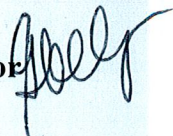


**Hardee County Public Schools
School Board Agenda Analysis**

Author(s): George Kelly, Food Service Director 

Date: July 17, 2013

15.05

Subject: Mainline Food & Non-Food Items Bid


Background Information:

The Hardee County School Food Service Department has been buying food and non-food items from US-Foodservice off of the Martin County bid MCSD RFP 5001-0-2006/JK for food and non-food items with US Foodservice since the 2006-07 school year as a member of the POWER Buying Group. Membership in this consortium and purchasing in this manner affords deep discount pricing unavailable in any other manner.

Administrative Consideration: (include F.S., Rule, Authority, etc.):
State Board of Education Rule 6A-1.012(5)


Strategic Plan Goal: To promote efficient and effective use of resources to enhance educational opportunity.

Fiscal Impact: Approximately \$700,000.00 from Food Service Funds.

Director of Finance signature: 

Proposed Recommendation to School Board:

Approval to buy Food and Non-Food items from US Foodservice off of the Martin County Bid for 2013-2014 school year.

Action Agenda **Consent Agenda** 

BOARD ACTION
7/29/13
Approved



School Board of Martin County
Agenda Item Request Form
Board Meeting: May 21, 2013

Agenda Item # **16.01**

1. **AGENDA ITEM:** Request Board's Approval to Renew RFP:

X appropriate box(s): New Renewal Addenda Presentation Grant \$ _____

2. **BACKGROUND INFO./STAFF RECOMMENDATION:**

Staff recommends approval to renew RFP # 5001-0-2006/JK for Food and Supplies Distribution Service for the P.O.W.E.R. Buying Group. The District issued purchase orders totaling \$ 1,902,896.64 since July 1, 2012.

3. **FINANCIAL IMPACT:**

Is there a financial impact (Finance Review Required)?
Is funding provided in approved budget?
What additional funding is required?

YES NO
 YES NO

Indicate Amount \$ 2,000,000.00
Source: Food Service

4. **SUPERINTENDENT RECOMMENDS APPROVAL:**

YES NO

5. **REQUIRED SIGNATURES:** By signing below, you are verifying that you have reviewed the item and it is ready for submittal to the Superintendent and School Board respectively.

Requestor:

Type or Print Name

Signature

Director/Principal:

Jeff Carver, Director of Purchasing
Type or Print Name

[Signature]
Signature

Exec. Director or

Asst. Superintendent:

Steve Weil, Ex. Director of Operations
Type or Print Name

[Signature]
Signature

Finance Review:

Helene DiBartolomeo, Accounting Mgr.
Type or Print Name

Helene DiBartolomeo
Signature

Legal Review:

REQUIRED
 NOT REQUIRED

Signature

THE SCHOOL BOARD OF MARTIN COUNTY, FLORIDA

28-15 SE Dixie Highway, Stuart, Florida 34997-5037, Telephone: (772) 219-1255 Ext: 201 Fax: (772) 219-1267



Office Of: Jeff Carver, Director of Purchasing

MEMORANDUM

TO: Martin County School Board Members
FROM: Jeff Carver, Director of Purchasing
DATE: May 21, 2013
SUBJECT: Request approval to Renew Coop RFP # 5001-0-2006/JK
Food and Supplies Distribution Service for the P.O.W.E.R. Buying Group
From 7/1/13 through 6/30/14

LAST PRESENTED

TO THE BOARD: 6/19/12

ORIGINAL

CONTRACT PERIOD: 7/03/06 through 6/30/2011 with three potential one-year renewals, as Board approved. This being the third and last renewal.

ESTIMATED

EXPENDITURE: \$ 2,000,000.00 annually for the Martin County School District. Will verify availability of budgeted funds prior to making purchase commitments.

SCOPE OF SERVICES:

Warehouse distribute and manage competitive selection of all food supplies and minor equipment included on the approved products list, other incidental food supplies, USDA processed commodities, and equipment that is added to the approved list during six-month re-solicitation cycle. Provide required reports and services to the MCSD and all other P.O.W.E.R. buying group member districts per terms and conditions of the RFP.

RECOMMENDATION:

Based on satisfactory performance during the past contract period, it is recommended that the term contract for Food and Supplies Distribution Service for the P.O.W.E.R. Buying Group be renewed with U S Foodservice, now known as U S Foods. All terms, and conditions will remain the same for the renewal period.

Attachment: U S Foodservice acceptance renewal letter

C: Steve Weil, Ex. Director of Operations
Helene DiBartolomeo, Accounting Manager
Vonda Moonier, Director of School Food Service
Neil Appel, Purchasing Manager

Purchasing/bids-rfps/OSrequest for proposals FY05 06/Food and Supplies Coop POWER Group/MCSD RFP 5001 0 2006JK Ren memo 5 21 13

Laurie J. Gaylord, Superintendent

School Board Members: *Maura Barry-Sorenson • Michael J. Busha • Michael DeTerlizzi • Rebecca Negron • Marsha Powers*
"An Equal Opportunity Agency"

THE SCHOOL BOARD OF MARTIN COUNTY, FLORIDA

2845 SE Dixie Highway, Stuart, Florida 34997-5037, Telephone: (772) 219-1255 Ext: 201 Fax: (772) 219-1267



Office Of: Jeff Carver, Director of Purchasing

April 16, 2013

U S Foods
P O Box 2246
Daytona Beach, FL 32115-2246

Fax: 386-672-9892
(original letter will be mailed)

RECEIVED
2013 APR 30 AM 10:32
PURCHASING DEPT
MARTIN COUNTY SCHOOL DISTRICT

Attention: Ed Hart, Regional Business Development Manager

Reference: RENEW COOP RFP # 5001-0-2006/JK for Food and Supplies Distribution Service for the P.O.W.E.R. Group
From 07/1/13 through 06/30/14

Dear Mr. Hart:

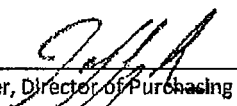
The School Board of Martin County, Florida wishes to know if your firm is willing to renew the above referenced Contract/Bid/RFP, for an additional year through 6/30/14 at the same terms and conditions.

We shall appreciate receiving your acceptance to exercise this option for renewal just as soon as possible. You can fax your response to (772) 219-1267 and mail back the original copy of this letter when you receive it. Acceptance of your agreement for renewal is subject to final approval by the Martin County School Board.

You will also have to provide us with a Certificate of Insurance, IF REQUIRED for this bid before you can commence work. IF INSURANCE IS REQUIRED, there will be an explanation enclosed on necessary requirements.

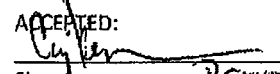
Any questions should be directed to Janet Morrow, (772) 219-1255, Ext. #204.

Sincerely,


Jeff Carver, Director of Purchasing

JC/jm
attachments

C: Vonda Moonier, Director of Food Service
Neil Appel, Purchasing Manager

ACCEPTED:

Signature Craig Keagan Regional Director of Business Development
Type Name Above Title
USFOODS
Company Name
Date 4/26/13

Purchasing/bids rfp/USRequest for Proposal#05 06/Food and Supplies Dis/COOP RFP 5001-0-2006JK REN LTR TO US FOODS 13 14

Laurie J. Gaylord, Superintendent
School Board Members: Maura Barry-Sorenson • Michael J. Busha • Michael DeTerlizzi • Rebecca Negron • Marsha Powers
"An Equal Opportunity Agency"