4/15	4/29	5/20		5/26		6/3	6/30		
BEGIN REMOTE SITE INPUT	2/6	2/13	2/27	3/20	4/3	4/17	5/1	5/17		5/23		6/5	6/14		
END REMOTE SITE INPUT @1PM	2/7	2/13	3/2	3/22	4/5	4/19	5/3	5/18		5/23		6/6	6/21		
EXTRA DUTY TIME SHEETS DUE @10AM	2/6	2/13	2/27	3/20	4/3	4/17	5/1	5/17		5/23		6/5	6/14		
PICK UP LEAVE DETAIL REPORT	2/10	2/17	3/8	3/29	4/11	4/26	5/11	5/22		5/26		6/13	6/27		
REPORT DUE TO PAYROLL @10AM	2/13	2/21	3/9	3/30	4/12	4/27	5/12	5/23		5/30		6/14	6/28		
PRINT CHECKS AND PROCESS DIRECT DEPOSITS	2/10	2/17	3/8	3/29	4/11	4/26	5/11	5/22	5/22	5/26	5/26	6/13	6/27	6/27	
CHECKS ISSUED	2/15	2/28	3/10	3/31	4/13	4/28	5/15	5/25	5/25	5/31	5/31	6/15	6/29	6/29	

***NO LEAVE INPUT OR EXTRA DUTY FOR (PR# 3B) & (PR#22B, PR#22C) & (PR#24B, PR#24C OR PR#24D) POST ALL LEAVE & EXTRA DUTY ON PR#22A, PR#23B & PR#24A.

PAYMENT OF SUPPLEMENTS: 1ST 1/2 PAID ON PR#9 11/15/16 - 2ND 1/2 PAID ON PR#20 4/28/17.

ESTIMATED PR22A 05/25/2017 (ALL), PR23B 05/31/2017 (9&10 MTH ONLY) & PR#24A (11&12 MTH ONLY) DUE TO END OF YEAR.

ESTIMATED PR# 7 10/14/2016 - DUE TO SURVEY 2.