

PHILOSOPHY

Florida Statute 1006.07(2) requires each school district to distribute to students, parents, guardians, teachers, and other school personnel a code of student conduct developed cooperatively by students, parents and teachers. The District Code of Student Conduct is based on School Board rules which will be enforced fairly throughout the District.

This Code is in force not only on school grounds and on school buses during regular school hours, but also at other times and places (field trips, athletic functions and other school-sponsored events) where school authorities have jurisdiction over students.

It is the policy of the School Board of Hardee County not to discriminate against employees or students by either deliberate or inadvertent bias based on race, color, sex, age, national origin, handicap, marital status, or religion. It is further recognized that a passive policy of nondiscrimination will not of itself result in providing opportunities to those individuals who might otherwise be adversely affected. It is for this reason that the School Board commits itself to a program of affirmative action designed not to discriminate against anyone.

It is the intent of this Code to be a strict disciplinary guide with its "minimum consequences" listed. *Consequences over the "minimum" may be assigned by the principal.*

NOTICE

TO: All Parents

FROM: The Hardee County School Board and Superintendent F cxkf 'F 0F wtucvpxk

An orderly, disciplined environment is fundamental to education. We expect our staff to teach respect for authority and for others. We hope you will reinforce this lesson. Pupils shall, during the time they are being transported to or from school at public expense, attending school, engaged in a school sponsored activity, and on the school premises, be under the control and direction of the principal or designee and under the immediate control and direction of the teacher or other member of the staff, bus driver or volunteer (hereafter referred to as school personnel) to whom such responsibility may be assigned by the principal.

You and your child are expected to understand the rules and he or she needs to know the consequences of breaking rules. The consequences of misbehavior are designed to discourage unacceptable behavior and therefore protect students. *Please read this Code carefully and also be aware and familiar with the rules developed by your child's teacher(s) and the individual school.*

We intend to contact you if there are serious or repeated violations of the rules. To help us reach you during the day or evening, please have accurate and current telephone numbers on file at your child's school.

Thank you for helping us provide a safer and more orderly school setting where your child can achieve the success he or she deserves.

FOREWORD

Across the nation and the state a rash of serious incidents, accidents and injuries has awakened educators, parents and law enforcement officials to the need for more emphasis on maintaining order in the schools. The basis of the Code of Student Conduct is the concept of **RESPECT**—respect for others, for property, for authority and for self.

Each **STUDENT** is responsible for his own behavior and for knowing the rules of his or her own school; **TEACHERS** are expected to handle minor misconduct thus avoiding referral to the principal; and **PARENTS** are involved as quickly and fully as possible. The violations listed in this book are considered serious and will be enforced by school administrators and the Board as consistently as possible.

Unacceptable behaviors are defined uniformly, *but the punishment varies depending on the degree of misconduct, the age and record of the student, and the judgment of the principal.*

STUDENT RECORDS PRIVACY RIGHTS OF STUDENTS AND PARENTS

Hardee County schools annually notify all parents and guardians of students enrolled that they have a right to review their child's record, challenge the content that may be incorrect or misleading, receive a copy of the record, or waive their right of access to confidential information. Written permission is required for disclosure of educational records except as provided by Federal Regulation. These rights are transferred to the student at age 18 or upon his attendance at a post-secondary school.

Students may waive their rights to inspect and review confidential letters and statements or recommendations requesting admission to any educational agency or institution, an application for employment, or the receipt of an honorary recognition. All such waivers must be executed by the student regardless of age.

Hardee County schools will forward, without consent, educational records to schools and school systems in which the student seeks or intends to enroll.

Florida Statute, Section 513, Public Law 93-380 (as amended), provides that an educational institution may, without authorization from parents, guardians, or eligible students, release "Directory Information." Directory information includes the following:

Student's name, address, telephone listing if not an unlisted number, date and place of birth, a major field of study, participation in officially recognized activities and sports, weight and height of members of athletic teams, dates of attendance, degrees and awards received, most recent educational institution attended by student, photographs in the school year book and similar information.

If any parent, guardian, or student above the age of 18 years objects to the release of such information, he/she shall make known the objections, in writing, to the Superintendent within the first 30 days of the school year. The School Board shall release directory information only after 30 days' public notice has been given.

STUDENTS' ROLE

STUDENTS HAVE THE RIGHT TO:

1. Be informed of all school rules and the consequences of breaking those rules.
2. Be shown personal respect by all other students and school personnel.
3. Make appropriate use of school facilities, properties, and materials.
4. Attend school and benefit from quality educational opportunities.
5. Have access to an appropriate education, including instruction and use of materials and tests at a level which allows an opportunity for success.
6. Hear, examine, and express divergent points of view, including freedom of speech, written expression, and symbolic expression.
7. Know in advance how grades in a class will be determined.
8. Enjoy a reasonable degree of personal privacy.
9. Participate in extracurricular activities and clubs if they qualify academically and/or meet eligibility requirements. Students may not be excluded on the basis of sex (except as allowed under Title IX), color, race, ethnic origin, religion or handicap.
10. Choose whether or not to participate in patriotic or religious activities.
11. Receive personal, academic and vocational counseling.
12. Receive due process in all disciplinary actions, including an appeal procedure.
13. Dress comfortably in a way appropriate to a school setting.
14. Assemble peacefully on school grounds.
15. Participate in school government based on a democratic process.
16. Remain in the school program if married, if a parent, or if pregnant.
17. Have access to records and/or transcripts as provided by statute.
18. Use a language other than English if the student is of different national origin, minority or limited English proficient without fear of disciplinary action.

STUDENTS HAVE THE RESPONSIBILITY TO:

1. Observe all school rules or suffer the consequences of unacceptable behavior. Students will be familiar with the District Code of Student Conduct and the school Student Handbook.
2. Show respect to all other students and school personnel.
3. Respect and protect school facilities, properties, and materials.
4. Attend school and all classes on a regular basis.
5. Participate in educational opportunities, completing classroom assignments and homework to the best of their abilities.
6. Consider and respect the divergent point of view of others. Be sure that personal expressions (speech, written or symbolic) do not infringe on the rights of others.
7. Understand the teachers' grading systems, monitoring their own progress in each class.
8. Keep their persons and property free of dangerous or illegal objects, materials, and substances.
9. Abide by the rules of extracurricular activities - display school spirit and good sportsmanship.
10. Respect the rights of others to participate in patriotic or religious activities.
11. Seek personal, academic, and vocational counseling.
12. Cooperate with school personnel in cases involving disciplinary actions, following prescribed steps for an appeal and accepting final decisions.
13. Dress in a way not offensive to others.
14. Assemble so as not to disrupt the educational process.
15. Take an active interest in student government.
16. Seek medical advice when a health condition affects school attendance.
17. Provide the school with all information relevant to making educational decisions.

PARENTS' ROLE

The home and the school need to cooperate and work together to help each child achieve his or her highest potential in life. One of the school's primary responsibilities is to provide a quality education in a safe environment for all students. Some of the parents' responsibilities includes the following:

1. Understand and support this Code of Student Conduct. Discuss it with your child **and advise the principal annually in writing if you object to the use of paddling (corporal punishment).**
2. Teach your child self-respect, respect for the law, respect for the authority in the school, and respect for the rights and property of others.
3. Show a positive attitude toward the school and toward your child's learning progress.
4. Make certain your child attends school all day, every day unless the child is ill.
5. Know your child's school, its staff, and its curriculum.
6. Work closely with school personnel to solve any disciplinary or academic problems.
7. Teach your child to dress properly and neatly, and to be clean and well groomed.
8. Make sure the school has your correct home and work telephone numbers, the home address, and an emergency contact person.
9. Supervise smaller children attending extracurricular school activities especially athletic events. Although the school will provide law enforcement, crowd control and proper supervision, the care of children attending an event is the responsibility of the parent.

CLASSROOM TEACHER'S ROLE

The teacher will inform every student of the classroom discipline plan to be used in that teacher's room. That plan will be compatible with the school plan and this District Code of Student Conduct.

The classroom plan will include a series of steps with punishment increasing if the problem persists. The teacher will provide instruction in proper conduct, explaining the punishments for misconduct. This instruction will stress RESPECT.

STEP 1: When a student fails to follow the rules, the teacher will proceed through the steps listed in the classroom discipline plan.

STEP 2: If the misconduct is repeated, the teacher will attempt to contact the parent and record the result.

STEP 3: The teacher will refer the student's case to a guidance counselor, a school nurse, or other appropriate personnel to seek positive intervention.

STEP 4: If the classroom problem persists or the misconduct has become a major disruption, the teacher will complete the upper section of the Hardee County District Schools Student Discipline Referral Form and refer the student to an administrator who will determine the punishment and advise the teacher of the action taken. Parents will be contacted and notified of student misconduct.

PRINCIPAL'S ROLE

The administrators at each school will, with the assistance of faculty and staff, develop an approved School Discipline Plan based on this Code, the age of the student body, and the school's philosophy. Emphasis will be placed on teaching respect.

Principals have statutory powers which permit their determining disciplinary action appropriate to student misconduct. (See F.S. 1006.09) Principals must protect the student's rights of due process and appeal.

Principals will make a **reasonable** attempt to contact student's parents or guardians to involve them in the investigation of cases that may lead to a recommendation of **expulsion** for their child.

The principal or the principal's designee shall make a good faith effort to immediately inform a student's parent or guardian by telephone of a student's suspension and the reasons for the suspension. Each suspension and the reasons for the suspension shall be reported in writing, by mail, or hand delivered within 24 hours to the student's parents or guardian. Each suspension and the reasons for the suspension shall also be reported in writing within 24 hours to the superintendent.

Principals will make a **reasonable** effort to contact the parent or guardian of a student who may be placed in personal or legal jeopardy due to interview, investigation or interrogation by a police officer. ***This does not include questions concerning any other matter pertaining to school or a school-related activity or event.***

Principals must release a student to law enforcement officers when a warrant is presented for the student's arrest. In this case, the principal should make a reasonable attempt to contact the parent or guardian.

It is understood that disciplinary decisions are based on the judgment of the individual administrator according to the details of each specific case. This Code defines minimum punishments to be assigned for certain serious violations of the rules, ***but the punishment is determined by the principal or his designee. The principal or his designee may assign more than the minimums indicated in this Code.***

The student's record may be considered. Punishment will be increasingly severe if rules are broken repeatedly or habitually. Repeated disruptive behavior may constitute "defiance of authority."

The principal is required to report certain infractions to law enforcement authorities and may press charges with the State Attorney if the violation warrants such action.

GUIDELINES FOR CORPORAL PUNISHMENT

In accordance with recent state legislation, corporal punishment remains an option in this Code

Paddling shall be administered posteriorly. This punishment will be administered in accordance with Florida Statute 1003.32.

Such punishment shall be administered by a school administrator or designee who is not emotionally involved in the incident for which the student is being punished. The punishment shall be administered in the presence of another Board employee.

If parents or guardians ***do not*** approve of their child receiving corporal punishment, this fact must be ***put in writing*** and given to the principal annually.

GUIDELINES FOR SUSPENSION

The principal, or his designee, may suspend a student for up to ten (10) school days provided that each suspension and the reasons for it are reported within 24 hours by telephone and in writing, or delivered personally or by mail to the parents, guardians and Superintendent. ***The length and conditions of the suspension may vary depending on the seriousness of the misconduct and the student's record.*** No student shall be suspended for unexcused tardiness, lateness, absence, or truancy.

Students in grades 6-12 who are placed on out-of-school suspension will not be allowed to make up missed work for credit unless other options are listed in an individual school's handbook or are incorporated in a school's pilot program. ***While suspended, a student may not participate in or attend any school-sponsored activity.***

Schools may develop systems of in-school suspension. In-school suspension will be assigned by the principal or his designee and will consist of supervised isolation for the length of the school day. Students will be allowed to complete work through assignments provided by the student's teacher(s). ***Students assigned to in-school suspension may not participate in or attend any school-sponsored activity the day or days they are assigned to in-school suspension.***

Exclusion

Any student who is formally charged with a felony, or with a delinquent act which would be a felony if committed by an adult, as outlined in Florida Statute 1006.09, may have suspension proceedings initiated against him. Such suspension shall not affect the delivery of educational services to the student, and the student shall be immediately enrolled in a daytime alternative education program, or an evening alternative program, where appropriate. If the student is not subsequently adjudicated delinquent or found guilty, the suspension shall be terminated immediately. If the student is adjudicated delinquent or found guilty, the Board may initiate expulsion proceedings.

GUIDELINES FOR PILOT PROGRAMS/ALTERNATIVE SCHOOLS

The School Board has established Pioneer Career Academy as an alternative school. Secondary students may be referred by an individual school or placed at PCA by the Superintendent of Schools or by action of the School Board.

GUIDELINES FOR EXPULSION

Florida Statutes and School Board Policy define expulsion as the removal of the right and obligation of a student to attend school for a period of time not to exceed the remainder of that term or school year and one additional year of attendance [Florida Statute 1003.01 and School Board Policy 5.34]. Students may not be readmitted through other state agencies.

Expulsion or dismissal procedures are as follows. A written statement of charges shall be delivered personally or by certified mail to the parent(s) within five business days. Notification shall be complete at the time of personal service or at the time of mailing if certified mail is utilized. ***It shall be the absolute responsibility of the parent to accept delivery of certified mail.***

An expulsion hearing with the School Board, or its appointed hearing officer, will be scheduled at the earliest possible date, and parents will be notified as to the place and time of the hearing. The student and school officials shall present evidence and call witnesses to clarify the facts. The student may also use the services of legal counsel at no expense to the School Board. The School Board will review the findings and will then adopt an order. The order will be delivered in writing to the parent or guardian. ***The student's identity will remain confidential within the provisions of statute unless the student's parent or guardian requests a public hearing.***

Expulsion hearings are conducted under Section 120.57, Florida Statutes. Except for good cause, factual matters alleged in the recommendation for expulsion but not denied in the request for hearing shall be presumed admitted. Failure to raise a particular defense in writing will be considered a waiver of such defense. The Model Rules of Procedure, Florida Administrative Code, Chapter 28-5, shall govern such proceedings.

All parties shall have an opportunity to present evidence and argument on all issues, to conduct cross-examination, to submit rebuttal evidence and to be represented by an attorney.

The School Board shall accurately and completely preserve all testimony in the proceeding by tape recording. On the request of any party, the School Board shall make a full or partial transcript available at actual cost. If either party desires a court reporter, he shall make arrangements for such court reporter and bear the expense. The School Board will provide interpreter services if such need arises.

A party who is adversely affected by final School Board action is entitled to judicial review. All proceedings for review shall be instituted by filing a petition in the Second District Court of Appeal, and the review proceedings shall be conducted in accordance with the Florida Rules of Appellate Procedure.

As per Florida Statute 1006.09, any student who is subject to discipline or expulsion for unlawful possession or use of any substance controlled under chapter 893 shall be entitled to a waiver of the discipline or expulsion:

- (a) If he divulges information leading to the arrest and conviction of the person who supplied such controlled substance to him, or if he voluntarily discloses his unlawful possession of such controlled substance prior to his arrest.
- (b) If he commits himself, or is referred by the court in lieu of sentence, to a state-licensed drug abuse program and successfully completes the program.

Any recommendation for the expulsion of a handicapped student shall be made in accordance with the rules promulgated by the State Board of Education.

GUIDELINES FOR DISCIPLINE OF DISABLED STUDENTS

All handicapped students are expected to abide by the rules outlined in this Code.

As part of the screening, identification and placement of exceptional students in special programs (SLD, TMH, EMH, EH, PH, Speech/Hearing, Vision, SED), parents will be fully informed of discipline policies and procedures. The consequences of a violation of the Code of Student Conduct by an ESE student will be determined by the principal in consultation with appropriate staff members and in consideration of the disability or special conditions that apply in the specific case.

When ESE students are functioning in the regular school program, they will behave according to standards expected of all students unless their misconduct is clearly the result of the identified disability. Each case will be fully reviewed by staff, parents, and administrators.

The following is a description of the rights granted by federal law to students with disabilities. The intent of the law is to keep you fully informed concerning decisions about your child and to inform you of your rights if you disagree with any of these decisions.

YOU HAVE THE RIGHT TO:

1. have your child take part in, and receive benefits from public education programs without discrimination because of his/her handicapping condition.
2. have the school District advise you of your rights under federal law.
3. receive notice with respect to identification, evaluation, or placement of your child.
4. have your child receive a free, appropriate public education.
5. have your child receive services and be educated in facilities which are comparable to those provided to non-disabled students.
6. have evaluation, educational, and placement decisions made based on a variety of information sources, and by persons who know the student and who are knowledgeable about the evaluation data and placement options.
7. have transportation provided to and from an alternative placement setting (if the setting is a program now operated by the District at no greater cost to you than would be incurred if the student were placed in a program operated by the District).
8. have your child be given an equal opportunity to participate in non-academic and extracurricular activities offered by the District.
9. examine all relevant records relating to decisions regarding your child's identification, evaluation, and placement.
10. request mediation or an impartial due process hearing related to decisions or actions regarding your child's identification evaluation, educational program, or placement. (You and your child may take part in the hearing and be represented by counsel. Hearing requests must be made to the superintendent.)
11. file a local grievance.

Prior to taking such action against any student, SBER Emergency Rule 6A ER 94-3(3), FAC, requires the school board to "ensure that appropriate due process procedures are followed. If a student committing one of the offenses is identified as disabled and participating in a program for exceptional students, then school personnel shall follow procedures in Rule 6A-6.0331, FAC. This provision shall not be construed to remove a school board's discretion in cases where mitigating circumstances may affect decisions on disciplinary action.

If you have questions regarding the District's compliance, contact the Director of ESE/Student Services at the School Board's District Office.

Notice
Possession of Electronic Communications Device
(Cellular Telephones, Pagers, PDA's with built in communication Capability, etc.)

Disciplinary action or criminal penalties for possession of an electronic communication device by a student while on school property or in attendance at a school function will not automatically occur. However using an electronic communication device to commit a criminal act may result in the imposition of disciplinary action or criminal penalties.

Students may possess electronic communication devices while in attendance at school functions. Use of the electronic communication device is not permitted while the student is on school property during the school day or on a school bus unless approved in advance by a school authority. When the possession of the device disrupts the educational process or when the electronic communication device is used without prior approval, disciplinary action will be administered and the device will be confiscated for return to a parent or guardian. Possession by students of electronic communication devices with sound or photographic recording features is prohibited on school campuses during school hours or on school busses.

**AN OPEN LETTER ABOUT JUVENILE CRIME
TO THE STUDENTS OF HARDEE COUNTY SCHOOLS**

Crimes committed by juveniles have increased in their number and severity. My office is committed to enforcing law violations that occur on and off campus.

Juveniles need to know that underage drinking is against the law. This office prosecutes possession of alcohol by a minor, in addition to alcohol related driving offenses.

Crimes against people including battery, assault (verbal threats), and the use of weapons can result in serious penalties.

Crimes against property such as criminal mischief and theft are not considered mere harmless pranks. Punishment for these offenses often includes the payment of restitution for the amount of property lost or damaged.

Possession of cannabis (marijuana), cocaine, and/or methamphetamine, regardless of the amount, is against the law. The penalties for these violations of the law carry mandatory sentences including probation and/or detention, as well as license suspensions.

My office pursues prosecution for law violations in Hardee County. Because of recent changes in Florida Law, some offenses must result in the juvenile being charged in adult court. Please ask yourself- is a drink, a thoughtless action, or a quick thrill worth losing your license, your liberty, and having a criminal record.

Sincerely,

Jerry Hill

JERRY HILL
State Attorney

CODE OF STUDENT CONDUCT

This list of infractions and possible consequences is not to be viewed as a threat to those students who are good citizens. On the contrary, this list is given to everyone as information, stating alternatives available to those concerned with the smooth operation of Hardee County's schools. This section is offered to students and parents in the belief that full knowledge of school rules and regulations helps avoid accidental violations and promotes good school citizenship. These rules and regulations apply to all school activities and school properties. It is understood that these are **minimum consequences**. If the situation arises that the punishment does not adequately address the offense, the principal or his designee may choose to adjust the severity of the punishment.

Florida Statutes Defining School Authority

Authority of the Principal and Superintendent is defined in the following Statutes: 1006.08, 1006.09.

Authority of teachers and school staff is defined in the following statute: 232.27.

As specified in SBER Emergency Rule 6AER94-3(2),FAC, "Each school district shall review its Code of Student Conduct and amend the Code, if necessary, to ensure that students found to have committed the following offenses on school property, school-sponsored transportation, or during a school-sponsored activity shall receive the most severe consequences provided by school board policy:

- | | |
|---|--|
| (a) homicide (murder, manslaughter); | (f) kidnapping or abduction; |
| (b) sexual battery; | (g) arson; |
| (c) armed robbery; | (h) possession, use, or sale of any firearm; |
| (d) aggravated battery; | (i) possession, use, or sale of any explosive device." |
| (e) battery or aggravated battery on a teacher or other school personnel; | |

School boards may assign more severe consequences than normally authorized for violations of the Code of Student (Rule 6AER94-3(5),FAC), "when the offender appears motivated by hostility toward the victim's real or perceived race, religion, color, sexual orientation, ethnicity, ancestry, natural origin, political beliefs, marital status, age, social and family background, linguistic preference, or disability." The school principal is responsible for monitoring the administration of student discipline to ensure that discipline is administered equitably without regard to "real or perceived race, religion, color, sexual orientation, ethnicity, ancestry, national origin, political beliefs, marital status, age, social and family background, linguistic preference, or disability." He or she is required to review school discipline data with the school advisory council on at least an annual basis in developing school improvement plans to maintain a safe and healthy school environment that protects the civil rights of all students.

GLOSSARY

Detention: A period of time outside the regular instructional program in which a student is required to do homework under the supervision of a staff member.

Exclusion: Disciplinary action whereby a student who is charged with a felony is separated from the regular student body for the balance of the current semester or current school year. An excluded student may be permitted to take exams and receive credit for courses taken that current semester or that current year.

Expulsion: Removal from school by School Board action for a period of six (6) months to two (2) years.

Alternative Classroom Environment (ACE): Students in grades 6-12 may serve only ten (10) days of ACE per semester.

Out-of-School Suspension (OSS): Students receiving OSS will not be allowed on school properties or to attend any school district activities during the suspension time.

Parent school: A parent will attend classes with the student that has misbehaved.

Saturday School: Attendance on Saturdays, requiring the student to do homework, community service, and/or behavior modification activities.

A. VERBAL ASSAULT/INTIMIDATION

Seriously threatening by word or act to inflict harm or injury and having the ability to do so. No physical or bodily contact is necessary. F.S. 784.011

Grades K-5

First Offense

Principal's judgment and parent notification

Second Offense

Time out, detention, or corporal punishment

Third Offense

Up to five (5) days OSS and parental involvement

Grades 6-8*

First Offense

Up to three (3) days ACE

Second Offense

Up to three (3) days OSS and parent conference

Third Offense

Up to ten (10) days OSS with possible recommendation for expulsion

Grades 9-12

First Offense

Up to three (3) days ACE

Second Offense

Up to three (3) days OSS and parent conference

Third Offense

Up to ten (10) days OSS with possible recommendation for expulsion

**Peer mediation may be involved*

B. BATTERY

Physical use of force or violence by an individual against another.

Grades K-5

First Offense

Time out, detention, or corporal punishment

Second Offense

One (1) day OSS

Third Offense

Up to three (3) days OSS

Fourth Offense

Up to five (5) days OSS and parent conference before returning

Grades 6-8

First Offense

Up to ten (10) days OSS and parent conference

Second Offense

Up to ten (10) days OSS with recommendation to superintendent for expulsion

Grades 9-12

First Offense

Up to ten (10) days OSS and parent conference

Second Offense

Up to ten (10) days OSS with recommendation to superintendent for expulsion

C. FIGHTING

Mutual combat in which both parties have contributed to the conflict by physical action.

Grades K-5*

First Offense

Time out, detention, or corporal punishment

Second Offense

One (1) day OSS

Third Offense

Up to five (5) days OSS

Grades 6-8*

First Offense

Up to five (5) days ACE or OSS and parent conference

Second Offense

Up to ten (10) days OSS

Third Offense

Up to ten (10) days OSS with possible recommendation to superintendent for expulsion

Grades 9-12*

First Offense

Up to five (5) days ACE or OSS and parent conference

Second Offense

Up to ten (10) days OSS with possible recommendation to superintendent for expulsion

**Instigator will receive harsher punishment if determination can be made.*

D. SEXUAL HARASSMENT

Unwelcome conduct of a sexual nature. It may include verbal or physical sexual advances including subtle pressure for sexual activity. No physical contact is necessary.

Grades K-5

First Offense

Principal's judgment and parent notification

Second Offense

Time out, detention, or corporal punishment

Third Offense

Up to one (1) day OSS

Grades 6-8

First Offense

Up to three (3) days ACE

Second Offense

Up to three (3) days OSS

Third Offense

Up to five (5) days OSS

Grades 9-12

First Offense

Up to three (3) days ACE

Second Offense

Up to three (3) days OSS

Third Offense

Up to five (5) days OSS

E. SEXUALACTS

Any act of a sexual nature, including but not limited to attempted sexual battery, sexual battery, intercourse, or other consensual sexual activity.

Grades K-5

First Offense

Ten (10) days OSS with possible recommendation to superintendent for expulsion and referral to a law enforcement agency

Grades 6-8

First Offense

Ten (10) days OSS with possible recommendation to superintendent for expulsion and referral to a law enforcement agency

Grades 9-12

First Offense

Ten (10) days OSS with possible recommendation to superintendent for expulsion and referral to a law enforcement agency

F. FIREARMS, KNIVES, AND OTHER DANGEROUS WEAPONS

1. FIREARMS Firearms of any kind (operable or inoperable, loaded or unloaded) including but not limited to hand guns, zipguns, pistols, rifles, shotguns, BB guns, air guns, starter guns, explosive propellants or destructive devices. *F.S.790.115 and 810.095*

Grades K-5

First Offense

Confiscation, suspension, ten (10) days OSS, recommend expulsion, referral to law enforcement

Grades 6-8

First Offense

Confiscation, suspension, ten (10) days OSS, recommend expulsion, referral to law enforcement

Grades 9-12

First Offense

Confiscation, suspension, ten (10) days OSS, recommend expulsion, referral to law enforcement

2. OTHER WEAPONS Knives or objects that can be used to injure. Including but not limited to; hunting knives, pocket knives, razor knives, chains, metal knuckles, explosives, pipes, ice picks, electric weapons, or any other item used as a weapon.

Grades K-5

First Offense

Confiscation, principal's judgment and parent notification

Second Offense

Up to five (5) days OSS with confiscation and possible recommendation to superintendent for expulsion

Grades 6-8

First Offense

Up to five (5) days OSS with confiscation

Second Offense

Up to ten (10) days OSS with confiscation and possible recommendation to superintendent for expulsion

Grades 9-12

First Offense

Up to five (5) days OSS with confiscation

Second Offense

Up to ten (10) days OSS with confiscation and possible recommendation to superintendent for expulsion

3. DANGEROUS OBJECTS Mace, pepper spray, cigarette lighters, and other objects used in a threatening or intimidating way, or used to cause a disruption as determined by the principal or his designee.

Grades K-5

First Offense

Confiscation, principal's judgment and parent notification

Second Offense

Confiscation, time out, detention, or corporal punishment

Third Offense

Confiscation, three (3) - ten (10) days OSS with possible recommendation to superintendent for expulsion

Grades 6-8

First Offense

Confiscation, up to three (3) days ACE

Second Offense

Confiscation, up to five (5) days ACE

Third Offense

Confiscation, five (5) - ten (10) days OSS with possible recommendation to superintendent for expulsion

Grades 9-12

First Offense

Confiscation, up to five (5) days ACE

Second Offense

Up to three (3) days OSS

Third Offense

Up to ten (10) days OSS with possible recommendation to superintendent for expulsion

G. ALCOHOL AND DRUG USE OR POSSESSION Possession, use, or attendance at school or at a school function under the influence of controlled substances, alcoholic beverages, paraphernalia, or substances represented to be such. *F.S. 893*

Grades K-5

First Offense

Up to ten (10) days OSS
with possible recommendation to
superintendent for expulsion and
referral to a law enforcement agency

Grades 6-8

First Offense

Ten (10) days OSS
with possible recommendation to
superintendent for expulsion* and
referral to a law enforcement agency

Grades 9-12

First Offense

Ten (10) days OSS
with possible recommendation to
superintendent for expulsion* and
referral to a law enforcement agency

* The expulsion may be reduced to ten (10) days **OSS** if the parent and student agree to alcohol and/or drug screening for the student at parent expense. A report must be received by the principal that attests to the occurrence of the screening. **This option will be available only one (1) time during a student's enrollment in the Hardee County School system, grades 6-12.**

H. ALCOHOL AND DRUG SALE AND DISTRIBUTION Sale or distribution of controlled substances, alcoholic beverages, or substances represented to be such.

Grades K-5

First Offense

Ten (10) days OSS
with recommendation to superintendent
for expulsion and referral to a law
enforcement agency

Grades 6-8

First Offense

Ten (10) days OSS with
recommendation to superintendent for
expulsion and referral to a law
enforcement agency

Grades 9-12

First Offense

Ten (10) days OSS with
recommendation to superintendent for
expulsion and referral to a law
enforcement agency

I. POSSESSION OF TOBACCO Any possession, distribution or use of any type of tobacco product including but not limited to cigarettes, cigars, or any form of smokeless tobacco.

Grades K-5

First Offense

Principal's judgment and parent conference

Second Offense

Up to three (3) days ACE or OSS

Third Offense

Up to five (5) days OSS

Grades 6-8

First Offense

Up to two (2) days ACE with confiscation

Second Offense

Up to five (5) days ACE with confiscation

Third Offense

Up to five (5) days OSS with confiscation

Grades 9-12

First Offense

Up to two (2) days ACE with confiscation

Second Offense

Up to five (5) days ACE with confiscation

Third Offense

Up to five (5) days OSS with confiscation

J. MATCHES/LIGHTERS Possession, use of or displaying of fire igniting materials in a non-threatening manner.

Grades K-5

First Offense

Confiscation, parent conference and principal judgement

Second Offense

Confiscation and time out, detention, or corporal punishment

Third Offense

Confiscation and up to two (2) days OSS

Grades 6-8

First Offense

Confiscation, two (2) detentions or one (1) Saturday school

Second Offense

Confiscation and up to three (3) days ACE

Third Offense

Confiscation and up to five (5) days ACE

Grades 9-12

First Offense

Confiscation, one (1) day ACE

Second Offense

Confiscation and up to three (3) days ACE

Third Offense

Confiscation and up to five (5) days ACE

K. BOMB THREATS Making a false report with intent to deceive or mislead concerning the placing of a bomb, dynamite, deadly explosive or weapon of mass destruction.

Grades K-5

Any Offense

Ten (10) days OSS with recommendation to superintendent for expulsion and referral to a law enforcement agency.

Grades 6-8

Any Offense

Ten (10) days OSS with recommendation to superintendent for expulsion and referral to a law enforcement agency

Grades 9-12

Any Offense

Ten (10) days OSS with recommendation to superintendent for expulsion and referral to a law enforcement agency

M. FELONIES Students charged with a felony on property other than public school property and shown to have an adverse impact on the educational program, discipline, or welfare in the school. *F.S.232.26:2*

Grades K-5

First Offense

Parent conference and possible OSS until court of jurisdiction determines guilt or innocence or dismissal of charge. (If adjudicated guilty of the felony, the student may be recommended to the superintendent for expulsion.)
F.S. 232.26:22

Grades 6-8

First Offense

Parent conference and possible OSS until court of jurisdiction determines guilt or innocence or dismissal of charge. (If adjudicated guilty of the felony, the student may be recommended to the superintendent for expulsion.) *F.S. 232.26:22*

Grades 9-12

First Offense

Parent conference and possible OSS until court of jurisdiction determines guilt or innocence or dismissal of charge. (If adjudicated guilty of the felony, the student may be recommended to the superintendent for expulsion.) *F.S. 232.26:22*

N. EXTORTION Obtaining something of value through use of threat of or use of force.

Grades K-5

First Offense

Principal's judgment and parent notification

Second Offense

Up to three (3) days ACE or OSS

Third Offense

Up to five (5) days OSS

Grades 6-8

First Offense

Up to five (5) days ISS or OSS

Second Offense

Up to ten (10) days OSS

Third Offense

Recommendation to superintendent for expulsion

Grades 9-12

First Offense

Up to five (5) days ACE or OSS

Second Offense

Up to ten (10) days OSS

Third Offense

Recommendation to superintendent for expulsion

O. VANDALISM/CRIMINAL MISCHIEF/ GRAFFITI Willfully destroying or damaging public property or property of others. *Parent/guardian will be responsible for restitution.*

Grades K-5
UNDER \$50 VALUE
First Offense
Parent notification, restitution, detention or corporal punishment, and referral to a law enforcement agency
Second Offense
Parent notification, Restitution, five (5) days OSS, and referral to a law enforcement agency
Third Offense
Parent notification, restitution, ten (10) days OSS, and referral to a law enforcement agency

Grades 6-8
UNDER \$50 VALUE
First Offense
Parent notification, restitution, three (3) days ACE, and referral to a law enforcement agency
Second Offense
Parent notification, restitution, five (5) days OSS, and referral to a law enforcement agency
Third Offense
Parent notification, restitution, ten (10) days OSS, and referral to a law enforcement agency

Grades 9-12
UNDER \$50 VALUE
First Offense
Parent notification, restitution, three (3) days ACE, and referral to a law enforcement agency
Second Offense
Parent notification, restitution, five (5) days OSS, and referral to a law enforcement agency
Third Offense
Parent notification, restitution, ten (10) days OSS, and referral to a law enforcement agency

AT OR OVER \$50 VALUE
First Offense
Parent notification, restitution, five (5) days OSS, and referral to a law enforcement agency
Second Offense
Parent notification, restitution, ten (10) days OSS, and referral to a law enforcement agency

AT OR OVER \$50 VALUE
First Offense
Parent notification, restitution, five (5) days OSS, and referral to a law enforcement agency
Second Offense
Parent notification, restitution, ten (10) days OSS, and referral to a law enforcement agency

AT OR OVER \$50 VALUE
First Offense
Parent notification, restitution, five (5) days OSS, and referral to a law enforcement agency
Second Offense
Parent notification, restitution, ten (10) days OSS, and referral to a law enforcement agency

P. THEFT To knowingly obtain, use or endeavor to obtain or use the property of another either permanently or temporarily. This includes school property such as books, equipment, or fundraising products. FS 812.014

Grades K-5
UNDER \$300 VALUE
First Offense
Parent notification, restitution, detention or corporal punishment
Second Offense
Parent notification, restitution and up to five (5) days ACE or OSS
Third Offense
Parent notification, restitution and up to ten (10) days ACE or OSS

Grades 6-8
UNDER \$300 VALUE
First Offense
Parent notification, restitution and up to three (3) days ACE
Second Offense
Parent notification, restitution and up to five (5) days OSS
Third Offense
Parent notification, restitution, up to ten (10) days OSS, and referral to a law enforcement agency

Grades 9-12
UNDER \$300 VALUE
First Offense
Parent notification, restitution and up to three (3) days ACE
Second Offense
Parent notification, restitution and up to five (5) days OSS
Third Offense
Parent notification, restitution, up to ten (10) days OSS, and referral to a law enforcement agency

AT OR OVER \$300 VALUE
First Offense
Parent notification, restitution, up to ten (10) days OSS, and referral to a law enforcement agency
Second Offense
Parent notification, restitution, up to ten (10) days OSS with recommendation to superintendent for expulsion, and referral to a law enforcement agency

AT OR OVER \$300 VALUE
First Offense
Parent notification, restitution, up to ten (10) days OSS, and referral to a law enforcement agency
Second Offense
Parent notification, restitution, up to ten (10) days OSS with recommendation to superintendent for expulsion, and referral to a law enforcement agency

AT OR OVER \$300 VALUE
First Offense
Parent notification, restitution, up to ten (10) days OSS, and referral to a law enforcement agency
Second Offense
Parent notification, restitution, up to ten (10) days OSS with recommendation to superintendent for expulsion, and referral to a law enforcement agency

Q. FALSE FIRE ALARMS Unjustified activation of a fire alarm system. FS 806.101

Grades K-5

First Offense

Principal's judgment and parent notification

Grades 6-8

First Offense

Ten (10) days OSS with referral to a law enforcement agency

Grades 9-12

First Offense

Ten (10) days OSS with referral to a law enforcement agency

Second Offense

Ten (10) days OSS with recommendation to superintendent for expulsion and referral to a law enforcement agency

Second Offense

Ten (10) days OSS with recommendation to superintendent for expulsion and referral to a law enforcement agency

R. MISUSE OF EMERGENCY EQUIPMENT Tampering, destruction, or unjustified activation of a fire extinguisher or other emergency equipment.

Grades Pre-K - 2

First Offense

Principal's judgment and parent notification

Grades 6-8

First Offense

Up to three (3) days ACE or OSS and possible referral to a law enforcement agency

Grades 9-12

First Offense

Up to three (3) days ACE or OSS and possible referral to a law enforcement agency

Grades 3 - 5

First Offense

Up to three (3) days ACE or OSS and possible referral to a law enforcement agency

Second Offense

Up to five (5) days OSS and referral to a law enforcement agency

Second Offense

Up to five (5) days OSS and referral to a law enforcement agency

Second Offense

Up to five (5) days OSS and referral to a law enforcement agency

Third Offense

Up to ten (10) days OSS with referral to a law enforcement agency

Third Offense

Up to ten (10) days OSS with referral to a law enforcement agency

Third Offense

Up to ten (10) days OSS with referral to a law enforcement agency

S. FIREWORKS Possession and/or igniting fireworks, firecrackers, or other explosive or noisemaking devices.

Grades K-5

First Offense

Principal's judgment and parent notification, time out, detention

Grades 6-8

First Offense

Up to five (5) days ACE

Grades 9-12

First Offense

Up to five (5) days ACE

Second Offense

Up to five (5) days OSS

Second Offense

Up to five (5) days OSS

Second Offense

Up to five (5) days OSS

Third Offense

Up to ten (10) days OSS

Third Offense

Up to ten (10) days OSS

Third Offense

Up to ten (10) days OSS

T. DISRESPECT TO STAFF/DEFIANCE OF AUTHORITY (INSUBORDINATION) Disrespectful language or action directed toward school district employees./Refusing to obey directions given by a school authority.

Grades K-5

First Offense

Principal's judgment and parent notification

Second Offense

Time out, detention, or corporal punishment,

Third Offense

Up to two (2) days OSS

Grades 6-8

First Offense

Up to three (3) days ACE

Second Offense

Up to five (5) days ACE

Third Offense

Up to five (5) days OSS

Grades 9-12

First Offense

Up to three (3) days ACE

Second Offense

Up to five (5) days ACE

Third Offense

Up to five (5) days OSS

U. OBSCENITY/VULGARITY/PROFANITY TO EMPLOYEES Directing obscene, vulgar, profane, or disparaging language to school district employees or volunteers on or off school property.

Grades K-5

First Offense

Up to two (2) days OSS and parent conference

Second Offense

Up to five (5) days OSS

Third Offense

Up to ten (10) days OSS

Grade 6-8

First Offense

Up to five (5) days OSS

Second Offense

Up to ten (10) days OSS with possible recommendation to superintendent for expulsion

Grades 9-12

First Offense

Up to five (5) days OSS

Second Offense

Up to ten (10) days OSS with possible recommendation to superintendent for expulsion

V. VERBAL ASSAULT TO AN EMPLOYEE Seriously threatening by word or act to inflict harm or injury and having the ability to do so. No physical contact is necessary. FS 784.011, 784.081

Grades K-5

First Offense

Five (5) - ten (10) days OSS

Second Offense

Ten (10) days OSS with recommendation to superintendent for expulsion

Grades 6-8

First Offense

Ten (10) days OSS

Second Offense

Ten (10) days OSS with recommendation to superintendent for expulsion

Grades 9-12

First Offense

Ten (10) days OSS

Second Offense

Ten (10) days OSS with recommendation to superintendent for expulsion

W. TRUANCY Unauthorized absence from class or school

Grades K-5

First Offense

Principal's judgment and parent notification

Grades 6-8

First Offense

One (1) detention for every hour of school missed

Second Offense

One (1) day ACE

Third Offense

Two (2) days ACE

Fourth Offense

Three (3) days ACE

Fifth Offense

Each additional offense increase ACE by one (1) day

Grades 9-12

First Offense

One (1) detention for every hour of school missed

Second Offense

One (1) day ACE

Third Offense

Two (2) days ACE

Fourth Offense

Three (3) days ACE

Fifth Offense

Each additional offense increase ACE by one (1) day

X. BATTERY ON SCHOOL EMPLOYEE The physical use of force or violence by an individual against a school district employee with or without injury. F.S. 784.03, 784.081

Grades K-5

First Offense

Five (5) - ten (10) days OSS

Second Offense

Ten (10) days OSS

Third Offense

Ten (10) days OSS and recommendation to superintendent for expulsion

Grades 6-8

First Offense

Ten (10) days OSS with recommendation to superintendent for expulsion

Grades 9-12

First Offense

Ten (10) days OSS with recommendation to superintendent for expulsion

Y. USE OF PROFANE/VULGAR/OBSCENE LANGUAGE and/or BEHAVIOR The use of words or actions which are offensive to community standards, and have no serious literary, artistic, political, or scientific value.

Grades K-5

First Offense
Principal's judgment and parent notification

Second Offense
Time out, detention, corporal punishment

Third Offense
Up to three (3) days OSS

Grades 6-8

First Offense
Up to one (1) day ACE

Second Offense
Up to three (3) days ACE

Third Offense
Up to five (5) days ACE

Fourth Offense
Up to five (5) days OSS

Grades 9-12

First Offense
Up to one (1) day ACE

Second Offense
Up to three (3) days ACE

Third Offense
Up to five (5) days ACE

Fourth Offense
Up to five (5) days OSS

Z. USE OF THREATENING, DISPARAGING OR DEMEANING LANGUAGE Words which are spoken solely to harass, injure, or intimidate other people, such as name calling, racial slurs, or other derogatory statements.

Grades K-5

First Offense
Principal's judgment and parent notification

Second Offense
Time out, detention, corporal punishment

Third Offense
One (1) days OSS

Grades 6-8

First Offense
Up to three (3) days ACE

Second Offense
Up to five (5) days OSS

Third Offense
Up to ten (10) days OSS

Grades 9-12

First Offense
Up to three (3) days ACE

Second Offense
Up to five (5) days OSS

Third Offense
Up to ten (10) days OSS

AA. GENERAL DISRUPTION - CONDUCT OR SPEECH Conduct or speech (verbal, written, or symbolic) which materially and substantially disrupts the orderly educational process including but not limited to classroom work, school activities, school functions and violations of teacher's classroom rules. The use of objects such as electronic communication devices (beepers, pagers, cellular phones), laser pointers, radios, CD players, iPods or other digital sound and/or video reproducing devices, or any other recreational devices will constitute a violation under this section.

Grades K-5

First Offense
Principal's judgment and parent notification

Second Offense
Time out, detention, corporal punishment

Third Offense
Up to three (3) days OSS

Grades 6-8

First Offense
Up to three (3) days ACE

Second Offense
Up to five (5) days ACE

Third Offense
One (1) day OSS to 5 days OSS

Grades 9-12

First Offense
Up to three (3) days ACE

Second Offense
Up to five (5) days ACE

Third Offense
One (1) day OSS to 5 days OSS

BB. INDECENT EXPOSURE Any act or attempted act to expose oneself or another person in a manner considered to be indecent or which is offensive to community standards.

Grades K-5

First Offense
Up to five (5) days OSS

Second Offense
Up to ten (10) days OSS with possible recommendation to superintendent for expulsion

Grades 6-8

First Offense
Five (5) days OSS

Second Offense
Ten (10) days OSS with possible recommendation to superintendent for expulsion

Grades 9-12

First Offense
Five (5) days OSS

Second Offense
Ten (10) days OSS with possible recommendation to superintendent for expulsion

CC. BUS MISCONDUCT Any offense committed by a student on a county-owned or contracted bus, or at the bus stop, shall be punished in the same manner as if the offense had been committed at the student's assigned school. Bus infractions are considered to be serious and students engaging in such activities can expect to face the following consequences.

Grades K-5

Level 1

First Offense
Warning

Second Offense
Written assignment, seat assignment, or corporal punishment

Third Offense
Up to three (3) days bus suspension or corporal punishment

Fourth Offense
Up to five (5) days bus suspension

Level 2

Category B includes more serious misbehavior on the bus such as fighting, disrespect, obscene language, etc. These infractions will result in discipline consequences listed in the student handbook and may include the consequences for bus misconduct listed in Category A.

Grades 6-8

Level 1

First Offense
Warning

Second Offense
Written assignment, seat assignment, or short term suspension

Third Offense
Up to three (3) days bus suspension

Fourth Offense
Five (5) or more days bus suspension

Level 2

Category B includes more serious misbehavior on the bus such as fighting, disrespect, obscene language, etc. These infractions will result in discipline consequences listed in the student handbook and may include the consequences for bus misconduct listed in Category A.

Grades 9-12

Level 1

First Offense
Warning

Second Offense
Written assignment, seat assignment, or short term suspension

Third Offense
Up to three (3) days bus suspension

Fourth Offense
Five (5) or more days bus suspension

Level 2

Category B includes more serious misbehavior on the bus such as fighting, disrespect, obscene language, etc. These infractions will result in discipline consequences listed in the student handbook and may include the consequences for bus misconduct listed in Category A.

DD. MISUSE OF AUTOMOBILES Driving on school property carelessly without due caution so as to endanger persons or property. This includes excessive speed, reckless driving, driving without a license and racing.

Grades K-5

Not applicable

Grades 6-8

Not applicable

Grades 9-12

Minimum Penalty

Parent contact

Maximum Penalty

Loss of driving privileges for the remainder of the school year plus restitution for any damages

EE. GAMBLING Any participation in games of chance for money and/or other things of value. This excludes lawful approved fundraising by school sanctioned organizations.

Grades K-5

First Offense

Principal's judgment and parent notification

Second Offense

Detention or corporal punishment

Third Offense

One (1) days OSS

Grades 6-8

First Offense

Student/administrator conference

Second Offense

Up to one (1)day ACE

Third Offense

Up to three days OSS

Grades 9-12

First Offense

Student/administrator conference

Second Offense

Up to one (1)day ACE

Third Offense

Up to three days OSS

FF. FORGERY Students' falsely making, altering, or counterfeiting documents intended for school use. This includes students signing parents and/or school personnel names to notes, report cards, permission forms etc. Also includes students signing or writing notes for friends.

Grades K-5

First Offense

Principal's judgment and parent notification

Second Offense

Time out, detention or corporal punishment

Third Offense

One (1) days OSS

Grades 6-8

First Offense

Up to two (2) detentions

Second Offense

Up to three (3) days ACE

Third Offense

Up to five (5) days OSS

Grades 9-12

First Offense

Up to two (2) detentions

Second Offense

Up to three (3) days ACE

Third Offense

Up to five (5) days OSS

GG. OBSCENE / PORNOGRAPHIC MATERIALS Possession, display, or distribution of any book, pamphlet, magazine, printed matter however reproduced or sound or video recording defined in FS. 847.001 and/or FS. 847.047.

Grades K-5	Grades 6-8	Grades 9-12
<u>First Offense</u> Principal's judgment and parent notification	<u>First Offense</u> Confiscation, Parent Conference and up to three (3) days ACE	<u>First Offense</u> Confiscation, Parent Conference and up to three (3) days ACE
<u>Second Offense</u> Time out, detention, or corporal punishment	<u>Second Offense</u> Confiscation, Parent Conference and up to three (3) days OSS	<u>Second Offense</u> Confiscation, Parent Conference and up to three (3) days OSS
<u>Third Offense</u> Up to one (1) day OSS	<u>Third Offense</u> Confiscation, Parent Conference and up to five (5) days OSS	<u>Third Offense</u> Confiscation, Parent Conference and up to five (5) days OSS

HH. Hardee District Dress Code with respect to gang affiliation: In addition to each individual school's Board approved dress code policy, each student in the Hardee County Public Schools will abide by the following:

"No student on or about school property shall wear, possess, use, distribute, display, or sell any clothing, jewelry, emblem, badge, symbol, sign, or other things which are evidence of membership or affiliation in any gang." [upheld in Olesen v. Board of Education of School District No. 228 (676 F. Supp. 820 1987)]

Grades K-5	Grades 6-8	Grades 9-12
<u>First Offense</u> Verbal Warning and parent contact	<u>First Offense</u> Verbal Warning and parent contact	<u>First Offense</u> Verbal Warning and parent contact
<u>Second Offense</u> Letter Home and/or Parent Conference	<u>Second Offense</u> Up to one (1) day ACE and parent notification	<u>Second Offense</u> Up to one (1) day ACE and parent notification
<u>Third Offense</u> Up to three (3) days ACE	<u>Third Offense</u> Up to five (5) days ACE	<u>Third Offense</u> Up to five (5) days ACE
<u>Fourth Offense</u> Up to three (3) days OSS and/or Recommendation for alternative placement/expulsion	<u>Fourth Offense</u> Up to five (5) days OSS and recommendation for alternative placement/expulsion	<u>Fourth Offense</u> Up to five (5) days OSS and recommendation for alternative placement/expulsion

II. TARDIES - One instructional day is equivalent to six (6) Hours in the classroom. Students who demonstrate a pattern of unexcused tardies to school will have their missed instructional time totaled and converted into days absent. These unexcused absences will be handled under item X. Truancy.

JJ. FAILURE TO SERVE DETENTION, SATURDAY SCHOOL, ACE, OSS No-shows for detentions will be assigned Saturday School 1:1 or the detention time will be doubled. Not serving Saturday School will result in OSS 1:1 or the Saturday School time will be doubled.

SUBSTITUTE PUNISHMENT

If the situation arises that the punishment does not adequately address the offense, the principal or assistant principal may choose to adjust the severity of the punishment. The Pioneer Career Academy is a school for secondary students that serves as an alternative to out-of-school suspension or expulsion. The average enrollment period at Pioneer Career Academy is **six (6) months**. Placement in the Academy may result from those violations that list expulsion or out-of-school suspension as possible resultant measures.

If a student becomes a chronic discipline problems [more than three (3) office referrals], the discipline assigned for subsequent offenses may be more severe than what is normally dictated by strict interpretation of the policy.