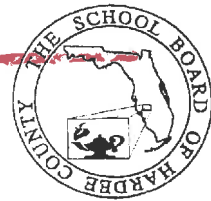


Hardee County Public Schools
School Board Agenda Analysis



Author(s): LaCheron Conway, Food Service Director *sc*

15.05

Date: July 24, 2018

Subject: Mainline Food & Non-Food Items Bid

Background Information:

The Hardee County School Food Service Department has been buying food and non-food items from US-Foodservice off of the Osceola County bid RFP SDOC-14-P-065-LH for food and non-food items with US Foodservice since the 2014-2015 school year as a member of the POWER Buying Group. This contract was awarded the RFP for food and supply items effective July 1, 2014. Membership in the POWER Buying Group consortium and purchasing in this manner affords deep discount pricing unavailable in any other manner.

Administrative Consideration: (include F.S., Rule, Authority, etc.):
State Board of Education Rule 6A-1.012(5)

Strategic Plan Goal: To promote efficient and effective use of resources to enhance educational opportunity.

Fiscal Impact: Approximately \$950,000 from Food Service Funds.

Director of Finance signature: *[Signature]*

Proposed Recommendation to School Board:

Approval to buy Food and Non-Food items from US Foodservice off of the Osceola County Bid for 2018-2019 school year.

Action Agenda

Consent Agenda

[Signature]

BOARD ACTION

8/9/18

Approved



A Stronger Focus on Your Success

To: All Power Buying Group Members

From: Craig Keppen
US Foods Regional Director of Business Development

Date: 22 May 2017

Re: Osceola County RFP #SDOC -14-P-065-LH, Distribution and Procurement of Food and Non-Food Products for the P.O.W.E.R. Buying Group

Dear Valued Customers:

US Foods agrees to allow POWER Buying Group (PBG) Members to piggy-back on the Osceola County RFP #SDOC-14-P-065-LH Distribution and Procurement of Food and Non-Food Products for the P.O.W.E.R. Buying Group. Distribution will be at a fee of \$1.17 per case (or a prorated fee for partial case deliveries). All terms and conditions of the RFP apply.

Active Members for the 2018 – 2019 school year are as follows:

Port Orange Division

Baker	Calhoun	Flagler	Franklin
Gadsden	Highlands	Holmes	Indian River
Leon	Liberty	Marion	Nassau
Osceola	St John's	Suwannee	Volusia
Walton			

South Florida Division

Glades	Martin	Monroe	Okeechobee
St Lucie			

Tampa Division

Charlotte	Citrus	Desoto	Hardee
Hernando	Lee	Levy	Sumter



2018 - 2019 SY LETTER OF AGREEMENT

To participate in the P.O.W.E.R. Buying Group (PBG)

For the term of: July 1, 2018 – June 30, 2019

Hardee County School Nutrition
Name of Member's School Nutrition Program

PBG's purpose is to facilitate the members' processes for purchasing high quality food and supply products at competitive prices in compliance with all applicable guidance and regulations for their child nutrition programs.

The price solicitations and RFP, "Distribution of Food and Non-food Products for the P.O.W.E.R. Buying Group SDOC-14-P-065-LH" are hosted by the School District of Osceola County. Approval of PBG's participation has been provided by a majority vote of the members.

IMPORTANT: Food item pricing includes commercial pricing; and, if applicable, Net-Off-Invoice (NOI) or Modified-Fee-For-Service Through Distribution (MFFS) pricing for further-processed USDA Foods.

Termination of this Agreement by a member is permitted with written notice received by the Executive Director a minimum of ninety (90) days prior to the start of the next PBG fiscal year.

Special conditions directly impacting the member's continued participation in the PBG bids are to be presented to the Executive Director as soon as possible for review by the PBG Executive Board.

Due date for this Letter of Agreement with category participation completed and required signatures is **Friday, April 20, 2018** to be electronically mailed to the Executive Director at the e-mail address on the cover letter and end of the agreement.

For the term of this Agreement, each member shall:

- Issue blanket purchase orders to the distributor (US Foods) to cover purchases of the food and supply items effective July 1, 2018 through June 30, 2019.
- Purchase bid items from the distributor in strict adherence with the terms, conditions, and unit prices of the School District of Osceola County, SDOC-14-P-065-LH, and all related addenda; as well as all applicable federal, state and local statutes, regulations, and ordinances and member purchasing policies and procedures.
- Differentiate bid and market items on orders in a manner that aids identification of the market items for audit purposes. (**Best practice: non-bid and market items should be on a separate invoice for audit purposes.**)
- Pay all distributor invoices per the contract terms for food and supplies received. Distributor and member will work to resolve disputed invoices to facilitate timely payments. Undisputed invoices 90 days or more past due may result in the account being put on stop shipment until paid in full.
- Cooperatively contribute time and expertise (of one or more staff members as appropriate) to price solicitation development, product testing and evaluation to improve the product pricing for the benefit of all members.
- Provide the distributor all cycle menus for Breakfast, Lunch, Afterschool Snacks, Supper, and Summer Feeding programs, and provide advance forecasts of food and supply items as requested by the distributor.

2018–2019 PBG Letter of Agreement, Continued

- As USDA product deliveries permit, work with the distributor to achieve and maintain compliance with USDA guidance on food distribution, on Donated Food Storage, Distribution, and Product Dating.
- Provide accurate and complete information (including surveys, votes, required forms and website profiles, etc.) requested by the Executive Board and/or Committee/Division Chair(s) by the stated deadline or according to established procedures.
- Review members' administrative procurement policies and procedures to ensure compliance with PBG stated guidance.
- Attend a minimum of two (2) quarterly PBG meetings, at least one (1) of the Division meeting if scheduled and participate in a majority of the Division conference calls.
- Determine current allocations for USDA Foods, if applicable, based on PBG processed USDA Foods price solicitations and piggyback other existing bids only when needed to deplete previous allocations of USDA Foods.
- Adhere to the Mission Statement, Code of Ethics, Bylaws, and Policies and Procedures as approved by PBG members.
- Communicate distributor concerns and requests accurately to the members' US Foods representatives in a timely manner, sending copies of all incident reports and pictures to PBG Division Chair, Executive Director and Distributor's Director of Business Development.
- Communicate PBG concerns, questions and ideas to Division Chair and PBG Executive Director.
- Remit the annual service fee of \$4,500* prior to the August 24, 2018 due date. Payments made during September 2018 will be assessed an additional 5% late fee.

NOTE: Failure to pay the annual fee invoice by September 30, 2018 may result in initiation of the termination process.

Failure to adhere to all elements of this Letter of Agreement may qualify as grounds for termination of member's access to PBG pricing and services up to 36 months. Noncompliant members will receive notification of the initiation of the termination process which includes an opportunity for resolution of the noncompliant issue(s). The termination will be effective twelve (12) weeks after the PBG Executive Board decision is issued.

*Current Executive Committee members will receive a discount to the annual service fee on the 2018– 2019 invoices as stated below:

- * Chair discount is \$1,500
- * Chair-Elect discount is \$1,000
- Division and Committee Chairs' discounts are \$500 each

PBG Member Determination Bid Category Participation

Members will provide information below on their participation decisions for the 2018 – 2019 school year.

PBG members are **not required** to participate in all product categories.

Please circle Yes or No and add the School Nutrition Program Administrator's initials for each category:

Yes No SC Main Line Items (required category)
Initials

Yes No SC PBG's awarded distributor (US Foods) for Storage and Distribution of USDA Foods
Initials (Brown box)

Yes No SC Disposable Products
Initials

Yes No SC Bread Items
Initials

Yes No SC 100% Fruit Juice Frozen
Initials

Yes No SC Fresh Produce
Initials

Yes No SC Smallwares/Custodial Supplies
Initials



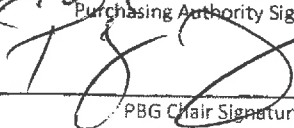
Yes No SC Cleaning Supplies
Initials

2018–2019 PBG Letter of Agreement, Continued

The member acknowledges that as in any successful partnership, it is imperative that all participants work cooperatively to achieve maximum benefit both individually and collectively. Members providing accurate, complete information as requested directly contribute to the total effectiveness of the PBG. The PBG is committed to provide all members quality products, which are competitively priced, in compliance with all guidance and regulations in an effective, efficient manner.

P.O.W.E.R. Buying Group Mission Statement

The mission of the POWER Buying Group is to work collaboratively to procure high quality, competitively priced foods and supplies that will enhance the health and nutritional well-being of students participating in Florida Child Nutrition Programs.

 Administrative Authority Signature	FS Director Title	3/9/18 Date
 Purchasing Authority Signature	Deputy Superintendent Title	3/09/18 Date
 PBG Chair Signature		4/11/18 Date

Note: Please electronically mail the completed and signed Letter of Agreement to the PBG Executive Director no later than **Friday, April 20, 2018** at: powerbuyinggroup@gmail.com.

View Solicitation

The selected solicitation details are below. Some agencies require their vendors to register before they are allowed to download documents. Click here ([register.aspx](#)) to register or select the Register Link above. You can click on the Contact's name below to request the solicitation by email. Please include in your email your name, company name, email and phone number.

Close

Agency	Osceola County School Board
Status	Awarded
Fiscal Year	2014
Primary Contact	Linda Ciraldo Hysell (mailto:hyselli@osceola.k12.fl.us)
Secondary Contact	Cheryl Jessee (mailto:cheryl.jessee@osceolaschools.net)
Title	Distribution and Procurement of Food and Non-Food Products for the P.O.W.E.R Buying Group
Number	SDOC-14-P-065-LH
Type	Request for Proposal
Online Quote/Bid	No
Department	Campus Grille
Piggyback Solicitation	No
Insurance Required	No
Bid Bond Required	No
Bid Bond Amount	

THE SCHOOL DISTRICT OF OSCEOLA COUNTY, FLORIDA
SCHOOL BOARD AGENDA ITEM



DATE: Mar 4, 2014

Presentation Consent
 Information Regular

TO: SCHOOL BOARD MEMBERS
FROM: MELBA LUCIANO, SUPERINTENDENT

SUBJECT/RECOMMENDATION: Approve Request to Negotiate Contract with the Top Ranked Vendor (RFP-SDOC-14-P-065-LH) for Distribution and Procurement of Food and Non-Food Products for the P.O.W.E.R Buying Group

FINANCIAL SOURCE: School Nutrition Services, Federal Funds #410

EXECUTIVE SUMMARY: On April 2, 2013, the School District of Osceola County was selected as the lead agency for the P.O.W.E.R Buying Group. The above mentioned solicitation was prepared by the Purchasing Department and selection procedures were facilitated in accordance with School Board Purchasing Rules. Participation in the P.O.W.E.R Buying Group maximizes each member school district's ability to provide high quality cost-effective meals at reasonable prices. Staff requests approval to negotiate with the top ranked vendor listed below. The final contract will be presented to the Board for approval at a future meeting.

US Foods Inc., Port Orange, Florida

Selection Committee Members:

Darren Frymoyer – St. Lucie Public Schools Lauren Loper – School District of Lee County
 Annette Russell - Flagler County Schools Rae Hollenbeck – The School District of Osceola County
 Vonda Moonier – Martin County School District Tim Thompson – The School Board of Highland County

BOARD
 MAR - 4 2014
APPROVED

SOLICITATION INFORMATION

Solicitation Type New Information RFP to provide high quality cost-effective meals at reasonable prices.

Vendor Information

Vendorlink

	Local	Other	Total
Vendors Notified:	8	522	530
Vendors Responded:	0	4	4
Vendors Awarded:	0	1	1

For additional information regarding this solicitation, please visit Vendorlink at: <https://vendorlink.osceola.org/vendor/common/searchsolicitations.aspx>

Type in ID Number: 14-P-065

DISTRICT FOCUS AREA(S):

STUDENT ACHIEVEMENT: Grow and strengthen instructional practices to increase the academic achievement of all students

CLIMATE: Cultivate and sustain a safe and positive environment where students are engaged in their learning and the rights of all individuals are protected and respected.

FINANCE/EFFICIENT OPERATIONS: Closely monitor and manage District finances and operations in order to sustain educational program priorities over the long term and provide transparency to the public

DISTRICT GOAL(S):

- Establish a culture of continuous improvement.
- Ensure the education system is differentiated for each learner with the goal to reduce the achievement gap for each student.
- Instructional decisions will be based upon the analysis of student data.
- The District will reduce the number of students scoring at level 1 or 2 on the State Assessments in Reading and Writing.
- Increase the graduation rate at all high schools.

- Restructure the organization & leadership at the District Office to reduce administrative costs & provide direct supervision of schools by superintendent.
- Establish system of accountability to ensure appropriate management of resources at all levels to provide efficient & fiscally responsible practice.
- Build capacity in leadership for the future of the District.
- Implement a HR & professional development system that places an emphasis on high levels of performance & a system which supports employee improvement.
- Establish practices which is firm, fair and consistent in all dealings both internally and externally.

- Improve the quality, integrity and consistency of our communications with all stakeholders.
- Establish a climate of individual trustworthiness and trust among all stakeholders in the educational community.
- Enhance relationships with students, parents, employees, Board and community for the mutual benefit of the District.
- Ensure students and staff have a safe learning environment.

Submitted by: Stacey McMillian, Executive Director, Contract Services

I Recommend by: Todd Seis, Chief Business & Finance Officer

DISTRIBUTION AND PROCUREMENT OF FOOD AND NON-FOOD PRODUCTS FOR THE P.O.W.E.R BUYING GROUP

Company	Prefix	First Name	Last Name	Address	City	State	Zip	Phone	Fax
US Foods	Mr.	Craig	Keppen	5425 S. Williamson Blvd	Port Orange	FL	32128	386-763-1304	386-763-3682

View Contract

The selected contract details are below.

Close

Agency	Osceola County School Board
Status	Awarded
Fiscal Year	2014
Primary Contact	Linda Ciraldo Hysell (mailto:hyselli@osceola.k12.fl.us)
Secondary Contact	Rae Hollenbeck (mailto:hollenbl@osceola.k12.fl.us)
Title	Amendment 1, 2, 3, 4, 5, 6, 7, 8 and 9 / Contract with US Food to provide high quality cost-effective meals at reasonable prices, in accordance with RFP #14-P-065-LH.

Number C-14-0508-LH

Department School Nutrition Services

Display Project Estimate No

Project Estimate

Scope of Services Amendment 1, 2, 3, 4, 5, 6, 7,8 and 9/ Contract with US Food to provide high quality cost-effective meals at reasonable prices, in accordance with RFP #14-P-065-LH.

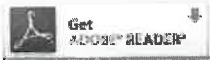
Piggyback Contract No

Insurance Required No

Bid Bond Required No

Bid Bond Amount

*PDF files require Adobe Reader to view.



(<http://www.adobe.com/products/reader.html>)

Contract Data

Total: 1

Awarded Company	Term Type	Contract Number	Approval Date	Start Date	End Date	Substantial Completion Date	Amount	Comment
US Foods, Inc.	Service Agreement	C-14-0508-LH	4/1/2014	7/1/2014	6/30/2019		\$0.00	Commission

Pre-Award Documents

Total: 0

Category	Name	File Type
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Contract Documents

Total: 10

Company	Awardee Type	Category	Name	File Type
US Foods, Inc.		Executed Agreement	C-14-0508-LH.PDF	PDF
US Foods, Inc.		Executed Agreement	C-14-0508-LH-A1.PDF	PDF
US Foods, Inc.		Executed Agreement	C-14-0508-LH-A2.PDF	PDF
US Foods, Inc.		Executed Agreement	C-14-0508-LH-A3.PDF	PDF
US Foods, Inc.		Executed Agreement	C-14-0508-LH-A4.PDF	PDF
US Foods, Inc.		Executed Agreement	C-14-0508-LH-A5.PDF	PDF
US Foods, Inc.		Executed Agreement	C-14-0508-LH-A6.PDF	PDF
US Foods, Inc.		Executed Agreement	C-14-0508-LH-A7.PDF	PDF
US Foods, Inc.		Executed Agreement	C-14-0508-LH-A8.PDF	PDF
US Foods, Inc.		Executed Agreement	C-14-0508-LH-A9.PDF	PDF

Bidders

Total: 1

Company	Email	Phone	Fax
US Foods, Inc.		(863) 660-4770	

Awardees

Total: 1

Company	Email	Phone	Fax
US Foods, Inc.		(863) 660-4770	

Insurance

Total: 2

Awarded Company	Type	Start Date	End Date	Comment
US Foods, Inc.	General Liability	11/1/2016	11/1/2017	
US Foods, Inc.	Workers' Compensation	11/1/2016	11/1/2017	

Insurance Documents

Total: 1

Company	Category	Name	File Type
US Foods, Inc.	Certificate of Insurance	US Foods Inc..PDF	PDF 

Bond

Total: 0

Awarded Company	Type	Start Date	End Date	Comment
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Bond Documents

Total: 0

Company	Category	Name	File Type
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SLVMP Awardees

Total: 0

Company	E-mail	Fax	Certification
SLVMP Bidders			
Total: 0			
Company	E-mail	Fax	Certification