

HARDEE COUNTY SCHOOL BOARD

2018-2019 FISCAL YEAR
PAYROLL SCHEDULE

	MONTH	JULY	JULY	AUG	AUG	SEPT	SEPT	OCT	SV#2	NOV	NOV	DEC	DEC	JAN	JAN
	PAY PERIOD	1	2	3	4	5	6	7	OCT	9	10	11	12	13	14
PAYROLL PERIOD BEGINS		7/1	7/8	7/22	8/5	8/19	9/2	9/16	10/7	10/14	10/28	11/11	11/25	12/9	12/30
PAYROLL PERIOD ENDS		7/7	7/21	8/4	8/18	9/1	9/15	10/6	10/13	10/27	11/10	11/24	12/8	12/29	1/19
BEGIN REMOTE SITE INPUT & EXTRA DUTY TIME SHEETS DUE BY 10 A.M.		7/6	7/23	8/6	8/20	9/4	9/17	10/5	10/15	10/29	11/14	11/29	12/10	12/20	1/22
END REMOTE SITE INPUT @1PM		7/6	7/23	8/7	8/22	9/6	9/19	10/8	10/16	11/1	11/16	12/3	12/12	1/7	1/24
PRINT CHECKS & PROCESS DIRECT DEPOSITS. SITES PICKUP LEAVE DETAIL REPORT.		7/10	7/27	8/13	8/29	9/12	9/26	10/11	10/19	11/13	11/28	12/7	12/19	1/11	1/29
REPORT DUE TO PAYROLL @10AM		7/12	7/30	8/14	8/30	9/13	9/27	10/12	10/22	11/14	11/29	12/10	12/20	1/14	1/30
ISSUE DIRECT DEPOSITS & CHECKS		7/12	7/31	8/15	8/31	9/14	9/28	10/15	10/31	11/15	11/30	12/14	12/21	1/15	1/31
			SV#3								Estimate PR		Estimate PR		
	MONTH	FEB	FEB	MAR	MAR	APR	APR	MAY	MAY	***	MAY	***	JUNE	JUNE	***
	PAY PERIOD	15	16	17	18	19	20	21	22A	22B & C	23B	24D	23A	24A	24B & C
									ALL	9/10 MTH	9/10 MTH	9/10 MTH	11/12 MTH	11/12 MTH	11 MTH
PAYROLL PERIOD BEGINS		1/20	2/3	2/10	2/24	3/17	3/31	4/14	5/5		5/19		5/19	6/2	
PAYROLL PERIOD ENDS		2/2	2/9	2/23	3/16	3/30	4/13	5/4	5/18		5/28		6/1	6/30	
BEGIN REMOTE SITE INPUT & EXTRA DUTY TIME SHEETS DUE BY 10 A.M.		2/1	2/11	2/25	3/18	4/1	4/15	5/6	5/16		5/24		5/31	6/13	
END REMOTE SITE INPUT @1PM		2/4	2/12	2/27	3/20	4/3	4/17	5/8	5/17		5/24		6/3	6/19	
PRINT CHECKS & PROCESS DIRECT DEPOSITS. SITES PICKUP LEAVE DETAIL REPORT.		2/8	2/15	3/6	3/27	4/11	4/26	5/13	5/22	5/22	5/29	5/29	6/6	6/25	6/25
REPORT DUE TO PAYROLL @10AM		2/11	2/19	3/7	3/28	4/12	4/29	5/14	5/23		5/30		6/10	6/26	
ISSUE DIRECT DEPOSITS & CHECKS		2/15	2/28	3/8	3/29	4/15	4/30	5/15	5/24	5/24	5/31	5/31	6/13	6/27	6/27

***NO LEAVE INPUT OR EXTRA DUTY FOR (PR#22B, PR#22C) & (PR#24B, PR#24C OR PR#24D) POST ALL LEAVE & EXTRA DUTY ON PR#22A, PR#23B & PR#24A.
 PAYMENT OF SUPPLEMENTS: 1ST 1/2 PAID ON PR#9 11/15/18 - 2ND 1/2 PAID ON PR#20 4/30/19.
 ESTIMATED PR23B 05/31/2018 (9&10 MTH ONLY) & PR#24A (11&12 MTH ONLY) DUE TO END OF YEAR.